



Name of Public Entity: NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY						Financial Period: 2021/2022		
Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of Consultancy Services for the valuation of the NUST Buildings for the financial years 2020- 2022.	1	CS	Yes	RFP	100,000	14/05/2021	Individual assignment, cost minimal for OAB.
2	Provision of consultancy Services for develop a functional sustainability model complementing the risk-based review and alignment process guiding the implementation of the NUST Strategic Plan for the years 2021-2025.	1	CS	Yes	RFP	450,000	01/06/2021	Issued to shortlisted consultants within prescribe threshold.
3	Provision of Consultancy Service Provider to conduct psychometric assessments, reference, qualification verification and background checks of the shortlisted candidates for the positions of Deputy Vice Chancellor: Administration and Finance and registrar	1	CS	Yes	RFP	100,000	01/06/2021	Issued to shortlisted consultants within prescribe threshold.
4	Supply and delivery of various Information and Communication Technology Equipment	Various	G	Yes	OAB	4,500,000	Bi-annually	A framework agreement method will be used for this procurement.
5	Provision of refreshment for external visitors during meetings, council meetings, various committee meetings and industry stakeholder meetings	Various	G	Yes	RFQ	80,000	Monthly	
6	Supply and delivery of disposable items and supplies at laboratories for student practicals.	Various	G	Yes	RFQ	2,100,000	Monthly	Suppliers already pre-approved for the financial year. Procurement carried out on rotational basis as the need arises using RFQ method.
7	Supply and delivery of pharmaceuticals for use at the Health Clinic and Faculty of Health and replenishment of first aid kits at Student Services and Faculties.	Various	G	Yes	RFQ	120,000	Monthly	Suppliers already pre-approved for the financial year. Procurement carried out on rotational basis as the need arises using RFQ method.
8	Supply and delivery of protective clothing used during practicals at laboratories at various faculties, school of hospitality services and campus control	Various	G	Yes	RFQ	25,000	01-Sep-21	
9	Supply and delivery of books and manuals as study materials, professional resource books and Library restocking with new content.	Various	G	Partial	RFQ	5,550,000	Bi-annually	Copy rights ownership and sole suppliers
10	Supply and delivery of teaching tools at Faculties of Engineering, Agriculture and Health	Various	G	Yes	RFQ	950,000	Bi-annually	
11	Provision of specialised professional software for teaching and library	Various	G	No	RFQ	250,000	Quarterly	Copy rights ownership and sole suppliers
12	Provision for the renewal of the ERP System including Finance, HR, Payroll, Student Services and other modules.	Various	G	No	DP	3,000,000	01-Jan-21	Copy rights ownership and sole suppliers
13	Supply and delivery of cleaning materials at Windhoek Campus, Regional Offices, student hostels, kitchen and hospitality school.	Various	G	Yes	RFQ	400,000	Monthly	
14	Supply and delivery of laboratory reagents and other chemicals for specialised equipment at Faculties of Health Sciences and Engineering.	Various	G	Yes	RFQ	480,000	Monthly	
15	Supply and delivery of sport for student teams in various sports items, corporate wear for Student Representative Committee members and graduation attire for staff during official ceremonies	Various	G	Yes	RFQ	450,000	Annually	
16	Supply venues for official events and workshop facilitation	Various	NCS	Yes	RFQ	1,550,000	Monthly	Suppliers already pre-approved for the financial year. Procurement carried out on a rotational basis as the need arises using RFQ method.
17	Provision of maintenance services for all NUST vehicles	Various	NCS	Yes	RFQ	400,000	Monthly	Pre-approved dealers are used.
18	Provision of maintenance of NUST Buildings	Various	W	Yes	RFQ	2,500,000	Monthly	Maintenance contracts in place. For ad-hoc specialist services the RFQ method is used with pre-approved suppliers.
19	Provision of maintenance services of specialised equipment at Faculties, computer equipment and other electronics.	Various	W	Yes	RFQ	1,340,000	Monthly	
20	Provision of insurance services of NUST movable and immovable properties for 12 months	Various	NCS	YES	RFP	2,700,000	01-Sep-21	An RFP will use issued to short-listed insurer based on a pre-approved list sourced from Namfisa.
21	Supply of water and electricity for Windhoek Campus and Regional Offices.	Various	NCS	Yes	DP	20,360,295	Monthly	Public Entities to Public Entities.
22	Supply of catering services for official functions by various departments at NUST	Various	G	Yes	RFQ	850,000	Monthly	Suppliers already pre-approved for the financial year. Procurement is done on a rotational basis as the need arise using RFQ method.
23	Supply of national and international postage and courier services	Various	NCS	Yes	RFQ	780,000	Monthly	Public Entities to Public Entities.
24	Supply internet Bandwidth, Telephone and Fax Services for Windhoek Campus and Regional Centres	Various	NCS	yes	DP	14,808,000	Monthly	Contracts in place.
25	Provision of annual statutory audit for the years 2022-2026	1	NCS	Yes	OAB	7,000,000	01-Sep-21	An RFP will use issued to short-listed consultant based on a pre-approved list sourced from ICAN.
26	Provision of service to drafting of Annual Financial Statements for the financial years 2022-2026	1	NCS	Yes	RB	1,750,000	01-Sep-21	An RFP will use issued to short-listed consultant based on a pre-approved list sourced from ICAN.
27	Provision of Legal Services for the financial years 2021-2023	1	NCS	Yes	RB	3,000,000	01-Oct-21	Direct Procurement as per directive issued.
28	Provision of internal audit of business processes 2022-2026	1	NCS	Yes	OAB	5,500,000	01-Oct-21	An RFP will use issued to short-listed consultant based on a pre-approved list sourced from ICAN.
29	Provision of consulting services by Lecturers in specialised areas and professional consultancies.	Various	NCS	Partial	RB	3,000,000	Monthly	Specialist in subject matters, limited suppliers.
30	Provision of subscriptions for student and staff to access numerous international online academic journals and textbooks databases for research and professional journals and magazines.	Various	NCS	No	DP	9,300,000	Monthly	Copy rights ownership and sole suppliers
31	Provision of printing services of study guides, tests, question papers, customised stationery for NUST for the financial year 2022-2024	Various	NCS	Yes	OAB	7,500,000	01-Aug-21	
32	Provision of Advertising and Marketing services for job placements, invitation to lecturers and general information to the public.	Various	NCS	Yes	RFQ	950,000	Monthly	
33	Supply and delivery of food suppliers for the hostel and hospitality kitchens	Various	G	Yes	RFQ	6,110,000	Monthly	
34	Provision of laundry services for linen at NUST establishments and for protective clothes.	Various	NCS	Yes	RFQ	350,000	Monthly	
35	Supply and deliver furniture & equipment to replace old/obsolete items and furnishing new building.	Various	G	Yes	RFQ	3,500,000	Bi-annually	
36	Supply and deliver specialised equipment at student laboratories at all Faculties for hands-on practicals, simulation exercises and analyticals	Various	G	Yes	OAB	3,100,000	Bi-annually	
						114,903,295		

Prepared - Head Procurement Management Unit (Name): Rosemary Tjombonde-Kakuai	Signature:	Date: 08/07/2021
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Approved - Accounting Officer (Name): Dr Eroid Naomab	Signature:	Date: 22/07/2021