



WE ARE HIRING

Office of the Vice-Chancellor

Department: Corporate Engagement and Internationalisation

Head: Creative Design

Requirements

A Bachelor’s degree (NQF Level 7) in Journalism/Media Studies, Communications, Marketing, Advertising, Business or a related field with at least eight (8) years of relevant experience preferably in a creative environment, leading development of publications, video or audio-visual designs. Excellent English Communication (Oral and written) skills. Highly organised with great leadership skills. A proven track record in developing diverse work under tight deadlines. A comprehensive 20-page portfolio showcasing your best work from the past 5 years. Understanding the university environment will be an advantage.

Job Description

Manage and supervise the production of various branded marketing and corporate materials, spanning from print reports, internal and external signage, corporate merchandise, video, exhibition stands and web services alongside the respective responsible departments and faculties. Your creativity and leadership will play a pivotal role in shaping the university’s visual identity and communication strategies.

Contact: Ms Maggie Nghiiki
T: +264 61 207 2917
E: mngihiiki@nust.na

Department: Digital Transformation Business Services

PC Support Officer

Requirements

Bachelor’s degree (NQF Level 7) in Information Technology (IT) or related field with three (3) years of relevant work experience; or relevant certifications (Inuvika Level 2 certification, MCSE, CCNA) with three (3) years of relevant work experience. In-depth knowledge of hardware and software, network topologies/designs and hyper-converged infrastructures. Excellent English Communication (oral and written).

Job Description

Provide ICT technical support to staff, students, and computer labs, maintain ICT infrastructure systems ensure application systems accessibility and perform any other reasonable duties as may be assigned by superiors. The PC Support Officer is the “second line” of technical support for the Digital Business Services division’s issues and requests.

Contact: Mr Pedulus Hauwanga
T: +264 61 207 2086
E: phauwanga@nust.na

Directorate: Research, Innovation and Partnerships

Director: Research and Post-Graduate Development

Requirements

A relevant Doctorate (NQF Level 10) with ten (10) years of progressive experience in research and post-graduate education, with a proven track record of managing research outputs and developing post-graduate research programs. Experience in implementing research capacity-building initiatives, including the Researcher Development Framework (RDF). Strong leadership and management skills, with the ability to drive and execute research strategies effectively. Experience in collaborating with academic, governmental, and industry stakeholders. Excellent communication and interpersonal skills, with the ability to mentor and inspire postgraduate students and academic staff. A sound understanding of national and international research trends, funding mechanisms, and higher education policies. A Professorship will be an advantage.

Job Description

Support and enhance the quality of research and postgraduate education through strategic planning, leadership, and effective implementation of the Researcher Development Framework (RDF). Oversee research output from university research entities, foster the development of post-graduate research projects, and promote post-graduate studies. Develop, promote, and implement strategies to enhance post-graduate research capacity and quality. Drive the implementation of the Researcher Development Framework (RDF), focusing on researcher training, mentoring, and professional growth. Oversee the planning and execution of research and post-graduate development programs, including new initiatives to support student success. Collaborate with academic departments and research centers to promote interdisciplinary research and foster partnerships with external stakeholders. Monitor and evaluate post-graduate research activities to ensure they meet the highest academic standards. Facilitate the promotion of post-graduate studies and ensure effective recruitment, retention, and graduation of post-graduate students. Ensure compliance with national and international standards for research and post-graduate education while contributing to the university’s strategic objectives.

Contact: Ms Maggie Nghiiki
T: +264 61 207 2917
E: mngihiiki@nust.na

EMPLOYEE VALUE PROPOSITION



Compensation



Career and Personal Growth



Work and Environment



Rewards and Recognition



Benefits

Join NUST to advance your career and shape Namibia’s future in a supportive and nurturing community of learning.

Closing Date:

08 NOVEMBER 2024

The normal retirement age is 65 years.

NUST, an equal opportunity employer invites qualified persons, especially persons with disabilities to submit their applications in writing, accompanied by a cover letter, a detailed Curriculum Vitae, proof of qualifications as well as names and full contact details (including email addresses) of at least three credible work-related referees to:

Private Bag 13388, Jackson Kaujeua Street, Windhoek, NAMIBIA.

Applications may be emailed to recruitment@nust.na On email applications, please enter the title of the position in the subject line. All foreign qualifications must be validated by the NQA. Internal staff members must have successfully completed their probation to be considered for appointment to any vacant position. Only shortlisted candidates will be contacted.