



## WE ARE HIRING

### Office of the Vice-Chancellor

#### Chief Operating Officer

[5-year performance-based agreement]

The Chief Operating Officer will be responsible for the operations management of the University with the objective to ensure effective and efficient utilization of all resources and to enhance revenue and sustainability. The Chief Operating Officer will report directly to the Deputy Vice-Chancellor: Finance and Operations.

#### Job Requirements and Competencies

- A relevant Master's degree [NQF Level 9] with six years' relevant experience in a leadership role;
- Proven track record of advanced knowledge of and experience in strategic, business, financial and operational planning, as well as integrated implementation and overall management and control at executive level at a University, Governmental, Corporate, or related Institutions of equal size and complexity;
- Proven dynamic and strategic leadership in the aforementioned areas of responsibilities on a senior level, including the management of change and risk;
- Proven ability to utilise resources towards executing comprehensive strategic plans;
- Proven ability to develop and sustain strategically relevant institutional partnerships and alliances at national as well as international level;
- Ability to function effectively within a matrix organisational structure;
- Excellent communication, negotiation and facilitation skills in a diverse environment;
- Excellent people skills, with an ability to partner with a dynamic leadership team;
- Sound knowledge of and insight into the higher education sector, as well as the national and international realities, challenges and opportunities in this sector;
- Business experience in the private sector;
- Strong working knowledge of relevant corporate control (corporate governance).

#### Key Performance Areas

- Operational management of the University, which includes the Human Capital, Student Services and Facilities Departments;
- Establish and provide a robust, effective and efficient professional support environment to the University staff members.
- Provide input into the Institutional Financial Sustainability Model, ensuring appropriate resource allocation and to optimise return on investment;
- Establishing and overseeing the NUST Commercial Holding Company and associated subsidiaries;
- Overseeing the commercialisation of the University's assets, including NUST's intellectual property portfolio, and managing the University's interests in its commercial entities;
- Providing strategic leadership of the University's systemic sustainability;
- Maintaining an in-depth knowledge of higher education funding and other models to ensure institutional sustainability.

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### EMPLOYEE VALUE PROPOSITION



Compensation



Career and Personal Growth



Work and Environment



Rewards and Recognition



Benefits

Join NUST to advance your career and shape Namibia's future in a supportive and nurturing community of learning.

### RE-ADVERTISEMENT

No need to apply again,  
if previously applied.

**Closing Date:**  
**17 NOVEMBER 2023**

The normal retirement age is 65 years.

NUST, an equal opportunity employer, invites qualified persons to submit their applications in writing, accompanied by a cover letter, a detailed Curriculum Vitae, proof of qualifications as well as the names and full contact details (including e-mail addresses) of at least three credible work-related referees to:

Private Bag 13388, 13 Jackson Kaujeua Street, Windhoek, NAMIBIA.

Applications may be emailed to [recruitment@nust.na](mailto:recruitment@nust.na). On e-mail applications, please enter the title of the position in the subject line. All foreign qualifications must be validated by the NQA. Only shortlisted candidates will be contacted. No documents will be returned.