



Faculty of Commerce, Human Sciences, and Education

Department: Governance and Management Sciences

# Junior Lecturer: Business Information Administration Requirements

A Bachelor's Honours Degree (NQF Level 8) in Office Management/ Business & Information Administration or an equivalent qualification with two years of teaching/lecturing experience and six years' industry experience. Must be able to teach the following under-graduate courses: Business Applications, Administrative Management and Business Information Systems. Excellent English communication skills (oral & written) and a sound knowledge of computers and the latest office software is essential. A good record of teaching, curriculum development and community engagement and service.

#### **Lecturer: Business Information Administration** Requirements

A Master's degree (NQF Level 9) in Office Management/Business Information Administration or an equivalent qualification with at least four years of lecturing experience at tertiary education level and/or industry experience or an equivalent combination of relevant professional experience. Must be able to teach following courses: Business Applications, Administrative Office Management and Business Information Systems. Sound knowledge of computers and the latest office software is essential. A good record of teaching, research, curriculum development, publications, and service. A credible record of lecturing, peer-reviewed publications, community engagement, and supervision of student projects undergraduate level.

# Junior Lecturer: Business Simulation

# Requirements

A Bachelor's degree (NQF Level 8) in Business Management or Entrepreneurship or a domain equivalent qualification with at least two years of lecturing experience at tertiary education level and/or industry experience or an equivalent combination of relevant professional experience. Must be able to teach the following undergraduate courses: Business Simulation, Entrepreneurship, Business Management, and Operations Management. Sound knowledge of computers and the latest office software is essential. A good record of teaching, research, curriculum development, publications, and service. Competence to establish professional networks and maintain links with the industry.

### Senior Lecturer: Human Resources Management Requirements

A Doctorate (NQF Level 10) in Human Resources Management with at least six years of lecturing experience at the tertiary education level and/or industry experience or an equivalent combination of relevant professional experience. Excellent English communication skills (oral and written). competence in successful sourcing of research or project funding from third-party sources, successful initiation and management of research projects, curriculum development, and strong management/organisational and mentorship skills. Competence to teach at least three of the following courses: Organisation Strategy, Strategic Human Resources Management, Strategic Organisational Development and Change, and Labour Relations at the Master's Degree level. Competence to establish professional networks and to maintain links with the industry, and the ability to conduct online teaching, learning and assessments and to develop postgraduate programmes. A credible record of lecturing, peer-reviewed publications, community engagement, programme coordination and development, as well as supervision of students' research and/or projects at both the under- and post-graduate levels will be an added advantage.

# **Lecturer: Business Management**

#### Requirements

A Master's degree (NQF Level 9) in Business Management or Entrepreneurship with at least four years of lecturing and/ or industrial experience and/or an equivalent combination relevant professional experience. Excellent English communication skills (oral and written). Competence to teach at least three of the following courses: Project Management, Entrepreneurship, Strategic Management, SME Support, Quality Management, Business Process Management and Management of Technology. Competence to establish professional networks and to maintain links with the industry, ability to conduct online teaching, learning and assessments and to develop undergraduate programmes. A credible record of lecturing, peer-reviewed publications, community supervision of student's projects at the undergraduate level, as well as a relevant Doctorate will be an advantage.

> Contact: Ms Maggie Nghiiki T: +264 61 207 2917 E: mnghiiki@nust.na

**Department: Social Sciences** 

# **Lecturer: Legal Studies**

# Requirements

A Master's degree (NQF Level 9) in Law from Common Law jurisdiction or an equivalent qualification with at least four years of lecturing experience at tertiary education level and/or industry experience or an equivalent combination of relevant professional experience. Must be able to teach following courses: Commercial Law, Company Law, Sports Law, Law of Public Management, Media Law. Admission as a Legal Practitioner as well as a credible record of lecturing, curriculum development, peer-reviewed publications, community engagement, and supervision of student projects undergraduate level.

> Contact: Ms Brumelda Kake +264 61 207 2381 E: bkake@nust.na

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**KEY PERFORMANCE AREAS** 

07 APRIL 2023

Closing Date:

Teach, assess, and develop curriculum, conduct community service, and administration. Supervise research (projects and/or thesis) at undergraduate levels; conduct research and publish in accredited journals; source for research or project funding; establish professional networks with industry and universities and partake in Department, Faculty and/or University Committees.

NUST is an equal opportunity employer and encourages suitably qualified Namibians especially from designated groups such as women and persons with disabilities with a distinguished record of achievements and proven capacity to lead in a stimulating and culturally diverse environment to submit their applications.

To apply visit: https://nieis.namibiaatwork.gov.na or email applications to recruitment@nust.na with the title of the position in the subject line. All foreign qualifications must be validated by the NQA.