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EXPRESSION OF INTEREST

FOR THE SALE OF A SUITABLE AGRICULTURAL FARM FOR THE ESTABLISHMENT OF THE NUST SCHOOL OF AGRICULTURE AND NATURAL RESOURCES IN THE OTAVI DISTRICT, OTJOZONDJUPA REGION

PROCUREMENT NO: NCS/EOI/NUST-020/2025

PROJECT TITLE:

ACQUISITION OF AN AGRICULTURAL FARM FOR THE ESTABLISHMENT OF THE NUST SCHOOL OF AGRICULTURE AND NATURAL RESOURCES IN THE OTAVI DISTRICT, OTJOZONDJUPA REGION

ISSUED ON: 20 NOVEMBER 2026

CLOSING DATE: 04 DECEMBER 2026

CLOSING TIME: 12H00 (NAMIBIAN TIME)

BIDDER'S NAME:		
CONTACT DETAILS:	**TELEPHONE:**	
	CONTACT PERSON:	
	EMAIL ADDRESS:	
COMPANY PHYSICAL ADDRESS:		

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EXPRESSION OF INTEREST

1. INTRODUCTION AND BACKGROUND

The Namibia University of Science and Technology (NUST) is committed to advancing agricultural education, research, innovation, and community engagement in support of Namibia's socio-economic development and food security objectives. As part of its strategic growth and academic expansion agenda, NUST intends to establish a dedicated School of Agriculture and Natural Resources to provide practical training, applied research opportunities, and industry collaboration in the agricultural sector.

To support this initiative, NUST seeks to acquire a suitable commercial agricultural farm in the vicinity of Otavi, Otjozondjupa Region, which will serve as a teaching, research, demonstration, and production facility. The farm is expected to provide an enabling environment for experiential learning in areas such as crop production, horticulture, livestock production, rangeland management, agricultural mechanisation, irrigation, and sustainable agricultural practices.

NUST therefore invites eligible farm owners to submit Expressions of Interest (EOI) for the sale of commercial agricultural properties that meet the University's requirements. The EOI process is intended to identify suitable properties for further evaluation, due diligence, valuation, and site inspections prior to any acquisition decision being made by the University.

2. RULES FOR PARTICIPATION

In terms of the Public Procurement Act No.15 of 2015, and as per the directive issued in terms of section 73 in respect of reservation for local suppliers (23 May 2019), as published by the Ministry of Finance. NUST is conducting market research to establish the availability of commercial **agricultural farms for the Establishment of the NUST School of Agriculture and Natural Resources in the Otavi District, Otjozondjupa Region.**

The Government of the Republic of Namibia requires that bidders/suppliers/contractors participating in procurement in Namibia observe the highest standards of ethics during the procurement process and execution of contracts. Service Providers are advised to consult the Procurement Policy Office website at www.mof.gov.na/procurement-policy-unit to familiarise themselves with the legislation governing public procurement in the Republic of Namibia.

3. ELIGIBILITY REQUIREMENTS

3.1 Administrative Mandatory Compliance

For the participating company to be eligible, the service provider must attach evidence of the following technical documents:

No	Document Name	Please tick
1	Applicants must submit a certified copy of the Title Deed as proof of legal ownership of the farm. Where the farm is owned by a company, close corporation, co-operative, trust, partnership, joint venture, or any other legal entity, the applicant must also submit certified copies of the relevant registration documents reflecting the legal owner(s) of the property and the authorised representative(s). Certified copies of the Namibian Identification Documents (IDs) or Passports of all shareholders/owners, members, trustees, partners, and/or authorised representatives must also be provided. **The submitted documents must clearly demonstrate the applicant's ownership of the property and authority to offer the farm for sale.**	
2	Attach a valid original or certified copy of a Good Standing Tax Certificate issued by the Namibia Revenue Agency (NamRA) in the name of the farm owner or legal entity offering the farm for sale. **(valid at the deadline of submission of the bid)**	
3	Attach a valid original or valid certified copy of a Good Standing Social Security Certificate.	
4	A valid certified copy of an Affirmative Action Compliance Certificate, or proof from the Employment Equity Commissioner that the bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 **(valid at the deadline of submission of the bid)** or, in the event that the Affirmative Action Compliance Certificate is over 12 months from the date of issue, a confirmation letter from the Employment Equity Commission indicating that the employer had submitted the report for the period following from the date when the certificate was issued.	
5	A written undertaking in compliance with Section 138 (2) of the Labour Act, 2007 and Section 50 (2)(D) of the Public Procurement Act, 2015 on the Government letterhead **(the document is attached complete and return with the bid)**	

Only a valid certified copy is made by a Commissioner of Oaths appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963).

Failure to submit any of the above-mentioned documents will render the bidder's documents unresponsive and the bidder disqualified.

3.2 Technical documents requirements

For the participating company to be eligible, the service provider must attach evidence of the following technical documents:

No	Technical Requirements Evaluation Criteria	Please tick
1	**Commercial Farm Profile:** Applicants must provide a farm profile outlining current agricultural activities, available water resources, grazing capacity, irrigation infrastructure, arable land, agricultural improvements, and any supporting documentation demonstrating the property's suitability for agricultural training, research, and production. **(Attach all relevant photographs, documents, etc)**	

2	**Proof of Clear and Unencumbered Ownership:** Attach documentary proof, signed by the owner and certified by a Commissioner of Oaths, confirming that the farm is free from any ownership disputes, family disputes, pending litigation, competing claims, court orders, caveats, or any other encumbrances that may adversely affect the transfer of ownership. Where the property is bonded, the applicant shall disclose the details of the bond and provide confirmation from the bondholder that the property may be released upon conclusion of the sale. **(Attached documentary evidence)**	
3	**Size and location:** Farms of 3,000–5,000 hectares are sought, preferably within reasonable travelling distance of Otavi town, with year-round access and proximity to major transport routes. Larger farms will receive additional consideration. Applicants must provide: • A copy of the Title Deed indicating the size (hectarage) of the property; • A locality map, survey diagram, or GPS coordinates showing the farm's location; • The approximate distance (in kilometres) from Otavi town; and • A brief description of access roads, including road type, condition, and year-round accessibility.	
4	**Agricultural Potential**: Preference will be given to properties suitable for crop production, horticulture, irrigation, livestock production, mixed farming, rangeland management and agricultural mechanisation, with wildlife management where appropriate. Applicants must submit the following supporting information and documentation: • A brief farm profile describing current and historical agricultural activities; • Evidence of agricultural production, where available (e.g., cropping records, livestock records, grazing plans, irrigation records, or production reports); • Details of arable land, grazing capacity, irrigation infrastructure, water sources, and agricultural improvements on the property; • Recent photographs of agricultural infrastructure and farming operations; • Information on soil types, land use, and carrying capacity, where available; and • Any existing agricultural assessments, environmental reports, farm management plans, or feasibility studies relevant to the productive use of the property. **(Attach documentary evidence)**	
5	**Water Resources and Infrastructure:** Reliable groundwater, registered boreholes, water storage, and irrigation potential are preferred. Applicants must provide the following information and supporting documentation, where applicable: • Copies of borehole registration certificates and/or permits, including borehole numbers; • Recent borehole test reports indicating yield, capacity, and water quality; • Details of all water rights, abstraction permits, and water-use authorisations applicable to the property; • A schedule of existing water infrastructure, including boreholes, reservoirs, storage tanks, pipelines, dams, pumps, irrigation systems, and watering points; • A description of irrigation infrastructure and the area currently under irrigation, where applicable; • A list and description of all fixed improvements, including residential buildings, staff accommodation, classrooms, workshops, sheds, livestock handling facilities, fencing, storage facilities, and internal roads; • Details of electricity supply, including grid connection and/or solar installations; • Details of available telecommunications services and network coverage; and • Recent photographs of key water infrastructure and property improvements. **(Attached documentary evidence.)**	

Bidders who do not score more than 70% under the evaluation matrix in this document will not be shortlisted for the project.

4. COMMERCIAL FARM REQUIREMENTS

NUST seeks to acquire a commercial agricultural farm in the vicinity of Otavi to establish the NUST School of Agriculture. Preference will be given to farms ranging between 3,000 and 5,000 hectares, with larger farms receiving additional consideration. The property should be easily accessible year-round and located within a reasonable travelling distance of Otavi and major transport routes.

The farm should demonstrate strong agricultural potential and be suitable for teaching, research, and commercial farming activities, including crop production, horticulture, irrigation, livestock production, mixed farming, rangeland management, and agricultural mechanisation. Preference will be given to properties with reliable water resources, including boreholes, water storage facilities, and irrigation potential.

The property should have adequate infrastructure to support agricultural operations and academic activities, including buildings, accommodation, workshops, storage facilities, livestock handling facilities, fencing, internal roads, and access to electricity and telecommunications services. The farm must be legally owned by the applicant and capable of being transferred to NUST without material legal disputes or encumbrances.

5. SUBMISSION OF PROPOSAL

Proposal should be deposited in the Quotation/Bid Box located at:

Namibia University of Science and Technology
13 Jackson Kaujeua Street
Bid Box
Administration Building, 1st Floor
Windhoek

04 December 2026

12h00 (local time)

Quotations by post or hand-delivered should reach Namibia University of Science and Technology by the exact date and time at the latest.

Late submissions will be rejected. Submissions received by email will not be considered.

4.1 EXPENSES INCURRED BY THE PARTICIPANT

NUST will not be responsible for or pay for any expenses or losses which may be incurred by any tenderer in connection with the preparation and submission of this Expression of Interest and the subsequent presentation of solutions as shortlisted service providers.

6. SHORTLISTING OF COMMERCIAL FARMS

NUST reserves the right to shortlist commercial farms based on the information and supporting documentation submitted in response to this Expression of Interest (EOI). Only farms that substantially meet the University's requirements and demonstrate suitability for agricultural teaching, research, training, innovation, and commercial agricultural activities will be considered for further evaluation.

Shortlisting will be based on, among others, the following criteria:

- Compliance with the minimum submission requirements and mandatory documentation;
- Farm size, location, and accessibility;
- Agricultural potential and suitability for teaching, research, and production activities;
- Availability and reliability of water resources;
- Quality and extent of infrastructure and improvements;
- Legal ownership and transferability of the property;
- Overall suitability of the property for the establishment of the NUST School of Agriculture; and
- Any other criteria deemed relevant by NUST during the evaluation process.

Shortlisted farms may be subject to site inspections, technical assessments, valuation, verification of the information provided, and due diligence investigations prior to any recommendation or acquisition decision by the University.

Submission of an Expression of Interest does not constitute acceptance of any offer, nor does it oblige NUST to purchase any property. NUST reserves the right to accept or reject any submission, and to discontinue or amend the process at any stage without incurring any liability to applicants.

7. PREQUALIFICATION EVALUATION CRITERIA

The following evaluation criteria shall be applied to shortlisted service providers. The bidder must meet the following mandatory requirements and the technical requirements to be considered:

STAGE 1: MANDATORY REQUIREMENTS DOCUMENT EVALUATION CRITERIA

Mandatory Requirements	**Responsive or Not Responsive**
Applicants must submit a certified copy of the Title Deed as proof of legal ownership of the farm. Where the farm is owned by a company, close corporation, co-operative, trust, partnership, joint venture, or any other legal entity, the applicant must also submit certified copies of the relevant registration documents reflecting the legal owner(s) of the property and the authorised representative(s). Certified copies of the Namibian Identification Documents (IDs) or Passports of all shareholders/owners, members, trustees, partners, and/or authorised representatives must also be provided. **The submitted documents must clearly demonstrate the applicant's ownership of the property and authority to offer the farm for sale.**	
Attach a valid original or certified copy of a Good Standing Tax Certificate issued by the Namibia Revenue Agency (NamRA) in the name of the farm owner or legal entity offering the farm for sale. **(valid at the deadline of submission of the bid)**	

Attach a valid original or valid certified copy of a Good Standing Social Security Certificate.	
A valid certified copy of an Affirmative Action Compliance Certificate, or proof from the Employment Equity Commissioner that the bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 **(valid at the deadline of submission of the bid)** or, in the event that the Affirmative Action Compliance Certificate is over 12 months from the date of issue, a confirmation letter from the Employment Equity Commission indicating that the employer had submitted the report for the period following from the date when the certificate was issued.	
A written undertaking in compliance with Section 138 (2) of the Labour Act, 2007 and Section 50 (2)(D) of the Public Procurement Act, 2015 on the Government letterhead **(the document is attached complete and return with the bid)**	

NB: Only a valid original or certified copy of an original document as certified by the Namibian Police or by a Commissioner of Oaths appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963) will be accepted.

At this stage, the bidder's submission will either be responsive or non-responsive. Non-responsive submissions will be eliminated from the entire prequalification process and will not be considered further.

STAGE 2: TECHNICAL REQUIREMENT EVALUATION CRITERIA

Evaluation Criteria	Sub-Criteria	Max Points
Commercial Farm Profile and Overall Suitability	Alignment with NUST agricultural teaching, research and training objectives	5
	Evidence of current and productive agricultural operations	5
	Future expansion and development potential	5
Subtotal		**15**
Proof of Clear and Unencumbered Ownership	Valid Title Deed and ownership documentation	4
	Absence of ownership disputes, litigation or competing claims	3
	Ease of transferability and absence of restrictive encumbrances	3
Subtotal		**10**
Size and Location	Farm size between 3,000 and 5,000 hectares	6
	Distance and accessibility from Otavi	5
	Access to major roads and transport routes	4
	Quality and year-round accessibility of access roads	5
Subtotal		**20**
Agricultural Potential	Crop production potential and arable land availability	8
	Livestock production and grazing capacity	6
	Irrigation potential and existing irrigation infrastructure	6
	Soil suitability and land capability	4

	Agricultural mechanisation suitability	3
	Existing agricultural production performance and improvements	3
Subtotal		**30**
Water Resources and Infrastructure	Reliability and quantity of water resources	8
	Number, condition and yield of boreholes	5
	Water storage and distribution infrastructure	3
	Buildings and staff accommodation	3
	Workshops, sheds, livestock facilities and storage infrastructure	2
	Electricity supply (grid and/or solar)	2
	Internal roads, fencing and telecommunications	2
Subtotal		**25**
TOTAL		**100**

A bidder must score at least 70% to be shortlisted for the prequalification process.

Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:_____

Registration Number: _____

Vat Number: _____

Industry/Sector: _____

Place of Business: _____

Physical Address: _____

Tell No.:_____

Fax No.: _____

Email Address:_____

Postal Address:_____

Full name of Owner/Accounting Officer: _____

Email Address:_____

2. PROCUREMENT DETAILS

Procurement Reference No.:_____

Procurement Description: _____

Anticipated Contract Duration: _____

Location where work will be done, good/services will be delivered:

_____

3. UNDERTAKING

I _____*[insert full name]*, owner/representative

of _____*[insert full name of company]*

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature: _____

Date: _____

Seal:_____

Please take note:

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*