



**NAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY**

**Office of the Bursar**

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### REQUEST FOR SEALED QUOTATIONS (WORKS)

**FOR PLUMBING WORKS, SOLAR GEYSER INSTALLATIONS AND GENERAL RENOVATION WORKS OF THE BIG SHANGRI-LA HOSTELS AT THE NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST) MAIN CAMPUS**

**Procurement Reference No: W/RFQ/NUST-005/2025**

Lot	Service Description	Tick (Service/s applicable)
1	Lot 1: Plumbing works	
2	Lot 2: Solar Geyser Installations	
3	Lot 3: General renovation works	

***Disclaimer: Contractors are to tick for which service(s) they are tendering for clearly. The decision to award one or multiple Lots to a Contractor shall be made at the sole discretion of NUST, in accordance with the evaluation criteria outlined in the RFQ.***

CONTRACTOR'S NAME:			
CONTACT DETAILS:	TEL:		
	EMAIL:		
TOTAL QUOTE AMOUNT PER LOT INCLUSIVE OF VAT	LOT: 1 (PLUMBING WORKS)	N \$	
	LOT 2: (SOLAR GEYSER INSTALLATIONS)	N \$	
	LOT 3: (GENERAL RENOVATIONS)	N \$	

**Request for Quotation**

**Letter of Invitation**

Dear Prospective Service Provider

**Subject:** Request for Quotations for plumbing works, solar geyser installation and general renovation works of the Big Shangri La hostels at the Namibia University of Science and Technology (NUST) main campus.

The requested scope of work is as per the BoQ attached to this bidding document.

The Namibia University of Science and Technology (NUST) invites you to submit your best quote for the items described hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Any request for clarification should be forwarded in writing to Ms Rosemary Tjombonde-kakuuui; Tel: +264 61 207 2020 Fax: +264 207 2966; e-mail address: [bidbox@nust.na](mailto:bidbox@nust.na).

Please prepare and submit your quotation following the instructions or inform the undersigned if you will not submit a quote.

~~Yours~~ faithfully,



Rosemary Tjombonde-Kakuuui

**Secretary to the Procurement Committee**

**SECTION I: INSTRUCTIONS TO CONTRACTORS****1. Rights of Public Entity**

**NUST** reserves the right:

- (a) to split the contract as per the lowest evaluated cost per lot; and
- (b) to accept or reject any quotation or to cancel the process and reject all quotations at any time before the contract is awarded.

**2. Preparation of Quotations**

You are requested to quote for the works mentioned in Section III by completing, signing and returning the following:

- (a) the Quotation Letter in Section II with its annexe for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

Before preparing your quotation, you are advised to carefully read the Request for Quotations document, including the Special Conditions of Contract in Section VII. The standard forms in this document may be retyped for completion, but the contractor is responsible for their accurate reproduction.

**3. Validity of Quotations**

The quotation validity period shall be **180** days from the bid submission deadline date.

**In addition to completing the BoQ's, the Contractors should also provide a quotation on the company letterhead with their terms and conditions.**

**Contractors should indicate on their quotations the complete set of items and specifications offered, cost of delivery, and installation for the three (3) LOTS listed in the bid document. Contractors are to complete the BoQ as per the instructions provided herein.**

**Only one lot will be awarded per contractor. However, in cases where there are insufficient compliant Contractors remaining with respect to any given lot, the University may award more than one lot to the lowest evaluated and substantially responsive contractor (i.e. award 'Multiple Contracts' to the same Contractor). This means that Multiple Contracts shall only be awarded to the same Contractor on condition that the contractor met all the requirements, and their Financial Capacity of the recommended Contractor is not exceeded and that the quoted price is not substantially above the estimate for the lot.**

**The contractor must submit a project plan with scheduled timelines indicating the duration of each activity as per selected Lot (s).**

#### 4. Mandatory eligibility criteria

To be eligible to participate in this quotation exercise, you should attach the following mandatory documents:

- a) (a) A certified copy of the Company registration, clearly indicating shareholders' and principals' contact details as registered with Business Intellectual Property Authority (BIPA) – **Attach certified copies of all shareholders Identification documents.** (Certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963).
- b) A valid certified copy of an original Good Standing Tax Certificate **(valid at the deadline of submission of bid)** (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963),
- c) A valid original or valid certified copy **(valid at the deadline of submission of bid)** of Good Standing Social Security Certificate; (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963).
- d) A valid certified copy of Affirmative Action Compliance Certificate, or proof from Employment Equity Commissioner that Contractor is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998, **(valid at the deadline of submission of bid)** or in the event that the Affirmative Action Compliance Certificate is over 12 months from the date of issue, a confirmation letter from the Employment Equity Commission indicating that the employer had submitted the report for the period following from the date when the certificate was issued (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963).
- e) A written undertaking as contemplated in Section 138(2) of Labour Act, 2007. **(Only the original official government written undertaking will be accepted for this RFQ)**
- f) Submit signed Bid-securing Declaration.

**Failure to submit these mandatory documents will result in your quotation disqualification from further evaluation.**

#### 5. Technical eligibility Criteria per Lot

Lot	Lot description	Technical criteria
1	Plumbing works	<ul style="list-style-type: none"> <li>a) The Contractor must attach a valid CIF (Construction Industry Federation) membership certificate not older than 12 months.</li> <li>b) The Contractor must attach at least <b>two (2)</b> reference letters from various companies where similar services were provided in the last three (3) years <b>(2022-2024)</b>. The letters must be on a company letterhead indicating contact person, dates of service delivery,</li> </ul>

		<p>telephone number and email address and contract awarded amount. <b>(Attach two reference letters clearly indicating the dates when your company executed works of similar nature and the value of the contract awarded)</b></p> <p>c) The Contractor must provide proof of financial capacity to carry out the plumbing works by attaching <b>a)</b> proof from a commercial bank of credit facilities to the Contractor <b>equivalent or more than the value of the bid; or b)</b> A letter from a commercial bank confirming the financial status of the Contractor's business account and balance in <b>N\$</b> at the time of bid submission.</p> <p>d) Minimum of two (2) full-time, N3-qualified plumbers must be present on-site for the duration of the project.</p> <p>e) Proof of qualifications (certified copies of N3 certificates or equivalent) must be submitted with the bid proposal.</p>
	<b>Solar Geyser Installations</b>	<p>a) The Contractor must attach at least two (2) reference letters from various companies where similar services were provided in the last three (3) years <b>(2022-2024)</b>. The letter must be on a company letterhead indicating contact person, dates of service delivery, telephone number and email address and contract awarded amount. <b>(Attach two reference letters clearly indicating the dates when your company executed works of similar nature and the value of the contract awarded).</b></p> <p>b) The Contractor must provide proof of competence by submitting a certificate/letter of attendance or providing the name of the technician who attended the training and the date of the training from the Southern African Renewable Heating and Cooling and Demonstration Initiative (SOLTRAIN+) or the preceding Southern African Solar Thermal Training &amp; Demonstration Initiative (SOLTRAIN) project through the Namibian Energy Institute (NEI). NEI will verify the attendance from all their list trainings and attendance.</p>

		<p>c) All solar geysers to be installed must include a 3-year warranty (<b>Contractor must attach letter of warranty from manufacturer or supplier.</b>)</p> <p>d) The Contractor must attach proof of valid certificates for a <b>minimum of three employees</b> holding valid <b>Working at Heights Certification</b> and <b>Scaffolding Erection Certification</b>.</p> <p>e) The Contractor must provide proof of financial capacity to carry out the solar geyser installation works by attaching <b>a)</b> proof from a commercial bank of credit facilities to the Contractor <b>equivalent or more than the value of the bid; or b)</b> A letter from a commercial bank confirming the financial status of the Contractor's business account and balance in <b>N\$</b> at the time of bid submission.</p>
<b>3</b>	<b>General Renovations</b>	<p>a) The Contractor must attach a valid CIF (Construction Industry Federation) membership certificate not older than 12 months.</p> <p>a) The Contractor must attach at least two (2) reference letters from various companies where similar services were provided in the last three (3) years (<b>2022-2024</b>). The letter must be on a company letterhead indicating contact person, dates of service delivery, telephone number and email address and contract awarded amount. <b>Attach two reference letters clearly indicating the dates when your company executed works of similar nature and the value of the contract awarded.)</b></p> <p>b) The Contractor must attach proof of a <b>minimum of three employees</b> holding valid <b>Working at Heights Certification</b> and <b>Scaffolding Erection Certification</b> from a certified training provider.</p> <p>c) The Contractor must provide proof of financial capacity to carry out the general renovation works by attaching <b>a)</b> proof from a commercial bank of credit facilities to the Contractor <b>equivalent or more than the value of the bid; or b)</b> A letter from a commercial bank confirming the financial status of the Contractor's business account and balance in <b>N\$</b> at the time of bid submission.</p>

Failure to submit any one of the mandatory technical documents will result in your quotation disqualification from further evaluation.

**6. Bid Securing Declaration**

Contractors are required to submit a Bid Securing Declaration for this procurement process.

**7. Services Completion Period**

The work completion period shall be within **60 days** after acceptance/issue of the Purchase Order. No work shall commence without an official Purchase Order from NUST. Deviation in the completion period **shall not** be accepted, and it will only be considered if such deviation is reasonable.

**8. Documents to be submitted**

Contractors shall submit, along with their quotations, the following documents:

- a) Detailed Company Profile relevant to the services the contractor is bidding for.

**9. Sealing and Marking of Quotations**

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Namibia University of Science and Technology, with the contractor's name on the back of the envelope.

**10. Submission of Quotations**

Quotations should be deposited in the Quotation/Bid Box located at:

**Namibia University of Science and Technology**

**13 Jackson Kaujeua Street**

**Bid Box**

**Administration Building (First Floor)**

**Windhoek**

**11 June 2025 (Wednesday)**

**12h00 (local time)**

Quotations by post or hand should reach Namibia University of Science and Technology by the same date and time at the latest. Late quotations will be rejected and returned unopened.

**Quotations received by e-mail will not be considered.**

**11. Compulsory Site Inspection**

Contractors are invited to attend the **compulsory** site Inspection scheduled to take place at:

Namibia University of Science and Technology,

13 Jackson Kaujeua

Shangri-La Hostels

Windhoek

**Date: 20 May 2025**

**Time: 10h00**

**Technical contact person:** Mr Frank Puriza [fpuriza@nust.na](mailto:fpuriza@nust.na) +264 61 207 2973

***Contractors are required to sign a site inspection register.***

## **12. Opening of Quotations**

Quotations will be opened internally by NUST immediately after the closing time referred to in section 9 above. A record of the quotation opening stating the name of the contractors, the amount quoted, and the presence or absence Bid Securing Declaration will be made available to any contractor on request within three (3) working days of the Opening.

## **13. Evaluation of Quotations**

**NUST** has the right to request clarifications in writing during evaluation. Substantially responsive offers shall be compared based on evaluated cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

## **14. Technical Compliance**

The Specifications and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

## **15. Prices and Currency of Payment**

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed included in the quoted prices.

## **16. Margin of Preference**

None

**17. Award of Contract**

The Contractor, having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by the issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

**18. Notification of Award and Debriefing**

**NUST** shall, after the contract award, promptly inform all unsuccessful contractors in writing of the name and address of the successful contractor and the contract amount and post a notice of award on its website, [www.nust.na](http://www.nust.na), within seven (7) days. Furthermore, **NUST** shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful contractors being informed of the award.

**SECTION II: QUOTATION LETTER**  
(to be completed by Contractors)

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected***

Quotation addressed to:	<b>NUST Procurement Management Unit 13 Jackson Kaujeua Street Windhoek</b>
Procurement Reference Number:	<b>W/RFQ/NUST – 005/2025</b>
The subject matter of procurement:	<b>REQUEST FOR QUOTATIONS FOR PLUMBING WORKS, SOLAR GEYSER INSTALLATION AND GENERAL RENOVATION WORKS OF THE BIG SHANGRI-LA HOSTELS AT THE NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST) MAIN CAMPUS</b>

We offer to execute the Works detailed in the Statement of Requirements in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Contractors and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribed fully to the terms and conditions contained therein. We further understand that this subscription could lead *[forfeiture of the security amount/disqualification on the grounds mentioned in the BDS]*

The validity period of our quotation is \_\_\_\_\_ days *[insert number of days]* from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within \_\_\_\_\_ *[insert number]* days from the date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within \_\_\_\_\_ *[insert number]* days from the date of issue of Purchase Order/ Letter of acceptance.

**Quotation Authorised by:**

Name of Contractor		Company's address and seal	
Contact Person			
Name of Person Authorizing the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

## Appendix to Quotation Letter

### BID SECURING DECLARATION (Section 45 of Act) (Regulation 37(1) (b) and 37(5))

**Date:** *[Day | month | year]*

**Procurement Ref No.:** W/RFQ/NUST – 005/2025

**To:**

**Namibia University of Science and Technology  
13 Jackson Kaujeua Street  
Windhoek West**

I/We\* understand that in terms of section 45 of the Act, a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
- (b) refusal by a contractor to accept a correction of an error appearing on the face of a bid;
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or
- (d) Failure to provide security for the procurement contract's performance if required by the bidding document.

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful bidder

Signed: \_\_\_\_\_  
*[insert signature of the person whose name and capacity are shown]*

Capacity of: \_\_\_\_\_  
*[indicate legal capacity of person(s) signing the Bid Securing Declaration]*

Name: \_\_\_\_\_  
*[insert complete name of the person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of contractor]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_  
*[insert date of signing]*

Corporate Seal (where appropriate)

**SECTION III: STATEMENT OF REQUIREMENTS****SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

See attached **Annexure A- Lot 1** Bill of Quantities (BOQ) for all information relating to works, specifications and performance requirements for **Plumbing works**.

See attached **Annexure B- Lot 2** Bill of Quantities (BOQ) for all information relating to works, specifications and performance requirements for the **Solar Geyser Installation works**.

See attached **Annexure C- Lot 3** Bill of Quantities (BOQ) for all information relating to works, specifications and performance requirements for the **Renovation works**.

**The contractor is expected to complete the BOQ to which they are bidding for and return them. In addition to completing the BoQ's, the Contractors should also provide a quotation on the company letterhead with their terms and conditions.**

**The contractor must submit a project plan with scheduled timelines indicating the duration of each activity as per selected Lot (s).**

The proposals shall be submitted in **one (1) original** and **two (2) copies**.

**SECTION IV: PRICED ACTIVITY SCHEDULE**Procurement Reference Number: **W/RFQ/NUST – 005/2025****Priced Activity Schedule Authorized By (Bill of Quantities):**

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

**SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET**Procurement Reference Number: **W/RFQ/NUST – 005/2025****Compliance to Technical proposal Specification Authorised By:**

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:	Company		

**SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT**

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ-GCC**) available on the website of the NUST [www.nust.na](http://www.nust.na) except where modified by the Special Conditions below

**SECTION VIII SPECIAL CONDITIONS OF CONTRACT**Procurement Reference Number: **W/RFQ/NUST – 005/2025**

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of the Contract. *[This section is to be customised by the Public Entity to suit the requirements of the specific procurement].*

GCC Clause Reference	Special Conditions
<b>Employer GCC 1.1(r)</b>	Namibia University of Science and Technology 13 Jackson Kaujeua Street Windhoek West

GCC Clause Reference	Special Conditions
<b>Intended Completion Date GCC</b>	The intended completion date is <b>29 August 2025 (estimated)</b> .
<b>Project Manager GCC 1.1(y)</b>	The Project Manager is: Mr Frank Puriza
<b>Site GCC 1.1(aa)</b>	The Site location is Shangri-la Hostels NUST Main Campus 13 Jackson Kaujeua Street
<b>Start Date GCC 1.1(dd)</b>	The Start Date (project award) shall be: <b>07 July 2025 (estimated)</b>
<b>The Works GCC 1.1(hh)</b>	The Works consist of: <b>As per Bill of Quantities included in the Bidding document.</b>
<b>Interpretation GCC 2.2</b>	The project will be completed as a whole.
<b>Interpretation GCC2.3</b>	The following additional documents shall form part of the contract:  <b>Technical Proposal</b>  <b>Bill of Quantities</b>
<b>Language and Law GCC 3.1</b>	The language of the contract is <b>English</b>  The law that applies to the contract is the law of Namibia.
<b>Project Manager's Decisions 4.1</b>	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the contract, which in the Project Manager's opinion, will cause the amount finally due under the contract to exceed the Contract Price or give entitlement to an extension of time. This requirement shall be waived in an emergency affecting personnel safety, the Works, or adjacent property.
<b>Delegation GCC 5.1</b>	The Project Manager <b>may not</b> delegate his duties.
<b>Notices GCC 6</b>	Any notice shall be sent to the following addresses: <b>Manager Procurement</b> <b>Namibia University of Science and Technology</b> <b>Private Bag 13388</b> <b>Windhoek</b> <b>bidbox@nust.na</b> For the Contractor, the address and contact name shall be: _____

GCC Clause Reference	Special Conditions
	<hr/> <hr/> <hr/>
<b>Insurance</b> <b>GCC 13.1</b>	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer, and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> <li>(a) for the Works, Plant and Materials: <i>(for the full amount of the works including removal of debris, professional fee etc.)</i></li> <li>(b) for loss or damage to the equipment: <i>(for the replacement value of the equipment that the Contractor intends to use on-site until the taking over by the Employer.</i></li> <li>(c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with contract <i>for an amount representing the value of the properties that are exposed to the Contractor's action in the execution of the works. It will extend to the property of the Procuring Entity as well).</i></li> <li>(d) for personal injury or death: <ul style="list-style-type: none"> <li>(i) Of the Contractor's employees: <i>[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</i></li> <li>(ii) of other people: <i>[This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</i></li> </ul> </li> <li>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.</li> </ul> <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at the sole expense of the Contractor.</p>
<b>Site Date</b> <b>GCC 14.1</b>	The site Date shall be: Will be communicated between the parties
<b>Possession of the Site</b> <b>GCC 20.1</b>	The Site Possession Date shall be: Will be communicated between the parties
<b>Procedure for Disputes</b> <b>GCC 24</b>	No Adjudicator shall be appointed under the contract, and arbitration shall not apply. Suppose any dispute arises between the Employer and the Contractor in connection with or arising out of the contract. In that case, the parties shall seek to resolve any such dispute by amicable agreement. Suppose the parties

GCC Clause Reference	Special Conditions
	fail to resolve such dispute by amicable agreement within 14 days after one party has notified the other in writing of the dispute. In that case, the dispute shall be referred to the court by either party.
<b>Program</b> <b>GCC 25.1</b>	The Contractor shall submit for approval a Project Plan for the Works within three (3) days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
<b>GCC 25.3</b>	Program updates shall be required.
<b>Defects Liability Period</b> <b>GCC 33.1</b>	The Defects Liability Period is 365 days.
<b>Payment Certificates</b> <b>GCC 39.7</b>	Payment shall be made per the progress of works with payment for materials on site.
<b>Payments</b> <b>GCC 40</b>	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
<b>Adverse weather Conditions</b> <b>GCC 41.1 (I)</b>	None
<b>Price Adjustment</b> <b>GCC 44.</b>	The contract is <b>not</b> subject to price adjustment.
<b>Retention</b> <b>GCC 45.</b>	<b>10%</b> of the amount shall be retained from any payment. Half of the retention money will be released after the formal taking over of the Works and the remaining shall be released after the Defect Liability Period subject to the Contractor making good all defects.
<b>Liquidated Damages</b> <b>GCC 46.1</b>	The maximum amount of liquidated damages for the whole of the Works is <b>10%</b>
<b>Bonus</b> <b>GCC 47.1</b>	The rate for the Bonus per calendar day is: <b>Not applicable</b>
<b>Advance Payment</b> <b>GCC 48.1</b>	(i) <b>No</b> advance payment shall be made.
<b>Performance Security</b> <b>GCC 49.1</b>	<b>No</b> Performance Security is required.
<b>GCC 56.1</b>	"As built" drawings or operating and maintenance manuals <i>are</i> required.

GCC Clause Reference	Special Conditions
<b>GCC 59.1</b>	The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the work, is: <b>10%</b>

**SCHEDULE 1****QUOTATION CHECKLIST SCHEDULE**

*[Public Entity to update this Checklist to ensure that it contains the documents required from Bidders for the specific procurement]*

**Procurement Reference No.: W/RFQ/NUST-005/2025**

<b>Description</b>	<b>Attached</b>	<b>Not Attached</b>
Quotation letter		
Priced Activity Schedules (Bill of Quantities)		
Specification and Compliance Sheet (Technical Proposal)		
Submit signed Bid Securing Declaration		
A valid certified copy of the Company registration certificate (BIPA) indicating shareholders' and principals' contact details (Attach certified copies of the Identification Document of all shareholders).		
A valid original or certified copy of a good standing Tax Certificate (NAMRA)		
A valid original or certified copy of the Good Standing Social Security Certificate;		
A valid original or certified copy of the Affirmative Action Compliance Certificate, proof from the Employment Equity Commissioner that Contractor is not a relevant employer or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998		
A written undertaking, as contemplated in Section 138(2) of the Labour Act, 2007.		

**Disclaimer:** *The list defined above is meant to assist the bidder in submitting the relevant documents. It shall not be grounds for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*



## Republic Of Namibia

### Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

#### 1. EMPLOYERS DETAILS

Company Trade Name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Vat Number: \_\_\_\_\_

Industry/Sector: \_\_\_\_\_

Place of Business: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tell No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Full name of Owner/Accounting Officer: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### 2. PROCUREMENT DETAILS

Procurement Reference No.: \_\_\_\_\_

Procurement Description: \_\_\_\_\_

Anticipated Contract Duration: \_\_\_\_\_

Location where work will be done, good/services will be delivered:

\_\_\_\_\_

### 3. UNDERTAKING

I \_\_\_\_\_[insert full name], owner/representative

of \_\_\_\_\_[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seal:** \_\_\_\_\_

*Please take note:*

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.



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Department: Facilities

### BOQ & SPECIFICATIONS FOR PLUMBING AND DRAINAGE

SECTION	BILL	PAGE NO	ITEM NO	DESCRIPTION	UNIT	QUANTIT	RATE	AMOUNT
1	1	1		BILL NO 1				
1	1	1		PRELIMINARIES	NO	1		
1	1	1		BILL NO. 2	H1	0.0		
1	1	1		PLUMBING AND DRAINAGE (PROVISIONAL)	H1	0.0		
1	1	1		NOTES		0.0		

			<b>Instructions</b>			
			<p>Pipes for water supply shall be of the class stated. Pipes of 40mm diameter and smaller shall be plain ended with solvent welded uPVC loose sockets and fittings. Pipes of 50mm diameter and greater shall have sockets and spigots with push-in type integral rubber ring joints. B</p> <p>ends shall be uPVC and all other fittings shall be cast iron, all with similar push-in type joints. Copper pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-siphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016.</p> <p>Only compression fittings shall be used in walls or in ground. Flush pans shall have straight or side outlets and "P" or "S" traps as necessary. Stainless steel basins, sinks, wash troughs, urinals, etc. Units shall have standard aprons on all exposed edges and tiling keys against walls where applicable. Waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings. Exposed concrete surfaces. Exposed surfaces of concrete stormwater channels, cover slabs,</p> <p>inspection eye marker slabs, gully tops, cleaning eye tops, catchpits, inspection chambers, etc. shall be finished smooth with plaster. Excavations. No claim for rock excavation will be entertained unless the contractor has timeously notified the quantity surveyor thereof prior to backfilling.</p> <p>Soft rock and "hard rock" shall be as defined in "Earthworks". Laying, backfilling, bedding, etc. of pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with manufacturers' instructions. Where no manufacturers' instructions exist pipes shall be laid in accordance with clauses 5.1 and 5.2 of each of the following: SABS 1200 L : Medium-pressure pipelines LD : Sewers LE : Stormwater drainage Pipe trenches etc shall be backfilled in accordance with clauses 3, 5.5, 5.6, 5.7 and 7 of SABS 1200 DB : Earthworks (Pipe trenches) Pipes shall be bedded in accordance with clauses 3.1 to 3.4.1, 5.1 to 5.3 and 7 of SABS 1200 LB : Bedding (Pipes) Unless otherwise described bedding of rigid pipes shall be class B bedding</p>		0.0	
3	11		<b>SANITARY FITTINGS</b>	H2	0.0	
3	11		Prices for sanitary fittings must include for fixing in position and connecting all piping with remedial works necessary.		0.0	
3	11		<b>TAPS, VALVES ETC.</b>	H2	0.0	
3	11		"HNC/COBRA"	H3	0.0	
3	11	1	15mm "Cobra 070CP" or similar and approved chrome 85mm overhead shower head on 15mm "HNCSA 150R" round 150mm long shower arm	No	40	
3	11		"Schulte Classic"	H3	0.0	

	3	11	2	15mm "Schulte Classic Line 2 code Z020009-05010" or similar and approved cold water pillarcock	No	40	
	3	12		"Schlosser"	H3	0.0	
	3	12	3	15mm x 15mm "Schlosser code 7111" or similar and approved chromium plated angle regulating valve with wall flange and "HNC code HCVBC350S" 350mm girth service pipe	No	41	
	3	12		"Fluidmaster"	H3	0.0	
	3	12	4	Fluidmaster " Code 19998035" Dual button flush Kit	m	17	
	3	12		"AMALFI"	H3	0.0	
	3	12	5	"Amalfi Jasper Code TVJP6399/CH" Exposed chrome wall mounted shower pipe fixed complete, including shower mixer with frontal lever	No	16	
2	3	12		TRAPS ETC.	H2	0.0	
2	3	12		uPVC	H3	0.0	
2	3	12	6	32mm "Du Bois" or similar and approved Upvc bottle trap including 200mm long tail pipe, 50mm cup, fixed deep tube and wall connection fitted complete	No	12	
2	3	12		Testing	H3	0.0	
2	3	12	7	Allow for testing the whole of the sanitary plumbing installation	Item	1.00	
2				Toilet suite's supply and installation Elements low level toilet box set			
2				(includes ELF cistern, mechanism, plastic seat) white.	No	40	
2				Supply & Installation W.Basins (oval) White Betta Iqwa / WCI208A -	No		
3				White 575x490mm Wall Hung Basin	No	40	
				Supply & Installation of Benkiser 5188 - 1/2"x1/2" ( Angle Valve Body	No	120	
				upply & Installation of HNC 1/2x1/2" 450mm Long FxF Flexi with Sleeve	No	40	
				Supply & Installation 2x cobra taps at W.Basins Cobra Star	No	40	
				15mm Chrome Pillarcock Med Pattern	No	40	
			12	<b>Water Supplies</b>			
				Supply and installaton cold water supplies, copper and fittings at 40 x bathrooms for cold and hot water	No	32	
				Supply and installation of 40x15mm Brass Gate Valve	No	40	
				CxC Stop Tap copper supplies			
				Supply and installation of 40x22mm Brass Gate Valve	No	40	
				CxC Stop Tap at svstem			
				Supply & installation of central shower mixer Meissen Alvar	No	40	
3				Single Lever Concealed Shower- / Bath Mixerat bathrooms	No	40	
3				Supply & installation of shower arm Meissen Edge Vos			
3				150mm Chrome MVSAR150+ HNC Shower Head 85mm Function HCSR1rose at bathrooms	No	40	
				Supply and installation Galvanized - 40mm x 15metre			
				Duty Pipe with fittings from main to bathrooms	No	40	
				Supply & Instaallation of AGX TBT 516/HPX0015 Hose Cobra garden taps at washtroughs.	No	40	
				Supply & installation of Economy ET102 double			
				x 300mm stainless Equiped with sanitary pipes to sewer	No	40	
3			12	<b>Sanitary &amp; Sewer System:</b>			
				Supply & Installation of sanitary waste system PVC 40mm X fittings from bathrooms to sewerline	No	40	
				Supply & Installation of Brescia Shower Trap BSSTSSP			
				Top at bathrooms	No	40	
				Supply and installation of sewer pipes with fittings PVC			
				bathrooms to sewer.	No	40	
				Supply and installation of Viega 5726 / 103927 -	No	40	
				Combination Bottle Trap at W basins.			
3			12	Testing			
				Allow for testing the whole of the sanitary plumbing	No	1	
13						12	
	1	71	1	PRELIMINARIES	Page	1	

	1	71	2	PLUMBING AND DRAINAGE	Page	2		
	1	71		SUB-TOTAL	ST	0.00		
	1	71		CONTINGENCIES	H1	0.0		
	1	71		Allow the contingent sum of N\$50,000.00 (Two Hundred and Ten Thousand Namibia Dollars) for general contingencies to be used as directed by the Principal Agent and to be deducted in part or whole if not required	Item	1.00	NAD 50,000.00	NAD 50,000.00
	1	71		NETT CONSTRUCTION COST	ST			
	1	71		ADD: VALUE-ADDED TAX (15%)	TAX	15.00		
	1	71		TOTAL CONSTRUCTION COST	ST			



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Department: Facilities

### BOQ & SPECIFICATIONS FOR Solar Geysers on the NUST Hostels

SECTION	BILL	PAGE NO	ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
				NOTES				
			1	The Tenderer is advised to refer to the "Model Preambles for all Trades" and relevant SANS standards before pricing this Bill.		0.0		
		1	2	a)The Contractor must attach at least two (2) reference letters from various companies where similar services were provided in the last three (3) years (2022-2024). The letter must be on a company letterhead indicating contact person, dates of service delivery, telephone number and email address and contract awarded amount. (Attach two reference letters clearly indicating the dates when your company executed works of similar nature and the value of the contract awarded).				
				b) The Contractor must provide proof of competence by submitting a certificate/letter of attendance or providing the name of the technician who attended the training and the date of the training from the Southern African Renewable Heating and Cooling and Demonstration Initiative (SOLTRAIN+) or the preceding Southern African Solar Thermal Training & Demonstration Initiative (SOLTRAIN) project through the Namibian Energy Institute (NEI). NEI will verify the attendance from all their list trainings and attendance.				
				c) All solar geysers to be installed must include a 3-year warranty (Contractor must attach letter of warranty from manufacturer or supplier.)				
				d)The Contractor must attach proof of valid certificates for a minimum of three employees holding valid Working at Heights Certification and Scaffolding Erection Certification.				
				e) The Contractor must provide proof of financial capacity to carry out the solar geyser installation works by attaching a) proof from a commercial bank of credit facilities to the financial status of the Contractor's business account and balance in N\$ at the time of bid submission.				
1		1	3	Installation to Include: Safe and secure installation on the roof of a two-story structure, including necessary access equipment (e.g., scaffolding, harnesses) and adherence to fall protection regulations. Solar-rated piping (copper or PEX-AL-PEX) and all plumbing connections from the solar system to the internal building plumbing. All mounting hardware, including weather-resistant brackets, rails, and fasteners suited for the specific roof type (metal, tile, etc.). Solar-rated piping and insulation, suitable for high-temperature exposure Temperature and pressure safety relief valves Non-return valves and isolating valves				

1	1		<p>Roof mounting brackets and supports, installed per manufacturer's instructions</p> <p>All penetrations through the roof shall be sealed watertight and certified</p> <p>All works to comply with SANS 1307, SANS 10254 and relevant local authority regulations.</p> <p>The system shall be installed by a qualified solar water heating technician and commissioned for full functionality. Testing and demonstration of the complete system's performance to the Engineer or Principal Agent shall be included in the scope of work.</p> <p>No claim shall be entertained for incompatibility with roof types or structure; the Contractor shall make all allowances necessary to suit site conditions and roof structure.</p>				
1	1		<p>NOTES:1. The Specialist Contractors (hereinafter referred to as the sub-contractor) will be an ordinary sub-contractor of the main contractor and will NOT be a nominated sub-contractor.2. Provisional Sums have been included in this Bill to cover the costs of such various specialist services as may be required. These amounts are NETT and do not include for any builders discount.</p> <p>3. Provision has been made in this Bill to allow the main contractor the opportunity to price for any profit so required on the nett cost of the various specialist installations and these items for profit will be adjusted in the final account in direct proportion to the final values of such installations.</p> <p>4. A further item has been included to allow the main contractor to price for attending upon the sub-contractors and these items will only be adjusted in the final account if the extent of such installations either increases or decreases.</p> <p>5. Tenders for the various specialist sub-contract works included in this Bill will be asked from a number of sub-contractors mutually approved of by the client and main contractor. The tender documents will be prepared by the relevant consultant concerned whether this be the Architect, Quantity Surveyor or Consulting Engineer. Such quotations are to be delivered in sealed envelopes to a mutually agreed upon place by not later than a mutually agreed upon date, whereupon the quotations will be opened and a recommendation for acceptance of a quotation will be made. Under no circumstances may the requirements hereof be deviated from and any tenders or quotations obtained directly by the main contractor in respect of any of the specialist sub-contract works contained in this Bill will be ignored.</p> <p>6. The main contractor and sub-contractor will be required to sign the Non-Nominated Form of Sub-Contract.7. The specialist services referred to herein form a part of this contract and all the conditions appertaining to the main contract apply equally so to the sub-contracts.8. The main contractor is to allow hereinafter for any costs in connection herewith. 9. If expedient, two or more Provisional Sums may be combined into a single sub-contract tender or a single Provisional Sum may be divided into two or more sub-contract tenders.</p>				
1	1						
1	1						
1	1						
1	1						
	1	3					

1	1	2	8	NOTES: 1.The Sub-Contractor shall satisfy himself that the installation is in accordance with the specifications and drawings and any variations that shall have been issued before requesting an inspection by the Engineer. 2. The Sub-Contractor shall at his own expense provide all test equipment and materials necessary for the carrying out of the test.						
1	1	2	9	3. Prior to the inspection the Sub-Contractor shall hand over to the Engineer all wiring diagrams, maintenance manuals, operational guides, circuit drawings, etc						
1	1	3	8	4. At practical completion the Sub-Contractor will be issued with a certificate stating all the defects of the installation or part thereof at that time. A 'Practical Completion Certificate' will only be issued once all the defects have been rectified. 5. Only on issue of the 'Practical Completion Certificate' will the retention amount be reduced, the contract surety released and the guarantee and maintenance period will commence from that date. 6. The guarantee and maintenance period for all mechanical and electrical installations will be 12 months and the final retention amount will only be released at the expiry of this period.						
	1	3		BILL NO 1 PRELIMINARIES	NO		1			
2	2			BILL NO 2 SOLAR GEYSERS						
2	2			NOTES The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill.  Supply, delivery, and installation of Solahart 302L – 300L Roof Top Solar Water Heating System  Provide and install <b>Solahart 302L (300-litre) thermosiphon solar water heating systems</b> , complete with solar collector panels and integrated storage tank, designed for rooftop installation. The system must be suitable for high-performance operation in high solar radiation environments, with durable corrosion-resistant materials for long life. Installation includes all plumbing connections, solar-rated piping, fittings, valves, roof mounting brackets, insulation, and necessary safety components (e.g. temperature/pressure relief valves).  The system must comply with SABS and SANS standards for solar water heating, and installation must include proper orientation and tilt angle for optimal solar gain. Testing and commissioning to be conducted upon completion to ensure full operation.	NO		18			
3	3	1	1	PRELIMINARIES	Page		3			
3	3	1	2	SOLAR GEYSERS	Page		3			
3	3	1		SUB-TOTAL	ST					
3	3	1	3	CONTINGENCIES	H1					
3	3	1		Allow the contingent sum of N\$10,000.00 (Two Hundred and Ten Thousand Namibia Dollars) for general contingencies to be used as directed by the Principal Agent and to be deducted in part or whole if not required	Item	1.00	NAD	10,000.00		NAD 10,000.00
3	3	1	1	NETT INSTALLATION COST	ST					

3	3	1	ADD: VALUE-ADDED TAX (15%)	TAX	15.00	
3	3	1	TOTAL INSTALLATION COST	ST		



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Department: Facilities

### Bill of Quantities for the Renovations - NUST BIG SHANGRI - LA HOSTELS

SECTION	BILL	PAGE NO	ITEM NO	DESCRIPTION	UNIT	QUANTIT	RATE	AMOUNT
1	1	1		BILL NO. 1	H1			
1	1	1		PRELIMINARIES	H1			
1	1	1		NOTES				
1	1	1		i.The General Conditions of Contract under section six of the Public Procurement Act, 2015 shall be the form approved and recommended by the Ministry of Finance.				
1	1	1		ii. All contractors submitting bids for this Renovations must be registered members in good standing with the Construction Industry Federation of Namibia (CIF). A valid Certificate of Good Standing issued by the CIF must be submitted with the bid.		0.0		
1	1	1		Failure to submit this certificate will result in disqualification from the tender process				
1	1	1		iii. Bidders are referred to Section VII "Special Conditions of Contract (GCC 41.2)" regarding the adjustment of preliminaries in any/all compensation events when pricing these preliminaries items in respect to " Fixed, Time or Value" relation.		0.0		
2	1	7		BILL NO. 1	H1	0.0		
2	1	7		ALTERATIONS (PROVISIONAL)	H1	0.0		
2	1	7		NOTES:	H1	0.0		
2	1	7		Attention is directed to the relevant sections of the Model Preambles to Trades which forms a part of this Bill and must be read in conjunction herewith.		0.0		
				The Contractor is to allow in his prices for temporary storing all re-usable material securely on-site. The Contractor shall be responsible for compiling a complete list of all re-usable material which will be presented to the Quantity Surveyor and/or Principal Agent for verification.				
				All material removed and not re-used on this project, except brickwork and concrete, is to be handed to the Employer. Said material is to be transported to the local stores of the Client and a signed receipt thereof must be obtained from the Client representative.				

2	1 7		The Contractor is to allow in his prices for all transport costs involved therein. All redundant material is to be moved to an approved dump site.		0.0	
2	1 7		SITE CLEARANCE	H1	0.0	
2	1 7	1	Digging up and removing rubbish, debris, vegetation, hedges, shrubs and trees not exceeding 200mm girth, bush, etc	m2	150	
2	1 7		REMOVAL OF EXISTING WORK	H2	0.0	
2	1 7		Taking down and removing roofs, floors, panelling, ceilings, partitions, etc	H3	75.0	
2	1 7	2	Rhinoboard ceiling including timberbranderings, ceilings and cornices, eaves soffit covering, fascias, barge boards, gutters and rainwater pipes	m2	270	
2	1 7		Taking out and removing gates, including ground beams, etc	H3	0.0	
2	1 7	3	Vehicle gate size 2 400mm x 1 200mm high overall	No	3	
2	1 7	4	Pedestrian gate size 900 mm x 1 200mm high overall	No	2	
2	1 7	5	Diamond mesh fence 1 200mm high, including poles	m	50	
2	1 7		Inspect and re-seal existing roofs with waterproof paint:	H3	120.0	
2	1 7	6	Corrugated iron roof coverings	m2	0	
2	1 7		Taking out and removing piping, sanitary fittings, etc, including disconnecting piping from fittings and making good floor and wall finishes (new fittings, making good tiling and paintwork elsewhere)	H3	36.0	
2	1 7	7	Sink floor cupboards size 2 000mm x 600mm x 900mm high including disconnecting pipework	No	1	
2	1 7	8	L- shaped wall cupboards size 2 500mm x 2 400mm x 300mm x 900mm high	No	1	
2	1 7	9	Wall cupboards size 1 800mm x 600mm high overall	No	9	
2	1 7	10	Wall cupboards size 1 900mm x 600mm high overall	No	9	
2	1 7	11	Floor cupboards size 3 000mm x 600mm x 1 200mm high overall	No	6	
2	1 7	12	Wall cupboards size 3 000mm x 1 900mm x 600mm high overall	No	6	
2	1 7	13	Bedroom cupboards size 2 740mm x 600mm x 3 350mm high overall	No	1	
2	1 7	14	Bedroom cupboards size 1 800 mm x 600mm x 1 800mm high overall	No	3	
2	1 7		Taking out and removing piping, sanitary fittings, etc including disconnecting piping from fittings and making good floor and wall finishes (making good tiling and paintwork elsewhere)	H3	0.0	
2	1 7	15	Stainless steel sink including taps etc.	No	1	
2	1 7	16	Vitreous china wash hand basin	No	8	
2	1 7	17	Vitreous china WC pan with cistern	No	1	
2	1 7	18	Geysers, including all pipe, and fittings etc.	No	15	
2	1 7	19	Upvc piping including fittings and brackets	m	10	
2	1 7		Taking out/off and removing sundry metalwork	H3	0.0	
2	1 7	20	Light fittings	No	12	
2	1 8	21	25mm PVC conduits including wires, etc	m	52	
2	1 8		Hacking up/off and removing ceramic floor and wall tile finishes including removing mortar bed or backing and preparing concrete or brick surfaces for new screed, plaster or tile finishes	H3	305.0	
2	1 8	22	Ceramic tiles from walls	m2	677	
2	1 8	23	Ceramic tiles from floors	m2	170	
	8	24	Vinyl tiles from floors	m2	2146	
	8					
	8					
	8					
2	2 8		BILL NO. 2	H1	0.0	
2	2 8		ROOF COVERINGS, ETC.	H1	0.0	

2	2 8		NOTES:	H1	0.0	
2	2 8		Attention is directed to the relevant sections of the Model Preambles to All Trades which forms a part of this Bill and must be read in conjunction herewith		0.0	
			PROFILED SHEETING AND ACCESSORIES SHEETING THE ROOF			
2	2 8		sheeting shall be interlocking concealed-fix "Brownbuilt" profile or similar and approved roll-formed in continuous lengths and cut to length by a pneumatic cut-off process from certified Z275/Z450/Z600 commercial quality galvanized steel. The profile shall be roll-formed with three ribs at centres not exceeding 203mm and a cover width not exceeding 406mm. These will include a male and female rib. When interlocked, the minimum sheet depth shall be 48mm. Each trough shall incorporate two stiffener ribs.			
			FIXING The sheets shall be fixed to every purlin by means of patented clips which will securely hold the sheets in position and lock-in both the sidelap and centre ribs. The clips shall be manufactured from Galvanized steel and shall be fixed to the steel purlin with two cadmium plated tek 3 no 10, 24 x 16mm long self-drilling/tapping screws, or with NA2 annular nails to timber purlins.		0.0	
			0,8MM THICK FLASHINGS Flashings shall be fixed to the sheeting with S1 clips to obviate any direct fixing perforations. Prior to flashings being fixed, all troughs at the apex shall be stop-ended to the full depth of the sheet in order to prevent any penetration of winddriven water. The trough shall be lapped at the cover end to form a drip.			
2	2 8		0,50mm "IBR" profile "Alu Sinc" roof sheeting in single lengths fixed to timber purlins (elsewhere at maximum 1 300mm centres) and accessories, all fixed in accordance with the manufacturer's instructions	H3	0.0	
2	2 8	1	Roof covering with pitch not exceeding 25 degrees	m2	16	
2	2 8	2	Side wall flashing 462mm girth	m	9	
2	2 8	3	Counter flashing 165mm girth	m	9	
2	2 8		ROOF INSULATION	H2	0.0	
2	2 8		"Sisalation FR405" or similar and approved residential grade aluminium foil based insulation	H3	0.0	
			"Sisalation FR405" or similar and approved double sided aluminium foil faced insulation material in 1 250mm widths, lapped 100mm at all joints, stretched tight on steel purlins (elsewhere measured at approximately 1 500mm centres), including white PVC coated straining wires at 575mm centres all in strict accordance with the manufacturer's instructions	m2	16	
2	2 8	4				
2	3		BILL NO. 3	H1	0.0	
2	3 8		CARPENTRY AND JOINERY	H1	0.0	
2	3 8		NOTES:	H1	0.0	
2	3 8		Attention is directed to the relevant sections of the Model Preambles to All Trades which forms a part of this Bill and must be read in conjunction herewith		0.0	
2	3 8		DOORS, ETC.	H2	0.0	
2	3 8		Solid core flush panel doors exterior quality hung to steel frames (elsewhere measured).	H3	0.0	
2	3 8	1	44mm Thick Double door size 1 900mm x 2 400m high overall	No	1	
2	3 8		FIRE EXTINGUISHER BACKING BOARDS	H2	8.0	
2	3 8		Wrought Meranti	H3	0.0	

2	3	9	2	20mm Fire extinguisher backing board size 250mm x 600mm chamfered all around and four times plugged and screwed to walls with heads of screws sunk and pelltated.	No	8	
		9					
		9					
		9					
2	4	9		BILL NO. 4	H1	0.0	
2	4	9		CEILINGS, ETC.	H1	0.0	
2	4	9		NOTES: The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill.		0.0	
2	4	9		NAILED UP CEILINGS	H2	0.0	
2	4	9		6.4mm "Gyproc" or similar approved gypsum plasterboard ceiling with joints to be covered with fibre tape fixed over joints and entire ceiling with 3mm thick "Rhinolite" or similar approved skim plaster to smooth surface fixed on rigid metal screw-up suspension system including galvanised hangers at centres not exceeding 1200mm	H3	0.0	
2	4	9	1	Ceilings nailed to and including 38mm x 50mm sawn softwood brandering at 600mm centres to be painted white	m2	200	
2	4	9	2	Extra over ceiling for 600 x 600mm trap door	No	34	
2	4	9		CORNICES	H2	0.0	
2	4	9		"Rhino" or similar and approved gypsum plasterboard cornices	H3	0.0	
2	4	9	3	75mm Coved cornices, nailed	m	164	
		9					
		9					
		9					
2	5	9		BILL NO. 5	H1	0.0	
2	5	9		IRONMONGERY	H1	0.0	
2	5	9		NOTES: The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill.		0.0	
2	5	9		HINGES, BOLTS, REBATES ETC	H2	0.0	
2	5	9	1	100mm Nylon washed aluminium hinges as per manufacturer's specifications	No	9	
2	5	9		LOCKSETS, ETC.	H2	0.0	
2	5	9	2	"ASSA ABLOY Code L-2209-78" or similar and approved euro profile single cylinder	No	162	
2	5	9	3	"ASSA ABLOY SS 304" or similar and approved mortice lockcase	No	162	
2	5	9		HANDLES, ETC.	H2	0.0	
2	5	9	4	"Assa Abloy AAL305" or similar and approved 19mm stainless handle on rectangular plate	No	34	
2	5	9		DOOR SUNDRIES	H2	0.0	
2	5	9	5	"Geze 140/69 code GESCO0069" or similar and approved stainless steel floor mounted door stop	No	162	
2	5	9		BATHROOM FITTINGS	H2	0.0	
2	5	9		Toilet/Paper roll holders	H3	34.0	
2	5	9	6	"HNC/RNDTH" or similar and approved chromium plated paper holder	No	1	
2	5	9		Towel Rails, hooks, etc	H3		
2	5	9	7	"16-Zenna-DTRO-CHR" or similar and approved chromium plated double towel rail 600m m long	No	34	
2	5	9		Soap Trays	H3	0.0	
2	5	9	8	"16 Zenna-SB00-CHR" or similar and approved chromium plated soap basket	No	34	

2	5	10		BILL NO. 6	H1	0.0	
2	5	40		PAINTING	H1	0.0	
2	5	40		NOTES: The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill		0.0	
2	5	40		ON EXTERNAL PLASTER	H2	0.0	
2	5	40		Prepare and apply one coat bonding liquid and two coats "Neo Dur" approved "Sunset" quality paint on:	H3	0.0	
2	5	40	1	Columns	m2	128	
2	5	40		Prepare and apply one coat bonding liquid and two coats "Neo Dur" Sunset quality paint on:	H3	0.0	
2	5	40	2	Columns	m2	54	
2	5	40	3	External smooth plastered walls	m2	91	
2	5	40		Prepare and apply one coat bonding liquid and two coats "Neo Dur" "Sunset" and approved white quality paint on:	H3	0.0	
2	5	40	4	Columns	m2	185	
2	5	40	5	External smooth plastered walls	m2	600	
2	5	40		Prepare and apply two coats "Neo Dur" "Sunset" approved white quality paint on:	H3	0.0	
2	5	10	6	Internal smooth plastered walls	m2	719	
2	5	10		ON TIMBER	H2	0.0	
2	5	10		Sand down, prepare and apply to make good with "Plascon Woodcare Wood filler" (WFPO) or similar and approved wood primer before applying the final two coats high gloss enamel paint on:	H3	0.0	
2	5	10	7	Doors	m2	10	
		10		ON INTERNAL PLASTER	H2		
		10		Paintwork to previously painted, plastered or screeded surfaces			
		10		Prepare and apply two coats "Neo Dur" "Santan" approved quality paint on:	m2	7308	
2	5	10		ON CONCRETE	H2	0.0	
2	5	10		Prepare and apply two coats "Plascon Epoxy" or similar and approved quality epoxy paint on:	H3	0.0	
2	5	10	8	On floors	m2	505	
2	5	10		ON METALWORK	H2	0.0	
2	5	10		Prepare and apply two coats "Plascon Epoxy" or similar and approved quality epoxy paint on:	H3	0.0	
2	6	10		Door Frames	No	68.0	
2	5	10		Pressed steel windows	m2	134.0	
2	6	10		Steel balustrades (including balconys, staircases ) 2.4m long, 900cm height	m2	640.0	
		10		Hollow section round handrails (surrounding boundary )	No	165.0	
		10		Fascia Board surrounding building (400mm thick)	m	213.0	
		10		Prepare and apply one coat "Plascon Facebrick Sealant" or similar and approved quality facebrick sealant on:	H3		
		10					
		10		ON FACEBRICK			
		10		Solvent-Based Acrylic Sealers to Provide the highest gloss (wet-look finish)	m2	1290.0	
2	6	10		BILL NO. 7			
				METALWORK	H1	0.0	

			NOTES: The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill. Descriptions of bolts shall be deemed to include nuts and washers. Descriptions of expansion anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete. Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolt(s) unless otherwise described.			0.0	
2	6	10					
2	6	10	SUNDRY GALVANIZED STEELWORK	H2		0.0	
2	6	10	Welded steel hollow section columns, gusset plates, base plates, bolts, fasteners, etc	H3		0.0	
2	6	10	1 50 x 50mm x 3mm thick Square Hollow Section welded to plate at the bottom and top side welded to rafter (elsewhere measured).	kg		0.0	
2	6	10	PRESSED STEEL WINDOWS	H2		0.0	
2	6	10	Durowin or equally approved pressed mild steel windows of 1,6mm to suit one-brick walls	H3		0.0	
2	6	10	2 Windows door size 1 500mm x 1 200mm high	No		1	
	6	10	3 2mx 2135m x 0.350mm x 3mm thick IBR sheet plate to be installed at the soffit of balconies on branding or rafter and coated with white enamel	m		2135	
	6	10	3 Supply and install palisade fencing, 1.8m high, in 3m wide galvanized steel panels, mounted on 50mm x 50mm square tube posts at 3m centres.	m		80	
			– Includes all fixings, brackets, and mounting in concrete bases.				
			– Fence to run for total length of 80 linear meters.				
	10		Supply and install 6.0m wide steel sliding gate, 1.8m high, on track system with galvanized finish, complete with:	No		1	
	10		– Motorized operation,				
	10		– 2x remote control units,				
	10		– Safety stop and manual override.	No		1	
	10		– All power cabling and control wiring up to connection point.				
	10		Supply and install 900mm wide pedestrian gate, 1.8m high, matching palisade style, complete with:				
	10		– Lockable handle and internal electronic access control mechanism (e.g. keypad or RFID),				
	10		– Door closer,				
	10		– Conduit and wiring up to power/control point.				
2	7	11	BILL NO. 8	H1		0.0	
2	7	11	FLOOR FINISHES	H1		0.0	
2	7	11	NOTES The Tenderer is advised to refer to the "Model Preambles for all Trades" before pricing this Bill.			0.0	
2	7	11	WALL TILING	H2		0.0	
2	7	11	200mm x 200mm x 8.5mm "Samca OSH100LA" or similar and approved shiny glazed ceramic tiles fixed with approved adhesive to plaster (plaster elsewhere measured) and flush pointed with 2mm joint dove grey cement grouting or similar and approved cement grouting (PC Sum - N\$200/m2)	H3			
2	7	11	1 Walls	m2		577	
2	7	11	2 On walls splash back	m2		150	
2	7	11	3 Narrow widths not exceeding 300mm wide	m2		100	
2	7	11	FLOOR TILING	H2		0.0	

2	7	11		600mm x 1 200mm x 10.5mm "Triton Onyx" or similar and approved White Glazed Thick porcelain polished tiles, fixed with "Tal Gold Star 6" or similar approved adhesive to screed (screed elsewhere measured) and butt jointed with "Tal Light grey" joint dove grey cement grouting or similar and approved cement grouting (PC Sum - N\$399/m2)	H3	0.0		
2	7	11	4	On floors	m2	900		
2	7	11	5	100mm High tile skirtings	m	900		
2	7	11		150mm x 150mm "Charcoal grey coblestones" or similar and approved polished mosaic tiles fixed with approved adhesive to screed (screed elsewhere measured) and flush pointed with 2mm joint dove grey cement grouting or similar and approved cement grouting	H3	0.0		
2	7	11	6	Mosaic tiles to falls	m2	520	-	
2	7	11		TRIM BEADS, CORNER PROTECTORS, ETC.	H2	900.0	-	
2	7	11		"Schluter" or similar and approved tile edging strips, expansion joint strips, etc	H3	0.0	-	
2	7	11	7	"Schluter A100" or similar and approved 10mm aluminium edge profile	m	660	-	
		11		Vinyl tile, sheet vinyl or similar to existing floor covering	m2	2800		
4	13		1	ALTERATIONS	Page	7		
4	13		2	ROOF COVERINGS, ETC	Page	8		
4	13		3	CARPENTRY AND JOINERY	Page	8		
4	13		4	CEILINGS, ETC	Page	9		
4	13		5	IRONMONGERY	Page	9		
4	13		6	PAINTING	Page	10		
4	13		7	METAL WORK	Page	11		
	13		8	FLOOR FINISHES	Page	12		
4	1	14		NOTES:1. The specialist contractors (hereinafter referred to as the sub-contractor) will be an ordinary sub-contractor of the main contractor and will NOT be a nominated sub-contractor.2. Provisional Sums have been included in this Bill to cover the costs of such various specialist services as may be required. These amounts are NETT and do not include for any builders discount.3. Provision has been made in this Bill to allow the main contractor the opportunity to price for any profit so required on the nett cost of the various specialist installations and these items for profit will be adjusted in the final account in direct proportion to the final values of such installations.4. A further item has been included to allow the main contractor to price for attending upon the sub-contractors and these items will only be adjusted in the final account if the extent of such installations either increases or decreases. 5. Tenders for the various specialist sub-contract works included in this Bill will be asked from a number of sub-contractors mutually approved of by the client and main contractor. The tender documents will be prepared by the relevant consultant concerned whether this be the Architect, Quantity Surveyor or Consulting Engineer. Such quotations are to be		0.0		

	1	13	6. The main contractor and sub-contractor will be required to sign the Non-Nominated Form of Sub-Contract.7. The specialist services referred to herein form a part of this contract and all the conditions appertaining to the main contract apply equally so to the sub-contracts.8. The main contractor is to allow hereinafter for any costs in connection herewith. 9. If expedient, two or more Provisional Sums may be combined into a single sub-contract tender or a single Provisional Sum may be divided into two or more sub-contract tenders.			0.0				
	1	13	NOTES: 1. The Sub-Contractor shall satisfy himself that the installation is in accordance with the specifications and drawings and any variations that shall have been issued before requesting an inspection by the Engineer. 2. The Sub-Contractor shall at his own expense provide all test equipment and materials necessary for the carrying out of the test. 3. Prior to the inspection the Sub-Contractor shall hand over to the Engineer all wiring diagrams, maintenance manuals, operational guides, circuit drawings, etc. 4. At practical completion the Sub-Contractor will be issued with a certificate stating all the defects of the installation or part thereof at that time. A 'Practical Completion Certificate' will only be issued once all the defects have been rectified. 5. Only on issue of the 'Practical Completion Certificate' will the retention amount be reduced, the contract surety released and the guarantee and maintenance period will commence from that date. 6. The guarantee and maintenance period for all mechanical and electrical installations will be 12 months and the final retention amount will only be released at the expiry of this period.			0.0				
	1	13	ELECTRICAL SPECIALISTINSTALLATIONS	H3		0.0				
	1 67	1	Allow the Provisional Sum of N\$20,000.00 (Twenty Five Thousand Namibia Dollars Nett)	Item	1.00	NAD	20,000.00	NAD	20,000.00	
	1 67	2	Add for profit if required	Item	1.00					
	1 67	3	Allow for attendance if required	Item	1.00					
	1 67		Joinery Installations	H2	0.0					
	1 67	4	Allow the Provisional Sum of N\$35,000.00 (Thirty Five Thousand Namibia Dollars Nett) for special recreational furnitures executed complete	Item	1.00	NAD	35,000.00	NAD	35,000.00	
	1 67	5	Add for profit if required	Item	1.00					
	1 67	6	Allow for attendance if required	Item	1.00					
	1 71	1	PRELIMINARIES	Page						
	1 71	2	BUILDERS WORK	Page						
	1 71	3	SPECIALIST INSTALLATIONS	Page						
	1 71		SUB-TOTAL	ST						
	1 71		CONTINGENCIES	H1						
	1 71		Allow the contingent sum of N\$80,000.00 (Two Hundred and Ten Thousand Namibia Dollars) for general contingencies to be used as directed by the Principal Agent and to be deducted in part or whole if not required	Item	1.00	NAD	80,000.00	NAD	80,000.00	
	1 71		NETT CONSTRUCTION COST	ST						
	1 71		ADD: VALUE-ADDED TAX (15%)	TAX	15.00					
	1 71		TOTAL CONSTRUCTION COST	ST						