



**NAMIBIA UNIVERSITY**  
OF SCIENCE AND TECHNOLOGY

**Office of the Bursar**

Procurement Management  
Unit

## Request for Proposal

# The Provision of Consultation Services to Facilitate the Development Process for the Namibia University of Science and Technology (NUST) Integrated Strategic Business Plan 2026 - 2030

Namibia University of Science and Technology (NUST) invites qualified, competent, and registered companies to submit their best bid for the under-mentioned. Consultation Services to Facilitate the Development Process for NUST Integrated Strategic Business Plan (ISBP) 2026-2030.

<b>DESCRIPTION OF THE BID:</b>	Provision of consultation services to facilitate the development process for the NUST Integrated Strategic Business Plan 2026-2030
<b>PROCUREMENT REFERENCE NO:</b>	CS/RFP/NUST – 004/2025
<b>BID DOCUMENTS:</b> (Sealed envelope marked as per instructions in the bid document)	Interested eligible bidders may download a complete set of bidding documents in English from the NUST website at <a href="http://www.nust.na">www.nust.na</a> under the Procurement tab.  Kindly ensure you download the correct bid document.
<b>DATE OF ISSUE:</b>	Friday, 07 March 2025
<b>CLOSING DATE AND TIME:</b>	Wednesday, 23 April 2025 at 12:00
<b>LEVY:</b>	Free
<b>CLARIFICATIONS</b> (Strictly by email):	All requests for clarifications should be addressed to <a href="mailto:bidbox@nust.na">bidbox@nust.na</a> on or before 01 April 2025. No clarification will be entertained after this date.
<b>SUBMISSION OF BIDS:</b>	Bids must be enclosed in an envelope (clearly marked as indicated in Instruction to Bidder) and delivered at the following address:  Namibia University of Science and Technology 13 Jackson Kaujeua Street Bid Box 2 Administration Building, First Floor Windhoek West  Service providers must indicate the company names on the reverse side of the envelope.  Upon bid delivery, companies are requested to register their bid submission in the registry book available at the Foyer.
<b>ELECTRONIC BIDDING WILL NOT BE PERMITTED. LATE BIDS WILL BE REJECTED AND RETURNED UNOPENED</b>	

### Enquiries

Procurement Management Unit  
T: +264 61 207 2020  
E: [bidbox@nust.na](mailto:bidbox@nust.na)

[www.nust.na](http://www.nust.na)