



INVITATION FOR BIDS (IFB) Open National Bid (ONB)

Pursuant with Section 29 (a) of the Public Procurement Act, 15 (Act No. 15 of 2015, Namibia University of Science and Technology (NUST) hereby invites registered and reputable 100% Namibian owned companies to submit their best bids for the **Supply and Delivery of Laptops and Desktops on a needs basis at the Namibia University of Science and Technology (NUST), Main Campus for (2) two years.**

DESCRIPTION OF THE BID:	The appointment of five (5) suppliers for the supply and delivery of desktop computers and laptops for two (2) years on a needs basis for the Namibia University of Science and Technology (NUST).
PROCUREMENT REFERENCE NO:	G/ONB/NUST-014/2023
BID DOCUMENTS: (Sealed envelope marked as per instructions in the bid document)	IA complete set of Bidding Documents in English may be purchased upon payment of a non-refundable fee of N\$ 300.00 per document. The method of payment will be Cash on Delivery (COD) at NUST Cashier, Ground Floor, Administration Building, 13 Jackson Kaujeua Street, Windhoek West, between 08:00-16:00 (Mon-Fri).
DATE OF ISSUE:	Friday, 06 October 2023
CLOSING DATE AND TIME:	Friday, 17 November 2023 at 12h00
LEVY:	N\$ 300.00
CLARIFICATIONS (Strictly by email):	All requests for clarifications should be addressed to bidbox@nust.na and reach NUST 30 October 2023 . Late requests will NOT be responded to.
SUBMISSION OF BIDS:	Bids must be enclosed in an envelope (clearly marked as indicated in Instruction to Bidder) and delivered at the following address: Namibia University of Science and Technology 13 Jackson Kaujeua Street Bid Box Administration Building, First Floor, Windhoek West <i>Companies are requested to register their bid submission in the registry book available at the Foyer upon bid delivery.</i>
NATIONAL PREFERENCE:	Service providers within the following categories are encouraged to submit bids: <ul style="list-style-type: none">• Small and Medium Enterprises (SME)• Previously Disadvantaged Women• Youth• People with Disabilities
BID OPENING: (Strict COVID-19 safety measures will be applied as per University guidelines)	Bids will be opened in the presence of the bidders who choose to attend at the Namibia University of Science and Technology, 13 Jackson Kaujeua Street, Windhoek West, Elizabeth Haus on Friday, 17 November 2023, immediately after closing.
ELECTRONIC BIDDING WILL NOT BE PERMITTED. LATE BIDS WILL BE REJECTED AND RETURNED UNOPENED	

Enquiries:

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