



PAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY

Office of the Registrar

# Yearbook - Part 3 Faculty of Human Sciences



2020



PAMIBIA  
UNIVERSITY  
OF SCIENCE  
AND TECHNOLOGY

YEARBOOK 2020

PART

3

FACULTY OF HUMAN  
SCIENCES

(Note: The final interpretation of all regulations in this Yearbook for the **Faculty of Human Sciences** shall be vested in Council).

## NOTE

The *Yearbook for the Faculty of Human Sciences* is valid for 2020 only. Curricula and syllabi may be amended for 2021.

It is obtainable free of charge from:

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Due to the rapidly changing external environment that many programmes operate in, and the University's desire to remain constantly relevant in its offerings, some programmes may be significantly amended after publication of this Yearbook. Please consult our website for the latest versions of our curricula, syllabi and academic regulations.

The fact that particulars of a specific programme, field of study, subject, or course have been included in this Yearbook does not necessarily mean that such a programme, field of study, subject, or course will be offered in the academic year 2019.

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**UNDERGRADUATE PROGRAMMES**

**DEPARTMENT OF COMMUNICATION**

**Code 11**

**QUALIFICATIONS OFFERED**

Bachelor of Communication (Revised) (Phased in 2015)	07BACO
Bachelor of Communication (Phasing out from 2015)	25BACO
Bachelor of English (Revised) (Phased in 2015)	07BAEN
Bachelor of English (Phasing out from 2015)	25BAEN
Bachelor of Journalism and Media Technology (Phased in 2015)	07BJMT
Bachelor of Journalism and Communication Technology (Phasing out from 2015)	25BJCT

**BACHELOR OF COMMUNICATION  
(Revised Programme) (Phased in 2015)**

**07BACO**

**NQF Level: 7**

**NQF Credits: 370**

**NQF Qualification ID: Q0735**

**Description**

The Bachelor of Communication has been revised to ensure its continued relevance, as well as full compliance with the Curriculum Framework and National Qualifications Framework (NQF) requirements. This revised programme addresses the ongoing need for qualified communicators in both the public and private sectors.

**Admission Requirements**

Candidates will be considered for admission to this programme, if they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST) (G12.1 in Part 1 of the NUST Yearbook). In addition to General Admission Requirements (Regulation G12.1) and Mature Age Entry Scheme (Regulation G12.2) as contained in the NUST Yearbook, candidates should have a minimum D- symbol in Grade 12/NSSCO English.

Candidates who meet the minimum admission requirements will be required to write a special Final Selection English test (not a placement test) which they should pass with at least 50 % to be considered for admission into the programme. Admission under Mature Age Entry Scheme shall also consider recognition of prior learning (RPL).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that could be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Communication will ordinarily be able to pursue further studies in Communication, or a related area of cognate learning at NQF Level 8.

**Mode of Delivery**

This programme will be offered on the full-time, part-time and distance modes of study, in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Communication will be awarded to students credited with a minimum of 370 credits. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the Namibia University of Science and Technology Yearbook.

**CURRICULUM****Year 1****Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
ICO511S	Introduction to Communication 1A	None	5	12
ICC511S	Intercultural Communication	None	5	12
PMI511S	Principles of Microeconomics	None	5	12
BMS411S	Basic Mathematics	None	4	12
CUS411S	Computer User Skills	None		

**Semester 2**

ICO521S	Introduction to Communication 1B	Introduction to Communication 1A	5	12
OCO521S	Organisational Communication	Introduction to Communication 1A	5	12
NVC521S	Nonverbal Communication	None	5	12
ICT521S	Information Competence	None	5	10
BSC410S	Basic Science	None	4	8

**Year 2****Semester 3**

RTC611S	Rhetorical Theory and Criticism	None	6	13
SPW611S	Specialised Writing	Organisational Communication	6	13
GDC611S	Group Dynamics and Communication	None	6	13
ITS511S	Introduction to Sociology	None	5	12
ITP511S	Introduction to Public Management	None	5	12

**Semester 4**

GCO621S	Gender Communication	None	6	15
WCO621S	Web Communication	Information Competence and Specialised Writing	6	13
PSA621S	Public Speaking and Argumentation	Rhetorical Theory and Criticism	6	13
PRT721S	Public Relations Theory and Practice	None	7	14
IPS521S	Introduction to Political Science	None	5	12

**Year 3****Semester 5**

WIC711S	Work Integrated Learning	All core courses in Communication up to Semester 4.	7	60
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**Semester 6**

SYD611S	Sustainability and Development	None	6	12
LEC721S	Legal and Ethical Issues in Communication	None	7	14
MCO721S	Management Communication	None	7	14
PAP721S	Persuasion and Propaganda	Rhetorical Theory and Criticism; and Public Speaking and Argumentation	7	14
MCM721S	Mediation Communication	None	7	14

**Assessment Strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem-solving exercises, individual or group assignments and presentations, case studies, report writing, practical application of skills and competencies, tutorials, practical projects and questioning (tests and/or examinations). The use of validating end-of-term assessments may be minimised in order to free students' intellectual capacity for broader cognitive development. Assessment by means of tests and/or examinations will, therefore, be restricted to situations where it is necessary to establish that a previous specific performance can be repeated or a specific skill can be transferred. In accordance with University policy on diversified continuous assessment, each course, where applicable, will have a minimum of six assessment events. Courses that are assessed using a combination of continuous assessment and a final end-of-semester examination will have at least four formal assessments.

The Work Integrated Learning component which, for a semester, requires a portfolio to be compiled by the student, is monitored by lecturers and requires supervisor input. Continuous Assessment is done at the end of the semester by an external moderator for WIL.

### Transition Arrangements

The Bachelor of Communication (old curriculum) will be phased out systematically until 2019, with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2014.

Students who were registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who failed more than 50 % of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum), and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

In addition, students who are registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who met all requirements for progression to the 2<sup>nd</sup> year in 2015, will also be required to transition to the revised programme (new curriculum) but will need exemption from two of the institutional core courses, i.e. *Information Competence (ICT521S)*, and *Basic Science (BSC410S)*. All other courses will be credited in accordance with information in Table 1 below.

However, students who were registered for the 3<sup>rd</sup> year of the out-phasing programme (old curriculum) in 2015 will be allowed to complete the programme based on the requirements of the old curriculum, as they stand to lose credits. They would have until 2019 to do so.

The revised Bachelor of Communication (new curriculum) will take effect from January 2015 with concurrent implementation of the 1<sup>st</sup> and 2<sup>nd</sup> year (2015), while implementation of the 3<sup>rd</sup> year is scheduled for 2016. Courses will only be offered based on the new and revised syllabi in 2015 (1<sup>st</sup> and 2<sup>nd</sup> year) and 2016 (3<sup>rd</sup> year). Students who are admitted into the examination, but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses in accordance with University rules. The 3<sup>rd</sup> year students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new and revised corresponding courses. Please refer to the table below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for the complete phasing out of the Bachelor of Communication (old curriculum) is 2019, after which students must automatically switch to the new programme and fulfill all requirements based on the new curriculum.

#### Year 1: Courses to be credited:

Course Code	Bachelor of Communication (Old Courses)	Course Code	Bachelor of Communication (Equivalent New/Revised Courses)
ICO111S	Introduction to Communication 1A	ICO511S	Introduction to Communication 1A
ICC111S	Intercultural Communication	ICC511S	Intercultural Communication
BMS411S	Basic Mathematics	BMS411S	Basic Mathematics
CUS411S	Computer User Skills	CUS411S	Computer User Skills
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
ICO112S	Introduction to Communication 1B	ICO521S	Introduction to Communication 1B
NVC112S	Nonverbal Communication	NVC521S	Nonverbal Communication
OCO112S	Organisational Communication	OCO521S	Organisational Communication
GDC212S	Group Dynamics and Communication	GDC611S	Group Dynamics and Communication
GCO212S	Gender Communication	GCO621S	Gender Communication

#### Corresponding Courses (if Failed). This is not a credit table.

Course Code	Bachelor of Communication (Old Courses)	Course Code	Bachelor of Communication (Equivalent New/Revised Courses)
ICO111S	Introduction to Communication 1A	ICO511S	Introduction to Communication 1A
ICC111S	Intercultural Communication	ICC511S	Intercultural Communication
ICO112S	Introduction to Communication 1B	ICO521S	Introduction to Communication 1B
NVC112S	Nonverbal Communication	NVC521S	Nonverbal Communication
OCO112S	Organisational Communication	OCO521S	Organisational Communication
GDC212S	Group Dynamics and Communication	GDC611S	Group Dynamics and Communication
GCO212S	Gender Communication	GCO621S	Gender Communication
RTC211S	Rhetorical Theory and Criticism	RTC611S	Rhetorical Theory and Criticism
WCO211S	Web Communication	WCO621S	Web Communication
SPW212S	Specialised Writing	SPW611S	Specialised Writing

PSA212S	Public Speaking and Argumentation	PSA621S	Public Speaking and Argumentation
WIL311S	Work Integrated Learning	WIC711S	Work Integrated Learning
LEC312S	Legal and Ethical Issues in Communication	LEC721S	Legal and Ethical Issues in Communication
MCO312S	Management Communication	MCO721S	Management Communication
PAP312S	Persuasion and Propaganda	PAP721S	Persuasion and Propaganda
MCM312S	Mediation Communication	MCM721S	Mediation Communication
RCD312S	Rhetoric of Constitutional Discourse		NB: RCD312S- Course was an elective that has never run and has now been removed in the revised syllabus.

**Please Note:**

The second Table above only highlights new and revised core courses in Communication that should be done if courses in the Bachelor of Communication out-phasing programme (old curriculum) are failed. The institutional core courses and service courses from other departments are excluded, but the rules of relevant departments apply to this programme as well.

There are no courses in the out-phasing programme (old curriculum) that do not have corresponding courses in the new curriculum. It is noteworthy that the relevant old curriculum service courses from other departments, as listed below, are still in place and, therefore, still on offer to the Bachelor of Communication students:

- Introduction to Marketing and its Environment (IME511S)
- International Relations and Organisations (IRO311S)

**NQF Level: 7**

**NQF Credits: 395**

**NQF Qualification ID: Q0145**

**Description**

The Bachelor of Communication is a three-year Degree programme (offered on a Full-time, Part-time and Distance Education mode) that is aimed at equipping students with both theoretical knowledge and practical skills in communication management and administration. Holders of this Degree will have communication skills that will enable them to effectively design, manage and evaluate communication processes that involve individuals, groups, organisations and the public. The Degree programme’s Work Integrated Learning component will provide students with the necessary experiential learning at the workplace.

**Admission Requirements**

In addition to the General Admission Requirements (Regulation GI2.1) and Mature Age Entry Scheme (Regulation GI2.2) as contained in Part 1 of the University’s Yearbook, students should have a C-symbol or better in English. All students applying for the programme shall also write a special English test (not a placement test) which they should pass with at least 60% to be admitted into the programme. Admission under the Mature Age Entry Scheme shall also consider Recognition of Prior Learning (RPL).

**Regulations**

The programme shall be governed by the following regulations:

The Bachelor of Communication shall be awarded to candidates who have obtained the relevant total NQF credits (depending on elective choices) as per the curriculum requirements. The Bachelor of Communication degree shall begin in year 1 and shall consist of a total of 24 courses from year 1 to year 3. This means that in order to complete the Bachelor of Communication Degree, a student has to pass the 23 taught courses (which include electives) plus the one Work Integrated Learning component (which shall extend over one semester). The Bachelor of Communication Degree shall consist of core courses in Communication and, in addition to Work Integrated Learning, other courses which include Basic Mathematics, Information and Communication Technology and electives from the Social Sciences.

In order to complete the Bachelor of Communication Degree, a student is also encouraged to study another language other than English and to produce certified proof of a pass in said language (at whatever level). This shall be a non-credit bearing course and original certification must be presented to the course co-ordinator at the start or the end of the programme.

**Attendance**

Attendance at lectures shall be compulsory. Each week, full-time and part-time students shall be required to attend lectures and laboratory hours as stipulated in the course outline of each course. As proof of attendance, students shall be required to sign an attendance list.

**Assessment**

- a. All courses, except the Work Integrated Learning course which comprises a portfolio and is assessed and moderated, will be examined at the end of the semester in which they are taught.
- b. Written Examination papers will count for 40 % and Continuous Assessment (CASS) 60 % in each course.
- c. Continuous Assessment (CASS) for each course may include a relevant small-scale project.

**CURRICULUM**

**Note:** The sequences of these courses may differ for the different cohorts.

**Year 1**

**Semester 1 (5 courses)**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Introduction to Communication 1A	ICO111S	None	5	15
Intercultural Communication	ICC111S	None	5	15
Basic Mathematics	BMS411S	None	5	15
Computer User Skills	CUS411S	None	4	10
Principles of Microeconomics (Offered 1st Sem. only)	PMI511S	None	5	15

**Semester 2 (5 courses)**

Introduction to Communication 1B	ICO112S	None	5	15
Non Verbal Communication	NVC112S	None	5	15
Organisational Communication	OCO112S	None	5	15
Group Dynamics and Communication	GDC212S	None	6	15
Gender Communication	GCO212S	None	6	15

**Year 2****Semester 3 (5 courses)**

Rhetorical Theory and Criticism	RTC211S	None	6	15
Web Communication	WCO211S	None	6	15
Introduction to Marketing and its Environment (Offered in the 1st Semester Only)	IME511S	None	5	15

**Plus ONE of the following Electives:**

Introduction to Public Management	IPM111S	None	6	12
Introduction to Sociology	ISO0100	None	6	12

**Semester 4 (4 courses)**

Specialised Writing	SPW212S	None	6	15
Public Speaking and Argumentation	PSA212S	None	6	15
Public Relations: Theory and Practice	PRT310S	None	6	15
Introduction to Political Science	IPS0100	None	6	13

**Year 3****Semester 5 (only 1 course)**

Work Integrated Learning	WIL311S	None	7	60
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**Semester 6 (5 courses)**

Legal and Ethical Issues in Communication	LEC312S	None	7	15
Management Communication	MCO312S	None	7	15
Persuasion and Propaganda	PAP312S	None	7	15

**Plus TWO of the following Electives:**

Mediation Communication	MCM312S	None	7	15
Rhetoric of Constitutional Discourse	RCD312S	None	7	15
International Relations and Organisations (Offered 1st Semester Only)	IRO311S	None	7	15

**BACHELOR OF ENGLISH  
(Revised Programme) (Phased in 2015)**

**07BAEN**

**NQF Level: 7**

**NQF Credits: 377**

**NQF Qualification ID: Q0734**

**Description**

The revised Bachelor of English programme provides state of the art education insofar as English is concerned by incorporating digital literature and digital technologies into the traditional subject matter.

The programme is fully compliant with requirements of the National Qualifications Framework (NQF) and the University's Curriculum Framework.

**Admission Criteria**

Candidates may be admitted to the Bachelor of English Degree programme if they meet the University's General Admission Requirements (GI2.1 in Part 1 of the Yearbook). In addition to General Admission Requirements (Regulation GI2.1) and Mature Age Entry Scheme (Regulation GI2.2) as contained in the Yearbook of Namibia University of Science and Technology, students shall have symbol D or better in English.

Students will be required to write a special English test (not placement test) which they should pass with at least 60 % to be admitted into the programme. Admission under Mature Age Entry Scheme shall also consider recognition of Prior Learning (RPL).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of English successfully will ordinarily be able to pursue further studies in English or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

The intention is to offer the programme on the full-time, part-time and distance modes of study in accordance with the University rules and regulations.

**Requirements for Qualification Award**

The Bachelor of English degree will be awarded to students credited with a minimum of 377 NQF credits. In addition, students should meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook.

**CURRICULUM**

**Year 1**

**Semester**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
ILG511S	Introduction to Linguistics	None	5	12
ILT511S	Introduction to Literature 1A	None	5	12
LAT511S	Language and Technology	None	5	12
CUS411S	Computer User Skills	None	4	10
BMS411S	Basic Mathematics	None	4	12

**Semester 2**

IPP521S	Introduction to Phonetics and Phonology	Introduction to Linguistics; and Language and Technology	5	12
ILT521S	Introduction to Literature 1B	None	5	12
NLI521S	Namibian Literature	Introduction to Literature 1A	5	12
IDL521S	Introduction to Digital Literature	Computer User Skills	5	12
BSC410S	Basic Science	None	4	8
ICT521S	Information Competence	None	5	10

**Year 2****Semester 3**

EMP511S	English Morphology	Introduction to Linguistics; and Introduction to Phonetics and Phonology	5	12
TTP611S	Theory and Practice of World Poetry 2A	None	6	12
LTD611S	Literary Drama	None	6	12
ESY611S	English Syntax	None	6	12
ICC511S	Intercultural Communication	None	5	12

**Semester 4**

SOS721S	Study of Semantics	None	7	14
TTP621S	Theory and Practice of World Poetry 2B	Theory and Practice of World Poetry 2A	6	12
LRC621S	Literary Criticism	None	6	12
LTP621S	Literary Prose	None	6	12
RTC621S	Rhetorical Theory and Criticism	None	6	13

**Year 3****Semester 5**

EDP711S	English Digital Project	Introduction to Digital Humanities; Language and Technology	7	14
WIE711S	Work Integrated Learning	All core courses up to semester 4	7	48

**Semester 6**

SAL721S	Southern African Literature	All courses up to Semester 4	7	14
SLA721S	Second Language Acquisition	None	7	14
AFL721S	African Literature	All courses up to Semester 4	7	14
MCO721S	Management Communication	None	7	14
SYD611S	Sustainability and Development	None	6	12

**Assessment Strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem-solving exercises, individual/group assignments and presentations, case studies, report writing, practical application of skills and competencies, tutorials, practical projects and tests and/or examinations. The use of validating end of term assignments may be minimised in order to free students' intellectual capacity for broader cognitive development. Assessment by means of tests and/or examinations will, therefore, be restricted to situations where it is necessary to establish that a previous specific performance can be repeated or a specific skill can be transferred. In accordance with the University policy on diversified continuous assessment, each course will have a minimum of six assessment events. Courses that are assessed using a combination of continuous assessment and a final end-of-semester examination must have at least three assessments.

Work Integrated Learning (WIL) will be assessed on the basis of the following:

- WIL (Industry) supervisor's report;
- Academic assessor's mark (academic assessor to interview both the students and the WIL industry supervisor and give a mark);
- WIL report which is to be written following the guidelines given by the Department. This report should be signed by either the industry supervisor or the manager.

**Transition Arrangements**

The Bachelor of English (old curriculum) will be phased out systematically until 2019 with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in 2014.

Students who were registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who failed more than 50% of the courses at the end of 2014, would be required to change their registration to the revised programme (new curriculum) in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of English (new curriculum) will take effect from 2015 and will be phased out completely by 2019. Courses will only be offered based on the new/revised syllabi in 2015 (1<sup>st</sup> year), 2016 (2<sup>nd</sup> year) and 2017 (3<sup>rd</sup> year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses. Please refer to Tables below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.



The deadline for complete phasing out of the Bachelor of English (old curriculum) is 2019 after which students must automatically switch to the revised programme and fulfil all requirements based on the new curriculum.

**Table 1 - Year 1: Courses to be credited**

Course Code	Bachelor of English (old courses)	Course Code	Bachelor of English (equivalent new/revised courses)
ILS111S	Introduction to Linguistics	ILG511S	Introduction to Linguistics
ILT111S	Introduction to Literature	ILT511S	Introduction to Literature 1A
BMS411S	Basic Mathematics	BMS411S	Basic Mathematics
CUS411S	Computer Skills	CUS411S	Computer Skills
TSP112S	The Study of Prose	ILT521S	Introduction to Literature 1B
IPP112S	Introduction to Phonetics and Phonology	IPP521S	Introduction to Phonetics and Phonology
NLE211S	Namibian Literature in English	NLI521S	Namibian Literature
ICT521S	Information Competence	ICT521S	Information Competence

**Year 2**

Course Code	Bachelor of English (old courses)	Course Code	Bachelor of English (equivalent new/revised courses)
EMP211S	English Morphology	EMP511S	English Morphology
TPP211S	Theory and Practice of Poetry	TPP611S	Theory and Practice of World Poetry 2A
ESY212S	English Syntax	ESY611S	English Syntax
TPP211S	Theory and Practice of Drama	LTD611S	Literary Drama
ICC111S	Intercultural Communication	ICC511S	Intercultural Communication
SMT312S	Semantics	SOS721S	Study of Semantics
LCR212S	Literary Criticism	LRC621S	Literary Criticism
TSP112S	The Study of Prose	LTP621S	Literary Prose
RTC211S	Rhetorical Theory and Criticism	RTC621S	Rhetorical Theory and Criticism

**Year 3**

Course Code	Bachelor of English (old courses)	Course Code	Bachelor of English (equivalent new/revised courses)
WLL311S	Work Integrated Learning	WIE711S	Work Integrated Learning
PCL312S	Psycholinguistics		
ESL312S	English as a Second Language	SLA721S	Second Language Acquisition
AFL312S	African Literature	AFL721S	African Literature
MCO312S	Management Communication	MCO721S	Management Communication
CIS610S	Contemporary Issues	SYD611S	Sustainability and Development

**Table 2: Corresponding courses (if failed). This is not a credit table.**

Course code	Bachelor of English (old courses)	Course code	Bachelor of English (equivalent new/revised courses)
ILT111S	Introduction to Literature	ILT511S	Introduction to Literature 1A
TSP112S	The Study of Prose	ILT521S	Introduction to Literature 1B
TPP211S	Theory and Practice of Poetry	TPP611S	Theory and Practice of World Poetry 2A
NLE211S	Namibian Literature in English	NLI521S	Namibian Literature
TPD212S	Theory and Practice of Drama	LTD611S	Literary Drama
ESL312S	English as a Second Language	SLA721S	Second Language Acquisition
SMT312S	Semantics	SOS721S	Study of Semantics

**Please Note:**

Table 2 above, only highlights new/revised courses in English that should be done if courses on the out-phasing programme (old curriculum) are failed.

The following courses on the out-phasing programme (old curriculum) do not have corresponding courses on the new curriculum and will be offered until the old curriculum is completely phased out in 2019.

- PCL312S Psycholinguistics
- ISO0100 Introduction to Sociology
- IPS0100 Introduction to Political Science
- IRO311S International relations and Organisations
- PSA212S Public Speaking and Argumentation

**NQF Level: 7**

**NQF Credits: 391**

**NQF Qualification ID: Q0143**

**Description**

The Bachelor of English Degree is a 3-year contextualised programme (Full-time/Part-time) that blends Language (English) and Literature in English. The Degree programme places special emphasis on Work Integrated Learning or practice.

**Admission Requirements**

In addition to the General Admission Requirements (Regulation GI2.1) and Mature Age Entry Scheme (Regulation GI2.2) as contained in Part 1 of the NUST Yearbook, students shall have a D-symbol or better in English. They shall also write a special English test (not a placement test) which they should pass with at least 50 % to be admitted into the programme. Admission under the Mature Age Entry Scheme shall also consider Recognition of Prior Learning (RPL).

**Regulations**

The programme shall be governed by the following regulations:

- a. The Bachelor of English Degree shall begin in year 1 and shall consist of 24 courses from year 1 to year 3.
- b. In order to complete the Bachelor of English Degree, a student shall pass 23 taught courses plus Work Integrated Learning (which shall extend over one semester).
- c. The Bachelor of English Degree shall consist of core courses in Linguistics/ English Language and Literature, and, in addition to Work Integrated Learning, basic studies and electives in Mathematics, Information Technology, Communication and the Social Sciences.

**CURRICULUM**

**Year 1**

**Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Introduction to Linguistics	ILS111S	None	5	15
Introduction to Literature	ILT111S	None	5	15
Basic Mathematics	BMS411S	None	4	12
Computer User Skills	CUS411S	None	4	10
Intercultural Communication	ICC111S	None	5	15

**Semester 2**

Introduction to Phonetics and Phonology	IPP112S	None	5	15
The Study of Prose	TSP112S	None	5	15
Introduction to Sociology	ISO0100	None	5	12
Introduction to Political Science	IPS0100	None	5	13

**Year 2**

**Semester 3**

English Morphology	EMP211S	None	6	15
Theory and Practice of Poetry	TPP211S	None	6	15
Namibian Literature in English	NLE211S	None	6	15
Rhetorical Theory and Criticism	RTC211S	None	6	15
International Relations and Organisations	IRO311S	None	6	15

**Semester 4**

English Syntax	ESY212S	None	6	15
Theory and Practice of Drama	TPD212S	None	6	15
Literary Criticism	LCR212S	None	6	15
Public Speaking and Argumentation	PSA212S	None	6	15

**Year 3**

**Semester 5**

Work Integrated Learning	WIL311S	None	7	60
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**Semester 6**

Psycholinguistics	PCL312S	None	7	15
Semantics	SMT312S	None	7	15
English as a Second Language	ESL312S	None	7	15
African Literature	AFL312S	None	7	15
Management Communication	MCO312S	None	7	15

**Assessment****(a) Full-time and Part-time students**

Continuous Assessment/Evaluation: 60 % of the Final Mark

Final Examination: 40 % of the Final Mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40 %. In order to pass the subject, a student needs a final mark of at least 50 %. A student needs to obtain a minimum of 40 % for the examination paper.

**(b) Distance Education Students**

Continuous Assessment/Evaluation: 40 % of the Final Mark

Final Examination: 60 % of the Final Mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40 %. In order to pass the subject, a student needs a final mark of at least 50 %. A student needs to obtain a minimum of 40 % for the examination paper.

**BACHELOR OF JOURNALISM AND MEDIA TECHNOLOGY  
(Revised Programme) (Phased in 2015)**

**07BJMT**

**NQF Level: 7**

**NQF Credits: 417**

**NQF Identification ID: Q0677**

**Description**

The Bachelor of Journalism and Media Technology Degree replaced the Bachelor of Journalism and Communication Technology Degree currently registered on the NQF. The programme has been revised to ensure its continued relevance, as well as full compliance with the Curriculum Framework and National Qualifications Framework (NQF) requirements.

In keeping with the University’s requirements regarding curriculum development and review, the Degree programme has been benchmarked against similar Degree programmes offered at local, regional and international partner institutions. The Bachelor of Journalism and Media Technology is, therefore, revised to address the ongoing need for qualified personnel in both the public and private sectors, as confirmed by members of the Programme Advisory Committee during consultations. Graduates of this programme will be able to contribute significantly to the attainment of national development objectives in the economy by taking up relevant jobs in the public and private sectors of Namibia.

The programme is fully aligned with the requirements of the National Qualifications Framework (NQF) and the NUST Curriculum Framework.

**Admission Criteria**

Candidates may be admitted to this Programme if they meet the General Admission Requirements of the University (GI2.1 in Part 1 of the NUST Yearbook).

Candidates who meet the minimum admission requirements will be required to write a special Final Selection English test (not a placement test), as well as a journalism-related General Knowledge test.

Candidates who meet the Mature Age Entry requirements of the University (GI2.2 in Part 1 of the NUST Yearbook) will also be considered for admission.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University’s regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of the Bachelor of Journalism and Media Technology Degree will ordinarily be able to pursue further studies in Journalism and Media Studies, or a related cognate area of learning, at NQF Level 8.

**Mode of Delivery**

This Programme will be offered via the part-time mode of study, in accordance with University rules. The Programme, however, may be offered via both, full- and part- time modes at a later date if required.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 361 NQF credits, and who have met the detailed requirements below. Furthermore, students should comply with the administrative and financial requirements as indicated in Part 1 of the NUST Yearbook.

**CURRICULUM**

**Year 1**

**Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite(s)</b>	<b>NQF Level</b>	<b>NQF Credits</b>
PLU411S	Principles of English Language Use	None	4	NCB
BMS411S	Basic Mathematics	None	4	12
CUS411S	Computer User Skills	None	4	10
IGW511S	Information Gathering	None	5	12
IPG511S	Introduction to Photography	None	5	12

**Semester 2**

ICT521S	Information Competence	None	5	10
BSC410S	Basic Science	None	4	8
IBJ521S	Introduction to Broadcast Journalism	None	5	12
JNW521S	Journalistic Writing I	None	5	12
MTH521S	Media Theory	None	5	12

**Year 2****Semester 3**

MDL611S	Media Law	None	6	13
MDP611S	Multimedia Design and Production	None	6	13
DEP611S	Print Design, Editing and Production	Information Gathering	6	13
AVM611S	Audio-Visual Media	Introduction to Broadcast Journalism	6	13
MTS611S	Media, Technology and Society	None	6	13

**Semester 4**

NRW621S	News Reporting and Writing	Information Gathering	6	13
MDE621S	Media Ethics	Media Law	6	13
JNW621S	Journalistic Writing II	Journalistic Writing I	6	13
DAD721S	Digital Art and Design	Multimedia Design and Production	7	14
PRT721S	Public Relations: Theory and Practice	None	7	14

**Year 3****Semester 5**

WMC711S	Work Integrated Learning (WIL)	All core courses up to semester 4.	7	60
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**Semester 6**

SYD611S	Sustainability and Development	None	6	12
MEN721S	Media Entrepreneurship	None	7	14
CDA721S	Critical Discourse Analysis	Media Theory	7	15

**PLUS one of the following Strand Electives depending on the specialisation:****Multimedia Strand:**

AWD721S	Advanced Web Design & Production	Digital Art and Design	7	14
WIM721S	Writing and Imaging for Multimedia	Digital Art and Design	7	14

**Public Relations Strand:**

RCS721S	Public Relations Campaigns and Special Events	Public Relations Theory and Practice	7	14
MAS721S	Media Advertising Strategies	Public Relations Theory and Practice	7	14

**Journalism Strand:**

TVP721S	Television Production	News Reporting and Writing	7	14
AUP721S	Audio Production	News Reporting and Writing	7	14

**Assessment Strategies**

WIL will be assessed on the basis of the following:

- WIL Industry supervisor's report;
- Academic assessor's mark (the academic assessor will interview both the students and the WIL immediate supervisor and give a mark);
- WIL report which is to be written following the guidelines given by the department. This report should be signed by either the supervisor or the manager at the workplace.

**Transition Arrangements**

The Bachelor of Journalism and Communication Technology (old curriculum) will be phased out systematically by the end of 2019 in order to cause minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the programme to be phased out (old curriculum) was in 2014.

Students who have registered in 2014 for the first year of the phased-out programme (old curriculum) and who fail more than 50 % of courses at the end of 2014, will be required to change their registration to the revised programme in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Journalism and Media Technology programme will be implemented at the start of the 2015 academic year, and will be phased in completely by the end of the 2017 academic year. Courses will be offered based on the revised syllabi only in 2015 (1<sup>st</sup> year), 2016 (2<sup>nd</sup> year) and 2017 (3<sup>rd</sup> year).

Students who fail any of the courses in the old curriculum will be required to repeat such courses based on the corresponding subjects in the revised Programme. Please refer to Table 2 below for detailed information on the new or revised corresponding courses to be done if students fail courses in the old curriculum.

The deadline for completely phasing out the Bachelor of Journalism and Communication Technology (old curriculum) is the end of the 2019 academic year after which students must automatically switch to the revised programme and fulfill all requirements based on the revised curriculum.

**Table 1: Courses to be credited**

Course Code	Bachelor of Journalism and Communication Technology (old courses)	Course Code	Bachelor of Journalism and Media Technology (equivalent revised courses)
LME110S	Language for the Media 1	JNW521S	Journalistic Writing I
KCS110S	Keyboard and Basic Computer Skills	CUS411S	Computer User Skills
IGW110S	Information Gathering and Writing for the Media	IGW511S	Information Gathering
COT110S	Communication Theory	MTH521S	Media Theory
IBJ110S	Introduction to Broadcast Journalism	IBJ521S	Introduction to Broadcast Journalism
IPG110S	Introduction to Photography	IPG511S	Introduction to Photography
IMM210S	Introduction to Multimedia Design and Production	MDP611S	Multimedia Design and Production
DEP210S	Print Design, Editing and Production	DEP611S	Print Design, Editing and Production
VIP210S	Video Production	AVM611S	Audio Visual Media
LME210S	Language for the Media 2	JNW621S	Journalistic Writing II
CLW210S	Communication and the Law	MDL611S	Media Law
CME310S	Communication Ethics	MDE621S	Media Ethics
LME612S	Language for the Media 3	CDA721S	Critical Discourse Analysis
NRW310S	Advanced News Reporting and Writing	NRW621S	News Reporting and Writing
PRT310S	Public Relations Theory and Practice	PRT721S	Public Relations: Theory and Practice
DAD310S	Digital Art and Design	DAD721S	Digital Art and Design
MEL210S	Media Experiential Learning	WMC711S	Work Integrated Learning (WIL)
EPS310S	Entrepreneurship	MEN721S	Media Entrepreneurship
AUP310S	Audio Production	AUP721S	Audio Production
TVP310S	Television Production	TVP721S	Television Production
RCS310	Public Relations Campaigns and Special Events	RCS721S	Public Relations Campaigns and Special Events
MAS310S	Media Advertising Strategies	MAS721S	Media Advertising Strategies
AWD310S	Advanced Web Design	AWD721S	Advanced Web Design and Production
WMM310S	Writing for Multimedia	WIM721S	Writing and Imaging for Multimedia

**Table 2: Corresponding courses (if failed). This is not a credit table.**

Course Code	Bachelor’s Degree: Journalism and Communication Technology (old courses)	Course Code	Bachelor’s Degree: Journalism and Media Technology (equivalent revised courses)
LME110S	Language for the Media 1	JNW521S	Journalistic Writing I
KCS110S	Keyboard and Basic Computer Skills	CUS411S	Computer User Skills
COT110S	Communication Theory	MTH521S	Media Theory
IBJ110S	Introduction to Broadcast Journalism	IBJ521S	Introduction to Broadcast Journalism
IPG110S	Introduction to Photography	IPG511S	Introduction to Photography
IMM210S	Introduction to Multimedia Design and Production	MDP611S	Multimedia Design and Production

DEP210S	Print Design, Editing and Production	DEP611S	Print Design, Editing and Production
VIP210S	Video Production	AVM611S	Audio-Visual Media
LME210S	Language for the media 2	JNW621S	Journalistic Writing II
CLW210S	Communication and the Law	MDL611S	Media Law
CME310S	Communication Ethics	MDE621S	Media Ethics
LME612S	Language for the Media 3	CDA721S	Critical Discourse Analysis
NRW310S	Advanced News Reporting and Writing	NRW621S	News Reporting and Writing
PRT310S	Public Relations Theory and Practice	PRT721S	Public Relations: Theory and Practice
DAD310S	Digital Art and Design	DAD721S	Digital Art and Design
MEL210S	Media Experiential Learning	WMC711S	Work Integrated Learning (WIL)
EPS310S	Entrepreneurship	MEN721S	Media Entrepreneurship
AUP310S	Audio Production	AUP721S	Audio Production
TVP310S	Television Production	TVP721S	Television Production
RCS310	Public Relations Campaigns and Special Events	RCS721S	Public Relations Campaigns and Special Events
MAS310S	Media Advertising Strategies	MAS721S	Media Advertising Strategies
AWD310S	Advanced Web Design	AWD721S	Advanced Web Design and Production
WMM310S	Writing for Multimedia	WIM721S	Writing and Imaging for Multimedia

**Please Note:**

The following old course(s) do not have a new/revised corresponding course in the Bachelor of Journalism and Media Technology (new curriculum), and will be offered until the Bachelor of Journalism and Communication Technology (old curriculum) is phased out completely in 2019:

- Introduction to Communication Technologies (ICT1110S)
- Communication and Society (CMS110S)
- Media and Communication Research Methodologies (MRM312S)



Qualifications offered

Diploma in Technical and Vocational Education and Training: Trainer (Revised) (Phasing in from 2020)	06DTV
Diploma in Technical and Vocational Education and Training: Management (Revised) (Phasing in year 1 from 2020 and phasing in year 2 from 2021)	06DTVM
Certificate in Vocational Education and Training: Trainer (NQF Level 4) (Phasing out from 2020 until 2022)	04CVET
Certificate in Vocational Education and Training: Trainer (NQF Level 5) (Phasing out from 2020 until 2022) (Formerly known as Higher Certificate in Vocational Education and Training: Trainer)	05HCVT
Diploma in Vocational Education and Training Management (Phasing out from 2020 until 2022)	06DVET

**Diploma in Technical and Vocational Education and Training: Trainer (Revised) (Phasing in from 2020)**

**06DTV**

**NQF Level: 6**

**Credits: 251**

**Description**

This programme aims at equipping in-service and pre-service vocational trainers with instructional competencies required for a career as trainer in a Technical and Vocational Education and Training (TVET) environment. The programme recognises the major attributes that a TVET trainer must possess at a foundational level that would enable him/her to transfer knowledge and skills to vocational trainees in a student-centred manner. The programme provides an opportunity for artisans who wish to pursue further studies in the field of TVET and become competent trainers in their respective occupations. Additionally, students will be able to demonstrate the skills and knowledge relevant to facilitate competency-based training to individuals as well as groups, work effectively within the legislative and regulatory imperatives applicable to education and training in Namibia, and comply with the requirements of competency-based assessment. Upon completion, graduates should be able to actively participate in instructional activities and assessment of performance standards within a formal training environment such as Vocational Training Centres (VTCs) and, thereby, make a contribution to the development of the national economy.

**Admission Requirements**

Applicants will be considered for admission to this programme provided they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST) (GI2.1 in Part 1 of the Yearbook).

Mature age applicants will be considered provided they meet the requirements and pass the mature age entry examinations of NUST (GI2.2 in Part 1 of the Yearbook).

Additionally, potential candidates must be qualified in a designated trade, with at least three years relevant industrial experience. Pre-requisites for admission to this programme must first be obtained before registration for the programme can take place. In addition to the above mentioned requirements, potential candidates who wish to study in the distance education mode must be employed in a training environment to be considered for the study programme. Final selection into the programme will be determined by interviews conducted by the Department with the short listed students.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST Regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credits that can be granted are 50% of the credits for a qualification.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6) will be awarded to candidates credited with a minimum of 251 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Yearbook (Part 1) of NUST.

**CURRICULUM****Year 1 (Phasing in 2020)****Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Principles of English Language Usage	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Fundamentals of TVET Assessment and Moderation	FTA510S	None	5	15
History of TVET	HTV510S	None	5	12
Psychology of Learning A	PSL510S	None	5	12
Microteaching A	MCT510S	None	5	12

**Semester 2**

Management of TVET	MTV620S	None	6	15
Psychology of Learning B	PSL620S	Psychology of Learning A	6	10
Education for Sustainable Development (ESD) A	ESD620S	None	6	15
Teaching Practice A	TCP520S	Microteaching A	5	12

**Year 2 (Phasing in 2020)****Semester 3**

Professional Development and Practice	PDP610S	None	4	15
English in Practice	EPR511S	Principles of English Language Usage	4	NCB
Classroom and Workshop Management in TVET	CWM510S	None	5	15
Educational Technology	EDT510S	Computer User Skills	5	15
Reflective Teaching and Practice	RTP610S	None	5	12
Microteaching B	MCB510S	Teaching Practice A	5	12

**Semester 4**

Counselling and Career Guidance	CCG620S	None	6	NCB
Introduction to Curriculum Studies	ICS620S	None	6	10
Education for Sustainable Development (ESD) B	ESB620S	Education for Sustainable Development (ESD) A	6	15
Teaching Practice B	TCP620S	Microteaching B	5	12

### Quality Assurance

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator. Moderators will be identified both internally and externally. The required minimum qualification of the moderator should be a Bachelor degree in a related field of study or the person must be a well-respected expert in the field. Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purposes, therefore, ensuring quality of the assessment and the qualification as a whole. All courses at exit level i.e. NQF Level 6, will be externally moderated.

### Transition Arrangements

The Diploma in Technical, Vocational Education, and Training: Trainer (NQF Level 6) is a revised programme replacing the Certificate in Vocational Education and Training: Trainer (NQF Level 4), and the Certificate in Vocational Education and Training (NQF Level 5)- formerly the Higher Certificate in Vocational Education and Training (NQF Level 5). The revised Diploma will be implemented at the start of the 2020 academic year.

Students who were registered in 2019 for the Certificate in Vocational Education and Training: Trainer (NQF Level 4) (old curriculum), who failed more than 50% of the courses at the end of the year 2019, will be required to change their registration to the revised programme namely the Diploma in Technical, Vocational Education, and Training: Trainer (NQF Level 6). The students will be accorded credits on a course-by-course basis in accordance with information in Table 1 below. Students in this category may lose credits.

Students who were registered in 2019 for the Certificate in Vocational Education and Training: Trainer (NQF Level 4) (old curriculum), and who have met the requirements to progress to the Certificate in Vocational Education and Training (NQF Level 5)- formerly the Higher Certificate in Vocational Education and Training (NQF Level 5), will be allowed to register for the 2nd year Diploma in TVET: Trainer (NQF Level 6). Students who fall in this category will be allowed to take the following first year second semester courses: Management of TVET and Education for Sustainable Development (ESD) A in the first semester of the second year. The reason for this arrangement is because Management of TVET and Education for Sustainable Development (ESD) A have no equivalent courses in the revised programme.

Students who were registered in 2019 for the Higher Certificate in Vocational Education and Training (NQF Level 5) will also be required to complete the programme based on the requirements of the old curriculum (currently the Certificate in Vocational Education and Training (NQF Level 5).

The deadline for complete phasing out of the Certificate in Vocational Education and Training: Trainer (NQF Level 4) and the Certificate in Vocational Education and Training (NQF Level 5) is 2022 after which students must automatically change their registration to the revised Diploma and fulfil all requirements of the Diploma.

**Table 1: Courses to be credited**

Certificate in Vocational Education and Training: Trainer (Old Courses)		Diploma in Technical and Vocational Education and Training: Trainer(Equivalent New/Revised Course)	
Course Code	Course Name	Course code	Course Name
PLU411S	Principles of English Language Use	PLU411S	Principles of English Language Use
CUS411S	Computer User Skills	CUS411S	Computer User Skills

**Tables 2: Corresponding Courses (if Failed). This is not a credit table**

Certificate in Vocational Education and Training: Trainer (NQF Level 4) (Old Courses)		Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6)	
Course Code	Course Title	Course code	Course Title
CBA410S	Competency-based Assessment A	TBC	Fundamentals of TVET Assessment and Moderation
CBA420S	Competency based Assessment B		
ETP410S	Education Theory and Practice A	TBC	Microteaching A
ETP420S	Education Theory and Practice B	TBC	Teaching Practice A
ILS410S	Instructional Learning Strategies A	TBC	Psychology of Learning A
ILS420S	Instructional Learning Strategies B	TBC	Psychology of Learning B
IAS420S	ICT Application Skills	TBC	Educational Technology
PDP410S	Professional Development and Practice A	TBC	Professional Development and Practice
PDP420S	Professional Development and Practice B		
IVT420S	Introduction to VET	TBC	History of TVET

<b>Certificate in Vocational Education and Training (Level 5) (Old Courses) Formerly the Higher Certificate in Vocational Education and Training (NQF Level 5) (Old Course)</b>		<b>Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6)</b>	
<b>Course Code</b>	<b>Course Title</b>	<b>Course code</b>	<b>Course Title</b>
ASS510S	Assessment in VET A	TBC	Fundamentals of TVET Assessment and Moderation
ASS520S	Assessment in VET B	TBC	Fundamentals of TVET Assessment and Moderation
ETP510S	Education Theory and Practice A	TBC	Microteaching B
ETP520S	Education Theory and Practice B	TBC	Teaching Practice B
LCS520S	Language and Communication Strategies	Removed from Diploma	
ITE510S	ICT for Educators A	TBC	Educational Technology
ITE520S	ICT for Educators B	TBC	Educational Technology
TVT510S	Training in VET	Removed from Diploma	
RPV520S	Research Principles in VET		

**NB: Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the new curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the new curriculum.**

**Please Note:** Tables 15.2 above, only highlights new/revised cognate area courses in the revised Diploma programme that should be done if a student has failed courses in the old curriculum. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. Old courses that do not have corresponding courses in the revised curriculum will continue to be offered until the old programmes are completely phased out in 2022.

**Certificate in Vocational Education and Training: Trainer (NQF Level 4): Old courses that do not have corresponding courses in the revised curriculum:**

- Occupational Health and Safety (OHS420S)

**Higher Certificate in Vocational Education and Training: Trainer (NQF Level 5) (currently Certificate in Vocational Education and Training: Trainer (NQF Level 5)): Old courses that do not have corresponding courses in the revised curriculum:**

- Language and Communication Strategies (LCS520S)
- Training in VET (TVT510S)
- Research Principles in VET (RPV520S)

**Please Note:** Courses in the phasing out programmes that do not have corresponding courses in the revised Diploma will be offered only on Distance Mode through the Centre for Open and Lifelong Learning (COLL).

**NQF Level: 4**

**NQF Credits: 137**

**NQF Qualification ID: Q0282**

**Description**

The purpose of this qualification is to equip in-service and pre-service vocational instructors with instructional competencies that will enable them to develop their instructional skills in a more conducive and focused manner. The qualification recognises the major attributes that a vocational instructor must possess and will enable him/her to transfer knowledge and skills to vocational trainees in a trainee centred manner. On completion of the qualification, the student should be able to actively participate in instructional activities and assessment of performance standards within a formal training environment such as vocational training centres. The content of the qualification was developed by the Namibia Training Authority (NTA) in cooperation with various stakeholders. The qualification was developed with the aim to ensure that a broader base is created that enable the student to achieve the outcomes in an integrated manner. This qualification forms the foundation for the Higher Certificate (now known as Certificate in Vocational Education and Training (NQF Level 5)) and Diploma in Vocational Education and Training Management. The qualification is also of value for industrial trainers and private skills training providers.

**Admission Requirements**

Potential candidates must firstly meet the general entry requirements of the Namibia University of Science and Technology (NUST) (GI2.1 in Part 1 of the Yearbook). Potential candidates must be qualified in a designated trade, with at least three years relevant industrial experience. Pre-requisites for admission to this qualification must first be obtained before registration for the qualification can take place. In addition to the above mentioned requirements, potential candidates who wish to study in the distance education mode must be employed in a training environment to be considered for the study programme. Final selection into the programme will be determined by interviews conducted by the Department with the short listed students.

**Articulation Arrangements**

This qualification provides opportunities to students to progress to the next level, Certificate in Vocational Education and Training: Trainer (NQF Level 5) formerly known as Higher Certificate in Vocational Education and Training: Trainer. Transfer of credits will be dealt with according to the NUST’s regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Certificate will be awarded to candidates credited with a minimum of 137 NQF credits, and who have met the detailed requirements as set out below. Students must meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook. Students must be declared competent in all the course performance criteria as well as the compulsory core courses of the NUST which is not subsumed in the compulsory courses of the programme. It is also required that the students meet the minimum standards required for the formal summative assessment practice teaching presentations.

**CURRICULUM**  
(Phasing out from 2020 until 2022)

**Year 1****Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Basic Mathematics	BMS411S	None	4	12
Competency-Based Assessment A	CBA410S	None	4	15
Computer User Skills	CUS411S	None	4	10
Education Theory and Practice A	ETP410S	None	4	12
Instructional and Learning Strategies A	ILS410S	None	4	8
Principles of English Language Use	PLU411S	None	4	NCB
Professional Development and Practice A	PDP410S	None	4	7

**Semester 2**

Basic Science	BSC410S	None	4	8
Competency-Based Assessment B	CBA420S	CBA410S	4	10
Education Theory and Practice B	ETP420S	ETP410S	4	10
ICT Application Skills	IAS420S	None	4	10
Instructional and Learning Strategies B	ILS420S	ILS410S	5	16
Introduction to VET	IVT420S	None	4	8
Occupational Health and Safety	OSH420S	None	4	3
Professional Development and Practice B	PDP420S	PDP410S	5	8

**N.B. This programme was formerly known as Higher Certificate in Vocational Education and Training: Trainer (NQF Level 5)**

**Description**

The purpose of the programme is aimed at the creation of vocational instructor competencies that will enable him/her to function more effectively in an environment that is based on the Competency Based Education and Training (CBET) system. An additional purpose of this programme is to equip in-service and pre-service vocational instructors with instructional competencies that will enable them to develop their instructional skills in a more conducive and focused manner. The programme recognises the major attributes that a vocational instructor must possess and which will enable him/her to transfer knowledge and skills to vocational trainees in a trainee centred manner. The content of the qualification was developed by the Namibia Training Authority (NTA) in cooperation with various stakeholders. Upon completion of the programme the student should be able to actively participate in instructional activities based on CBET methods within a formal training environment such as vocational training centres. This programme forms the basis upon which further VET programmes can evolve. The programme is also of value for industrial trainers and private skills training providers.

**Admission Requirements**

Potential candidates must firstly meet the General Admission Requirements of NUST (as outline in the Prospectus). A qualification aligned with NQF Level 4 (or equivalent from another qualification framework) in a relevant occupation or technical domain. A minimum of 3 years work/industrial experience in the relevant occupational domain. VET experience in this domain will be a strong recommendation. Recognition of Prior Learning (RPL) is applicable. In addition to the above mentioned requirements, potential candidates who wish to study in the distance education mode must be employed in a training environment to be considered for the study programme.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST’s regulations on RPL. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Higher Certificate in Vocational Education and Training (Level 5) will be awarded to candidates credited with a minimum of 142 NQF credits, and who have met the detailed requirements as set out below. Students must meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook. Students must be declared competent in all the course performance criteria as well as the compulsory core courses of the NUST which is not subsumed in the compulsory courses of the programme. It is also required that the students meet the minimum standards required for the formal summative assessment practice teaching presentations.

**CURRICULUM  
(Phasing out from 2020 until 2022)**

**Year 1**

**Semester 1**

Course Title	Course Code	Prerequisite	NQF Level	NQF Credits
Assessment in VET A	ASS510S	None	4	15
Education Theory and Practice A	ETP510S	None	5	16
Information Competence	ICT521S	None	5	10
ICT for Educators A	ITE510S	None	4	17
Training in VET	TVT510S	None	5	17

**Semester 2**

Assessment in VET B	ASS520S	ASS510S	4	15
Education Theory and Practice B	ETP520S	ETP510S	5	16
ICT for Educators B	ITE520S	ITE510S	5	16
Language and Communication Strategies	LCS520S	None	5	10
Research Principles in VET	RPV520S	None	5	10

**Diploma in Technical and Vocational Education and Training: Management (Revised)**  
**(Phasing in year 1 from 2020 and phasing in year 2 from 2021)****06DTVM****NQF Level: 6****Credits: 241****Description**

The programme targets current management cadre who do not possess formal management qualifications, and those who aspire to become managers within the Technical and Vocational Education and Training (TVET) sector. The knowledge embedded in this programme enables students to develop competencies and skills in this domain in a more conducive and focused manner. The programme recognises the major attributes that TVET Management must possess to be able to lead and manage staff, to perform their functional tasks in a goal directed manner while demonstrating initiative and responsibility in management within a TVET environment. Upon completion of the programme, the students should be able to actively participate in leadership and management activities in a formal training environment such as Vocational Training Centers (VTCs), Community Skills Development Centres (COSDECs) and any other TVET organisation, and especially those using Competency-Based Education and Training (CBET) methods of instruction.

**Admission Requirements**

Potential candidates must meet the General Admission Requirements of NUST (as outlined in the Prospectus) and be qualified in a designated trade, and a minimum of one-year managerial experience in a VTC/COSDEC/TVET institution before registration for the programme can take place.

Alternatively, applicants who have completed the Certificate in Technical and Vocational Education and Training: Trainer (Level 5) and/or Diploma in Technical and Vocational Education and Training: Trainer (Level 6) and/or similar qualifications are eligible to apply for this programme.

Mature age applicants will be considered provided they meet the requirements and pass the mature age entry examinations of NUST (GI2.2 in Part 1 of the Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning (RPL). These requirements provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Diploma in Technical and Vocational Education and Training: Management (Level 6) will be awarded to candidates credited with a minimum of 241 NQF credits, and who have met the detailed requirements as set out below. In addition, students must meet the administrative and financial requirements as spelt out in the Yearbook (Part 1) of NUST.

**CURRICULUM**  
**Year 1 (Phasing in 2020)**

**Semester 1**

<b>Course</b>	<b>Title Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Principles of English Language Usage	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Human Resources Management	HRV610S	None	6	15
Quality Management Systems A	QAM610S	None	6	10
Strategic Management and Leadership A	SML610S	None	6	15
Business Ethics	BB612S	None	6	10



### Semester 2

English in Practice	EPR511S	Principles of English Language Usage	5	NCB
ICT for Educational Management	IED620S	Computer User Skills	6	12
Management of Organisational Development and Learning	MOD620S	Human Resources Management	6	15
Quality Management Systems B	QMS620S	Quality Management Systems A	6	10
Strategic Management and Leadership B	SML620S	Strategic Management and Leadership A	6	10
Budget and Asset Management	BMT620S	None	6	15

### Year 2 (Phasing in 2021)

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Policy Development	PDT610S	None	6	10
Design-Based Research	ARC610S	None	6	10
Conflict Management	CMV620S	None	6	10
Marketing A	MVT610S	None	6	10

#### Semester 4

Professional Writing	PWR611S	Principles of English Language Usage	5	NCB
Sustainability and Development	SYD610S	Computer User Skills	6	12
Entrepreneurship and Innovation	ENI610S	Human Resources Management	6	15
Project Management	PMV630S	Quality Management Systems A	6	10
Marketing B	MVT620S	Strategic Management and Leadership A	6	10

### Quality Assurance

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiners and one moderator. Moderators will be identified both internally and externally. The required minimum qualification of the moderator is a Bachelor degree in the same, or a related field of study, or the person must be a well-respected expert in the field.

Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purposes, therefore, ensuring quality of the assessment and the qualification as a whole. All courses at exit level will be externally moderated.

### Transition Arrangements

The Diploma in Technical and Vocational Education and Training: Management (Level 6) is a revised programme replacing the existing Diploma in Vocational Education and Training (VET) Management (Level 6) qualification. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2019. The revised Diploma will be implemented at the start of the 2020 academic year.

Students who were registered in 2019 for the first year Diploma in Vocational Education and Training (VET) Management (Level 6) qualification (old curriculum), who failed more than 50% of the courses at the end of the year 2019, will be required to change their registration to the revised Diploma. The students will be accorded credits on a course-by-course basis in accordance with information in Table 1 below. **Students in this category may lose credits.**

Students who are registered in 2019 for the 1st year of the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2nd year in 2020, will be required to complete their studies, based on the requirements of the old curriculum. Courses will only be offered based on the new/revised syllabi in 2020 (1st year), 2021 (2nd year).

The deadline for complete phasing out of the Diploma in Vocational Education, and Training (VET) Management (Level 6) qualification (old curriculum) is 2022 after which students must automatically change their registration to the revised Diploma and fulfil all requirements of the Diploma.

**Table 1: Courses to be credited**

Diploma in Vocational Education and Training (VET) Management (Level 6) (Old Courses)		Diploma in Technical and Vocational Education and Training : Management (Level 6) (Equivalent New/Revised Course)	
Course Code	Course Name	Course code	Course Name
CIS610S	Contemporary Issues	TBA	Sustainability and Development

**Tables 2: Corresponding Courses (if Failed). This is not a credit table**

Diploma in Vocational Education and Training (VET) Management (Level 6) (Old Courses)		Diploma in Technical and Vocational Education and Training : Management (Level 6) (Corresponding New/Revised Course)	
Course Code	Course Title	Course code	Course Title
HRV610S	Human Resources Management in VET	HRV610S	Human Resources Management
QAM610S	Quality Assurance Management A	TBC	Quality Management Systems A
SMV610S	Strategic Management in VET A	TBC	Strategic Management and Leadership A
MVT610S	Marketing in VET A	MVT610S	Marketing A
CMV620S	Conflict Management in a VET Environment	CMV620S	Conflict Management
QAM620S	Quality Assurance Management B	TBC	Quality Management Systems B
SMV620S	Strategic Management in VET B	TBC	Strategic Management and Leadership B
SMV630S	Strategic Management in VET C		
MVT620S	Marketing in VET B	MVT620S	Marketing B
RVT630S	Research in VET A	TBC	Design-Based Research
RVT640S	Research in VET B		
BVT630S	Management of Budgets in VET	TBC	Asset and Budget Management
AMT640S	Asset Management		
PMV630S	Project Management within the VET Environment	PMV630S	Project Management
MCV640S	Managing Contracts in VET		
TNA610S	Training Needs Analysis	TBC	Management of Organisational Development and Learning
TMS630S	Training Management Skills A		
TMS640S	Training Management Skills B		
CMSV640S	Monitor staff Performance in a VET Environment		

**NB: Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.**

Table 2, above, only highlights new/revised courses in the Diploma in Technical and Vocational Education and Training: Management (Level 6) that should be done if courses on the Diploma in Vocational Education and Training: Management (Level 6) (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

Courses in the old curriculum that do not have corresponding courses in the new curriculum will be taught until the old curriculum is phased out. These are as follows:

Course Code	Course Title
MCA610S	Moderation of Competency-based Assessment A
DLV610S	Distance Learning in VET
DDT620S	Design and Deliver Training Packages
MCA620S	Moderation of Competency based Assessment B
ELV620S	E-Learning in VET

**NQF Level: 6**

**NQF Credits: 230**

**NQF Qualification ID: Q0284**

**Description**

This programme recognises the important role that managers within vocational education and training play in terms of ensuring that the skills needs of industries are addressed in support of national strategies. The purpose of this programme is to equip in-service facilitators of vocational education and training with management and leadership knowledge and skills that will enable them to develop competencies and skills in this domain in a more conducive and focused manner. The programme recognises the major attributes that a vocational manager must possess and which will enable him/her to lead and manage staff with the aim to enable them to perform their functional tasks in a goal directed manner. On completion of the programme, the students should be able to actively participate in leadership and management activities in a formal training environment such as Vocational Training Centres (VTCs) and especially those using Competency Based Education and Training (CBET) methods of instruction. The qualification is also of value for industrial trainers and private skills training providers.

**Admission Requirements**

Potential candidates must meet the General Admission Requirements of NUST (as outlined in the Prospectus) and be qualified in a designated trade. Applicants who have completed the Certificate in Technical and Vocational Education and Training: Trainer (Level 5) or similar qualifications are eligible to apply for this programme.

Mature age applicants will be considered provided they meet the requirements and pass the mature age entry examinations of NUST (GI2.2 in Part 1 of the Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST’s regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Diploma will be awarded to candidates credited with a minimum of 230 NQF credits, and who have met the detailed requirements as set out below. Students must meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook. Students must be declared competent in all the compulsory core courses of the qualification. At least 20 credits are required from electives.

**CURRICULUM  
(Phasing out from 2020 until 2022)**

**Year 1**

**Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Human Resources Management in VET	HRV610S	None	5	10
Moderation of Competency-based Assessment A	MCA610S	None	6	10
Quality Assurance Management A	QAM610S	None	6	10
Strategic Management in VET A	SMV610S	None	6	15
Training Needs Analysis	TNA610S	None	5	10

**Plus one of the following elective courses:**

Distance Learning in VET	DLV610S	None	6	12
Marketing for VET A	MVT610S	None	5	10

**Semester 2**

Conflict Management in a VET Environment	CMV620S	None	5	8
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Design and Deliver Training Packages	DDT620S	None	6	15
Moderation of Competency-based Assessment B	MCA620S	MCA610S	6	10
Quality Assurance Management B	QAM620S	QAM610S	6	10
Strategic Management in VET B	SMV620S	SMV610S	6	10

**Plus the following corresponding elective course (based on selection in Semester 1):**

Marketing for VET B	MVT620S	None	5	10
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**Year 2 (Phasing out from 2020 until 2022)**

**Semester 3**

Management of Budgets in VET	MBV630S	None	5	15
Research in VET A	RMV630S	None	6	10
Strategic Management in VET C	SMV630S	SMV620S	6	10
Training Management Skills A	TMS630S	None	6	15

**Semester 4**

Asset Management	AMT640S	None	5	15
Contemporary Issues	CIS610S	None	6	12
Training Management Skills B	TMS640S	TMS630S	6	15
Research in VET B	RMV640S	RMV630S	6	10

**Plus the following elective course (ONLY if the requirement for elective courses {minimum 20 credits} has not been fulfilled in the previous semesters)**

Managing Contracts in VET	MCV640S	None	6	12
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**INSTITUTIONAL CORE COURSES**

- Principles of English Language Use (PLU411S)
- Computer User Skills (CUS411S);
- Information Competence (ICT521S).

**NOTES:**

1. Please refer any OTHER CONCERNS (also foreign courses) to the Department at Ext. 2443.
2. If no English courses were completed in the past eight [8] years, the grade 12 results will be used to place the student. The student MAY approach the Department, to request for possible exemptions.
3. Students who have done English courses Modules 1 – 6 at NUST / Poly, and their results are 8 years and older, have to write a placement test or a Mature Age Test.

**EUROPEAN LANGUAGES (credit-bearing)**

Basic French 1A (BAF111S) and 1B (BAF112S)  
 Basic German 1A (GER110S) and 1B (GER120S)  
 Basic Portuguese 1A (BAP111S) and 1B (BAP112S)  
 Basic Spanish 1A (BAS111S) and 1B (BAS112S)

The Department of Technical and Vocational Education and Training shall offer basic European language courses in French, German, Portuguese and Spanish as required by various degree programmes.

**FOREIGN AND NATIONAL LANGUAGES (NON-FORMAL)**

In addition to the English Communication/Service courses offered for formal qualifications, non-formal language proficiency courses in, for example, English, Afrikaans, French, German, Spanish, Portuguese and Oshikwanyama, Oshindonga and Otjiherero shall be offered on a regular basis.

Other languages shall be accommodated subject to certain limitations. Tailor-made courses in Language and Communication in any of the languages taught by the faculty may be negotiated for closed groups.

The languages shall be offered at different levels, depending on the students' knowledge and/or proficiency in the language.

The duration of each level shall be 75 hours.

Classes are normally presented after hours in two two-hour sessions per week, provided there are at least ten registered students per course.

At the end of each 75-hour course (4 months), students sit for oral and written examinations.

Certificates are issued to students who: a. attend regularly, and

b. achieve a minimum mark of 50 %.

Registration fees are included in the course fees.

For details, contact the Co-ordinator, Ms J. Hunter, or the Administrator, Ms Monica Mundjindi, Foreign and National Languages, Department of Technical and Vocational Education and Training.

## COMPUTER USER SKILLS (CUS411S) AND INFORMATION COMPETENCE (ICT521S)

### General

Provided there is adequate registration of students in a course, both courses shall be offered every semester.

### Mode of Studies

Full-time / Part-time / Distance

### Attendance

80 % attendance of lectures is compulsory. Failure to attend 80 % of the lectures without prior notification and arrangement with the relevant lecturer can result in failure of the course. Each week, full-time and part-time students shall be required to attend classes as stipulated in the course outline of each course. As proof of attendance, students shall be required to sign an attendance list.

### Exemption

Students who have successfully completed a computer literacy or equivalent course at an institution recognised by Namibia University of Science and Technology shall be exempted from CUS411S.

Should a student not have a formal report from a recognised institution but wishes to be exempted by writing a test, such a student may apply for an exemption test. The following are CUS411S exemption test rules:

- A student may only attempt the exemption test once. No repetition will be allowed.
- A student does not qualify to take the test if the student had previously registered for the courses Computer User Skills or Principles of Information Systems. Only in special conditions approved by the Head of Department will the student be allowed.

### Assessment

#### **(a) Full-time, Part-time and Distance students**

Continuous Assessment for both courses. A minimum of 6 assessment tasks must be completed for each course.

A student needs to obtain a minimum of 50 % for each assessment task set.

### In the Languages Section, the following is offered:

#### ENGLISH COMMUNICATION SERVICE COURSES

- Principles of English Language Use (PLU411S);
- English in Practice (EPR511S);
- English for Academic Purposes (EAP511S);
- Professional Writing (PWR611S);
- Professional Communication (PCO611S).

### General

1. Provided there is adequate registration of students in a course, all courses shall be offered every semester.
2. Except for Principles of English Language Use (PLU411S - institutional core course), all English service courses shall have prerequisites and/or relevant exemptions.
3. Students who have English qualifications from other institutions and those with qualifications from institutions where English was the language of instruction may be required to write a special test before registering for an English course.

**Exemptions – English Service Courses**

<i>Note this matrix does not replace the rules in the Prospectus</i>					
<i>The [x] indicates the English course the student should be registered for.</i>					
	PLU411S	EPR511S	EAP511S	PWR611S	PCO611S
<b>Various English results/ courses</b>	Principles of Language Use	English in Practice	English for Academic Purposes	Prof Writing	Prof Communication
NSSC/HIGCSE					
<b>English First Lang.</b> Gr. 1, 2, 3, 4	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>	<b>x</b>	<b>x</b>
NSSC/IGCSE					
<b>English First Lang.</b> Gr. A, B, C	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>		
Gr. D and below	<b>Exempted</b>	<b>x</b>			
NSSC/HIGCSE					
<b>English Second Lang.</b> Gr. 1,2 and 3	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>		
Gr. 4	<b>Exempted</b>	<b>x</b>			
NSSC/IGCSE					
<b>English Second Lang.</b> Gr. A+, A, B	<b>Exempted</b>	<b>x</b>			
Gr. C and below	<b>x</b>				
<b>NAMCOL</b> Eng. Com Modules 1-4	<b>Exempted</b>	<b>x</b>			
(B. Trans.& Log) Foundation Eng.	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>		
<b>UNAM (2010-2018)</b>					
ACB2151 (Eng. & Com Skills)	<b>Exempted</b>	<b>x</b>			
UCG/ULEG/ULGE/ULCE	<b>Exempted</b>	<b>x</b>			
UCE/ULCA English Com. & Study					
Skills 1, 2 & 3	<b>Exempted</b>	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>	<b>x</b>
UCA/ULEA (Eng. For Ac. Purpose)	<b>Exempted</b>	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>	<b>x</b>
Intro to Communication 1 & 2	<b>Exempted</b>	<b>x</b>			
ICC0101-0103(Intro. Com. 1,2,3)	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>		
<b>AEC2341</b> (Com & Info Systems) <b>AND</b>					
<b>ACB2151</b> (Eng. & Com Skills)	<b>Exempted</b>	<b>Exempted</b>	<b>x</b>		
Mature Age	<b>40-59%</b>	<b>60-69%</b>	<b>70-90%</b>		

**NOTES:**

1. Please refer any OTHER CONCERNS (also foreign courses) to the Department at Ext. 2443.
2. If no English courses were completed in the past eight [8] years, the grade 12 results will be used to place the student. The student MAY approach the Department, to request for possible exemptions.
3. Students who have done English courses Modules 1 – 6 at NUST / Poly, and their results are 8 years and older, have to write a placement test or a Mature Age Test.

**ANYTHING NOT SHOWN on this matrix must be referred to the Department.**

All other students should be registered accordingly.

Students who have completed the English Communication and Study Skills 1, 2 and 3 courses (over three semesters) or the UCA or ULEA3519/English for Academic Purposes courses offered at the UNAM Language Centre can register for Professional Writing (PWR611S) or Professional Communication (PCO611S) at NUST.

### **Exit Level English Communication Service Courses**

The English Communication/Service courses offered by the Department of Education and Languages are exit level courses, subject to the requirements of the respective programmes across the institution.

1. Exit level service courses offered in this department are:
  - English for Academic Purposes (EAP511S)
  - Professional Writing (PWR611S)
  - Professional Communication (PCO611S)
2. On condition there is a sufficient number of registered students in a course, a course shall be offered every semester. A limited number of students shall be registered every semester for each class, subject to the availability of staff.
3. The English Communication exit level service courses Professional Communication (PCO611S) and Professional Writing (PWR611S) require a pass in English for Academic Purposes (EAP511S) and/or relevant exemption.
4. Students who have English qualifications from other institutions and those with qualifications from institutions where English was the language of instruction are required to consult the department before registering for an English service course in this department.
5. English for Academic Purposes (EAP511S) is compulsory, subject to the provisions for exemption.
6. Professional Writing (PWR611S) and Professional Communication (PCO611S) are compulsory, subject to the requirements of the respective degree programmes across the institution.
7. Professional Writing (PWR611S) and Professional Communication (PCO611S) may be taken in any order or simultaneously depending on the student's load and major programme or orientation.

### **Progression Rule**

A student shall not be allowed to register for a higher English Communication Service course unless s/he has taken and passed a lower course or has been exempted from it. In addition, students are requested to familiarise themselves with the particular requirements of the programme they register for as the progression rule may vary.

### **Attendance**

80 % attendance of lectures is compulsory. Failure to attend 80 % of the lectures without prior notification and arrangement with the relevant lecturer can result in failure of the course. Each week, full-time and part-time students shall be required to attend lectures and tutorial and web-based learning hours as stipulated in the course outline of each course. As proof of attendance, students shall be required to sign an attendance list.

### **Assessment**

#### ***(a) Full-time and Part-time Students***

Continuous Assessment/Evaluation: 60 % of the Final Mark

Final Examination: 40 % of the Final Mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40 %. In order to pass the subject, a student needs a final mark of at least 50 %. A student needs to obtain a minimum of 40 % for the examination paper.

#### ***(b) Distance Education Students***

Continuous Assessment/Evaluation: 30 % of the Final Mark

Final Examination: 70 % of the Final Mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40 %. In order to pass the subject, a student needs a final mark of at least 50 %.

A student needs to obtain a minimum of 40 % for the examination paper.

**FOREIGN LANGUAGES (credit-bearing)**

Basic French 1A (BAF111S) and 1B (BAF112S)

Basic German 1A (GER110S) and 1B (GER120S)

Basic Portuguese 1A (BAP111S) and 1B (BAP112S)

Basic Spanish 1A (BAS111S) and 1B (BAS112S)

The Department of Education and Languages shall offer basic foreign language courses in French, German, Portuguese and Spanish as required by various degree programmes.

The foreign language courses shall consist of two modules, 1A and 1 B, offered during the 1<sup>st</sup> and 2<sup>nd</sup> semester of each academic year.

Each course shall consist of 100 hours per semester. Contact hours for these courses shall be conducted in two two-hour sessions per week. At the end of each course, students shall sit for a written examination.

The language proficiency of the foreign languages modules 1A and 1B shall correspond to A1 and A2 levels respectively as defined in the “Common European Framework of Reference for Languages” (CEFR).



## **NATIONAL AND FOREIGN LANGUAGES (NON-FORMAL)**

In addition to the English Communication/Service courses offered for formal qualifications, non-formal language proficiency courses in, for example, English, Afrikaans, French, German, Spanish, Portuguese and Oshikwanyama, Oshindonga and Oshiherero shall be offered on a regular basis.

Other languages shall be accommodated subject to certain limitations. Tailor-made courses in Language and Communication in any of the languages taught by the faculty may be negotiated for closed groups.

The languages shall be offered at different levels, depending on the students' knowledge and/or proficiency in the language.

The duration of each level shall be 75 hours.

Classes are normally presented after hours in two two-hour sessions per week, provided there are at least ten registered students per course.

At the end of each 75-hour course (4 months), students sit for oral and written examinations.

Certificates are issued to students who:

- a. attend regularly, and
- b. achieve a minimum mark of 50 %.

Registration fees are included in the course fees.

For details, contact the NFL Co-ordinator, Ms J. Hunter, or the FNL Administrator, Ms Monica Mundjindi, National and Foreign Languages, Department of Education and Languages.

## TECHNICAL AND VOCATIONAL EDUCATION

The Certificate, Higher Certificate in Vocational Education and training (VET): Trainer and Diploma: Vocational Education and Training Management are qualifications based on unit standards. These qualifications provide opportunities to individuals with industrial experience who want to make a career change or develop a career in VET. In-service individuals in Vocational Education and Training can also advance their training and management competencies in a professional career orientated manner.

### Admission Requirements

#### Certificate in Vocational Education and Training: Trainer

In order to gain admittance to the programme, applicants should have:

- 25 points in five (5) subjects including an E-symbol in English on NSSC (O) level or
- Entry through mature age test.

Final selection into the programmes will be determined by interviews conducted by the faculty with the short listed students.

In addition, applicants must:

- be qualified in a designated trade,
- have at least three years relevant and valid industrial experience after the completion of their training period at vocational training centres, and
- have completed the prerequisites for admission to this programme.

#### Higher Certificate in Vocational Education and Training: Trainer

Students must have:

- a qualification aligned with the Certificate in Vocational Education and Training: Trainer (Level 4) or equivalent from another qualification framework in a relevant occupation or technical domain; and
- a minimum of 3 years work/industrial experience in the relevant occupational domain.

#### Diploma in Vocational Education and Training Management

It is a requirement that students who are admitted to this programme must have completed the Higher Certificate in Vocational Education and Training: Trainer (Level 5), or equivalent qualifications with the necessary knowledge and skills, and should have gained at least one year practical experience in the facilitation of vocational education and training.

### Mode of Studies

Full-time. Programmes can also be presented on a part-time and distance mode for in-service VET Trainers and managers.

**TAKE NOTE: Students who want to follow the programme on distance mode must be in a training environment.**

Presentation of programmes on part-time and distance Modes depends on student numbers.

### Progression Rule

A student shall not be allowed to register for a second semester course which requires a prerequisite as indicated in the curriculum of a particular qualification. Students are requested to familiarise themselves with the particular requirements of the programme.

Students are not automatically promoted to the next programme. They must apply for each programme, and will only be accepted if they meet the admission requirements for the programme they have applied to.

### Attendance

80 % attendance at lectures shall be compulsory. Failure to attend 80 % of the lectures without prior notification and arrangement with the relevant lecturer can result in failure of the course. Each week, full-time and part-time students shall be required to attend lectures and laboratory hours as stipulated in the course outline of each course. As proof of attendance, students shall be required to sign an attendance list.

### Assessment

#### (a) Full-time, Part-time and distance students

Continuous Assessment for all subjects, exception core courses. A minimum of 6 assessments must be completed for each course.

A student needs to obtain a minimum of 50 % for each assessment task set.

### Financial Assistance

Students who receive funding from the Namibia Training Authority (NTA) will be expected to pay their own tuition fees if:

- they fail and repeat the course or register and don't cancel the courses.

**QUALIFICATIONS OFFERED**

Bachelor of Criminal Justice in Correctional Management (Revised) (Phased in 2015)	07BCJC
Bachelor of Criminal Justice (Correctional Management) (Phasing out from 2015 until 2019)	25BCSM
Bachelor of Criminal Justice in Policing (Revised) (Phased in 2015)	07BACJ
Bachelor of Criminal Justice (Policing) (Phasing out from 2015 until 2019)	25BACJ
Bachelor of Public Management (Revised) (Phased in 2015)	07BPMN
Bachelor of Public Management (Phasing out from 2015 until 2019)	24BPMN

In addition, the Department also offers many law courses, i.e. service courses, to other departments across Faculties.

**CRIMINAL JUSTICE PROGRAMMES**

**BACHELOR OF CRIMINAL JUSTICE IN CORRECTIONAL MANAGEMENT  
(Revised Programme) (Phased in 2015)**

**07BCJC**

**NQF Level: 7**

**Credits: 370**

**Qualification ID: Q0164**

**Description**

The Certificate in Criminal Justice, as a first exit level, is designed to equip students with the requisite knowledge and skills in dealing with criminal justice issues in different organisations, including state and private security agencies, and to provide the basis for further learning. Students who exit with a Certificate in Criminal Justice will be employed in the public and private sectors as Police Officers and Correctional Officers at entry level. Bachelor degree holders will find employment as Correctional Practitioners in the public and private sectors.

**Admission Requirements**

Candidates may be admitted to the Bachelor of Criminal Justice in Correctional Management programme if they meet the General Admission Requirements of the University (GI2.1 in Part 1 of the NUST Yearbook).

Mature Age candidates will be considered provided they meet the requirements of the University (GI2.2 in Part 1 of the Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University’s regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in Criminal Justice, or a related cognate area of learning, at NQF Level 8.

**Mode of Delivery**

This programme is offered on the full time and part time modes in accordance with the University’s rules and regulations.

Depending on the availability of funds, a hybrid mode of study utilising flexible delivery strategies including the use of block courses, blended learning, e-learning etc. will be introduced, combining shorter periods (up to four weeks a semester) of face-to-face tuition with elements of distance education.

**Requirements for Qualification Award**

The Bachelor of Criminal Justice in Correctional Management will be awarded to candidates credited with a minimum of 370 NQF credits, and who have met the detailed programme/qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the NUST Yearbook.

**CURRICULUM****Year 1****Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
CJS511S	Criminal Justice Studies 1	None	5	12
ADR511S	Introduction to Alternative Dispute Resolution	None	5	12
INP511S	Introduction to Policing	None	5	12
PLU411S	Principles of English Language Use	None	4	NCB
CUS411S	Computer User Skills	None	4	10
BMS411S	Basic Mathematics	None	4	12

**Semester 2**

CJS521S	Criminal Justice Studies 2	Criminal Justice Studies 1	5	12
HCU521S	Human Rights for Criminal Justice	None	5	12
ITC521S	Introduction to Corrections	None	5	12
EPR511S	English in Practice	Principles of English Language Use	5	NCB
ICT521S	Information Competence	None	5	10
BSC411S	Basic Science	None	4	8

**Year 2****Semester 3**

EAP511S	English for Academic Purposes	English in Practice	5	14
LPM511S	Law for Public Managers 1A	None	5	12
IOP511S	Introduction to Organisational Psychology	None	5	12
CML611S	Criminal Law 1	None	6	12
ICR611S	Introduction to Criminology	None	6	12

**Semester 4**

CML621S	Criminal Law 2	Criminal Law 1	6	12
COM612S	Correctional Management 1	None	6	12
COT612S	Correctional Treatment	None	6	12
CIS610S	Contemporary Issues	None	6	12
PWR611S	Professional Writing	English for Academic Purposes	6	14

**Third Year****Semester 5**

PCO611S	Professional Communication	Professional Writing	6	14
ECJ711S	Ethics for Criminal Justice Professionals	None	7	12
PRC711S	Practical Research for Criminal Justice	None	7	12
CPM711S	Correctional Project Planning and Management	None	7	15
COM711S	Correctional Management 2	Correctional Management 1	7	15

**Semester 6**

EBC712S	Evidence-Based Corrections	Correctional Treatment	7	15
LIC712S	Leadership in Corrections	Correctional Management 2	7	15
WCM721S	Work Integrated Learning (WIL)	Research Practical for Criminal Justice	7	36

**The WIL component will be assessed as follows:**

The WIL will be supervised by an institutional supervisor in consultation with the WIL coordinator. A student has to obtain a final mark of 50% to successfully complete the WIL.

**Quality Assurance**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator. Moderators will be identified both internally and externally. The required minimum qualification of the moderator should be a Bachelor Honours degree in a related field of studies or the person must be a well-respected expert in the field. Lecturing staff will set and mark the required assessments which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purposes, therefore, ensuring quality of the assessment and the qualification as a whole. All exit level courses for this programme, i.e. courses at NQF level 7, will be externally moderated.

**Transition Arrangements**

The Bachelor of Criminal Justice (Correctional Management) (old curriculum) will be phased out systematically until 2019 with minimal disruption to existing students’ learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2014.

Students who are registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who fail more than 50 % of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum) in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Criminal Justice in Correctional Management (new curriculum) will take effect from January 2015 and will be completely phased in by 2017. Courses will only be offered based on the revised syllabi in 2015 (1<sup>st</sup> year), 2016 (2<sup>nd</sup> year) and 2017 (3<sup>rd</sup> year). Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses in accordance with the University’s general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of revised corresponding courses as detailed in Table 2 below.

The deadline for complete phasing out of the Bachelor of Criminal Justice (Correctional Management) (old curriculum) is 2019, after which students must automatically switch to the new programme and fulfill all requirements based on the new curriculum.

**Table 1: Courses to be credited**

<b>Course code</b>	<b>Bachelor of Criminal Justice (Correctional Management) (Old Courses)</b>	<b>Course code</b>	<b>Bachelor of Criminal Justice in Correctional Management (New/Revised Equivalent Courses) – Revised Curriculum</b>
CJS111S	Criminal Justice Studies 1A	CJS511S	Criminal Justice Studies 1
POL112S	Policing 1	INP511S	Introduction to Policing
H CJ112S	Human Rights for Criminal Justice	H CJ521S	Human Rights for Criminal Justice
CJS112S	Criminal Justice Studies 1B	CJS521S	Criminal Justice Studies 2
CRL211S	Criminal Law 2A	CML611S	Criminal Law 1
LPA212S	Law for Public Administrators	LPM511S	Law for Public Managers 1A
CRL212S	Criminal Law 2B	CML621S	Criminal Law 2
RMA411S	Research Methodology	PRC711S	Practical Research for Criminal Justice
RPB412S	Research Project	WCM721S	Work Integrated Learning

**Table 2: Corresponding courses (if failed). This is not a credit table**

<b>Course Code</b>	<b>Bachelor of Criminal Justice (Correctional Management) (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of Criminal Justice in Correctional Management (Corresponding New/Revised Courses to be done, if failed)</b>
CJS111S	Criminal Justice Studies 1A	CJS511S	Criminal Justice Studies 1
POL112S	Policing 1	INP511S	Introduction to Policing
HCI112S	Human Rights for Criminal Justice	HCI521S	Human Rights for Criminal Justice
CJS111S	Criminal Justice Studies 1B	CJS521S	Criminal Justice Studies 2
CRL221S	Criminal Law 2A	CML611S	Criminal Law 1
LPA212S	Law for Public Administrators	LPM511S	Law for Public Managers 1A
ECM612S	Ethics for Correctional Managers	ECJ711S	Ethics for Criminal Justice Professionals
CRL222S	Criminal Law 2B	CML621S	Criminal Law 2
RMA411S	Research Methodology	PRC711S	Practical Research for Criminal Justice
RPB412S	Research Project	WCM721S	Work Integrated Learning

**Please Note:**

Table 2 above, only highlights new/revised core courses in Criminal Justice in Correctional Management that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The following old course(s) do not have corresponding courses in the revised programme (new curriculum) and will be offered until the old programme is completely phased in 2019:

- Alternative Dispute Resolution (ADR312S)

**NQF Level: 7**

**Credits: 382**

**Qualification ID: Q0164**

### **Aims of the Programme**

The Bachelor of Criminal Justice curriculum is designed to cover a wide range of the national occupational standards for correctional management. It intends to provide and equip learners with essential theoretical knowledge as well as analytical and practical skills of correctional services administration and management in the criminal justice system with an emphasis on the Namibian context.

### **Mode of Study**

The Bachelor of Criminal Justice (Correctional Management) is offered on the full-time and part-time mode.

### **Teaching and Assessment Strategies**

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the understanding of pre-determined knowledge items. Thus, the programme focuses on generic skills, including learning skills, which need to be developed through engagement of students in an interactive learning process.

This learning process is facilitated both in and outside the classroom; requiring specific tasks do be carried out by the student. The progress of learning, which is embedded in such tasks, will be monitored, recorded and assessed by lecturer.

Assessment by means of tests and/or examinations is restricted to such knowledge areas, in order to reduce the use of “validating” end of term assessments. This method is intended to give clarity to the learner as to what is examinable, hereby freeing learners’ intellectual capacity for cognitive development other than memory capacity. Therefore continuous and diversified assessment is applied wherever this assessment method is more conducive than assessment by means of end of term examination.

Although core subjects of the curricula require only two contact hours per week, these classroom hours is complemented by common sessions. These common sessions are conceived as sessions open to all students of a particular year without consideration of a particular subject. During such sessions, students may have the opportunity to present their tasks to other students, engage into discussions and receive guidance from the faculty responsible for the particular session.

The facilitation and tuition of the programme relies extensively on modern communication facilities. Therefore, students are strongly encouraged to ensure their own and reliable access to a Personal Computer or Laptop, which has WLAN functions.

### **Admission Requirements**

Students wishing to enroll for a Bachelor of Criminal Justice must write an English Proficiency Test and test into English in Practice (EPR511S). In addition, they must write an aptitude test in which they should demonstrate their interest in, and motivation to acquire knowledge and skills of the operations of the criminal justice system in Namibia and that of the SADC region at a professional level.

Students who have obtained the National Diploma Police Science from the Polytechnic of Namibia since 2005 with an average of at least 55 % may apply for “admission with advanced standing”. These students will qualify for the conferment of the degree Bachelor of Criminal Justice (Policing) after successful completion of the following courses:

- Criminal Justice Studies 1A & 1B
- Policing 3A & 3B
- Research Methodology
- Research Project
- Alternative Dispute Resolution

### **Progression Rules**

A student will not be allowed to register for any second year course(s) under this programme unless he/she has passed Language in Practice B (LPB0320) / English in Practice (EPR511S).

**BACHELOR OF CRIMINAL JUSTICE (Correctional Management)**  
**(Phasing out from 2015 to 2019)****25BCSM****NQF Level: 7****Credits: 382****Qualification ID: Q0164****CURRICULUM****Year 1****Semester 1****Course Title****Course Code****Prerequisite****NQF  
Level****NQF  
Credits**

Criminal Justice Studies 1A

CJS111S

None

5

15

Computer User Skills

CUS411S

None

4

8

Introduction to Psychology of Human Resources  
Management

IPH121S

None

5

12

Introduction to Sociology

ISO100S

None

5

12

English in Practice

EPR511S

English Placement

5

12

**Semester 2**

Policing 1

POL112S

None

5

15

Human Rights for Criminal Justice

HCJ112S

None

5

15

Criminal Justice Studies 1B

CJS112S

Criminal Justice Studies 1A

5

15

Introduction to Human Resources Management

IHR512S

None

5

12

English for Academic Purposes

EAP511S

Language in Practice B/  
English in Practice

5

14

**Year 2****Semester 3**

Criminal Law 2A

CRL221S

None

6

15

Introduction to Criminology

ICR611S

Criminal Justice Studies 1B

6

15

Introduction to Corrections

ICO611S

Criminal Justice Studies 1B

6

15

Statistics (Information Technology) 1A  
(optional)

SIT111S

None

6

12

Professional Writing

PWR611S

English for Academic Purposes

6

14

**Semester 4**

Law for Public Administrators

LPA212S

None

6

15

Correctional Management 1

COM612S

Introduction to Corrections

6

15

Correctional Treatment

COT612S

Introduction to Corrections

6

15

Ethics for Correctional Managers

ECM612S

None

6

15

Criminal Law 2B

CRL222S

Criminal Law 2A

6

15

Statistics (Information Technology) 1B  
(optional)

SIT121S

Statistics (Information Technology) 1A

6

12

**Year 3****Semester 5**

Research Methodology

RMA411S

None

7

12

Correctional Management 2

COM711S

Correctional Management 1

7

15

Correctional Project Planning and Management

CPM711S

None

7

15

Professional Communication

PCO611S

English for Academic Purposes

6

14

**Semester 6**

Evidence Based Corrections

EBC712S

Correctional Treatment

7

15

Leadership in Corrections

LIC712S

Correctional Management 2

7

15

Research Project

RPB412S

Research Methodology

7

15

Alternative Dispute Resolution

ADR312S

Professional Communication

7

15



**NQF Level: 7**

**NQF Credits: 375**

**NQF Qualification ID: Q0114**

**Description**

The Bachelor of Criminal Justice in Policing curriculum is purposefully designed to provide students with a coherent and systematic introduction to the broad concepts, principles, theories and problem-solving techniques within the field of criminal justice with specific emphasis on competencies and standards for effective Policing. Students will be equipped with essential theoretical knowledge as well as analytical and practical skills of police operations, administration and management within the context of the criminal justice system of Namibia.

**Admission**

Candidates may be admitted to the Bachelor of Criminal Justice in Policing programme if they meet the General Admission Requirements of the University (GI2.1 in Part 1 of the NUST Yearbook).

Mature Age candidates will be considered provided they meet the requirements of the University (GI2.2 in Part 1 of the NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University’s regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification. Graduates of this programme will ordinarily be able to pursue further studies in Criminal Justice, or a related cognate area of learning, at NQF Level 8.

**Mode of Delivery**

This programme is offered on the full-time and part-time modes in accordance with the University’s rules and regulations.

A hybrid mode of study utilising flexible strategies that includes the use of block courses, blended e-learning, turnitin, etc. is offered. It combines shorter periods (up to four weeks a semester) of face-to-face tuition with elements of distance education. Registration on this mode is reserved for active police officers under an agreement between the University and the Namibian Police.

**Requirements for Qualification Award**

The Bachelor of Criminal Justice in Policing will be awarded to candidates credited with a minimum of 370 NQF credits, and who have met the detailed programme/qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the NUST Yearbook.

**CURRICULUM**

**Year 1**

**Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
CJS511S	Criminal Justice Studies 1	None	5	12
ADR511S	Introduction to Alternative Dispute Resolution	None	5	12
INP511S	Introduction to Policing	None	5	12
PLU411S	Principles of English Language Use	None	4	NCB
CUS411S	Computer User Skills	None	4	10
BMS411S	Basic Mathematics	None	4	12

**Semester 2**

CJS521S	Criminal Justice Studies 2	Criminal Justice Studies 1	5	12
HCI521S	Human Rights for Criminal Justice	None	5	12
ITC521S	Introduction to Corrections	None	5	12
EPR511S	English in Practice	Principles of English Language Use	5	NCB
ICT521S	Information Competence	None	5	10
BSC410S	Basic Science	None	4	8

**Year 2****Semester 3**

EAP511S	English for Academic Purposes	English in Practice	5	14
LPM511S	Law for Public Managers 1A	None	5	12
CML611S	Criminal Law 1	None	6	12
POP611S	Police Operations	Introduction to Policing	6	12
CIG611S	Crime Investigation 2A	None	6	12
ICR611S	Introduction to Criminology	None	6	12

**Semester 4**

CML621S	Criminal Law 2	Criminal Law 1	6	12
PID621S	Policing in Democracy	Police Operations	6	12
CIG621S	Crime Investigation 2B	Crime Investigation 2A	6	12
LEC621S	Law of Evidence & Criminal Procedure	None	6	12
PWR611S	Professional Writing	English for Academic Purposes	6	14

**Year 3****Semester 5**

CIS610S	Contemporary Issues	None	6	12
PCO611S	Professional Communication	Professional Writing	6	14
ECJ711S	Ethics for Criminal Justice Professionals	None	7	12
POS711S	Police Organisation	Police in Democracy	7	12
CIG711S	Crime Investigation 3A	Crime Investigation 2B	7	12

**Semester 6**

PLS721S	Police Leadership	Police Organisation	7	12
CIG721S	Crime Investigation 3B	Crime Investigation 3A	7	12
WCJ721S	Work Integrated Learning	Pass in all core criminal justice courses up to semester five.	7	36

**The Work Integrated Learning (WIL) component will be assessed as follows:**

The WIL will be supervised by an institutional supervisor in consultation with the WIL coordinator. A student has to obtain a final mark of 50 % to successfully complete the WIL.

**Quality Assurance**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator. Moderators will be identified both internally and externally. The required minimum qualification of the moderator should be a Bachelor Honours degree in a related field of studies or the person must be a well-respected expert in the field. Lecturing staff will set and mark the required assessments which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purposes, therefore, ensuring quality of the assessment and the qualification as a whole. All exit level courses for this programme, i.e. courses at NQF level 7, will be externally moderated.

**Transition Arrangements**

The Bachelor of Criminal Justice in Policing programme (old curriculum) will be phased out systematically until 2019 with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2014.

Students who are registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who fail more than 50 % of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum) in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Criminal Justice in Policing (new curriculum) will take effect from January 2015 and will be completely phased in by 2017. Courses will only be offered based on the revised syllabi in 2015 (1<sup>st</sup> year), 2016 (2<sup>nd</sup> year) and 2017 (3<sup>rd</sup> year). Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of revised corresponding courses as detailed in Table 2 below.

The deadline for complete phasing out of the Bachelor of Criminal Justice in Policing (old curriculum) is 2019, after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

**Table 1: Courses to be credited**

Course Code	Bachelor of Criminal Justice (Policing) (Old Courses)	Course Code	Bachelor of Criminal Justice in Policing (New/ Revised Equivalent Courses)
CJS111S	Criminal Justice Studies 1A	CJS511S	Criminal Justice Studies 1
POL112S	Policing 1	INP511S	Introduction to Policing
HCJ112S	Human Rights for Criminal Justice	HCJ521S	Human Rights for Criminal Justice
CJS112S	Criminal Justice Studies 1B	CJS521S	Criminal Justice Studies 2
CRL211S	Criminal Law 2A	CML611S	Criminal Law 1
POL211A	Policing 2A (Operations)	POP611S	Police Operations
CIV211S	Crime Investigation 2A	CIG611S	Crime Investigation 2A
LPA212S	Law for Public Administrators	LPM511S	Law for Public Managers 1A
CRL212S	Criminal Law 2B	CML621S	Criminal Law 2
POL212S	Policing 2B	PID621S	Police in Democracy
CIV212S	Crime Investigation 2B	CIG621S	Crime Investigation 2B
LEC212S	Law of Evidence and Criminal Procedure	LEC621S	Law of Evidence and Criminal Procedure
POL311S	Policing 3A	POS711S	Police Organisation
CIV311S	Crime Investigation 3A (Crimes of Violence)	CIG711S	Crime Investigation 3A
POL312S	Policing 3B	PLS721S	Police Leadership
CIV312S	Crime Investigation 3B (Crimes of Violence)	CIG721S	Crime Investigation 3B
RPB412S	Research Project	WCJ721S	Work Integrated Learning

**Table 2: Corresponding courses (if failed). This is not a credit table.**

Course Code	Bachelor of Criminal Justice (Policing) (Old Courses)	Course Code	Bachelor of Criminal Justice in Policing (Corresponding New/Revised Courses to be done, if failed)
CJS111S	Criminal Justice Studies 1A	CJS511S	Criminal Justice Studies 1
POL112S	Policing 1	INP511S	Introduction to Policing
HCJ112S	Human Rights for Criminal Justice	HCJ521S	Human Rights for Criminal Justice
CJS112S	Criminal Justice Studies 1B	CJS521S	Criminal Justice Studies 2
CRL211S	Criminal Law 2A	CML611S	Criminal Law 1
POL211A	Policing 2A (Operations)	POP611S	Police Operations
CIV211S	Crime Investigation 2A	CIG611S	Crime Investigation 2A
LPA212S	Law for Public Administrators	LPM511S	Law for Public Managers 1A
CRL212S	Criminal Law 2B	CML621S	Criminal Law 2
POL212S	Policing 2B	PID621S	Police in Democracy
CIV212S	Crime Investigation 2B	CIG621S	Crime Investigation 2B
LEC212S	Law of Evidence and Criminal Procedure	LEC621S	Law of Evidence and Criminal Procedure
POL311S	Policing 3A	POS711S	Police Organisation
CIV311S	Crime Investigation 3A	CIG711S	Crime Investigation 3A
POL312S	Policing 3B	PLS721S	Police Leadership
CIV312S	Crime Investigation 3B	CIG721S	Crime Investigation 3B
RPB412S	Research project	WCJ721S	Work Integrated Learning

**Please Note:**

Table 2, above, only highlights new/revised core courses in Criminal Justice in Policing that should be done if courses on the old curriculum are failed. Service courses from other Faculties are excluded, but the rules of relevant Faculties apply to this programme as well. The following old course does not have a corresponding course in the revised programme (new curriculum) and will be offered until the old programme is completely phased out 2019:

- Alternative Dispute Resolution (ADR312S)

**BACHELOR OF CRIMINAL JUSTICE (Policing)**  
**(Phasing out from 2015 to 2019)****25BACJ****CURRICULUM****Note: Some of the Institutional Core Courses may have been revised.****Year 1****Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Criminal Justice Studies 1A	CJS111S	None	5	15
Computer User Skills	CUS411S	None	4	8
Introduction to Psychology of Human Resources Management	PHR511S	None	5	12
Introduction to Sociology	ISO0100	None	5	12
Language in Practice	LPB0320	English Placement	5	NCB

**Semester 2**

Policing 1	POL112S	None	5	15
Human Rights for Criminal Justice	HCJ112S	None	5	15
Criminal Justice Studies 1B	CJS112S	Criminal Justice studies 1A	5	15
Introduction to Human Resources Management	IHR512S	None	5	12
Computer User Skills	CUS411S	None	5	12

**Year 2****Semester 3**

Criminal Law 2A	CRL221S	None	6	15
Policing 2A (Operations)	POL211S	Policing 1	6	15
Crime Investigation 2A	CIV211S	None	6	15
Statistics (Information Technology) 1A ( <b>optional</b> )	SIT111S	None	6	12
Professional Writing	PWR611S	English for Academic Purposes/ English in Practice	6	14

**Semester 4**

Law for Public Administrators	LPA212S	None	6	12
Policing 2B (Operations)	POL212S	Policing 2A (Operations)	6	15
Crime Investigation 2B	CIV212S	Crime Investigation 2A	6	15
Criminal Law 2B	CLW222S	Criminal Law 2A	6	15
Law of Evidence & Criminal Procedure	LEC212S	Criminal Justice Studies 1B	6	15
Statistics (Information Technology) 1B ( <b>optional</b> )	SIT112S	Statistics (Information Technology) 1A	6	12

**Year 3****Semester 5**

Research Methodology	RMA411S	None	7	12
Policing 3A (Administration)	POL311S	Policing 2B (Operations)	7	15
Crime Investigation 3A (Crimes of Violence)	CIV311S	Crime Investigation 2B	7	15
Professional Communication	PCO611S	English for Academic Purposes	6	12

**Semester 6**

Policing 3B (Administration)	POL312S	Policing 3A (Administration)	7	15
Research Project	RPB412S	Research Methodology	7	15
Crime Investigation 3B (Crimes of Violence)	CIV312S	Crime Investigation 3A (Crimes of Violence)	7	15
Alternative Dispute Resolution	ADR312S	Professional Communication	7	15

**BACHELOR OF PUBLIC MANAGEMENT  
(Revised Programme) (Phased in 2015)**

**07BPMN**

**NQF Level: 7**

**Credits: 366**

**Qualification ID: Q0679**

**Description**

The Bachelor of Public Management is purposefully designed to train generalists for employment predominately in the public sector and civil society organisations; while also catering for the needs of the private sector. The programme provides a systematic and coherent introduction to the main theories, broad principles, concepts, data, and problem-solving techniques in the main cognate area of learning.

The Bachelor of Public Management has been revised in accordance with institutional policy requirements. The curriculum review was aimed, primarily, at ensuring continued relevance of the programme, as well as full compliance with curriculum framework and National Qualifications Framework (NQF) requirements.

**Admission Requirements**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (GI2.1 in Part 1 of the NUST Yearbook). In addition, students should have at least an E-symbol in Grade 12/ NSSCO Mathematics.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the University (GI2.2 in Part 1 of NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of Public Management successfully will ordinarily be able to pursue further studies in Public Management, or a related cognate area of learning, at NQF Level 8.

**Mode of Delivery**

This programme will be offered on the full-time, part-time and distance modes of study in accordance with the University's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Public Management will be awarded to students credited with a minimum of 366 NQF credits. Students are required to complete compulsory courses worth 352 credits, and an elective course worth 14 credits. In addition, students should meet the administrative and financial requirements as detailed in Part 1 of the NUST Yearbook.

**CURRICULUM**

**Year 1**

**Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Principles of Microeconomics	PMI511S	None	5	12
Principles of English Language Use	PLU411S	None	4	NCB
Introduction to Sociology	ITS511S	None	5	12
Introduction to Public Management	ITP511S	None	5	12

**Semester 2**

Information Competence	ICT521S	None	5	10
English in Practice	EPR511S	None	5	NCB
Principles of Macroeconomics	PMA512S	None	5	12
Public Management in Namibia	PMN521S	Introduction to Public Management	5	12
Basic Science	BSC410S	None	4	8
Introduction to Political Science	ITP521S	None	5	12

**Year 2****Semester 3**

Regional and Local Government Management	RLG611S	Introduction to Public Management	6	13
Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
Public Human Resources Management	PHR611S	Introduction to Public Management	6	13
English for Academic Purposes	EAP511S	English in Practice, or Language in Practice B, or module 3, or Exemption	5	14
Law for Public Managers 1A	LPM511S	None	5	12

**Semester 4**

Regional and Local Government in Namibia	RLN621S	Regional and Local Government Management	6	13
Basic Business Statistic 1B	BBS112S	Basic Business Statistics 1A	6	12
Public Financial Management	PFM621S	Public Management in Namibia	6	13
Business Ethics	BBE612S	None	6	10
Law for Public Managers 1B	LPM521S	None	5	12

**Year 3 (Phased in 2017)****Semester 5**

Public Policy Analysis	PPS711S	Public Management in Namibia	7	14
Development Management	DMA711S	Introduction to Public Management	7	14
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Contemporary Issues	CIS610S	None	6	12
Professional Writing	PWR611S	English for Academic Purposes, <i>or</i> Communication Skills <i>or</i> Module 4, <i>or</i> Exemption from English for Academic Purposes/ Communication Skills/Module	6	14

**Semester 6**

Work Integrated Learning	WPM721S	Pass in all core Public Management courses up to semester five (5).	7	36
Governance and Politics in Africa	GPA621S	Introduction to Political Science	6	13
<b>Plus ONE of the following courses:</b>				
Disaster Risk Management	DRM721S	None	7	14
International Relations and Organisations	IRO721S	None	7	14

**Work Integrated Learning (WIL)**

This programme includes Work Integrated Learning (WIL) which integrates practical application of work experiences with academic theory. It provides students with opportunities to:

- execute tasks related to the work place as part of developing the practical interest of the student in the field of Public Management;
- enhance the employability of Public Management students;
- network with professionals and build relationships that can help students in their future endeavours;
- have access to full and part-time employment opportunities after graduation;
- interact with people from diverse backgrounds and develop interpersonal skills that are not possible in a classroom environment.

A tripartite partnership will be established for the purposes of WIL among the Namibia University of Science and Technology (academic staff and students), private sector, non-governmental organisations, state-owned enterprises and the public sector at large. Students are expected to be exposed to the respective organisational departments relevant to the discipline of Public Management.

The coordination of WIL is done at institutional level by the Centre for Cooperative Education and at Departmental level by a WIL coordinator responsible for this activity. These are the two parties that liaise with students and industry to ensure that the goals of WIL are achieved. The lecturers of the Department are expected to conduct site visits at the respective organisations where students are placed.

**Transition Arrangements**

The Bachelor of Public Management (old curriculum) will be phased out systematically until 2019 with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) will be in January 2014.

Students who will be registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who fail more than 50 %

of the courses at the end of 2014, will be required to change their registration to the revised programme (new curriculum) in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Public Management (new curriculum) will take effect from January 2015 and will be phased in completely by 2017. Courses will only be offered based on the new/revised syllabi in 2015 (1<sup>st</sup> year), 2016 (2<sup>nd</sup> year) and 2017 (3<sup>rd</sup> year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses. Please refer to Table 2, below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Bachelor of Public Management (old curriculum) is 2019 after which students must automatically switch to the revised programme and fulfil all requirements based on the new curriculum.

**Table 1: 1<sup>st</sup> Year Courses to be credited**

Course Code	Bachelor of Public Management (Old Courses)	Course Code	Bachelor of Public Management (Equivalent New/Revised Courses)
IPM111S	Introduction to Public Management	ITS511S	Introduction to Public Management
BMS411S	Basic Mathematics	ITM111S	None
ISO0100	Introduction to Sociology	ISO511S	Introduction to Sociology
CUS411S	Computer User Skills	CUS411S	Computer User Skills
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
PMN112S	Public Management in Namibia	PMN521S	Public Management in Namibia
IPS0100	Introduction to Political Science	ITP521S	Introduction to Political Science
EAP511S	English for Academic Purposes	EAP511S	English for Academic Purposes
PMA512S	Principles of Macroeconomics	PMA512S	Principles of Macroeconomics

**Table 2: Corresponding Courses (if Failed). This is not a credit table.**

Course Code	Bachelor of Public Management (Old Courses)	Course Code	Bachelor of Public Management (Equivalent New/Revised Courses)
IPM111S	Introduction to Public Management	ITP511S	Introduction to Public Management
ISO0100	Introduction to Sociology	ISO511S	Introduction to Sociology
PMN112S	Public Management in Namibia	PMN521S	Public Management in Namibia
IPS0100S	Introduction to Political Science	ITP521S	Introduction to Political Science
RLG211S	Regional and Local Government Management	RLG611S	Regional and Local Government Management
GPA411S	Governance and Politics in Africa	GPA621S	Governance and Politics in Africa
PHR211S	Public Human Resources Management	PHR611S	Public Human Resources Management
RLG212S	Regional and Local Government in Namibia	RLN621S	Regional and Local Government in Namibia
PFM212S	Public Financial Management	PFM621S	Public Financial Management
PPA711S	Public Policy Analysis	PPS711S	Public Policy Analysis
DMA111S	Development Management	DMA711S	Development Management
IRO311S	International Relations and Organisations	IRO721S	International Relations and Organisations
POB712S	Public Sector Organisational Behaviour		None
CLG112S	Comparative Local Government		None
DSM712S	Disaster Management	DRM721S	Disaster Risk Management

**Please Note:**

Table 2 above, only highlights new/revised core courses in Public Management that should be done if courses on the out-phasing programme (old curriculum) are failed.

Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

The following courses on the out-phasing programme (old curriculum) do not have corresponding courses on the new curriculum and will be offered until the old curriculum is completely phased out in 2019:

- POB712S Public Sector Organisational Behaviour
- CLG112S Comparative Local Government

**BACHELOR OF PUBLIC MANAGEMENT  
(Phasing out from 2014 to 2019)****24BPMN****NQF Level: 7****NQF Credits: 425****NQF Qualification ID: Q0153****Additional Admission Requirements**

Students who have completed the National Certificate in Public Administration at the Polytechnic of Namibia / Namibia University of Science and Technology can enroll for the Bachelor of Public Management degree provided that they have completed the following courses:

- a) Computer User Skills (CUS411S)
- b) Basic Business Statistics 1A & 1B

**CURRICULUM****Certificate in Public Management (Phased out 2015)****NQF Level: 5****NQF Credits: 132****NQF Qualification ID: Q0152****Year 1****Semester 1****Course Title****Course Code****Prerequisite****NQF Level****NQF Credits**

Introduction to Public Management	IPM111S	None	5	12
English in Practice	EPR511S	None	5	NCB
Basic Mathematics	BMS411S	None	4	NCB
Introduction to Sociology	ISO0100	None	5	12
Computer User Skills	CUS411S	None	4	10
Principles of Microeconomics	PMI511S	None	5	12

**Any ONE of the following:**

Introduction to Psychology of Human Resources	PHR511S	None	5	12
Business Accounting 1A	BAC1100	None	5	12

**Semester 2**

Public Management in Namibia	PMN112S	Introduction to Public Management	5	12
Introduction to Political Science	IPS0100	None	5	12
English for Academic Purposes	EAP511S	Language in Practice B / English in Practice	5	14
English in Practice	EPR511S	English Proficiency Test (If not yet taken)	5	NCB
Basic Mathematics	BMS411S	None (if not yet taken)	4	12
Computer User Skills	CUS411S	None (If not yet taken)	5	12
Principles of Macroeconomics	PMA512S	None	5	12

**Any one of the following based on the course chosen in the previous semester:**

Intro. to Human Resources Management	IHR512S	None	5	12
Business Accounting 1B	BAC1200	Business Accounting 1A	5	12



**BACHELOR OF PUBLIC MANAGEMENT (Phasing out from 2014 – 2019)**

**Year 2 (Phased out 2016)**

**Semester 3**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
Professional Writing	PWR611S	English for Academic Purposes or Exemption	6	14
Regional and Local Government Management	RLG211S	Introduction to Public Management	6	15
Basic Business Statistics 1A	BBS111S	Basic Mathematics	6	12
Governance and Politics in Africa	GPA411S	Introduction to Political Science	6	15
Public Human Resources Management	PHR211S	Introduction to Public Management	6	15

**And any ONE of the following:**

Business Accounting 2A	BAC211S	Business Accounting 1A & 1B	6	12
Intermediate Microeconomics	IME211S	Principles of Microeconomics	6	12

**Semester 4**

Regional & Local Government in Namibia	RLG212S	Regional & Local Government Management	6	15
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Public Financial Management	PFM212S	Public Management in Namibia	6	15
Business Ethics and Leadership	BEL112S	None	5	12

**And any ONE of the following based on the course chosen in the previous semester:**

Intermediate Macroeconomics	IME212S	Principles of Macroeconomics	6	12
Business Accounting 2B	BAC212S	Business Accounting 1A & 1B	6	12

**Year 3 (Phased out 2017)**

**Semester 5**

Public Policy Analysis	PPA711S	Public Management in Namibia	7	15
Law for Public Managers 1A	LPM111S	None	5	12
Development Management	DMA111S	Introduction to Public Management	7	15
International Relations and Organisations	IRO311S	None	7	15

**Any ONE of the following:**

Financial Management 1A	NFM111S	Business Accounting 2A & 2B	7	15
Urban Development and Management	UDP711S	Regional and Local Government Management	7	15
Applied Economic Policy Analysis	AEP311S	Intermediate Micro and Macroeconomics	7	15

**Semester 6**

Law for Public Managers 1B	LPM112S	None	5	12
Public Sector Organisational Behaviour	POB712S	Public Management in Namibia	7	15
Comparative Local Government	CLG112S	Regional and Local Government in Namibia	7	15
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15

**Any ONE of the following:**

International Trade	ITT312S	None	7	15
Disaster Management	DSM712S	None	7	15
Public Sector Accounting	PSA712S	Business Accounting 2B	7	15

**Please Note:**

Courses without “corresponding courses” will be offered until the programme is phased out in 2019.

**POSTGRADUATE PROGRAMMES****DEPARTMENT OF COMMUNICATION****Code 11****QUALIFICATIONS OFFERED**

Bachelor of English Honours (Revised) (Phased in 2015)	08BENH
Bachelor of Journalism and Media Technology Honours (Revised) (Phased in 2015)	08BJMH
Bachelor of Communication Honours	08BCOH
Master of Journalism and Media Technology (New) (Phasing in 2019)	09MJMT
Master of English and Applied Linguistics	09MEAL

**BACHELOR OF ENGLISH HONOURS  
(Revised) (Phased in 2015)****08BENH****NQF Level: 8****NQF Credits: 120****NQF Qualification Code: Q0733****Description**

The Bachelor of English Honours Degree has been revised to ensure its continued relevance, as well as full compliance with Curriculum Framework and National Qualifications Framework (NQF) requirements.

The revised programme addresses the ongoing need for qualified language experts in both the public and private sectors, as confirmed by members of the Programme Advisory Committee during consultations. As Namibia strives towards its Vision 2030 goals, these qualified individuals will contribute greatly to the objectives brought forward by both the Namibian government and international partners through a well-balanced literature and linguistics range of courses and field work experience. Consequently, graduates will be able to contribute significantly to the attainment of national development objectives in the economy by taking up relevant jobs in the public and private sectors of Namibia.

The proposed programme is fully compliant with requirements of the National Qualifications Framework (NQF) and the University's Curriculum Framework.

**Admission Requirements**

Applicants may be considered for admission to this programme if they have a Bachelor's Degree in English from the Namibia University of Science and Technology, or an equivalent qualification at NQF level 7 from a recognised institution, worth at least 360 credits.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in English, or a related cognate area of learning, at NQF Level 9.

**Mode of Delivery**

The programme will be offered on part-time and distance education modes of study in accordance with the University's rules and regulations.

**Requirements for Qualification Award:**

The revised Bachelor of English Honours will be awarded to students credited with a minimum of 120 NQF credits (all at level 8). Students are required to do 5 compulsory courses (worth 75 credits), 1 elective course (worth 15 credits) and a mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook.

## CURRICULUM

### Year 1

#### Semester 1

Course Code	Course Title	Prerequisites	NQF Level	NQF Credits
REM811S	Research Methods	None	8	15
TRL811S	Theoretical Linguistics	None	8	15
LIT811S	Literary Theory	None	8	15
AOL811S	African Oral Literature	None	8	15

#### Semester 2

MIT821S	Mini-thesis	Research Methods	8	30
LPP821S	Language Policy and Planning	None	8	15

**Plus one of the following elective courses:**

CHL821S	Children's Literature	None	8	15
CTL821S	Contrastive Linguistics	None	8	15

### Assessment Strategies

Students will be assessed through continuous and summative assessment in all courses except for Research Methods and the Mini-thesis. These assessments will focus on the achievement of qualification outcomes and take the form of, individual/group assignments and presentations, case studies, report writing, tutorials, practical projects and tests and examinations. The use of validating end-of-term assignments may be minimised in order to free students' intellectual capacity for broader cognitive development. In accordance with the University's policy on diversified continuous assessment, the Research Methods course will have a minimum of six assessment events. Courses that are assessed using a combination of continuous assessment and a final end-of-semester examination must have at least three assessments. The Mini-thesis will be assessed in accordance with the University's rules for studies at postgraduate level.

### Transition Arrangements

The Bachelor of English Honours Degree (old curriculum) will be phased out systematically until 2017 with minimal disruption to existing students' learning progression. The last intake of students for the out-phasing programme (old curriculum) was in January 2014.

Students who are registered for the out-phasing programme (old curriculum) will be allowed to transition to the revised programme (new curriculum), but stand to lose credits.

Furthermore, students who are registered on the out-phasing programme (old curriculum), and who fail more than 50 % of the courses at the end of 2014, will be required to change their registration to the revised programme (new curriculum) and will be granted credits on a course-by-course basis in accordance with information in the table on the next page.

The revised Bachelor of English Honours Degree (new curriculum) will take effect from January 2015. Courses will be offered based on the new/revised syllabi only in 2015. Students who fail any of the courses on the old curriculum will be required to repeat such courses based on syllabi of new/revised corresponding courses. Please refer to Table 2 below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Bachelor of English Honours (old curriculum) is 2017 after which students must automatically switch to the revised programme and fulfill all requirements based on the new curriculum.

**Table 1: Courses to be Credited**

Course Code	Bachelor of English Honours (Old Courses)	Course Code	Bachelor of English Honours (New/Revised Courses)
RMT411S	Research Methods	REM811S	Research Methods
LPP411S	Language Policy and Planning	LPP821S	Language Policy and Planning
LIT411S	Literary Theory	LIT811S	Literary Theory
DIS412S	Dissertation	MIT821S	Mini-thesis
CHI412S	Children's Literature	CHL821S	Children's Literature
OLN411S	Oral Literature in Namibia	AOL811S	African Oral Literature

**Table 2: Corresponding courses to be done, if courses on the old curriculum are failed (Please note this is not a credit Table)**

<b>Course Code</b>	<b>Bachelor of English Honours (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of English Honours (New/Revised Courses)</b>
PRM411S	Pragmatics	TRL811S	Theoretical Linguistics
SYL412S	Stylistics	CTL821S	Contrastive Linguistics

**Please Note:**

The following courses in the old curriculum that do not have corresponding courses in the new curriculum will be taught until the old curriculum are phased out completely in 2017:

- Sociolinguistics (SLL412S);
- A Period in Literature (PLI412S).

**BACHELOR OF JOURNALISM AND MEDIA TECHNOLOGY HONOURS  
(Revised) (Phased in 2015)**

**08BJMH**

**NQF Level: 8**

**NQF Credits: 150**

**NQF Qualification ID: Q0678**

**Description**

The Bachelor of Journalism and Media Technology Honours Degree is an initial postgraduate Degree, designed for registration at NQF Level 8. The programme builds on the outcomes of the Bachelor of Journalism and Media Technology Degree and aims at consolidating and deepening the knowledge and skills of students in the main cognate area of learning, as well as developing their capacity to conduct supervised research of an applied nature. This will enable students to analyse theoretical material and demonstrate independent and critical analytical skills. The programme requires an advanced level of conceptual and analytical ability as well as intellectual autonomy. The Bachelor of Journalism and Media Technology Honours Degree is structured to enable students to practice in the field of Journalism and Media Technology while interacting with people and organisation through the media.

**Admission Requirements**

Candidates will be considered for admission to the Bachelor of Journalism and Media Technology Honours Degree if they have a Bachelor of Journalism and Communication Technology or a Bachelor of Journalism and Media Technology Degree from the Polytechnic of Namibia/Namibia University of Science and Technology, or an equivalent qualification at NQF level 7 or a relevant three year Bachelor Degree (pre-NQF) from a recognised institution, worth at least 360 credits.

Applicants who are holders of a National Diploma in Journalism and Communication Technology (pre- NQF) shall be considered for admission on a case-by-case basis.

Those candidates who have an equivalent Degree in Journalism and Media Studies from a recognised tertiary education institution, may be required to make up specific shortcomings as deemed necessary, on a case-by-case basis by the departmental selection panel.

All applicants who qualify shall be required to write a General Knowledge Test and be interviewed.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations. These provide for course- by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits per qualification.

Upon successful completion of the Bachelor of Journalism and Media Technology Honours Degree, students would ordinarily be able to pursue further studies in the same, or a related cognate area of learning, at NQF Level 9.

**Mode of Delivery**

This programme will be offered via the part-time mode of study in accordance with the University's rules and regulations.

**Requirements for Qualification Award**

This revised qualification will be awarded to students credited with a minimum of 120 NQF credits (all at Level 8), and who have met the requirements of the compulsory and core elective sections. Students are required to complete compulsory courses worth 90 credits, a mini-thesis/Media Research Production worth 30 credits. Furthermore, students should comply with the administrative and financial requirements as indicated in the General Information and Regulations of the NUST Yearbook.

**CURRICULUM****Year 1****Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
MRD811S	Media Research Methodologies	None	8	15
MAG811S	Media and Globalisation	None	8	15
DJM811S	Development Journalism and Media	None	8	15
AAW811S	Advanced Academic Writing	None	8	15

**Semester 2**

ICJ821S	Intercultural Journalism	None	8	15
SPR821S	Strategic Public Relations	None	8	15
<b>Plus one of the following elective courses:</b>				
MJM821S	Mini-Thesis	Media Research Methodologies	8	30
MRP821S	Media Research Production	Media Research Methodologies	8	30

**Assessment Strategies**

Students will be assessed through continuous and summative assessments. These assessments will focus on the achievement of qualification outcomes and take the form of problem-solving exercises, individual- and group assignments and presentations, case studies, report-writing, practical application of skills and competencies, tutorials, projects and questioning (tests). In accordance with the University's policy on diversified continuous assessment, each course will have a minimum of six assessments.

The final Honours research project proposal (see appendix 1), the Mini-Thesis and Media Research Production (please refer to appendix 1) will be supervised throughout the semester. This assessment entails a supervisory meeting form (please refer to appendix 1) in which the student's progress is recorded and signed by both the student and supervisor. A copy of this form will be filed and submitted to the Examinations Department together with the Mini- Thesis or Media Research Production. In the case of a student progress report indicating poor or no progress with the final research project, an intervention form (please refer to appendix 4) will be completed in the student's presence and submitted to the Head of Department.

The Mini-Thesis or the Media Research Production Project will be assessed in accordance with the University's rules for studies at postgraduate level.

**Transition Arrangements**

The Bachelor of Journalism and Communication Technology Honours Degree (old curriculum) will be phased out systematically until 2016 with minimal disruption to existing students' learning progression. Therefore, the last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2014. The last cohort of students has until the end of 2016 to complete the out-phasing programme (old curriculum).

Students who are registered on the out-phasing programme (old curriculum) will be allowed to transition to the revised programme (new curriculum), but stand to lose credits.

Furthermore, students who are registered for the out-phasing programme (old curriculum), and who fail more than 50 % of the courses at the end of 2014, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Journalism and Media Technology Honours Degree (new curriculum) will be implemented in January 2015. Courses will be offered based on the new/revised syllabi only in 2015. Students who fail any of the courses in the old curriculum will be required to repeat such courses based on syllabi of new/revised corresponding courses. Please refer to Table 2, below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Bachelor of Journalism and Communication Technology Honours Degree (old curriculum) is 2016 after which students must automatically switch to the new programme and fulfill all requirements based on the revised curriculum.

**Table 1: Courses to be credited**

Course Code	Bachelor of Journalism and Communication Technology Honours Degree (Old Courses)	Course Code	Bachelor of Journalism and Media Technology Honours Degree (New/Revised Equivalent Courses)
<b>SEMESTER 1</b>			
MAG411S	Media and Globalisation	MAG811S	Media and Globalisation
ICC411S	Intercultural Communication	ICJ821S	Intercultural Journalism
<b>SEMESTER 2</b>			
OCO412S	Organisational Communication	SPR821S	Strategic Public Relations
MRP412S	Media and Communication Research Project	MJM821S	Mini-Thesis
MPP412S	Media and Communication Production	MRP821S	Media Production Project

**Table 2: Corresponding courses to be done, if courses on the old curriculum are failed (Please note this is not a credit table)**

Course Code	Bachelor of Journalism and Communication Technology Honours Degree (Old Course)	Course Code	Bachelor of Journalism and Media Technology Honours Degree (New/Revised Equivalent Courses)
<b>SEMESTER 1</b>			
MAG411S	Media and Globalisation	MAG811S	Media and Globalisation
ICC411S	Intercultural Communication	ICJ821S	Intercultural Journalism
<b>SEMESTER 2</b>			
OCO412S	Organisational Communication	SPR821S	Strategic Public Relations
MRP412S	Media and Communication Research Project	MJM821S	Mini-Thesis
MPP412S	Media and Communication Production	MRP821S	Media Production Project

**Please Note:**

The following old courses do not have new/revised corresponding courses in the Bachelor of Journalism and Media Technology Honours Degree (new curriculum), and will be offered until the Bachelor of Journalism and Communication Technology Honours Degree (old curriculum) is phased out completely in 2016.

Courses in the phasing-out programme that do not have corresponding courses in the revised curriculum are:

- Community Journalism and Media (CJD411S)
- Communication for Social Change (CSC411S)
- Media and Communication Management and Marketing (MCM412S)

**BACHELOR OF COMMUNICATION HONOURS  
(Phased in 2015)****08BCOH****NQF Level: 8****NQF Credits: 120****NQF Qualification Code: Q0675****Description**

The Bachelor of Communication Honours forms an integral part of the learning pathway for students who are enrolled for the Bachelor of Communication degree at the Namibia University of Science and Technology. The development of this programme is in line with the vision of the University, i.e. to be a premier university of science and technology, preparing leaders for the new economy. This programme produces communication specialists and spin doctors that are vital for Namibia's competitiveness as a global player.

Graduates of this programme will be able to contribute towards national development imperatives in the sense that for the economy to realise its development goals it needs to have highly qualified personnel in all disciplines, including Communication experts and professionals. Also, graduates will be adaptable and proactive solution providers of communication problems in dynamic multicultural private and public organisations.

This programme is fully aligned with requirements of the National Qualifications Framework (NQF), the NUST Curriculum Framework, and it also conforms to regional and international nomenclature, standards and quality.

**Admission Criteria**

In order to be considered for admission to the Bachelor of Communication Honours, candidates must have a Bachelor of Communication degree or an equivalent qualification at NQF Level 7 from a recognised institution, worth at least 360 credits.

Students who obtained their Bachelor degrees, or equivalent qualifications, from other Universities may be required to make up for any deficiencies as deemed necessary by the Department.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Communication Honours will ordinarily be able to pursue further studies in Communication, or a similar/related cognate area of learning, at NQF Level 9.

**Mode of Delivery**

This programme will initially be offered on the part-time mode, while it is anticipated that the full-time and distance modes will be offered at a later stage.

**Requirements for Qualification Award**

The Bachelor of Communication Honours will be awarded to students credited with a minimum of 120 credits at NQF Level 8. Students are required to do six compulsory courses (worth 90 credits) and a mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Yearbook Part 1 of the University.

**CURRICULUM****Year 1****Semester 1**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
CFD811S	Communication for Development	None	8	15
PCC811S	Public Communication	None	8	15
CCC811S	Corporate Communication	None	8	15
CTR811S	Communication Theory and Research Methodology	None	8	15

**Semester 2**

ADV821S	Advertising	None	8	15
CMI821S	Conflict Management and Indigenous Knowledge Systems	None	8	15
MTS821S	Mini-Thesis	Communication Theory and Research Methodology	8	30



### Transition Arrangements

This is a programme that does not replace any existing programme(s); hence transition arrangements are not applicable.

### MASTER OF JOURNALISM AND MEDIA TECHNOLOGY (New) (Phasing in 2019)

09MJMT

**NQF Level: 9**

**NQF Credits: 240**

**NQF Qualification Code: Q1111**

#### Description

The Master of Journalism and Media Technology is aimed at equipping students with highly specialised knowledge, skills and competencies in journalism practice, media technology and problem solving. This programme further provides students with an opportunity to conduct in-depth research, independently, using the scientific method and synthesis knowledge at the forefront of journalism and media technology, while adhering to the applied nature of the journalism profession. The degree allows students to interrogate and implement approaches that serve to influence the media house as an entity that interacts with academic institutions.

#### Admission Criteria

Candidates will be considered for admission into the Master of Journalism and Media Technology if they have a minimum of a Bachelor of Journalism and Media Technology Honours at NQF Level 8, or a 4-year pre-NQF qualification with a research component in the aforesaid fields, or equivalent qualification in a related discipline from any other recognised institutions. In either case, candidates should have proven evidence of having conducted supervised research.

Candidates may be required to attend a pre-selection interview and/or test at the discretion of the Postgraduate Studies Committee, to ascertain their competencies in respect of research.

Applicants from other universities should submit detailed information regarding courses successfully completed in previous qualifications, especially the research project or thesis. It is the responsibility of the student to ensure that they have at their disposal detailed information about the courses in qualifications conferred on them previously. The contact details of three referees should also be provided. This applies also to applicants who had been working in the journalism or media profession since obtaining the aforesaid qualifications. Admissions are done at the discretion of the Postgraduate Committee, who would also decide on exemptions to be approved.

#### Articulation Arrangements

The transfer of credits would be done in accordance with NUST’s regulations regarding the Recognition of Prior Learning (RPL). Such an approach considers course-by-course credits, as well as credit transfer by volume, under certain conditions. The maximum credit that can be granted is 50 % of credits per qualification. No articulation is provided for the research component of this degree.

The Master of Journalism and Media Technology would ordinarily provide access to further studies at NQF Level 10 in the same or similar cognate area of learning.

#### Mode of Delivery

This qualification will be offered via the full-time block-release sessions in accordance with NUST rules and regulations.

#### Requirements for Award Qualification

The Master of Journalism and Media Technology will be awarded to candidates credited with a minimum of 240 NQF credits (all at Level 9). Students are required to complete four compulsory courses amounting to 80 credits, three elective courses amounting to 160 credits, which includes 120 credits in respect of either the Thesis or the Research Production. In addition, students must meet the administrative and financial requirements of NUST as set out in the Year Book, Part 1.

The programme will be offered in a flexible mode. However, the courses will be listed per semester in order to fit the regular curriculum structure.

### CURRICULUM

#### Year 1

##### Semester 1

Course Code	Course Title	Prerequisite	NQF Level	NQF Credits
MED911S	Media Ethics in the Digital Age	None	9	20
CPR911S	Corporate Public Relations	None	9	20

**Plus ONE of the following electives:**

JFD922S	Journalism for Development	None	9	20
BER911S	Business and Economics Reporting	None	9	20

**Semester 2**

ACJ921S	Advocacy Journalism	None	9	20
CRP921S	Critical Research Paradigms	None	9	20

**Plus ONE of the following electives:**

SJB921S	Science Journalism and Bioethics	None	9	20
DMP921S	Digital Media Production	None	9	20

**Year 2****Semester 3 and 4 (Year courses)****Students are required to choose ONE of the following elective courses:**

JMT911S/JMT912S	Thesis	Critical Research Paradigms	9	120
MRP911S	Media Research Production	Critical Research Paradigms	9	120

**Assessment Strategies**

The courses will be assessed by means of diversified continuous assessment. For the purpose of ensuring the authenticity of assessment evidence, at least 50% of the assessment events that make up the final mark will be conducted under controlled conditions similar to those under which institutional examinations are conducted. In the event of the assessment conditions not being appropriate for the nature of the assessment, the lecturer and the department must take appropriate and rigorous steps to ensure such authenticity. In accordance with NUST's policy on diversified continuous assessment, each course will have a minimum of four assessment events. The Thesis and the Media Research Production Project will be assessed in accordance with the university's rules concerning post-graduate studies.

**Quality Assurance Arrangements**

Each course (please refer to the Detailed Qualification Requirements) offered in this programme will have one or more examiner (s) and one moderator. Only external moderators will be identified and contracted, and their minimum qualification would be a Master's degree with relevant industry experience. The moderators shall be respected experts in the field of Journalism, media technology and public relations, appointed by Senate. The academic staff will set and mark tests, assignments and/or examinations. Thereafter, the graded assessments, memoranda and course material, together with the course outline stipulating the desired learning outcomes, are to be forwarded to the Moderator. The system of moderation is in place to heighten the quality of assessment and the qualification as a whole.

As for the Thesis or Media Research Production Project, this will be moderated in accordance with NUST Rules and Regulations for post-graduate studies.

**Transition Arrangements**

This is a new programme – it does not replace any existing programmes (s). Therefore, transition arrangements are not applicable.

**NQF Level: 9**

**NQF Credits: 240**

**NQF Qualification ID: Q0979**

### **Description**

The Master of English and Applied Linguistics (MEAL) is a distinct postgraduate degree programme developed to consolidate and deepen the knowledge and expertise in English and Applied Linguistics discipline specifically to deliver the language and , competence needed for the 21<sup>st</sup> century digital societies. The programme focuses on digital literacies, popular literature and the application of literary and linguistic knowledge to solve real world problems. Graduates of this qualification will be well-grounded in language, literary and communication skills through the use of appropriate technology and skills. This will enable them to critically and creatively engage in a knowledge society that is marked by digital literacies and competencies. The curriculum is structured to facilitate specialisation in the areas of Literature and Applied Linguistics with a particular focus on multi-media and digital forms. The qualification will consist of compulsory and elective courses and will be based on a combination of coursework and a thesis.

### **Admission Criteria**

Applicants for the Master of English and Applied Linguistics may be considered for admission if they have a Bachelor of English Honours from NUST, or an equivalent qualification at NQF Level 8 from a recognised institution, worth at least 120 credits.

### **Articulation Arrangements**

Transfer of credits will be dealt with according to NUST regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in English or Applied Linguistics or a related cognate area of learning, at NQF level 10.

### **Mode of Delivery**

This programme will be offered on the full-time/part-time modes of study in accordance with Universities' rules. Lectures will be offered as "block release" during non-working hours and on NUST e-Learning platform.

### **Requirements for Qualification Award**

This qualification will be awarded to candidates credited with a minimum of 240 credits (all at NQF Level 9), and who have met the detailed qualification requirements as set out below. Students are able to specialise in Applied Linguistics or Literature, and are required to complete core compulsory courses, including a thesis. Core courses and the thesis will be worth 180 credits; and strand compulsory courses will be worth 60 credits. In addition, candidates must meet the administrative and financial requirements as spelt out in NUST Postgraduate Yearbook.

### **Assessment Strategies**

Students will be assessed through diversified continuous assessment. These assessments will focus on the achievement of qualification outcomes and take the form of, individual/group assignments and presentations, case studies, tutorials, and tests. In addition, students will be required to submit a thesis which will be examined externally and defended as a final validation process. Tests will be administered in controlled environments similar to the institutional requirements for conducting examinations. The course will be administered on the Part-time modes of study, and lectures will be offered as "block release" during non-working hours and on NUST e-Learning platform. The course will be assessed using diversified Continuous Assessment (CASS). All students have to obtain a minimum Final Mark of 50 % to pass the course.

The thesis will be assessed in accordance with Namibia University of Science and Technology rules for studies at postgraduate level, including an oral defense of the thesis as applicable.

### **Quality Assurance Requirements**

All courses for this programme will be externally moderated. Each course (please refer to the Detailed Qualification Requirements) will have one (or more) assessor and one moderator. Moderators will be identified externally. The required minimum qualification of the moderator should be a PhD in a related field of studies or the person must be well respected in the field. Lecturing staff will set and mark the assessments which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purpose, therefore, ensuring quality of the assessment and the qualification as a whole. All courses for this programme will be externally moderated. The thesis will be moderated in accordance with the NUST's rules on postgraduate studies.

### **Transition Arrangements**

This is a new programme which does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM**

<b>Course Code</b>	<b>Course Title</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
<b>Year 1</b>				
<b>Semester 1</b>				
DGL911S	Digital Literacies	None	9	20
STY911S	Stylistics	None	9	20
WLW911S	World Literature Written in English Compulsory (Drama and Fiction)	None	9	20
<b>Semester 2</b>				
CRT921S	Critical Research Paradigms	None	9	20
<b>Plus ONE of the following Strands depending on specialisation, i.e. Applied Linguistics, and Literature:</b>				
<b>Applied Linguistics Strand</b>				
SLL921S	Sociolinguistics	None	9	20
TCD921S	Text and Critical Discourse Analysis	None	9	20
<b>Literature Strand</b>				
ALC921S	Advanced Literary and Critical Theory	None	9	20
BNF921S	Biographical and Non-fiction writing in Africa	None	9	20
<b>Year 2</b>				
<b>Semester 3</b>				
TEA911S	Thesis	Critical Research Paradigms	9	100
<b>ONE of the following strands depending on specialisation, and based on choice made in previous Semester 2:</b>				
<b>Applied Linguistics Strand</b>				
ESP911S	English for Specific Purposes	None	9	20
<b>Literature Strand</b>				
PLT911S	Popular Literature	None	9	20
<b>Semester 4</b>				
TEA911S	Thesis	Critical Research Paradigms	9	100

**QUALIFICATIONS OFFERED**

Bachelor of Criminal Justice Honours (Revised) (Phased in 2015) 08BCJH  
 Bachelor of Public Management Honours (Revised) (Phased in 2015) 08BPMH

**BACHELOR OF CRIMINAL JUSTICE HONOURS  
 (Revised Programme) (Phased in 2015)**

**08BCJH**

**NQF Level: 8**

**NQF Credits: 135**

**NQF Qualification ID: Q0722**

**Description**

The Bachelor of Criminal Justice Honours is an initial postgraduate specialisation degree, designed for registration at NQF Level 8. The programme builds on the outcomes of the Bachelor of Criminal Justice degrees and aims at consolidating and deepening the knowledge and skills of students in the main cognate area of learning, as well as developing their capacity to conduct supervised research of an applied nature. The programme is structured to advance research on criminal justice issues, reflect regularly emerging questions about the root causes of crime in the Namibian context, and the lack of information regarding the prevalence of crime in Namibia at large.

**Admission**

Candidates will be considered for admission to the Bachelor of Criminal Justice Honours if they have a Bachelor of Criminal Justice in Policing or Correctional Management from the Namibia University of Science and Technology or equivalent qualification at NQF Level 7 from a recognised institution, worth at least 360 credits. Students with related Bachelor’s degree of at least three years duration in Criminology, Sociology, Social Work, Law, and Psychology may be admitted.

Candidates may be required to make up specific deficiencies at the discretion of the HoD.

**Articulation Arrangements**

Transfer of credits will be dealt with in accordance with the University’s regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of the Bachelor of Criminal Justice Honours will ordinarily be able to pursue further studies in Criminal Justice, or a similar/related cognate area of learning, at NQF Level 9.

**Mode of Delivery**

The Bachelor of Criminal Justice Honours (08BCJH) curriculum will be offered over a period of two years (4 semesters), utilising flexible delivery strategies including the use of block courses, blending learning, E-learning, etc.; depending on the availability of resources, the Department may offer the curriculum over a shorter period of one year (two semesters).

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 135 credits (all at NQF Level 8), and who have met the administrative and financial requirements spelt out in Part 1 of the NUST Yearbook. All the courses in the curriculum are compulsory.

**CURRICULUM**

**Year 1**

**Semester 1**

Course Code	Course Name	Prerequisite	NQF Level	NQF Credits
SCJ811S	Seminar (Criminal Justice in Action)	None	8	15
SCC811S	Sociology of Crime and Criminology 1	None	8	15
CIC811S	Current Issues in Criminal Justice 1	None	8	15
RSM811S	Research Methodology	None	8	15

**Semester 2**

CIC812S	Current Issues in Criminal Justice 2	Current Issues in Criminal Justice 1	8	15
SCC821S	Sociology of Crime and Criminology 2	Sociology of Crime and Criminology 1	8	15
SPC812S	Strategic Planning in Criminal Justice	None	8	15
MNT821S	Mini-thesis	Research Methodology	8	30

**Assessment Strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem solving exercises, individual/group assignments, essays and presentations, case studies, report writing, practical application of skills and competencies, tutorials, practical projects and questioning (tests and/or examinations). The use of validating end of term assessments may be minimised in order to free students' intellectual capacity for broader cognitive development. Assessment by means of tests and/or examinations will, therefore, be restricted to situations where it is necessary to establish that a previous specific performance can be repeated or a specific skill can be transferred. Block sessions are compulsory, and a student's final essay or examination will only be marked provided such student has attended at least 80 % of the block sessions. In accordance with the University's policy on diversified continuous assessment, each course assessed in this way will have a minimum of six assessment events. The assessments will be designed to ensure that the learning outcomes of a particular course are attained. The mini-thesis will be assessed in accordance with the University's rules for studies at postgraduate level.

**Quality Assurance Requirements**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator. Moderators will be identified externally. The required minimum qualification of the moderator should be a Master's degree in a related field of studies or the person must be a well-respected expert in the field of Criminal Justice. Lecturing staff will set and mark tests which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purposes, thereby ensuring quality of the assessment and the qualification as a whole.

**Transition Arrangements**

The Bachelor of Criminal Justice Honours (old curriculum) will be phased out systematically until 2016 with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2014.

Students who were registered in 2014 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who failed more than 50 % of the courses at the end of the year, would be required to change their registration to the revised programme (new curriculum) in 2015, and will be granted credits on a course-by-course basis in accordance with information in Table 1 below.

The revised Bachelor of Criminal Justice in Correctional Management (new curriculum) took effect from January 2015. Courses will only be offered based on the revised syllabi in 2015. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of revised corresponding courses as detailed in Table 2 below.

The deadline for complete phasing out of the Bachelor of Criminal Justice Honours (old curriculum) is 2016, after which students must automatically switch to the new programme and fulfill all requirements based on the new curriculum.

**Table 1: Courses to be credited**

Course Code	Bachelor of Criminal Justice Honours (Old Courses)	Course Code	Bachelor of Criminal Justice Honours (New/Revised Equivalent Courses)
SEC411S	Seminar (Criminal Justice in Action)	SCJ811S	Seminar (Criminal Justice in Action)
SCC411S	Sociology of Crime and Criminology 4A	SCC811S	Sociology of Crime and Criminology 1
ARM811S	Advanced Research Methods in Criminal Justice	RSM811S	Research Methodology
SCC412S	Sociology of Crime and Criminology 4B	SCC821S	Sociology of Crime and Criminology 2
MTH412S	Mini Thesis	MNT821S	Mini Thesis

**Table 2: Corresponding courses (if failed). This is not a credit table**

Course Code	Bachelor of Criminal Justice Honours (Old Courses)	Course Code	Bachelor of Criminal Justice Honours (Corresponding New/Revised Courses to be done, if failed)
SEC411S	Seminar (Criminal Justice in Action)	SCJ811S	Seminar (Criminal Justice in Action)
SCC411S	Sociology of Crime and Criminology 4A	SCC811S	Sociology of Crime and Criminology 1
ARM811S	Advanced Research Methods in Criminal Justice	RSM811S	Research Methodology
SCC412S	Sociology of Crime and Criminology 4B	SCC821S	Sociology of Crime and Criminology 2
MTH412S	Mini Thesis	MNT821S	Mini Thesis

**Please Note:**

Old course(s) that do not have corresponding courses in the revised programme (new curriculum) will be offered until the old programme is completely phased in, in 2016.

**BACHELOR OF PUBLIC MANAGEMENT HONOURS  
(Revised) (Phased in 2015)****08BPMH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q0154****Description**

The Bachelor of Public Management Honours is an initial postgraduate specialisation degree that is purposefully designed to equip students with deepened and systematic knowledge and expertise in the public management discipline, as well as develop their capacity to conduct supervised research of an applied nature. The programme's main emphasis is on the evaluation and application of public management theories and public sector data in order to solve complex problems that face the public sector and civil society organisations, while also catering for the needs of the private sector. Students are required to complete a combination of compulsory and elective courses, as well as a Mini-thesis.

**Admission Requirements**

In order to be considered for admission to the Bachelor of Public Management Honours, candidates must have a Bachelor of Public Management or an equivalent qualification from a recognised institution worth at least 360 credits at NQF Level 7.

Holders of the Polytechnic of Namibia's / Namibia University of Science and Technology National Diploma in Public Management, as well as the National Diploma in Public Administration, will be considered for admission.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

**Mode of Delivery**

This revised programme will initially be offered on the full-time and part-time modes of study in accordance with the University's rules.

**Requirements**

The revised Bachelor of Public Management Honours will be awarded to students credited with a minimum of 120 credits at NQF Level 8.

**CURRICULUM****Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Prerequisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Research Methodology	RME811S	None	8	15
Project Planning and Management	PPG811S	None	8	15
International Public Management	IPM811S	None	8	15
<b>Any ONE of the following:</b>				
Governance and Management of State-owned Enterprises	GME811S	None	8	15
Regional Economic Governance	REG811S	None	8	15

**Semester 2**

Mini-Thesis	MIT812S	Research Methodology	8	30
Good Governance	GDG821S	None	8	15
<b>Any ONE of the following (based on demand):</b>				
Management of Integrated Partnerships	MIP821S	None	8	15
Environmental Issues in Regional and Rural Development	EIR820S	None	8	15

**Transition Arrangements**

The Bachelor of Public Management Honours (Q0154), currently registered on the NQF, was never implemented hence transition arrangements are not required.





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