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Centre for Open and Lifelong Learning

FEEDBACK TUTORIAL LETTER

1st SEMESTER 2020

ASSIGNMENT 1

REGIONAL & LOCAL GOVERNMENT MANAGEMENT
RLG611S



**RLG611S ASSIGNMENT ONE (1) FEEDBACK LETTER
SEMESTER 1/2020**

**REGIONAL & LOCAL
GOVERNMENT MANAGEMENT
FEEDBACK LETTER
RLG611S**

Course Name: REGIONAL AND LOCAL GOVERNMENT MANAGEMENT

Course Code: RLG611S

Department: SOCIAL SCIENCES

Course Duration: LEVEL 6; 13 CREDITS

NQF Level and Credit: NQF Level: 6

Dear student,

For you to approach the question correctly, you need to established synthesis or point of departure. It is observed that student lacks academic writing to write a good academic paper. Student should refrain from copying and pasting information as it is and pretend as their own. On this note, students are encouraged to paraphrase. Direct copy and paste even when sources are acknowledged constitute plagiarism which is an academic dishonest. Students are reminded once more to type their assignments and also to maintain the page requirements. You are asked to pay special attention to the statement on academic honesty and integrity on the next page.

Regards,



STATEMENT ABOUT ACADEMIC HONESTY AND INTEGRITY

All staff and students of Namibia University of Science and Technology (NUST), upon signing their employment contracts and registration forms, commit themselves to abide by the policies and rules of the institution. The core activity of NUST is learning and in this respect academic honesty and integrity is very important to ensure that learning is valid, reliable and credible.

NUST therefore does not condone any form of academic dishonesty, including plagiarism and cheating on tests and assessments, amongst other such practices. NUST requires students to always do their own assignments and to produce their own academic work, unless given a group assignment.

Academic Dishonesty includes, but is not limited to:

- Using the ideas, words, works or inventions of someone else as if it is your own work.
- Using the direct words of someone else without quotation marks, even if it is referenced.
- Copying from writings (books, articles, webpages, other students' assignments, etc.), published or unpublished, without referencing.
- Syndication of a piece of work, all or part of an assignment, by a group of students, unless the assignment was a legitimate group assignment.
- The borrowing and use of another person's assignment, with or without their knowledge or permission.
- Infringing copyright, including documents copied or cut and pasted from the internet.
- Asking someone else to prepare an assignment for you or to write or sit an assessment for you, whether this is against payment or not.
- Re-submitting work done already for another course or programme as new work, so-called self-plagiarism.
- Bringing notes into an examination or test venue, regardless of whether the notes were used to copy or not.
- Receiving any outside assistance in any form or shape during an examination or test.

All forms of academic dishonesty are viewed as misconduct under NUST Student Rules and Regulations. Students who make themselves guilty of academic dishonesty will be brought before a Disciplinary Committee and may be suspended from studying for a certain time or may be expelled. All students who are found guilty of academic dishonesty shall have an appropriate endorsement on their academic record, which will never be erased.



FEEDBACK ON ASSIGNMENT QUESTION NUMBER THREE

Most papers lack originality and poor technical structure.

1. To approach your next assignment question academically you need first of all to compose a suitable main heading/ topic from the given problem statement.

2. Next will be your Table of Content (to guide your discussion) consisting of:

1. Introduction,

The introduction should cover the general description of the study. The introduction should provide a brief overview and also to provide the paper approach and logic of interpretation.

2. A heading (This should be relevant)

Students should at all-time provide transitional statements connect the heading to the sub headings.

2.1 Relevant Sub-headings

2.2 Sub-headings

3. Conclusion – The conclusion is a summary of the discussions' findings. Note, no new information should emanate in this summary. Citation is discouraged as it may provide new information not covered in the discussion.

4. Recommendations – Recommendation should be your preferred solutions based on shortcoming. These are your own suggestion and citation is discouraged. It should preferably be in bullets format however with a transitional statement.

References (not numbered). – Note, all in-text cited sources should be listed. Students are reminded to ensure compliance with the APA style format both in-text and listing. List only all in-text cited sources. Students are encouraged to make use of recommended academic search engines such as Google Scholar



Sage, Ebscohost, Francis and Taylor, Science Direct, Springer Link, Jstor among others. Note, **Wikipedia** is not recommended for academic use. Avoid using this source.

1. Introduction

In the introduction you are expected to introduce the concern and how it will be discussed in your submission briefly. You may define key concepts here. To come up with relevant definitions you need to consult various resource materials. In conformity with academic ethical requirement, you need to acknowledge all the sources you have consulted both in-text and on the Reference page using the APA format.

Also in your introduction you are expected to indicate your analysis of the assignment by being specific about what the assignment will address and what will be covered. The introduction should cover the general description of the study. Briefly, the introduction should provide a brief overview and also to provide the paper approach and logic of interpretation.

In your introduction, provide the brief overview on African common currency and common identity prognosis. It is advised that you are as general as possible. However, towards the end of your instruction, it is binding that a student provides the paper approach and logic of interpretation. This is done to set the paper direction as per the question.

2. Discussions

Your discussions should be guided by sub-headings as reflected in the Table of Contents. Note that **“BODY”** is not a heading so is **“DISCUSSIONS”**. Students should thus reframe from the use of the two as their headings and instead tailor their headings in accordance with the question.

Students are once more advised to paraphrase instead. Credit to students who continues to embrace own work and most importantly maintaining their voice and rightly acknowledging sources. Keep up the good work. Lastly, students should comply with the set instructions as contained in the tutorial letter.



3. Conclusion

A conclusion is a brief summary of the discussion's findings without new information emanating. An observation is made that students still quote in the conclusion which brings in new information. Students should thus refrain from this practice and also to avoid copying conclusions from other studies as observed and instead summarize their own work without new information emerging. Avoid quoting at this stage.

4. Recommendations

In this regard, students approached this part differently. However, it should be noted that recommendations should be based on shortcoming as solutions. Avoid being vague. In this regard, students approached this part differently. However, it should be noted that recommendations should be based on shortcoming as solutions. Avoid being vague. Student should thus ensure that such solutions are based on the identified shortcomings in a student voice contrary to quotations from sources which mostly are vague and not specific. This should also guide students in the future should they encounter questions of this nature. Suggestions were also copied. It is advisable to note that these should be your own solutions that you see fit to address identified challenges. Therefore, only in few isolated cases students provided meaningful recommendation as many were directly copied works that do not address challenges.

References (on a separate page)

This page should contain all in-text sources. The sources should be presented using the APA referencing format, unnumbered, alphabetically arranged and aligned text left. Students are expected to use the APA consistently to avoid being suspected for engaging yourself in serious academic dishonesty such as plagiarism and cheating etc. Visit this link for APA guide available on nust website: <http://library.nust.na/sites/default/files/NUST%20Library%20-%20Brief%20APA%20Guide%202016.pdf>

COMMON MISTAKES/SHORTCOMINGS

Common mistake/shortcomings observed are:



Disregarding technical requirements; (writing a submission that does not have the Table of Contents, Main heading, Subheadings, numbering of both papers and headings and subheadings etc,). Students are encouraged to use the assessment sheet as a guiding tool in this regard throughout.

Students are provided with as attached to the tutorial letter, four assessment sheets with a clear instruction that they be attached to each of the four submissions. However, many submissions are done without this sheet. The sheet is useful in assessing and grading and without it; marker-tutors are challenges and student consequently may not know where they have done well or underperformed areas of improvement. Students are urged to comply with this instruction - equally as to others – and attach the assessment sheets for either hand or electronically submitted assignments.

Finally, some students appear to have not taken time to read and understand the question before answering. Thus, instead of focusing on the given assignment question they concentrated on discussing other issues not asked. Indeed, not focusing on the question is a serious academic mistake and will not earn you marks. Please be careful about these.

I wish you all the best with the remaining assignments.

Yours sincerely,

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Mr. Malakia Haimbodi

Marker Tutor: Regional and Local Government Management

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