



**NAMIBIA UNIVERSITY
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FEEDBACK TUTORIAL LETTER

2nd SEMESTER 2020

ASSIGNMENT 2

BUSINESS INFORMATION SYSTEM 1B

BIS521S



PAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

BUSINESS INFORMATION SYSTEMS 1B

FEEDBACK TUTORIAL LETTER: ASSIGNMENT 2

Dear Student

This letter serves to give you some guidelines as to where you made mistakes in this second assessment and how to correct your errors. Please read through it carefully and make the necessary adjustments.

The PowerPoint assessment was structured in such a way that it allowed you to not only showcase your practical skills but even more so the knowledge you have gained over the past units and your understanding of the work covered.

Many of you did a great job and really used your own initiatives to make a well-rounded presentation with the aid of the marking grid. Yet others did poorly because they just quickly did it and didn't have enough slides, correct cover page (with all the required information on the slide), table of contents, introduction, good/sufficient context, conclusion or even any references (in-text and at the end of the slides). I have attached the marking grid so please go through it and make sure you adhere to these guidelines the next time you need to prepare a PowerPoint presentation.

If you have any questions regarding the marking of your assignments, please do not hesitate to contact me.

Regards

Ms Deoni Olivier
MARKER-TUTOR

MARKING SCHEDULE

50 MARKS

Description	Focus	MARK
COVER PAGE = 5	<ul style="list-style-type: none"> • Institutional Name • Departmental Name • Topic Title • Subject name • Student surname and initials • Student number • Lecturer • Date of submission 	
TABLE OF CONTENTS = 5	<ul style="list-style-type: none"> • Layout • Numbering Of Sections • Page Number Column • Page Numbers in Relation To Body And Headings Of/ In Text 	
REFERENCE = 10	<ul style="list-style-type: none"> • APA Method consistently and correctly used throughout • Using as many sources as necessary to substantiate your content 	
INTRODUCTION = 5	<ul style="list-style-type: none"> • Introducing and defining the topic • Logic of interpretation 	
BODY = 5	<ul style="list-style-type: none"> • Division into sections, sub-sections, sub-sub-sections • Logic of divisions 	
CONTENT = 10	<ul style="list-style-type: none"> • Knowledge and understanding of the topic • Logic of conclusions • Presentation of supporting arguments • In text referencing 	
CONCLUSION = 5	<ul style="list-style-type: none"> • Brief summary • Logical conclusion based on what you have written 	
LIST OF SOURCES = 5	<ul style="list-style-type: none"> • Correct format, consistency • Alphabetical • List only sources <i>actually</i> used • Choose sources carefully – are they relevant to your topic • Good “mix” of sources (books, journals, web-based material, official documents, interviews, etc.) 	