FEEDBACK TUTORIAL LETTER

2ND SEMESTER 2020

ASSIGNMENT 1 & 2

Assessment in VET B
(ASS520S)
Dear Student,

Welcome to the course Assessment in VET B (ASS520S). This course is a continuation of ASS510S, which you have successfully completed during S1-2020. My feedback for the first assignment is outlined below.

ASSIGNMENT 01
This assignment covered Performance Standards In Assessment

As part of this assignment, you were expected to:

- explain the meaning of Performance Standards and their importance when in terms of conducting an assessment (your own interpretation)
- Explain the difference between Performance Standards and Unit Standards.
- Select any Unit Standard from any occupational area with a minimum of 15 credits and develop an Assessment plan which contains the Elements and Performance Criteria of the Unit Standard that you have selected.

In addition to this, you also had to consider the following points when you developed your assessment plan:

1. Clearly outline the following:
   - Elements
   - Performance Criteria (PC)

2. Assessment tasks/activity per performance criteria (PC)
   - Outline assessment evidence
   - Assessment method to be used
   - Develop a form which includes all of the aforementioned criteria.

*Remember to make provision for the student’s personal details when designing your assessment plan.

After marking your assignment, the following were addressed well:

- Students attempted to answer all of the questions
- The Unit Standard was specified
- Some students used and acknowledged their sources of information
- Neat layout
- Font: Calibri; Font size 11; Spacing 1.5 was used
- Assessment plan were developed by some students

In addition, there were also areas of concern:

- Some students did not understand the assignment (assessment plan) and therefore the answers provided were not relevant
- Some sources were not acknowledged in-text and/or within the reference list
- Reference list did not start on a new page and was not compiled correctly according to the APA citation style
• Some spelling and grammar errors were detected
• Some students did not attach a copy of the Unit Standard which you have selected to compile Assignment 01.

Recommendations:

• Consult resources on Assessment plan and the importance thereof for training providers
• Read assignment questions carefully before attempting to answer it
• Always acknowledge your sources and use the APA reference style
• Consult the NUST library website for a copy of the APA reference style

All the best of luck with your studies

Ms Fiona Anderson
ASS520S FEEDBACK TUTORIAL LETTER S2-2020

Dear Student,

Welcome to the course Assessment in VET B (ASS520S). This course is a continuation of ASS510S, which you have successfully completed during S1-2020. You have recently completed Assignment 01 of ASS520S and my individual feedback was provided online. My feedback for the second assignment is outlined below.

ASSIGNMENT 2 – PLAN AND CONDUCT ASSESSMENT  [50 MARKS]

In this assignment, you were required to:

- Use the Assessment plan that was developed in Assignment 01. Conduct an assessment with a minimum of three (3) students. Compile the information in the form developed in Assignment 01.
- Attach the form which contains the assessment information of the three (3) candidates as part of Assignment 2.
- Compile a short Assessment Report that outlines the strengths, weaknesses, opportunities and threats of the assessment that you have conducted. Attach the form (which includes the candidate’s assessment results) and your report as part of Assignment 2.

After marking your assignment, the following were addressed well:

- Students attempted to answer all of the questions
- Some students included the Assessment form
- Some student compiled and included the report (SWOT)
- Some students used and acknowledged their sources of information
- Neat layout

In addition, there were also areas of concern:

- Some students did not understand the assignment (assessment plan) and therefore the answers provided were not relevant. Some only included the actual assessment conducted and not the report that had to be derived from that assessment.
- Some students did not include a SWOT analysis within their report
- Some sources were not acknowledged in-text and/or within the reference list
- Reference list did not start on a new page and was not compiled correctly according to the APA citation style
- Some spelling and grammar errors were detected
- Some students did not attach a copy of the Unit Standard which you have selected to compile Assignment 01.
Recommendations:

- Consult resources on SWOT analysis and the importance thereof for organisations
- Read assignment questions carefully before attempting to answer it
- Always acknowledge your sources and use the APA reference style
- Consult the NUST library website for a copy of the APA reference style

All the best of luck with your studies

Ms Fiona Anderson