2019
INSTITUTIONAL CALENDAR

VISION
To be a premier University of Science and Technology preparing leaders for the knowledge economy.

MISSION
To be a responsive university creatively meeting the needs of students, society and the economy through multiple pathways for excellent education, applied research, innovation and service in collaboration with stakeholders.

VALUES
• Excellence
• Innovation
• Collaboration
• Accountability
The Department of Student Services provides institutional leadership for the development and delivery of a broad range of student services, essential to the achievement of the educational goals of the institution. Student Services are designed to contribute to the health, social, academic, career, sports, cultural, moral, intellectual, and physical well-being of students. It creates an environment that compliments the central teaching and research mission of the NUST, while building within each student a sense of personal worth, self-confidence and sense of community.

SECTION: HEALTH SERVICES

Provides primary health care services and ensures a good quality of life for all students. It focuses on the prevention of illnesses, promotion of a healthy life style and general hygiene. Health Development Workshops focus on family planning, First Aid, Sexually Transmitted Infections (STI's) and HIV and AIDS.

SECTION: SOCIAL WELFARE SERVICES

Focuses on social problems and promotes good mental health amongst students. Social Welfare Development Workshops focus on issues related to violence against women and children, alcohol and substance abuse, self-esteem, relationships, sexual harassment, date rape and stress management.

SECTION: STUDENT COUNSELING & HIV/AIDS COORDINATION SERVICES

Provides comprehensive academic and HIV pre- and post-test counselling. It features both individual and group counselling. Student Academic Development Workshops focus on study skills, note taking, time management, exam preparation, test anxiety, concentration and procrastination as well as the student leadership workshop.

SECTION: CAREER GUIDANCE SERVICES

Provide students with career guidance counselling. Career Guidance Development Workshops focuses on job-hunting/search skills, CV writing, interview preparation, cover/thank you letter writing.

SECTION: ACCOMMODATION, SPORT AND CULTURE

Provides quality living quarters. There are three (3) hostels with a capacity of 440 beds. There are two (2) female hostels and one (1) male hostel. The three (3) hostel Superintendents are assisted by ten (10) Housing Committee (HC) members. Sport activities provide students with a well-balanced and stimulating extra-curricular environment. It provides a platform for students to participate in a variety of sport codes. Students are encouraged to explore sports talent. The trophy award ceremony recognizes both sport and cultural achievements. Cultural activities provide students with a platform to express their cultural heritage. Extra-curricular activities are vital to each student's education. The Cultural Festival is a weeklong event of fun and entertainment, which culminates the crowning of Miss and Mr NUST.

SECTION: HOSTEL AND KITCHEN SERVICES

Provides students with a wide range of nutritional meals, served at breakfast, lunch and dinner. The menu is planned in conjunction with the menu committee. Hostel and Kitchen services ensure a clean living environment, while auxiliary services are responsible for repair and maintenance of hostel facilities.
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<th>CAL WEEK</th>
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<td>Tue</td>
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<td>New Year's Day (Public Holiday)</td>
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<td>INSTITUTION CLOSE: UPGRADING OF ITS SYSTEM</td>
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<td>Day 1: First Aid Training (Section: NUST Health Services) Administration Staff Resume Office Duties Library Opens: Library Hours (08:00 – 17:00)</td>
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<td>Tue</td>
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<td>Day 2: First Aid Training (Section: NUST Health Services) FIRST TERM: FIRST SCHOOL DAY FOR ALL NAMIBIAN GOVERNMENT SCHOOLS</td>
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<td>Day 3: First Aid Training (Section: NUST Health Services)</td>
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<td>Day 1: Student Leadership Workshop (Section: Student Counselling &amp; HIV/AIDS Coordination</td>
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<td>Day 2: Student Leadership Workshop (Section: Student Counselling &amp; HIV/AIDS Coordination</td>
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<td>Day 3: Student Leadership Workshop (Section: Student Counselling &amp; HIV/AIDS Coordination</td>
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<td>Essential Kitchen Staff Resume Duties HOSTEL &amp; KITCHEN OFFICIALLY OPENS</td>
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<td>Mon</td>
<td>14</td>
<td>Meeting: Superintendents and HC Members Hostel Registration Begins: Senior Students Supplementary / 2nd Opportunity Examination Begins Online Registration Begins: On and Off Campus (Seniors and COLL Students)</td>
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<td>Tue</td>
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<td>Last day for Remark and Recheck Applications: November 2018 Examinations Last Day for Application of Resumption of Studies: First Semester</td>
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<td>Wed</td>
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<td>Academic Welcome; Academic Staff Resume Office Duties</td>
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<td>Hostel Registration Begins: First Year Students Registration Begins on Campus: New Students</td>
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<td>Wed</td>
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<td>Meeting: Director Student Services with SRC Assessment Workshop (TLU)</td>
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<td>Thu</td>
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<td>Assessment Workshop (TLU) Last Day for Departmental/Centres (PDU, QA, TLU) to Comment on Draft Programme (Curriculum) Documentation; Executive Management Committee Meeting</td>
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<td>Fri</td>
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<td>Agenda Closes: BOS – Faculty of Computing and Informatics Agenda Closes: BOS – Faculty of Engineering</td>
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<td>Sat</td>
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<td>Supplementary / 2nd Opportunity Examination Ends; COLL Marker-Tutor Training</td>
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<td>COLL Vacation School Begins at 08:00 in Windhoek (NUST Main Campus): Business Applications 1A, 2A and 3B (Compulsory Attendance) COLL Vacation School Begins at 07:30 in Windhoek (NUST Main Campus): Computerized Accounting (Compulsory Attendance) B360 Career Starter Workshop Week Begins (CEU)</td>
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<td></td>
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<td>Tue</td>
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<td>Hostel Registration Ends: First Year Students Registration Ends: New Students New Academic Staff Induction (TLU) B360 Career Starter Workshop Week (CEU)</td>
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<td>Wed</td>
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<td>Late Registration Begins (All Programmes and COLL) New Academic Staff Induction (TLU), B360 Career Starter Workshop Week (CEU) Agenda Closes: Institutional Research and Publication Committee Agenda Closes: BOS – Faculty of Human Sciences</td>
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<td>COLL Vacation School Ends in Windhoek (NUST Main Campus): Business Applications 1A, 2A &amp; 3B (Compulsory Attendance) COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerized Accounting (Compulsory Attendance) B360 Career Starter Workshop Week (CEU) Agenda Closes: BOS – Faculty of Management Sciences</td>
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<td>Submission of Statistics for January (All Sections)</td>
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<td>Late Registration Ends (All Programmes and COLL)</td>
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<td>B360 Career Starter Workshop Week Ends (CEU)</td>
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<td>Agenda Closes: BOS – Faculty of Natural Resources and Spatial Sciences</td>
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<td>Sat</td>
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<td>Day 1: New Student Orientation Begins: All First Year Students</td>
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<td>Day 2: New Student Orientation: All First Year Students</td>
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<td>Library Hours Changes 08:00 – 22:00</td>
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<td>Day 3: New Student Orientation Ends: All First Year Students</td>
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<td>New Hostel Student Orientation (Section: Accommodation, Sport and Culture)</td>
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<td>Meeting: All Sport Coaches (Section: Accommodation, Sport and Culture)</td>
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<td>LECTURES BEGIN (FIRST SEMESTER) ALL FACULTIES</td>
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<td>BOSEC: January Supplementary / 2nd Opportunity Examination Result Approval (am)</td>
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<td>Supplementary / 2nd Opportunity Special Registration Begin</td>
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<td>TLU Session; Meeting: BOS – Faculty of Computing and Informatics</td>
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<td>Official Opening of Academic Year; Smartboard Teaching Programme Begins (TLU)</td>
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<td>Post Graduate Certificate in Higher Education Course #1 (TLU)</td>
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<td>Meeting: BOS – Faculty of Engineering: Executive Management Committee Meeting</td>
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<td>Workshop: First Friday Leadership (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>COLL Course Design and Development Training Workshop</td>
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<td>Smartboard Teaching Programme Ends (TLU); Supplementary / 2nd Opportunity Special Registration Ends</td>
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<td>NUST Choir Auditions Begins (Section: Career Guidance Services)</td>
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<td>COLL Student Orientation: Online Submission of Assignments</td>
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<td>Meeting: BOS – Faculty of Health and Applied Sciences</td>
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<td>Meeting: BOS – Faculty of Human Sciences</td>
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<td>e-Learning Mini-Workshop Begins for 5 Weeks (TLU)</td>
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<td>Workshop: Family Planning (Section: NUST Health Services)</td>
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<td>Meeting: BOS – Faculty of Management Sciences</td>
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<td>Meeting: Hostel Management</td>
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<td>Meeting: Institutional Research and Publication Committee</td>
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<td>Student Awareness Campaign-Lower Campus (CEU)</td>
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<td>Meeting: BOS – Faculty of Natural Resources and Spatial Sciences</td>
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<td>Fri</td>
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<td>NUST Choir Auditions Ends (Section: Career Guidance Services)</td>
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<td>Valentines Dinner and Miss and Mr Valentines</td>
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<td>NUST Management Meeting</td>
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<td>COLL face-to-Face Tutorials Begin in Windhoek (NUST Main Campus)</td>
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<td>Workshop on Supervision for Higher Degree Programmes</td>
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<td>Agenda Closes: Institutional Faculty Evaluation Committee</td>
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<td>Meeting: Superintendents and HC Members</td>
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<td>Workshop: Self-Esteem (Section: Social Welfare Services)</td>
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<td>Meeting 1: Menu Committee (Section: Hostel and Kitchen Services)</td>
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<td>Agenda Closes: Academic Planning Committee; TLU Session</td>
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<td>Thu</td>
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<td>Turnitin Training for Faculty (TLU); Student Awareness Campaign-Main Campus (CEU)</td>
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<td>Executive Management Committee Meeting</td>
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<td>Fri</td>
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<td>Submission to COLL of final Drafts for New/Revised Study Guides for 2019; Second Semester Courses</td>
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<td>Submission to COLL of All Courses to be Revised/Developed for 2020</td>
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<td>SENEX: April Promotion and Graduation</td>
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<td>NUST STUDENT PRAYER DAY</td>
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<td>Turnitin Training for Faculty (TLU)</td>
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<td>Meeting: Academic Planning Committee</td>
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<td>Workshop: Study Skills (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>Researchers of the Year Awards Ceremony</td>
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<td>TLU Session – BAM Awards Ceremony</td>
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<td>Submission of COLL 2nd Semester 2019: First Tutorial Letters</td>
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<td>Industry Partners Breakfast (CEU)</td>
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|          |          | Fri | 1    | Submission of Statistics for February (All Sections)  
|          |          |     |      | Agenda Closes: Higher Degrees Committee  
|          |          |     |      | Agenda Closes: Senate |
|          |          | Sat | 2    | Road Show Begins (/Karas and Hardap Regions) (CEU) |
|          |          | Sun | 3    | |
|          | 10       | Mon | 4    | |
|          |          | Tue | 5    | 1st Tetanus Vaccination Clinic (Section: NUST Health Services) |
|          |          | Wed | 6    | Workshop: Date Rape and Sexual Harassment (Section: Social Welfare Services)  
|          |          |     |      | TLU Session  
|          |          |     |      | Meeting: Institutional Faculty Evaluation Committee |
|          |          | Thu | 7    | Pap Smear and Breast Examination Clinic (Section: NUST Health Services)  
|          |          |     |      | Executive Management Committee Meeting |
|          |          | Fri | 8    | Workshop: First Friday Leadership (Student Counselling & HIV/AIDS Coordination)  
|          |          |     |      | Student Welcoming Bash (SRC)  
|          |          |     |      | Research Day: Faculty of Natural and Spatial Sciences  
|          |          |     |      | NUST Management Meeting  
|          |          |     |      | Agenda Closes: Council |
|          |          | Sat | 9    | City Sight-Seeing Tour (HC Members) |
|          | 11       | Sun | 10   | |
|          | 11       | Mon | 11   | |
|          |          | Tue | 12   | |
|          |          | Wed | 13   | DAY 1: CAREER FAIR 2019  
|          |          |     |      | TLU Session |
|          |          | Thu | 14   | DAY 2: CAREER FAIR 2019  
|          |          |     |      | Work Readiness and Employability Improvement Project (EIP) Workshop (CEU) |
|          |          | Fri | 15   | Meeting: Senate  
|          |          |     |      | e-Learning Mini-Workshop Ends (TLU)  
|          |          |     |      | Road Show Ends (/Karas and Hardap Regions) (CEU)  
|          |          |     |      | Work Readiness and Employability Improvement Project (EIP) Workshop (CEU) |
|          |          | Sat | 16   | |
|          | 12       | Sun | 17   | |
|          | 12       | Mon | 18   | Meeting: Higher Degrees Committee |
|          |          | Tue | 19   | Webex Training for Faculty (TLU) |
|          |          | Wed | 20   | Workshop: STI’s (Section: NUST Health Services)  
|          |          |     |      | Webex Training for Faculty (TLU) |
|          |          | Thu | 21   | Independence Day (Public Holiday) Library Closed |
|          |          | Fri | 22   | Orientation of Academic Staff to NUST Curriculum Framework (PDU) |
|          |          | Sat | 23   | |
|          |          | Sun | 24   | |
|          | 13       | Mon | 25   | |
|          |          | Tue | 26   | Flu Vaccination Clinic (Section: NUST Health Services) |
|          |          | Wed | 27   | TLU Session – BAM Award Ceremony  
|          |          |     |      | Work Readiness and Employability Improvement Project (EIP) Workshop (CEU) |
|          |          | Thu | 28   | Commemoration World TB Day  
|          |          |     |      | Executive Management Committee Meeting |
|          |          | Fri | 29   | Meeting: Council  
<p>|          |          |     |      | Last Day for Departmental/Centres (PDU, QA, TLU) to Review Draft Programme (Curriculum) Documentation for (June Senate) |
|          |          | Sat | 30   | Hostel Fun Day (HC Members) |
|          |          | Sun | 31   | |</p>
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<td>Mon 1</td>
<td>Submission of Statistics for March (All Sections)</td>
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<td>Wed 3</td>
<td>Violence Against Women and Children Programme Part 1 (Section: Social Welfare Services) TLU Session</td>
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<td>Thu 4</td>
<td>2nd Tetanus Vaccination Clinic (Section: NUST Health Services) Meeting Hostel Management</td>
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<td>Fri 5</td>
<td>Workshop: First Friday Leadership (Student Counselling &amp; HIV/AIDS Coordination) Miss and Mr First Year Research Day: Faculty of Human Sciences Last Day for Course / Programmes Cancellation with 50% Credit: All Courses and Programmes</td>
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<td>Mon 8</td>
<td>Industry Career Starter Workshop Week Begins (CEU)</td>
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<td></td>
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<td>Tue 9</td>
<td>Wellness Day for Students (Section: NUST Health Services) Assessment through Technology Workshop Begins (TLU) Industry Career Starter Workshop (CEU); Meeting: Library and E-Learning Committee</td>
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<td>Wed 10</td>
<td>Violence Against Women and Children Programme Part 2 (Section: Social Welfare Services) Assessment through Technology Workshop (TLU); Industry Career Starter Workshop (CEU)</td>
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<td>Thu 11</td>
<td>Pap Smear and Breast Examination Clinic (Section: NUST Health Services) Meeting 2: Menu Committee Assessment through Technology Workshop (TLU); Industry Career Starter Workshop (CEU) Executive Management Committee Meeting Agenda Closes: BOS - Faculty of Health and Applied Sciences</td>
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<td>Fri 12</td>
<td>Hostel Tour (HC Members) Industry Career Starter Workshop Week Ends (CEU) FIRST TERM ENDS: LAST DAY OF SCHOOL FOR ALL NAMIBIAN GOVERNMENT SCHOOLS</td>
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<td></td>
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<td>Sat 13</td>
<td>Hostel Tour (HC Members)</td>
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<td>Sun 14</td>
<td>Hostel Tour (HC Members)</td>
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<td>16</td>
<td>12</td>
<td>Mon 15</td>
<td>Student Evaluation of Teaching and Course – Announcement (TLU) Agenda Closes: BOS – Faculty of Computing and Informatics</td>
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<td>Tue 16</td>
<td>Submission to Examinations Department of Draft Question Papers and Memoranda: May/June 2019 Examination Session Agenda Closes: BOS – Faculty of Engineering</td>
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<td>Wed 17</td>
<td>Workshop: CV Writing (Section: Career Guidance Services) Meeting: Institutional Time Tabling Committee</td>
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<td>Thu 18</td>
<td>Library Closes at 17:00: LECTURES END</td>
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<td>Fri 19</td>
<td>Good Friday (Public Holiday) Library Closed</td>
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<td>Sat 20</td>
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<td>Sun 21</td>
<td>Easter Day (Public Holiday)</td>
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<td>Mon 22</td>
<td>Easter Monday (Public Holiday) Library Closed MID SEMESTER BREAK BEGINS</td>
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<td>Tue 23</td>
<td>COLL vacation School Begins in Windhoek (Semester Courses) MERIT AWARD CEREMONY Agenda Closes: BOS – Faculty of Management Sciences Agenda Closes: BOS – Faculty of Human Sciences</td>
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<td>Wed 24</td>
<td>TLU Session; BAM Award Ceremony Agenda Closes: BOS – Faculty of Natural Resources and Spatial Sciences</td>
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<td>Thu 25</td>
<td>GRADUATION CEREMONY Workshop with the Work Integrated Learning (WIL) Coordinators (CEU)</td>
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<td>Fri 26</td>
<td>GRADUATION CEREMONY COLL Vacation School Ends in Windhoek (Semester Courses) MID SEMESTER BREAK ENDS</td>
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<td>Mon 29</td>
<td>LECTURES BEGIN Meeting: BOS - Faculty of Health and Applied Sciences (AM) Meeting: BOS - Faculty of Computing and Informatics</td>
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<td>Tue 30</td>
<td>Meeting: BOS – Faculty of Engineering Last Day for Course Applications of Any Nature</td>
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<td>Wed</td>
<td>May Day (Public Holiday) Library Closed</td>
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<td>Submission of Statistics for April (All Sections)</td>
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<td>Meeting: BOS – Faculty of Human Sciences</td>
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</table>
| Tue  | Meeting: Hostel Management  
Meeting: BOS – Faculty of Management Sciences  
Submission to Examinations Department of Final, Moderated Question Papers and Memoranda: May/June Examination Session |
| Wed  | Workshop: Examination Preparation (Student Counsellor & HIV/AIDS Coordination)  
Meeting: BOS – Faculty of Natural Resources and Spatial Sciences  
TLU Session |
| Thu  | Work Readiness and Employability Improvement Project (EIP) Workshop (CEU)  
Executive Management Committee Meeting |
| Fri  | NUST Management Meeting |
| Sat  |  |
| Sun  |  |
| Mon  | Agenda Closes: Institutional Faculty Evaluation Committee  
Agenda Closes: Academic Planning Committee  
Second Term: First School Day for All Namibian Government Schools |
| Tue  | NUSTET Exam Preparation Motivational Day (NUSTET and Section: Student Counsellor & HIV/AIDS Coordination) |
| Wed  | Agenda Closes: Higher Degrees Committee  
Last Day for Submission of Prescribed Textbooks Lists (for 2nd Semester 2019) to the Library and the Official Bookseller  
TLU Session |
| Thu  | Student Night (HC Members)  
Pap Smear and Breast Examination Clinic (Section: NUST Health Services) |
| Fri  | Miss and Mr NUST Preliminary Rounds  
LECTURES END (FIRST SEMESTER) ALL FACULTIES (EXAM BASED PROGRAMMES)  
COLL face-to-Face Tutorials End in Windhoek (NUST Main Campus)  
Work Readiness and Employability Improvement Project (EIP) Workshop (CEU)  
Research Day: Faculty of Health and Applied Sciences |
| Sat  |  |
| Sun  |  |
| Mon  | Hostel Applications 2020 for Current Students Opens (Collection of forms)  
Teaching Excellence Award Portfolio Announcement (TLU)  
Institutional Writing Retreat Begins  
Meeting: Academic Planning Committee  
Last Day for Submission of Semester Marks: Semester Courses |
| Tue  | Institutional Writing Retreat Ends |
| Wed  | Technology Day (COLL and TLU) |
| Thu  | Agenda Closes: Senate |
| Sat  | Africa Day (Public Holiday) Library Closed |
| Sun  |  |
| Mon  | Hostel Cancellations Begins  
1st Call for Teaching Excellence Awards Nominations (TLU)  
Examination Begin: May/June 2019 Session Semester Courses |
| Tue  | Agenda Closes: Council |
| Wed  | Meeting: Superintendents and HC Members  
TLU Session – BAM Award Ceremony  
Meeting: Institutional Faculty Evaluation Committee |
<p>| Thu  | Ascension Day (Public Holiday) Library Closed |
| Fri  |  |</p>
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| 23       |          | Mon | 3    | Submission of Statistics for May (All Sections)  
        |          |     |      | Applications for 2020 Academic Year Begin  
        |          |     |      | Opening of Cycles for Applications 2020 |
|          |          | Tue | 4    |          |
|          |          | Wed | 5    |          |
|          |          | Thu | 6    | Executive Management Committee Meeting         |
|          |          | Fri | 7    | Meeting: Senate  
        |          |     |      | Work Readiness and Employability Improvement Project (EIP) Workshop (CEU) |
|          |          | Sat | 8    |          |
|          |          | Sun | 9    |          |
| 24       |          | Mon | 10   | Meeting: Higher Degrees Committee               |
|          |          | Tue | 11   |          |
|          |          | Wed | 12   |          |
|          |          | Thu | 13   |          |
|          |          | Fri | 14   | NUST Management Meeting                         |
|          |          | Sat | 15   | Examination Ends: May/June 2019 Session Semester Courses |
|          |          | Sun | 16   | Hostel Cancellations Ends  
        |          |     |      | SRC and HC Tour                             |
|          |          |     |      | HOSTEL AND KITCHEN OFFICIALLY CLOSES         |
| 25       |          | Mon | 17   | MID-YEAR RECESS BEGINS                        |
|          |          |     |      | Library Hours Change to 08:00 – 17:00        |
|          |          | Tue | 18   |          |
|          |          | Wed | 19   |          |
|          |          | Thu | 20   | Executive Management Committee Meeting         |
|          |          | Fri | 21   | Meeting: Council  
        |          |     |      | Last Day for Submission of Final Marks and Result Codes: CASS Courses (COLL)  
        |          |     |      | Last Day for Submission of Final Marks and Result Codes: CASS Courses |
|          |          | Sat | 22   | Library Closed                               |
|          |          | Sun | 23   | Library Closed                               |
| 26       |          | Mon | 24   |          |
|          |          | Tue | 25   | Last Day for Submission of All Examination Marks: May/June Session  
        |          |     |      | Great Teachers’ Workshop Begins (TLU)         |
|          |          | Wed | 26   | Great Teachers’ Workshop (TLU)  
        |          |     |      | BAM Awards Ceremony (TLU)                     |
|          |          | Thu | 27   | Agenda Closes: Academic Planning Committee  
<pre><code>    |          |     |      | Great Teachers’ Workshop Ends (TLU)           |
</code></pre>
<p>|          |          | Fri | 28   | BOSEC: May/June Examination Results Approval (am) Release of Results (pm) |
|          |          | Sat | 29   | Library Closed                               |
|          |          | Sun | 30   | Library Closed                               |</p>
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<td>Submission of Statistics for June (All Sections)</td>
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<td>B360 Career Starter Workshop Week Begins (CEU)</td>
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<td>Formative Assessment for Effective Instructional Practices Begins (TLU)</td>
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<td>B360 Career Starter Workshop Week (CEU)</td>
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<td>Formative Assessment for Effective Instructional Practices Ends (TLU)</td>
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<td>B360 Career Starter Workshop Week (CEU)</td>
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<td>Supplementary/2nd Opportunity Examination Begins</td>
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<td>B360 Career Starter Workshop Week (CEU)</td>
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<td>Executive Management Committee Meeting</td>
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<td>Fri</td>
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<td>Last Day for Application of Resumption of Studies: First Semester</td>
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<td>Last Day for Remark and Recheck Applications: May/June Examinations</td>
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<td>B360 Career Starter Workshop Week (CEU)</td>
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<td>Library Closed</td>
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<td>28</td>
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<td>Mon</td>
<td>8</td>
<td>Library Hours Change to 08:00 – 22:00; B360 Career Starter Workshop Week (CEU)</td>
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<td>Tue</td>
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<td>B360 Career Starter Workshop Week (CEU) Meeting; Library and E-Learning Committee</td>
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<td>Wed</td>
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<td>TLU Session; B360 Career Starter Workshop Week (CEU)</td>
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<td>Thu</td>
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<td>Meeting: Hostel Management</td>
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<td>Meeting: Academic Planning Committee ; B360 Career Starter Workshop Week (CEU)</td>
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<td>Fri</td>
<td>12</td>
<td>COLL face-to-Face Tutorials Begin in Windhoek (NUST Main Campus)</td>
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<td>B360 Career Starter Workshop Week Ends (CEU)</td>
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<td>HOSTEL AND KITCHEN OFFICIALLY OPENS</td>
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<td>Hostel Registration Begins: 2nd Semester</td>
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<td>Supplementary / 2nd Opportunity Examination Ends Registration Begins (2nd Semester) All Programmes and COLL</td>
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<td>Tue</td>
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<td>Teaching and Learning needs Assessment Survey Launch (TLU)</td>
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<td>Industry Mentorship Workshop (CEU)</td>
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<td>Wed</td>
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<td>Post-Graduate Certificate in Higher Education Course #2 (TLU)</td>
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<td>Executive Management Committee Meeting</td>
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<td>Hostel Registration Ends: 2nd Semester</td>
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<td>MID-YEAR RECESS ENDS</td>
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<td>COLL Course Design and Development Training Workshop</td>
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<td>Last Day for Submission to Finance of Budget Estimates and Motivation Workload Monitoring Committee; Agenda Closes: Senate</td>
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<td>Sat</td>
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<td>HOSTEL AND KITCHEN OFFICIALLY OPENS</td>
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<td>HOSTEL AND KITCHEN OFFICIALLY OPENS</td>
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<td>Mon</td>
<td>21</td>
<td>LECTURES BEGIN: SECOND SEMESTER – ALL FACULTIES</td>
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<td>BOSEC: July Examination Results Approval (am) Release of Results (pm)</td>
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<td>Supplementary / 2nd Opportunity Special Registration Begins</td>
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<td>Road Show Begins (Kavango West &amp; East and Zambezi Regions)(CEU)</td>
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<td>Tue</td>
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<td>Workshop: Relationships (Section: Social Welfare Services)</td>
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<td>Agenda Closes: Institutional Research and Publication Committee</td>
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<td>TLU Session – BAM Award Ceremony</td>
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<td>Wed</td>
<td>23</td>
<td>General Student Assembly [GSA][SRC] Meeting; Menu Committee</td>
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<td>Thu</td>
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<td>Quiz Night (HC Members)</td>
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<td>Research Day: Faculty of Engineering; Supplementary / 2nd Opportunity Special Registration Ends</td>
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<td>Quiz Night (HC Members)</td>
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<td>Research Day: Faculty of Engineering; Supplementary / 2nd Opportunity Special Registration Ends</td>
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<td>Quiz Night (HC Members)</td>
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<td>Quiz Night (HC Members)</td>
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<td>31</td>
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<td>COLL Vacation School Begins at 08:00 in Windhoek (NUST Main Campus)</td>
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<td>Business Applications 1B; 2B and 3B (Compulsory Attendance)</td>
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<td>Tue</td>
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<td>Alcohol and Substance Abuse Programme (Section: Social Welfare Services)</td>
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<td>Workshop with the Work Integrated Learning (WIL) Coordinators (CEU)</td>
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<td>Deadline for Applications for 2020 Academic Year for the Mature Age Entry Scheme</td>
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<td>Submission of Statistics for July (All Sections)</td>
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<td>Day 1: Activities Calendar 2020 Planning; Meeting: Hostel Management Executive Management Committee Meeting</td>
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<td>Day 2: Activities Calendar 2020 Planning</td>
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<td>COLL Vacation School Ends in Windhoek (NUST Main Campus); Business Applications 1B, 2B and 3B (Compulsory Attendance)</td>
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<td>Research Day: Faculty of Management Sciences</td>
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<td>DAY 1: CULTURAL FESTIVAL BEGINS: FLEA MARKET</td>
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<td>Agenda Closes: BOS – Faculty of Health and Applied Sciences</td>
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<td>Agenda Closes: BOS – Faculty Human Sciences</td>
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<td>Agenda Closes: BOS – Faculty of Computing and Informatics</td>
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<td>DAY 2: CULTURAL FESTIVAL: OFFICIAL OPENING</td>
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<td>Agenda Closes: BOS – Faculty of Engineering</td>
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<td>DAY 3: CULTURAL FESTIVAL: INTERNATIONAL CUISINE DAY</td>
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<td>TLU Session - Student Awareness Campaign-Lower Campus (CEU)</td>
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<td>DAY 4: CULTURAL FESTIVAL: MISS AND MR NUST PEGEANT REHEARSAL</td>
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<td>DAY 5: CULTURAL FESTIVAL ENDS: MISS AND MR NUST PEGEANT</td>
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<td>Meeting: Senate Second Term Ends: Last Day for All Namibian Government Schools</td>
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<td>Day 3: Activities Calendar 2020 Draft</td>
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<td>e-Learning Mini-Workshop Begins for 5 Weeks (TLU)</td>
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<td>2nd Call for Teaching Excellence Awards Nominations (TLU)</td>
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<td>SRC Election: Establish Electoral Commission</td>
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<td>Workshop: Job Hunting Skills (Section: Career Guidance Services)</td>
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<td>TLU Session; Student Awareness Campaign-Main Campus (CEU)</td>
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<td>Agenda Closes: BOS – Faculty of Natural Resources and Spatial Sciences</td>
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<td>SRC Election: Interview Electoral Commission</td>
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<td>Meeting: Institutional Research &amp; Publication Committee</td>
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<td>Mature Age Entry Tests Begins</td>
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<td>Executive Management Committee Meeting</td>
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<td>Workshop: First Friday Leadership (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>Outreach Programme: Leprosy Kaavango Region (SRC), Talent Show (HC Members)</td>
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<td>SENEX: October Promotion and Graduation; Last Day for Course Cancellation with 100% Credit: All Courses and Programmes; Last Day for Course/Programme Amendments</td>
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<td>Mature Age Entry Tests Ends</td>
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<td>Instructional Skills Workshop for Faculty Begins (TLU)</td>
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<td>Meeting: BOS – Faculty of Health and Applied Sciences</td>
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<td>Instructional Skills Workshop for Faculty (TLU)</td>
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<td>SRC Election: Manifesto Submission Day 3; Miss and Mr NUST Prize Giving Ceremony</td>
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<td>Meeting: BOS – Faculty of Human Sciences; Instructional Skills Workshop for Faculty Ends (TLU)</td>
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<td>Workshop: First Friday Leadership (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>NUST Management Meeting Submission to COLL OF Final Drafts for New/Revised Study Guides for 2020: 1st Semester Courses</td>
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<td>Heroes’ Day (Public Holiday) Library Closed</td>
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<td>HC Election: Interview Electoral Committee</td>
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<td>Workshop: Interview Preparations (Section: Career Guidance Services)</td>
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<td>Institutional Quality Day (QA); TLU Session – BAM Award Ceremony</td>
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<td>Submission of Statistics for August (All Sections)</td>
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<td>MID-SEMESTER BREAK BEGINS</td>
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<td>Third Term: First Day for All Namibian Government Schools</td>
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<td>Budget Session 2020 [DOS and Office Administrator: Academic Support]</td>
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<td>Meeting: Superintendents and HC Members</td>
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<td>Agenda Closes: Academic Planning Committee</td>
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<td>Budget Session 2020 [DOS and Office Administrator: Academic Support]</td>
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<td>Agenda Closes: Higher Degrees Committee</td>
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<td>Meet 4: Menu Committee</td>
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<td>Executive Management Committee Meeting</td>
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<td>COLL-SEMESTER BREAK ENDS</td>
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<td>COLL Vacation School Ends in Windhoek (Semester Courses); NUST Management Meeting</td>
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<td>3rd Tetanus Vaccination Clinic (Section: NUST Health Services)</td>
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<td>SRC Election: Manifesto Presentation Day 1</td>
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<td>SRC Election: Manifesto Presentation Day 2</td>
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<td>Meeting: Academic Planning Committee; TLU Session; International Education Day (INR)</td>
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<td>DAY 1: HIV/AIDS AWARENESS CAMPAIGN BEGINS</td>
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<td>DAY 2: HIV/AIDS AWARENESS CAMPAIGN ENDS</td>
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<td>Meeting: Council; e-Learning Mini-Workshop Ends (TLU)</td>
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<td>HC Election: Manifesto Submission Day 1</td>
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<td>SRC Election: Day 1</td>
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<td>HC Election: Manifesto Submission Day 2</td>
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<td>Meeting: Senate</td>
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<td>Workshop: Stress Management (Section: Social Welfare Services)</td>
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<td>HC Election: Manifesto Submission Day 3; SRC Election: Day 3</td>
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<td>Pap Smear and Breast Examination Clinic (Section: NUST Health Services)</td>
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<td>HC Election: Manifesto Submission Day 4</td>
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<td>SRC Election: Day 4: Counting of Votes and Announcement of SRC 2020 Election Results</td>
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<td>Executive Management Committee Meeting; Last Day for All Course Cancellation with 50% Credit: Semester Courses</td>
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<td>Institutional Holiday</td>
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<td>Meeting: Higher Degrees Committee</td>
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<td>Career Orientation Day (Section: Career Guidance Services)</td>
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<td>Meeting: Institutional Time Tabling Committee; TLU Session – BAM Award Ceremony</td>
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<td>Work Readiness and Employability Improvement Project (EIP) Workshop Ends (CEU)</td>
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<td>Turnitin Training for Faculty (TLU)</td>
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<td>NUST STUDENT PRAYER DAY</td>
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<td>Hostel Applications 2021 for Current Students Ends (Submission of forms)</td>
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<td>Last Day for Submission of Names for Inclusion in the Graduation Booklet: October Graduation</td>
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<td>October 2019 Ceremony–Faculty Officers only-Closing of ITS Cycles for Entry of Marks</td>
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<td>Turnitin Training for Faculty (TLU); Deadline for Late Applications</td>
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<td>Orientation of Academic Staff to NUST Curriculum Framework (PDU)</td>
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<td>Submission of Statistics for September (All Sections)</td>
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<td>HC Election: Manifesto Presentation Day 1</td>
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<td>HC Election: Manifesto Presentation Day 3</td>
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<td>Meeting: Hostel Management</td>
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<td>Workshop: First Friday Leadership (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>Day 2: HC Election</td>
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<td>Day 1: Mock Interviews (Section: Career Guidance Services)</td>
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<td>Meeting: Library and E-Learning Committee</td>
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<td>Day 3: HC Election: Counting of Votes and announcement of HC Election Results</td>
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<td>Day 2: Mock Interviews (Section: Career Guidance Services)</td>
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<td>Training of New HC Members 2021</td>
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<td>Pap Smear and Breast Examination Clinic (Section: NUST Health Services)</td>
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<td>Mental Health Day</td>
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<td>Submission to Examinations Department of Draft Question Papers and Memoranda November Examination Session</td>
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<td>Fri</td>
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<td>End of Year Bash (SRC)</td>
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<td>GRADUATION CEREMONY</td>
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<td>Last Day for Course Cancellations of Any Nature</td>
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<td>43</td>
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<td>Mon</td>
<td>14</td>
<td>Selection of New Students for 2020 Begins</td>
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<td>Tue</td>
<td>15</td>
<td>NUST TROPHY AWARD CEREMONY (Section: Accommodation, Sport and Culture)</td>
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<td>Last Day for Submission of Prescribed Textbook List (1st Semester 2020) to the Library and the Official Bookseller</td>
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<td>16</td>
<td>Workshop: Study Skills: Exam Preparation (Student Counselling &amp; HIV/AIDS Coordination)</td>
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<td>TLU Session</td>
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<td>17</td>
<td>Ceremony: SRC 2020 Official Handing Over Ceremony to SRC 2021</td>
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<td>Executive Management Committee Meeting</td>
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<td>Fri</td>
<td>18</td>
<td>Christmas-in-October and Introduction of New HC Members 2021</td>
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<td>NUST Management Meeting</td>
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<td>Deadline for Capturing of Applications for 2020 COLL Face-to-Face Tutorials End in Windhoek (NUST Main Campus)</td>
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<td>Hostel Placement for Senior Students Begins (Superintendents)</td>
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<td>COLL Information Administration Practical Examinations Begin</td>
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<td>Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approval by Senate in October; Selection for New Students Begins</td>
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<td>22</td>
<td>Submission to Examinations Department of Final Question Papers and Memoranda: November Examination Session</td>
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<td>24</td>
<td>TLU Session – BAM Award Ceremony; Institutional Writing Retreat Begins</td>
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<td>Submission to Examination of COLL Semester Marks</td>
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<td>LECTURES END: SECOND SEMESTER (EXAM BASED PROGRAMMES ONLY)</td>
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<td>Agenda Closes: Higher Degrees Committee; Institutional Writing Retreat Ends</td>
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<td>COLL Information Administration Practical Examinations End</td>
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<td>Hostel Cancellations Begin</td>
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<td>Last Day for Submission of Semester Marks: Semester Courses</td>
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<td>Agenda Closes: Institutional Faculty Evaluation Committee</td>
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<td>Agenda Closes: Council</td>
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<td>STUDENT SERVICES: ALL STUDENT ACTIVITIES END</td>
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<td>Examination Begins: November 2019 Session</td>
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<td>Submission of Statistics for September (All Sections)</td>
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<td>Executive Management Committee Meeting</td>
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<td>Meeting: Hostel Management</td>
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<td>Mon</td>
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<td>Meeting: Higher Degrees Committee</td>
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<td>Meeting: Institutional Faculty Evaluation Committee</td>
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<td>Submission: DoSS Sectional Annual Report to VC Meeting: Council</td>
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<td>Library Hours Change to 08:00 – 17:00</td>
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<td></td>
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<td>19</td>
<td>All library items returned for stocktaking Research Day 1: Faculty Symposium</td>
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<td>Wed</td>
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<td>Hostel Cancellations Ends HOSTEL AND KITCHEN OFFICIALLY CLOSES Examination Ends: November 2019 Session Research Day 2: Presentation to Public Library Closed for Stocktaking</td>
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<td>21</td>
<td>Research Day 3: Presentation to Public Executive Management Committee Meeting Library Closed for Stocktaking</td>
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<td>Fri</td>
<td>22</td>
<td>NUST Management Meeting Dispatching of Admission-Rejection Letters for 2020 Admission Industry Recognition Dinner (CEU)</td>
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<td>Last Day for Submission of All Examination Marks: October/November 2019 Session Last Day for Submission of Final Marks and Result Codes: CASS Courses</td>
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<td>Teaching Excellence Awards (TLU)</td>
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<td>Fri</td>
<td>29</td>
<td>BOSEC: October/November Examination Results Approval (am) Release of Results(pm) Third Term: Last School Day for All Namibian Government Schools</td>
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<td>Executive Management Committee Meeting</td>
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<td>SENEX: April 2020 Promotion End of All Academic Activities</td>
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<td>Student Services Closed International Human Rights Day (Public Holiday)</td>
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<td>Student Services Closed Library Closes at 17:00</td>
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<td>Christmas Day (Public Holiday)</td>
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