



Application for Admission 2025

Undergraduate Studies

Refer to the Guide to Prospective Students or our Yearbooks at <http://www.nust.na> when completing this form.

FOR OFFICIAL USE ONLY

Receipt Number	
Date Received	

STUDENT NUMBER

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PART 1: Programme of study for which you wish to enroll

Before completion of this part, read the definitions of mode of study and offering types on the last page of this form. Familiarise yourself with what programmes are on offer before choosing your preferred campus.

Programme of study you wish to enrol	Full-Time	Part-Time
First Choice		
Second Choice		

Choose the appropriate campus or regional centre below.

Campus: (Classes are offered face-to-face, online or hybrid learning)							
Main Campus: Windhoek		Satellite Campus: Eenhana					
Satellite Campus: Luderitz		Satellite Campus: Rietfontein					
Regional Centres: (Classes are offered via hybrid learning only)							
Gobabis		Katima Mulilo		Keetmanshoop		Otjiwarongo	
Rundu		Walvisbay					

PART 2: Personal Details

Title		Surname	
First Name(s)		Previous Surname (if changed)	
Namibian Identity Number		Date of Birth	
Gender	Male	Female	Home Language
			Home Town

Choose the appropriate region of origin below: (Namibian nationals only)

Erongo	Hardap	Karas	Kavango East	Kavango West	Khomas	Kunene
Ohangwena	Omaheke	Omusati	Oshana	Oshikoto	Otjozondjupa	Zambezi

If not a Namibian citizen, please provide the following details:

Country of Origin		Passport Number		Expiry Date	
Type of Permit		Permit Number		Expiry Date	

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Overall points achieved	English	Mathematics	Physics / Chemistry	Biology	Other (specify)
Accept 1 st Choice	Accept 2 nd Choice	Year admitted to	Waiting list	Rejected	

Conditions Applicable (if any)

Selection Committee:

HoD:

PART 3: Contact Details

Note: Postal addresses of schools or hostels are unacceptable for application purposes since the correspondence may be mailed to you well after you have left your school or hostel.

Address			
Town		Country	
Home (Street) Address			
Telephone (home)		Telephone (work)	Mobile
Email Address			Very Important Note: All correspondence will be via email. Kindly provide us with a valid email address.

Parent / Guardian Contact Details *(This information is required in the case of an emergency)*

Full Name and Surname			
Postal Address		Town	Country
Home (Street) Address			
Telephone Home		Telephone Work	Mobile

PART 4: Payment Details

Name of Person / Institution responsible for Payment	
Postal Address	
Email Address	
Telephone Number	

PART 5: Physical Challenges

NJUST strives to create opportunities for people with disabilities. In many instances we have not yet eliminated all the barriers, it would therefore be helpful for us to know in advance whether or not you have any special needs so that we can work together to achieve equal access to the programme. Please supply us with the following information.

Indicate whether you are physically challenged	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If your answer is "yes" tick (✓) the appropriate challenge you are experiencing.
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<input type="checkbox"/>	Visually impaired: blind	<input type="checkbox"/>	Wheelchair bound
<input type="checkbox"/>	Visually impaired: partially blind – find it difficult to read printed text. Cannot study through reading. Need help in the form of audio cassettes, enlarged print.	<input type="checkbox"/>	Muscular / skeletal / joint / limb deficiencies / diseases, such as polio or muscular dystrophy
<input type="checkbox"/>	Deaf	<input type="checkbox"/>	Diabetes

State any other challenge you might experience and assistance that you might need:

PART 6: Specially designated ethnic minorities

Are you a member of the following ethnic minorities? Please tick (✓)

	Ovazemba/Ovahimba		San	
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If your answer is "yes" attach hereto your full birth certificate and a sworn declaration by your Regional Councilor or Headman confirming your ethnic group of origin.

PART 7: Educational Particulars

Secondary education details: Please enclose certified copy of your final Grade 12 results. Current Grade 12 learners should attach their latest school results. It is of utmost importance that you provide us with your Grade 12 examination details.

Name of last school attended / Current school

Examination Authority		Grade 12 Examination Number		Year of examination	
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Tertiary education details: Please enclose original transcripts and certified copies of certificates, diplomas etc.

Name of Institution	From		To		Qualification obtained or enrolled for
	Month	Year	Month	Year	

PART 8: General information

Name of employer		Telephone number	
Postal address			

Do you have access to the following: (State "Yes" or "No")

Computer		Internet		Cellphone	
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PART 9: Declaration and Undertaking by Applicant

I/we, the undersigned hereby declare:

To the best of my knowledge and belief the information furnished in this application is true and correct and that if it be found to be false and misleading in any respect, this application may be invalidated and the applicant's registration terminated;

That I/we will accept liability for any damage to NUST property caused by me and indemnify NUST against any loss or damage howsoever caused in respect of property left at NUST by the applicant. I/we also indemnify NUST against any claim whatsoever for damages howsoever caused or arising which the applicant may sustain whilst registered as a student at NUST, acknowledging the Applicant's participation in any sporting or other activity at NUST or conveyance of the applicant in any NUST vehicle, shall be at the Applicant's sole and absolute risk. This indemnity shall be binding on the Applicant's Executors and Heirs;

That I/we acknowledge that a specified minimum deposit is required before or on the date of registration each semester. The balance on the account is then payable monthly as per dates specified in the Yearbook, Fees section;

That a statement signed by the Bursar or his/her delegate shall represent the amount owing to NUST by me/us, and further that in the event of such amount being handed over for collection, I/we shall pay all legal charges incurred on the attorney and client scale;

That I/we shall pay all interest on all overdue fees, and disbursements at a rate of 15% per annum compounded monthly and calculated from the first day of each month following the date by which final payment of all fees and disbursements must have been made;

That I/we shall abide by all regulations of NUST – and further that the applicants shall, if accepted, be under the disciplinary control of NUST as from the date on which he/she takes up residence at NUST or the day on which he/she commences studies or attends an orientation week or registers as a student, whichever is earliest, until NUST accepts a notice of withdrawal from me/us or the applicant fails to renew his/her registration on the due date;

That I/we accept that NUST keeps documents, including this Declaration and Agreement, electronically and distributes them as such. NUST shall at all times be entitled to utilize such documentation in electronic format for whatever purpose required and I/We agree that the electronically generated documents shall replace the originals signed by me;

That although NUST does not take any responsibility for informing parents or guardian or major fee contributor of disciplinary action against a student (whether pending or finalized), academic performance or any other matters relating to the student, NUST may in its discretion report to the parents or guardian or major fee contributor such breaches of the rules by the applicant as NUST deems necessary and further to report on any matter concerning progress, conduct, well-being or health of the applicant, and further that NUST may take all such steps as it considers reasonable in the event of the applicant becoming ill or requiring medical attention without NUST undertaking any legal obligation to do so.

Signature of Applicant: Date:

D	D	M	M	Y	Y	Y	Y
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Declaration by Parent / Legal Guardian (if applicant is under the age of 21 or is a legal minor)

I agree and consent to the above declaration, undertakings, waiver and indemnity by the applicant. I consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to NUST until I notify NUST in writing to the contrary in which event such notification shall take effect only from the beginning of the following academic year. I irrevocably undertake that I shall not, in any capacity, hold NUST liable for any damage or loss which the applicant or any person may suffer under any of the circumstances set out in the applicants' declaration.

Signature of Applicant: Date:

D	D	M	M	Y	Y	Y	Y
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CHECK LIST: Items that must be submitted before your application will be processed. Please tick [✓]

Application form: All parts of the application has been completed	A original official translation of the foreign qualification - if in foreign language other than English
Application Fee: Proof of payment is attached e.g. bank deposit slip	A certified copy of the Namibian Qualification Authority (NQA) evaluation of foreign qualifications (if qualification is obtained in another country other than SADC
A certified copy of latest school results e.g. August results, Namibia Senior Secondary Certificate	
A certified copy of all tertiary qualification(s) and academic record	A certified copy of ID document (Namibian Citizens) or Passport (foreign students)
An original letter from Employer(s)	A certified copy of marriage certificate (where applicable) or divorce order (where applicable)

DEFINITIONS FOR PART 1 OF THIS APPLICATION FORM

Full-time	Face-to-Face: Students who attend in-person classes taking a full course load per semester.
	Online: Students are taking a full course load per semester, with courses being delivered online.
	Flexible and Hybrid: Students can attend classes simultaneously in person or online, either synchronously (online at the same time as the face-to-face) or asynchronously (going through learning resources on MS Teams at their own pace), taking a full course load per semester. This is the preferred mode of offering for students who cannot attend face-to-face classes.
Part-time	Face-to-face: Students who attend in-person, taking a partial course load (fewer courses) per semester.
	Online: Students taking a partial course load (fewer courses) per semester may select courses that are delivered online.
	Flexible and Hybrid: Students have a choice to attend classes in person, or online, either synchronously (online at the same time as lecturer) or asynchronously (going through learning resources on MS Teams at their own pace), taking a partial course load (fewer courses) per semester. This is the preferred mode of offering for students who cannot attend face-to-face classes.
Assessments	Unless otherwise indicated in the course outline , all assessments will be administered either face-to-face or online but examinations are administered face-to-face in a controlled environment.

Instructions for the Completion of the Form

1. The application is not binding on the applicant or NUST.
2. It is important to provide us with an E-mail address. An email address can be obtained from any one of the following free email providers e.g. www.yahoo.com, www.gmail.com etc.
3. The closing date for applications is **04 October 2024**.
4. A non-refundable application fee of N\$240 must accompany this application. Please do not send cash through the post or when posting. Payments can be made by bank deposit. Enclose your original deposit slip with this application. It is important that you keep a copy of the deposit slip for your records. **Our banking details: First National Bank, Account Number 55500126319, Corporate Branch Windhoek, Branch Code 281872. Postal orders are NOT accepted as payment.**
5. Late applications will be accepted until **18 October 2024**. A late application fee of N\$690 is payable.
6. This application must be accompanied by certified copies of birth certificate/identity document and relevant academic certificates / latest school results.
7. Applicants with **Non-Namibian Qualifications** obtained outside the SADC region, must have these qualifications evaluated by the Namibia Qualifications Authority.
8. Applicants with credits or completed qualifications from other accredited institutions of higher learning, who wish to apply for higher levels of study within a programme, must submit an Application form for Admission with Advanced Standing.
9. Application forms for hostel accommodation can be requested at the NUST Main Campus, NUST Regional Centres or can be downloaded from our website at www.nust.na
10. Forms must be submitted: BY MAIL: The Office of the Registrar, The Admissions Department, Private Bag 13388, Windhoek, Namibia, in person or physically at: The Student Administration Service Desk, NUST Main Campus, 13 Jackson Kaujeua Street or all NUST Regional Centres.
11. NUST will not be held responsible for the loss of any original document(s). All certified documents will be used for filing purposes. No copies will be returned to the applicant.
12. All information will be treated as confidential.