



PAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

**Department: Academic and
Administrative Student
Support**

Study Smart: A Pocket Guide for Flexible Learning



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DIRECTOR'S WELCOME

Dear Students,

Welcome to a new and exciting 1st semester of 2025. Whether you're joining us for the first time or returning to continue your studies, we're thrilled to support you on your journey through Online and remote Learning using available e-Learning resources at NUST.

As you embark on this semester, remember that the Student Support Department is here to assist you every step of the way—whether you need guidance, resources, or just someone to talk to. We understand the unique challenges of learning remotely, and we're committed to helping you succeed in this flexible and dynamic learning environment.

Stay motivated, stay connected, and never hesitate to reach out. We're here to ensure you have all the tools and support you need to thrive.

Wishing you a productive and successful semester!

Warm regards,

Dr Colen Tuaundu

Director, Academic Development and Support Department



STUDENT SUPPORT SERVICES

ADS provides the following Student Support Services:

- 1.1 **Tutor-marking:** Your tutors/lecturers will tutor-mark your assignments/Tests, meaning that you will receive individual comments on your assignments, explaining your performance.
- 1.2 Your marked test paper will be emailed to your student webmail address.
- 1.3 **Feedback Tutorial Letters (FBTL):** You will receive a FBTL with each tutor-marked assignment, which also serves as a means of dialogue between you and your tutor.
- 1.4 **Vacation school:** Vacation schools scheduled for this semester. Note that the vacation school is only for some subject.
- 1.5 **Instructional material (study guides, readers):** You will notice that your study guides are written in a special way to accommodate your needs as a distance education student. You therefore need to make use of this opportunity by studying your course content thoroughly, i.e. working through all the in-text questions and self-assessment activities in your study guide, before you attempt your assignments.
NOTE: Only submit your assignments to ADS for assessment/marking, **not your answers, to questions and activities in the study guide. You may share these with your fellow student/study group.** You will also receive course outline upon registration and during the course of the semester. You should regard these letters as an important part of your instructional material and study it thoroughly.
- 1.6 **Email/Telephone Lecture and Marker Tutor:** Your tutors will do their best to be available for consultation. Please make use of this opportunity to raise academic problems that you may experience. Only academic queries concerning your course content and assignment questions may be referred to your tutors. **A list of your tutors' contact details is included in the COURSE OUTLINE. SMS OR EMAIL YOUR TUTORS BEFORE CALLING THEM!**
- 1.7 **Regional Centres and Satellite Campus:** The Namibia University of Science and Technology successfully established its own network of (14) Regional Centres and Satellite campus across the country. The NUST Regional Centres/Satellite campus provide convenient locations, ample study space, facilities, equipment, library resources and access to reliable Internet, email and information and communication technology (ICTs) to support online application, online registration, online administrative support and online academic support, i.e. eLearning courses and instruction via multi-media. The Regional Centres/Satellite campus reflect the University's technological and innovative leadership and provide the most conducive distance-learning environment and facilities in Namibia.

A fully-fledged range of all the necessary administrative and academic support services are available at the newly established Regional Centres/Satellite campus of NUST. **Details for the Regional Centres/Satellite campus are provided on the website, website at: <http://www.nust.na> and is also included in this DE Pocket Guide.**

- 1.7 **All administrative queries** should be referred directly to the **Student Support Officer (SSO) responsible for your course** or your nearest Regional Coordinator. The SSO Workload is

included in this DE Pocket Guide.

- 1.8 Face-to-Face Tutorials:** These are provided for courses in which more than twenty five (25) students are registered and if qualified tutors are locally available. You should contact your nearest Regional Coordinator or the ADS Coordinators for Academic and Administrative Student Support, Mrs Maria Indongo at +264 61 – 207 2561; mindongo@nust.na, Ms Linda Kambonde at +264 61 – 207 2203; lkambonde@nust.na, Ms Beatrice Mutonga bmutonga@nust.na +264 61 – 2259 or Mrs Brenda Kahuikee +264 61 2072071 bkahuikee@nust.na or Mrs Imelda Gaoses igaoses@nust.na to get a timetable for the scheduled face-to-face tutorials to be held at the Regional Centres/Satellite campus and the NUST Campus on Friday afternoons and Saturdays.
- 1.9 Radio Tutorials:** Radio tutorials will be broadcast from time to time to supplement your print-based instructional material and further support you with your studies. The schedule for the broadcast of radio tutorials on National Radio is available on COLL's website: <http://www.nust.na/>
- 1.10 Access to Internet and E-mail services:** All registered students of the Namibia University of Science and Technology, including you, have access to Internet and E-mail services. The guidelines for Student Kiosk & Webmail are included in this DE Pocket Guide and the test schedule <https://www.nust.na/documents-and-forms>.
- 1.11 Results by Mobile Phone**
The Namibia University of Science and Technology, in collaboration with MTC, introduced a service to its students whereby you can receive your results as soon as they are approved. The guidelines on how to access this support services are included in this DE Pocket Guide.
- 1.12 2025 Schedule for Tests**

A schedule with test dates for all the courses which require compulsory tests is on the website for your convenience. These dates are also indicated in your course outline. Please diarise these important dates to plan your study programme effectively and ensure that you do not miss these tests as it will result in poor academic performance and non-admission to the examination.

eLearning

In addition to print---based distance education, ADS also offers courses online.

2.1 Courses

The following eLearning courses are available during this semester (subject to student enrolments):

For more information on studying online access: [study- elearning](#) or contact **Student Support Officer's**

2.2 Supplementary/Additional Material on MOODLE

Students can visit the eLearning MOODLE site to have access to course materials, course outlines and PowerPoint presentations uploaded by the Full-time Lecturers. Instructions on how to log on to this site will be uploaded on ADS website at: <http://www.nust.na/?q=centres/ads>

LIBRARY SERVICES

The Namibia University of Science and Technology library services are available free of charge to all registered students. Membership of the library is subject to the Library Regulations. The library will lend recommended books and other supplementary reading matter to students. Prescribed textbooks must, however, be bought by the student, and will NOT be provided by the library. A student who does not return library material on the due date will not be allowed admission to the examinations, to re---register, and will not receive his/her examination results before the outstanding library material has been returned to the University. Limited stock of library books is available from the Regional Centres/Satellie. The student must also consult his/her nearest Regional Centre in this regard.

The Namibia University of Science and Technology Library has a number of very useful resources and services which are accessible through the website: <http://www.nust.na/?q=library>

A Resource Guide on all the various library services available to distance education students is also issued upon registration as part of this Pocket Guide.

Online examination papers: Past examination papers are available from the Library's web page, when on campus. They are also accessible via CD---ROM from the Regional Centres and via email from the Subject Librarians - subjectlibrarian@nust.na Subject Librarians will only send past papers to distance education students who have supplied their student numbers.

FREQUENTLY ASKED QUESTIONS (FAQ)

	QUESTION	ANSWER
	G E N E R A L	
1.	Why can I not access my webmail?	<p>Your email is not inserted Your email is wrongly inserted No email address exists</p> <p>Contact Student Information desk at 207 2075/2775/2151</p> <p>You're not linked for access for this academic year</p> <p>You changed your password and can no longer use the default password</p> <p>Contact the Internet Café or Computer Centre at 207 2124/2608</p>
2.	If I've lost/forgotten my student webmail/kiosk password, who do I contact to reset?	Student enquiries at 207 2775/2075/2151
3.	Where do I collect an official proof of registration?	At Student Information Desk: Student enquiries at 207 2775/2075/2151
4.	Who do I contact about student fees, refunds and any money related issues?	Contact Student Debtors at 207 2062/2069/2187/2189/2066
5.	Who do I contact with regards to my examination timetable, examination results or any other examination related issues?	Examination Department at 207 2412/2088/2107/2117/2067/2106/2835
6.	Where do I find out if registration has been extended?	<p>Contact Registrar's Office at 207 2053/2118/2705</p> <p>Contact Administrative and Academic Coordinators at 207 2561/2203/2071/2259/ 264 64 203 603 Regional Coordinators</p>
7.	Who is my Research Project/Mini --- Thesis Supervisor?	<p>On the ADS website http://www.nust.na/?q=centres/ads</p> <p>Contact Academic and administrative Coordinators @ 207 2203/207 2259/2072071/2072561/264 64 203 603</p> <p>igaoses@nust.na / lkambonde@nust.na / bkahuikee@nust.na / bmutonga@nust.na / mindongo@nust.na</p>
8.	Where do I find out about graduation procedures?	<p>Faculty officers facultyofficers@nust.na</p> <p>207 2170/2320/2160/2964/2963/2671/2114</p> <p>Examination Department at 207 2412/2088/2107/2117/2067/2106/2835 You can find the graduation expectation form on the NUST website at www.nust.na</p>
9.	How do I get printing credit?	Pay on your student account at the Cashier and specify that it is for printing
10.	Where can I make copies?	Library/SRC offices at the Dean of Students
11.	What do I do when I have Internet Connectivity problems at a NUST Regional Centre or on main campus?	Network Department, Help Desk at 207 2484

TESTS AND ASSIGNMENTS		
1.	Who do I contact to confirm receipt of my assignment AND test?	Contact Administrative Coordinators at 207 2801/2561/2071/2259/264 64 203 603 ikhoeses@nust.na or mindongo@nust.na or bkahuikee@nust.na or bmutonga@nust.na or lkambonde@nust.na
2.	Who do I contact if I don't understand the question/concept in the assignment?	Find your Marker---Tutor list in the DE Pocket Guide Latest updated Marker---Tutor list on the COLL website http://www.nust.na/?q=centres/ads/about---ads
3.	Why are my assignment and test marks not available on the ITS system?	Contact Administrative Coordinators at 207 2801/2561/2203/2259 and the SSO's at 207 2757/2670/2802/2567/2558/2990
4.	Who do I contact to verify assignment and test mark that is displayed differently on the system?	Contact Administrative and Academic Coordinators at 207 2801/2561/2071/2259/2203 and the SSO's At 207 2757/2670/2802/2567/2558/2990/2756

STUDY MATERIAL		
1.	Who do I contact regarding outstanding study material/tutorial letters?	Contact Store room at 207 2509 mhanudra@nust.na Academic and Administrative Coordinators at 207 2203/2259/2071/2561/264 64 203 603 mindongo@nust.na / bkahuikee@nust.na / bmutonga@nust.na / lkambonde@nust.na / igaoses@nust.na
2.	Where do I get supplementary/additional course material?	Contact Store room at 207 2756/2509/2567 Academic Coordinators at 207 2203/2789 mindongo@nust.na / bkahuikee@nust.na / bmutonga@nust.na / lkambonde@nust.na / igaoses@nust.na
3.	When can fulltime and Part---time students buy ADS Study materials?	After course amendments Contact Store room at 207 2509 mhandura@nust.na
4.	Which procedure do I follow to buy Study material from COLL?	First contact Store room at 207 2509 mhandura@nust.na to confirm availability of study material then make payment at Cashier Submit proof of payment when collecting study material

VACATION SCHOOL AND FACE-TO-FACE WEEKEND CLASSES		
1.	What do I do when lecturers do not turn up for classes during Vacation School /Online or Face-to-Face weekend tutorials?	Contact Academic and Administrative Coordinators at 207 2203/2561/2071/2259/264 64 203 603 mindongo@nust.na / bkahuikee@nust.na / bmutonga@nust.na / lkambonde@nust.na / igaoses@nust.na
2.	Where do I get the Vacation School and Online / Face-to-Face Timetable?	On the ADS Website http://www.nust.na/?q=centres/ads/about ads Contact Academic and Administrative Coordinators at 207 2203/2259/2561/2071/ 264 64 203 603 mindongo@nust.na / bkahuikee@nust.na / bmutonga@nust.na / lkambonde@nust.na /
3.	Where do I get the Vacation School Leave letter?	Contact Academic and Administrative Coordinators at mindongo@nust.na / bkahuikee@nust.na / bmutonga@nust.na / lkambonde@nust.na / igaoses@nust.na and Regional Coordinators/Satellite Campus

eLearning		
1.	Where do I find my marks for my eLearning course?	Go to your Gradebook on the Moodle Platform

FACULTY OFFICERS CONTACT DETAILS

<u>Faculty officer</u>	<u>Contact Details</u>	<u>Current Workload</u>
Ms Indira J Mbako	imbako@nust.na Tel: 207 2170	Senior Faculty Officer
Ms Mercia Richards	mrichards@nust.na Tel: 207 2964	Faculty of Health, Natural Resources and Applied Sciences
Mr Gilbert //Hoabeb	ghoabeb@nust.na Tel: 207 2320	School of Engineering
Mr Phen Ilukena	pilukena@nust.na Tel: 207 2661	School of The Built Environment
Ms Julia Semi	jsemi@nust.na Tel: 207 2923	Faculty of Computing and Informatics
Ms Gillian Feris	gferis@nust.na Tel: 207 2160	School of Human Sciences and Education
Ms Yvonne Shipanga	yshipanga@nust.na Tel: 207 2671	Department of Economics, Accounting and Finance
Ms Seanie van Wyk	sfvanwyk@nust.na Tel: 207 2835	Department of Marketing, Logistics & Sport Management Department of Hospitality and Tourism
Ms Colien Biwa	cbiwa@nust.na Tel: 207 2117	Department of Governance and Management Sciences

CONTACT DETAILS for Regional centres and Satellite Campus

Region	Staff	Contact Details
Keetmanshoop	Acting Coordinator: Mr Millian Josob SSO: Ms Narissa Visagie	Tel: +264 63 221 033 Email: mjosob@nust.na
Gobabis	Coordinator: Ms Elvire Theron SSO: Ms Chandre Beukes	Tel: +264 62 564 071 Email: etheron@nust.na
Otjiwarongo	Coordinator: Ms Gwendoline Beukes SSO: Ms Jacky Hunibes	Tel: +264 67 301 149 Email: gbeukes@nust.na
Tsumeb	Acting Coordinator: Ms Paulina Hamukwaya SSO: Ms Hendrina Nzwala	Tel: +264 67 220 483 Email: pahamukwaya@nust.na
Rundu	Coordinator: Mr Charles Lushu SSO: Ms Aplonia Dikuwa	Tel: +264 66 255 270 Email: clushu@nust.na
Katima Mulilo	Coordinator: Mr Christopher Madyaao SSO: Ms Natacia Muletwa	Tel: +264 66 252 388 Email: cmadyaao@nust.na
Outapi	SSO: Ms Teresia Kuuivilwa	Tel: +264 65 251 368 Email: tkuuvilwa@nust.na
Ongwediva – Resource Centre	SSO: Ms Josefina Skrywer	Tel: +264 65 231 276 Email: jskrywer@nust.na
Walvis Bay	Acting Coordinator: Ms Imelda Gaoses SSO: – Ms Ndapanda Ampueja	Tel: +264 64 203 603 /+264 64 209 715 Email: igaoses@nust.na

Opuwo	Ms Ruth Nderura	Tel: +264 65 272 965 Email: rnderura@nust.na / nderuraruth@gmail.com
Oranjemund	Librarian: Ms Evi- Nampolo	Tel: +264 81 417 4566 Email: enampolo@nust.na
Eenhana Satellite Campus	Head of Campus: Dr Lukas Shikulo Academic Coordinator: Ms Julia Kabuwanwa Administrative Coordinator: Mr Festus Shimhulu Secretary: Ms Saara Shilongo Cashier: Ms Taimi Kamati ICT Officer: Mr Festus Shivute Intern: Ms Ester Kuuvilwa-Hifelenga	Tel: +264 811473262 Email: lshikulo@nust.na
Lüderitz Research Satellite Campus	Academic and Administrative Coordinator: Ms Antoinette Wentworth SSO: Ms Paulina Shaningwa	Tel: +264 63 202 040 Email: awentworth@nust.na
Rietfontein Satellite Campus	Acting Head of Campus: Mr Menason Katjirua	Tel: +264 81 262 6070 Email: mkatjirua@nust.na

YEAR PROGRAMME

NUST Students 2025

DATE	ACTIVITY
06 January	Administrative Staff Resume Office Duties
06 January	Online Registration Begins – On/Off campus (Senior and ADS students)
07 January	Last day for Remark and Recheck Applications: November 2024 Examinations
10 January	Last day for Remark and Recheck Applications: November 2024 Examinations
13 January	Supplementary/2 nd Opportunity Examinations Begins
15 January	Academic Staff Resume Office Duties
22 January	Final Selection: New Students ALL PROGRAMMES
23 January	Registration Begins: New Students
28 January	Supplementary/2 nd Opportunity Examinations End
30 January	Orientation Begins: New Students
01 February	Orientation ENDS: New Students
10 February	First Semester Lectures Begin – ALL FACULTIES Late Registration Begins: All programmers
12 February	Release of January Supplementary/2 nd Opportunity Examinations Results (pm)
14 February	Late Registration ENDS: All programmers ADS Students Orientation: Online Submission of Assignments on Moodle
15 February	ADS Students Orientation: Online Submission of Assignments on Moodle
17 February	Applications for Exit Exams Begins
21 February	Application for Special and Exit Exams End
25 February	Official Opening of Academic Year Last day for Course/Programme Amendments/Cancellations with 100% Credit: All Courses & Programmes. Last Day for Course /Programme Amendments Last Day for Coursr Exemption Applications
28 February	33% of Total Fees Payable: Semester Courses, 12% Total Fees Payable: Year Courses
04 March	Special & Exit Exams Begin
06 March	Special and Exit Exam Ends
13 March	Meeting BOSEC – Approval of Special and Exit Exam marks / Release of Results
28 March	Lectures ENDS – ALL FACULTIES
31 March	FIRST SEMESTER BREAK BEGINS Last day for Course/Programme Amendments/Cancellations with 50% Credit: All Courses & Programmes
04 April	FIRST SEMESTER BREAK ENDS
07 April	Lectures resume from First Semester Break – All Programmes
29 April	Awards Ceremony
25 April	Graduation Ceremony

26 April	Graduation Ceremony
26 April	COLL Vacation School Ends: Windhoek (Semester & Year Courses)
08 May	Graduation Ceremony
09 May	Graduation Ceremony
16 May	Face-to-Face Tutorials end: Windhoek (NUST Campus)
23 May	Practical Examination Begins
27 May	Examinations begin: May/June session
06 June	First Semester Lectures End – ALL CASS COURSE
13 June	Examinations end: May/June Session
16 June	MIDYEAR RECESS BEGINS – ALL STUDENTS
27 June	Release of June Examination Results (pm)
30 June	Supplementary/2 nd Opportunity Examinations Begin Application for Remark and Recheck begins: June 2025 examinations
01 July	Registration Begins: Second Semester Courses – All programmers
02 July	Last day Application for Remark and Recheck begins: June 2025 examinations
11 July	Supplementary/2 nd Opportunity Examinations End MIDYEAR RECESS ENDS – STUDENTS Registration Ends: Second Semester Courses – All programmers
14 July	Second Semester Lectures Begin – ALL FACULTIES
18 July	Release of July Supplementary/2 nd Opportunity Examinations Results (pm)

Coordinator Academic and Administrative Support Workload 1ST Semester 2025

For the Regional Centers and Satellite Campuses

Beatrice Mutonga	Brenda Kahuikee	Imelda Gaoses	Linda Kambonde	Maria Indongo
<p>1. Katima Mulilo</p> <p>CONTACT DETAILS:</p> <p>bmutonga@nust.na</p> <p>061 207 2259</p>	<p>1. Otjiwarongo 2. Rundu</p> <p>CONTACT DETAILS:</p> <p>bkahuikee@nust.na</p> <p>061 207 2071</p>	<p>1. Walvis Bay 2. Keetmanshoop 3. Gobabis</p> <p>CONTACT DETAILS:</p> <p>igaoses@nust.na</p> <p>064 203 603</p>	<p>1. Lüderitz Satellite Campus</p> <p>CONTACT DETAILS:</p> <p>lkamonde@nust.na</p> <p>061 207 2203</p>	<p>1. Tsumeb 2. Eehnana Satellite Campus</p> <p>CONTACT DETAILS:</p> <p>mindongo@nust.na</p> <p>061 207 2561</p>
<p>1. Student Support Officer – Ms. Angela Apollus Tel no: (+264 61) 207 2670 E-mail: aapollus@nust.na</p> <p>2. Student Support Officer – Mr. Johnson Mutirua Tel no: (+264 61) 207 2802 E-mail: jmutirua@nust.na</p>	<p>1. Student Support Officer - Mr. Abraham Shilomboleni Tel No. (+264 61) 207 2567 E-mail: ashilomboleni@nust.na</p>	<p>1. Student Support Officer – Mr. Charles Mbazuvara Tel no: (+264 61) 207 2756 E-mail: cmbazuvara@nust.na</p>	<p>1. Student Support Officer - Ms. Henrietha Beukes Tel No. (+264 61) 207 2558 E-mail: hbeukes@nust.na</p> <p>2. Student Support officer -Ms. Faith Marais</p> <p>Tel No. (+264 61) 207 2081 E-mail: fmarais@nust.na</p>	<p>1. Vacant</p> <p>2. Student Support Officer –Ms. Selma Naanda Tel no: (+264 61) 207 2757 E-mail: sgnaanda@nust.na</p>

STUDENT SUPPORT OFFICERS

Dear Student,

Following is a list of the different courses that your Student Support Officers are responsible for. Please ensure that you contact the correct person for the course(s) you are registered for. All administrative enquiries should be directed to your Student Support Officers.

Student Support Officer Ms. Faith Marais

Tel No. (+264 61) 207 2081

E-mail: fmarais@nust.na

Coordinator Student Support – Ms. Linda Kambonde

Tel no: (+264 61) 207 2203

E-mail: lkambonde@nust.na

1 st SEMESTER COURSES	COURSE CODE
FACULTY OF COMPUTING AND INFORMATICS	
Computer User Skills	CUS411S
ENGLISH SERVICE COURSES	
English in Practice	EPR511S
BACHELOR OF ECONOMICS	
Principles of Microeconomics	PMI511S
BACHELOR OF ACCOUNTING	
Financial Accounting 101	FAC511S
Financial Accounting 201	FAC611S
Financial Accounting 310	GFA711S
Auditing 310	GAU711S
DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: TRAINER	
Fundamentals of TVET Assessment and Moderation	FTA510S
History of TVET	HTV510S
BACHELOR OF BUSINESS MANAGEMENT	
Research Methodology	RME811S
BACHELOR OF EDUCATION IN EDUCATIONAL PLANNING AND ADMINISTRATION HONOURS	
Public Law and Policy in Education	PLP810S
Strategic Planning in Education	SPE810S
Theories and Principles of Education Leadership and Management	TPE810S

Student Support Officer –Ms. Angela Apollus

Tel no: (+264 61) 207 2670 E-mail: aapollus@nust.na

Coordinator Student Support – Ms. Beatrice Mutonga

Tel no: (+264 61) 207 2259

E-mail: bmutonga@nust.na

1ST SEMESTER COURSES	COURSE CODE
SOCIAL SCIENCES	
Company Law	CPL511S
Commercial Law 1A	CML111S
Law for Public Managers 1A	LPM511S
Labour Law 1A	LAL111S
Business Law	BLW511S
Introduction to law for Accountants	ITL511s
Sport Law and Regulations	SLR611S
ENGLISH SERVICE COURSE	
English for Academic Purposes	EAP511S
DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: TRAINER	
Classroom and Workshop Management in TVET	EDU510S
Microteaching B	MCR510S
Education Technology	EDU511S
DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING MANAGEMENT	
Business Ethics	BEC610S
Human Resources Management	HRV610S
BACHELOR OF BUSINESS MANAGEMENT	
Innovation, Creativity & Entrepreneurship	ICE712S
BACHELOR OF SUSTAINABLE TRANSPORT MANAGEMENT HONOURS	
Sustainable Urban Mobility	SUM811S
Transport Modelling and Simulation	TMS811S
Leadership and Project Management	LPM802S

Student Support Officer – Mr. Charles Mbazuvara

Tel no: (+264 61) 207 2756

E-mail: cmbazuvara@nust.na

Coordinator Student Support – Ms. Imelda Gaoses

Tel no: (+264 64) 203 603

E-mail: igaoses@nust.na

FACULTY OF HEALTH, NATURAL RESOURCES AND APPLIED SCIENCES

1ST SEMESTER COURSES	COURSE CODE
Mathematics for Economists 1A	MFE511S
Statistics for Economists 1A	SFE611S
Basic Science	BSC410S
Basic Business Statistics 1A	BBS111S
BACHEOR OF LOGISTICS AND SUPPLY CHAIN MANAGEMENT	
Whole life Asset Management	WAM611S
Information and Technology in Logistics	ITL611S
Advanced Operations logistics Management	AOL711S
Sustainable Procurement Practices	SPT711S
Global Supply Chain Management	GSC711S
Leading and Managing Projects	LMP711S
BACHEOR OF PROCUREMENT AND SUPPLY CHAIN MANAGEMENT	
Introduction to Procurement and Supply Chain Management	IPS511S
DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: TRAINER	
Microteaching	MIC510S
Conflict Management	CMV620S

Student Support Officer – Mr. Charles Mbazuvara

Tel no: (+264 61) 207 2756

E-mail: cmbazuvara@nust.na

Coordinator Student Support – Ms. Brenda Kahuikee

Tel no: (+264 61) 207 2071

E-mail: bkahuikee@nust.na

BACHELOR HONOURS OF HUMAN RESOURCES MANAGEMENT	
Strategic Human Resources Management	SHR811S
Advanced Industrial Relations	ADR811S
Capacity Building and Talent Management	CBT811S
Advance Project Management	APM811S
Management and Leadership	MAL811S

Student Support Officer – VACANT

Tel no:

E-mail:

Coordinator Student Support – Ms. Maria Indongo

Tel no: (+264 61) 207 2561

E-mail: mindongo@nust.na

1ST SEMESTER COURSES	COURSE CODE
BACHELOR OF BUSINESS INFORMATION AND ADMINISTRATION	
Business Applications 1A	BAP511S
Business Information Systems 1A	BISS511S
Administrative Management 1A	AMM511S
Administrative Management 2A	AMM611S
Business Applications 2A	BAP611S
Business Information Systems 2A	BIS611S
Business Applications 2A	BAP611S
Business Information Systems 2A	BIS611S
BACHELOR OF BUSINESS MANAGEMENT	
Introduction to Marketing and its Environment	IME511S
Operations Management	OPM611S
Purchasing & Supply Management	PSM611S
Systems Thinking	BST611S
Small & Medium Enterprise Management	BEM711S
Retail Management	BRM711S
Design Process & Innovation	DPI711S
FACULTY OF COMPUTING AND INFORMATICS	
Information Competence	ICT521S
DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING MANAGEMENT	
Marketing A	MVT610S
Policy Development	PDT610S

Student Support Officer – Mr. Johnson Mutirua

Tel no: (+264 61) 207 2802

E-mail: jmutirua@nust.na

Coordinator Student Support – Ms. Beatrice Mutonga

Tel no: (+264 61) 207 2259

E-mail: bmutonga@nust.na

1ST SEMESTER COURSES	COURSE CODE
BACHELOR OF COMMUNICATION	
Communication for Specific Purposes	CSP511S
Introduction to Communication 1A	COM511S
Group Dynamics and Communication	GDC611S
Multimedia Design and Production	MDP611S
Rhetorical Theory and Criticism	RTC611S
BACHELOR OF COMMUNICATION HONOURS	
Communication for Development	CFD811S
Communication Theory and Research Methodology	CTR811S
Corporate Communication	CCC811S
Public Communication	PCC811S
BACHELOR ENGLISH AND LINGUISTICS	
Introduction to Language in Society	ILS511S
Introduction to Linguistics	ILG511S
Introduction to Literature	ILT511S
Writing for Specific Purposes	WSP511S
English Morphology	EMP511S
Intercultural Communication	ICC511S
Literary Drama	LTD611S
Rhetorical Theory and Criticism	RTC611S
Theory and Practice of World Poetry 2A	TPP611S
BACHELOR OF ENGLISH AND LINGUISTICS	
African Oral Literature	AOL811S
Literary Theory	LIT811S
Research Methods	REM811S
Theoretical Linguistics	TRL811S
DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING MANAGEMENT	
Action Research	ARC610S

Student Support Officer – Mr. Johnson Mutirua

Tel no: (+264 61) 207 2802

E-mail: jmutirua@nust.na

Coordinator Student Support – Ms. Brenda Kahuikee

Tel no: (+264 61) 207 2071

E-mail: bkahuikee@nust.na

ENGLISH SERVICE COURSE	
Principles of English Language Use	PLU411S

Student Support Officer Mr. Abraham Shilomboleni

Tel No. (+264 61) 207 2567

E-mail: ashilomboleni@nust.na

Coordinator Student Support – Ms. Brenda Kahuikee

Tel no: (+264 61) 207 2071

E-mail: bkahuikee@nust.na

2ND SEMESTER COURSES	COURSE CODE
BACHELOR OF PUBLIC MANAGEMENT	
Introduction to Public Management in Namibia	ITP511S
Introduction to Sociology	ITS511S
Human Resources Management in the Public Sector	HPS611S
Regional & Local Government in Namibia	RLG611S
Development Management	DMA711S
Public Policy Analysis	PPO711S
Sustainability and Development	SYD611S
BACHELOR OF PUBLIC GOVERNANCE HONOURS RESOURCES MANAGEMENT	
Portfolio Programme Management	PGM811S
Comparative Public Governance	CPG811S
Governance and Management of Public Enterprises	GME811S
Regional Economic Governance	REG811S
BACHELOR OF HUMAN RESOURCES MANAGEMENT	
Basic Organizational Psychology	BOP511S
Organizational Behavior	OSB611S
Intro to Education Training & Development	ETD711S
Organizational Development and change	ODC711S
Managing Employee Performance	MEP711S
Training and Development Practice	TDP711S
Contemporary Issues in Human Resources Management	CHR612S
Performance Management	PMG612S
BACHELOR OF EMPLOYMENT AND LABOUR RELATIONS HONOURS	
Labour Relations Theory	LRT811S
Contemporary Issues in Human Resources Management	CIH811S
Labour Relations Practice	LRP812S
FACULTY OF HEALTH NATURAL RESOURCES AND APPLIED SCIENCES	
Introduction to Mathematics	ITM111S
DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING MANAGEMENT	
Quality Management Systems A	QMS610S
Strategic Management and Leadership A	SML610S
ENGLISH SERVICE COURSE	
Professional communication	PCO611S

Student Support Officer- Ms. Henrietha Beukes

Tel No. (+264 61) 207 2558

E-mail: hbeukes@nust.na

Coordinator Student Support – Ms. Linda Kambonde

Tel no: (+264 61) 207 2203

E-mail: lkambonde@nust.na

1ST SEMESTER COURSES	COURSE CODE
BACHELOR OF ECONOMICS	
Intermediate Microeconomics	IMI611S
Money and Banking	MAB611S
Economics of Agriculture	EOA611S
Econometrics	ECM712S
International Trade	INT711S
Public Finance	PFN712S
BACHELOR OF ACCOUNTING	
Business Accounting 1A	BAC1100
Cost & Management Accounting 201	CMA611S
Management Accounting 310	GMA711S
Taxation 310	GTA711S
Computerized Accounting 301	CAC710S
DIPLOMA IN VOCATIONAL EDUCATION AND TRAINING MANAGEMENT	
Professional Development and Practice	PDP610S
Reflective Teaching and Practice	RTP610S
ENGLISH SERVICE COURSES	
Professional Writing	PWR611S
BACHELOR OF LOGISTICS AND SUPPLY CHAIN MANAGEMENT HONOURS	
Advanced Logistics Management	ALM811S
Sustainable Supply Chain Management (Substituted SSC811S)	SUS811S
Financial Strategies for Logistics and Supply Chain Optimization	FSL811S
POSTGRADUATE DIPLOMA IN HIGHER EDUCATION	
Teaching and Learning	TLA811S
Curriculum Design and Development	CCD811S
Action Research A: Theory	ARA811S

Student Support Officer –Ms. Selma Naanda
Tel no: (+264 61) 207 2757
E-mail: sgnaanda@nust.na
Coordinator Student Support – Ms. Maria Indongo
Tel no: (+264 61) 207 2561
E-mail: mindongo@nust.na

1ST SEMESTER COURSES	COURSE CODE
BACHELOR OF MARKETING	
Fundamentals of Marketing	FOM511S
Services Marketing	SMK611S
Principles of Selling	POS611S
Consumer Behaviour	CSB711S
Digital and Social Media Marketing	DSM711S
Marketing Research & Market Intelligence	MRM711S
Marketing Management	MKM711S
Product Pricing Management	PPM712S
BACHELOR OF MARKETING HONOURS	
International Marketing Management	IMT811S
Strategic Marketing Management: Analysis, Planning & Decision Making	SMG811S
Product Innovation & Project Management	PIM811S
BACHELOR OF SPORT MANAGEMENT	
Sports Psychology	SPP611S
Sport Marketing	SMT611S
Media and Public Relations	MPR711S
Business Research for Sports Managers	BRS711S
Sport Governance and Policy	SGP711S
Media and Public Relations	MPR711S
Risk Management in Sport	RMS711S
BACHELOR OF TRANSPORT MANAGEMENT	
Transport & Distribution Management	TDM511S
Transport Economics	TTE511S
Land Transport Safety & Infrastructure Consideration	LTI611S
Intelligent Transportation Systems	ITT611S
Advanced Transport Economics	ATE711S
Intermodal Transportation	IMT711S
Advanced of Maritime Transport	AMT711S
Strategic Fleet Management	SFM711S
BACHELOR OF BUSINESS MANAGEMENT	
Introduction to Business Management	BMI511S
FACULTY OF HEALTH NATURAL RESOURCES AND APPLIED SCIENCES	
Basic Mathematics	BMS411S
DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: TRAINER	
Psychology of Learning	PSL510S



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Namibia University of Science and Technology
Private Bag 13388
Windhoek
NAMIBIA

T: +264 61 207 2940
F: +264 61 207 9940

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