



Application for Admission 2025

Mature Age Entry

Refer to the Guide to Prospective Students or our Yearbooks at <http://www.nust.na> when completing this form.

FOR OFFICIAL USE ONLY

Receipt Number	
Date Received	

STUDENT NUMBER

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PART 1: Programme of study for which you wish to enroll

Before completion of this part, read the definitions of mode of study and offering types on the last page of this form. Familiarise yourself with what programmes are on offer before choosing your preferred campus.

Programme of study you wish to enrol	Full-Time	Part-Time
First Choice		
Second Choice		

Choose the appropriate campus or regional centre below.

Campus: (Classes are offered face-to-face, online or hybrid learning)							
Main Campus: Windhoek		Satellite Campus: Eenhana					
Satellite Campus: Luderitz		Satellite Campus: Rietfontein					
Regional Centres: (Classes are offered via hybrid learning only)							
Gobabis		Katima Mulilo		Keetmanshoop		Otjiwarongo	
Rundu		Walvisbay					

PART 2: Personal Details

Title		Surname	
First Name(s)		Previous Surname (if changed)	
Namibian Identity Number		Date of Birth	
Gender	Male	Female	Home Language
			Home Town

Choose the appropriate region of origin below: (Namibian nationals only)

Erongo	Hardap	Karas	Kavango East	Kavango West	Khomas	Kunene
Ohangwena	Omaheke	Omusati	Oshana	Oshikoto	Otjozondjupa	Zambezi

If not a Namibian citizen, please provide the following details:

Country of Origin		Passport Number		Expiry Date	
Type of Permit		Permit Number		Expiry Date	

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Test Scores (%):	English	Mathematics	≥ 3 years working experience?	Yes	No	≥ 23 years of age?	Yes	No
Comments:			Accept 1 st Choice	Accept 2 nd Choice		Rejected		

Selection Committee:

HOD:

PART 3: Contact Details

Address	[self]	[work]
Country		

Email Address		Very Important Note: All correspondence will be via email. Kindly provide us with a valid email address.
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Telephone (home)		Telephone (work)		Mobile	
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Parent / Guardian Contact Details (This information is required in the case of an emergency)

Full Name and Surname					
Postal Address		Town		Country	
Home (Street) Address					
Telephone Home		Telephone Work		Mobile	

PART 4: Payment Details

Name of Person / Institution responsible for Payment	
Postal Address	
Email Address	
Telephone Number	

PART 5: Physical Challenges

NUST strives to create opportunities for people with disabilities. In many instances we have not yet eliminated all the barriers, it would therefore be helpful for us to know in advance whether or not you have any special needs so that we can work together to achieve equal access to the programme. Please supply us with the following information.

Indicate whether you are physically challenged	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If your answer is "yes" tick (✓) the appropriate challenge you are experiencing.
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<input type="checkbox"/>	Visually impaired (blind)
<input type="checkbox"/>	Visually impaired (partially blind – find it difficult to read printed text. Cannot study through reading. Need help in the form of audio cassettes, enlarged print)
<input type="checkbox"/>	Hearing impaired

<input type="checkbox"/>	Wheelchair bound
<input type="checkbox"/>	Muscular / skeletal / joint / limb deficiencies / diseases such as polio or muscular dystrophy
<input type="checkbox"/>	Diabetes

State any other challenge you might experience and assistance that you might need:

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PART 6: Educational Particulars**Secondary education details:** *[Please attach a certified copy of the latest school-leaving results]*

Name of last school attended		Highest Grade passed	
Year of examination		Examination Authority	
		Examination Number	

Tertiary education details: *[Please enclose original transcripts and certified copies of certificates, diplomas etc.]*

Name of Institution	Year		Qualification obtained or enrolled for
	from	to	

PART 7: Work Experience

Your application will be considered on your work and other relevant experience. You should therefore give full and accurate details of all your relevant current and previous work experience. Please attach original reference letter from your employer(s). Please attach a reference letter from your employer(s) stating your years of experience and in what capacity you have worked.

Name and address of current organisation	Job Title and Summary of Responsibilities / Achievements	From		To	
		Month	Year	Month	Year

Name and address of previous organisation	Job Title and Summary of Responsibilities / Achievements	From		To	
		Month	Year	Month	Year

PART 8: Mature Age Entry Exams

For admission purposes you will be expected to write a Mathematics (Basic Numeracy) and English Proficiency entrance test. Applicants are expected to turn up on the date and time that they have indicated below, **there will be no further written invitation / notice from the institution.**

Indicate at which Centre you would like to take the test:

Gobabis		Katima Mulilo		Keetmanshoop		Opuwo		Ongwediva		Otjiwarongo	
Outapi		Rundu		Tsumeb		Walvis Bay		Windhoek		Rietfontein	
Eenhana		Luderitz									

Indicate on which day you would like to take the test:

Thursday, 19 September 2024 at 13h00	Friday, 20 September 2024 at 13h00	Saturday, 21 September 2024 at 09h00
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PART 9: General Information

Do you have access to the following: (State "Yes" or "No")

Computer		Internet		Cellphone	
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PART 10: Declaration and Undertaking by Applicant

I/we, the undersigned hereby declare:

To the best of my knowledge and belief the information furnished in this application is true and correct and that if it be found to be false and misleading in any respect, this application may be invalidated and the applicant's registration terminated;

That I/we will accept liability for any damage to NUST property caused by me and indemnify NUST against any loss or damage howsoever caused in respect of property left at NUST by the applicant. I/we also indemnify NUST against any claim whatsoever for damages howsoever caused or arising which the applicant may sustain whilst registered as a student at NUST, acknowledging the Applicant's participation in any sporting or other activity at NUST or conveyance of the applicant in any NUST vehicle, shall be at the Applicant's sole and absolute risk. This indemnity shall be binding on the Applicant's Executors and Heirs;

That I/we acknowledge that a Specified Minimum Deposit is required before or on the date of registration each semester. The balance on the account is then payable monthly as per dates specified in the Yearbook Fees section;

That a statement signed by the Bursar or his/her delegate shall represent the amount owing to NUST by me/us, and further that in the event of such amount being handed over for collection, I/we shall pay all legal charges incurred on the attorney and client scale;

That I/we shall pay all interest on all overdue fees, and disbursements at a rate of 15% per annum compounded monthly and calculated from the first day of each month following the date by which final payment of all fees and disbursements must have been made;

That I/we shall abide by all regulations of NUST – and further that the applicants shall, if accepted, be under the disciplinary control of NUST as from the date on which he/she takes up residence at NUST or the day on which he/she commences studies or attends an orientation week or registers as a student, whichever is earliest, until NUST accepts a notice of withdrawal from me/us or the applicant fails to renew his/her registration on the due date;

That I/we accept that NUST keeps documents, including this Declaration and Agreement, electronically and distributes them as such. NUST shall at all times be entitled to utilize such documentation in electronic format for whatever purpose required and I/We agree that the electronically generated documents shall replace the originals signed by me;

That although NUST does not take any responsibility for informing parents or guardian or major fee contributor of disciplinary action against a student (whether pending or finalized), academic performance or any other matters relating to the student, NUST may in its discretion report to the parents or guardian or major fee contributor such breaches of the rules by the applicant as NUST deems necessary and further to report on any matter concerning progress, conduct, well-being or health of the applicant, and further that NUST may take all such steps as it considers reasonable in the event of the applicant becoming ill or requiring medical attention without NUST undertaking any legal obligation to do so.

Signature of Applicant:

Date:

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DEFINITIONS FOR PART 1 OF THIS APPLICATION FORM

Full-time	Face-to-Face: Students who attend in-person classes taking a full course load per semester.
	Online: Students are taking a full course load per semester, with courses being delivered online.
	Flexible and Hybrid: Students can attend classes simultaneously in person or online, either synchronously (online at the same time as the face-to-face) or asynchronously (going through learning resources on MS Teams at their own pace), taking a full course load per semester. This is the preferred mode of offering for students who cannot attend face-to-face classes.
Part-time	Face-to-face: Students who attend in-person, taking a partial course load (fewer courses) per semester.
	Online: Students taking a partial course load (fewer courses) per semester may select courses that are delivered online.
	Flexible and Hybrid: Students have a choice to attend classes in person, or online, either synchronously (online at the same time as lecturer) or asynchronously (going through learning resources on MS Teams at their own pace), taking a partial course load (fewer courses) per semester. This is the preferred mode of offering for students who cannot attend face-to-face classes.
Assessments	Unless otherwise indicated in the course outline , all assessments will be administered either face-to-face or online but examinations are administered face-to-face in a controlled environment.

Instructions for the Completion of the Form

1. This application is not binding on the applicant or NUST. Complete the form in BLOCK LETTERS in black ink. Refer to the Prospectus 2024 when completing this form. Where a choice is given, mark only the appropriate answer with a tick (✓).
2. The closing date for applications is **30 August 2024**. **No late applications will be considered and no late test will be administered.**
3. An application fee of N\$240 must accompany this application. Please do not send cash when posted. Payments can be made by bank deposits. Please enclose your **ORIGINAL deposit slip** with this application. Our banking details: First National Bank, Account Number: 55500126319, Corporate Branch Windhoek, Branch code 281872. POSTAL ORDERS are not accepted as payment.
4. This application must be accompanied by certified copies of **birth certificate / identity document, relevant academic certificates and reference letter(s) from employer(s)**.
5. NUST will not be held responsible for the loss of any original document(s). All certified documents will be used for filing purposes. No copies will be returned to the applicant.
6. Candidates with Non-Namibian Qualifications must have these qualifications evaluated by the Namibia Qualifications Authority. A copy of the evaluation, together with the relevant documents, must be attached to the application form.
7. For admission purposes you will be expected to write a Mathematics (Basic Numeracy) and English Proficiency entrance test. Applicants are expected to write the tests on any day from 19 September 2024 (13h00), 20 September 2024 (13h00) or 21 September 2024 (09h00) **without a written invitation / notice from the institution**. Venue: Main Campus (Windhoek) – Engineering Basement, Eenhana Satellite Campus, Luderitz Satellite Campus or Regional Centres..
8. Forms must be submitted to: BY MAIL: The Office of the Registrar, The Admissions Department, Private Bag 13388, Windhoek, Namibia, PERSONAL: The Student Administrative Service Centre, Frontdesk, 13 Jackson Kaujeua Street, Windhoek or all NUST Regional Centres.
9. All information will be treated as confidential.

CHECK LIST: Items that must be submitted before your application will be processed. Please tick (✓)

Application form: All parts of the application has been completed	A original official translation of the foreign qualification - if in foreign language other than English	
Application Fee: Proof of payment is attached e.g. bank deposit slip	A certified copy of the Namibian Qualification Authority (NQA) evaluation of foreign qualifications (if qualification is obtained in another country other than SADC)	
A certified copy of latest school results e.g. August results, Namibia Senior Secondary Certificate		
A certified copy of all tertiary qualification(s) and academic record	A certified copy of ID document (Namibian Citizens) or Passport (foreign students)	
An original letter from Employer(s)	A certified copy of marriage certificate (where applicable) or divorce order (where applicable)	

Candidate's reminder to write the Mature Age Entry Tests

Important Information:

1. The Mature Age Entry Tests consist of two tests: English (Proficiency Test) and Mathematics (Basic Numeracy)
2. You should write **BOTH** tests and score at least a minimum pass-mark of 40% in each test. Please note that some programmes might have their own minimum pass mark requirement.
3. Passing the test does not mean that you will be automatically accepted. You should still fulfill all other requirements and admission is based on spaces available.
4. Test results will be mailed to you by the end of November.
5. Applicants are expected to turn up on the date and time they have indicated without receiving a written invitation / letter from the institution.
6. You **MUST** bring with the following:
 - **Original** Identity Card or Passport
 - Pencil, Pen, Rubber, Ruler, Calculator
 - NO cell-phones will be allowed for the duration of the test.
7. You are required to turn up at least **15 minutes** before commencement of the test. No-one will be allowed 15 minutes after test has commenced. You are also not allowed to leave the venue during the duration of the test and will be given a 15 minute break after the first test has been written.