



NAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY

Office of the Registrar

## FACULTY OF COMMERCE, HUMAN SCIENCES AND EDUCATION

### PROSPECTUS 2026





NAMIBIA  
UNIVERSITY  
OF SCIENCE  
AND TECHNOLOGY

# FACULTY OF COMMERCE, HUMAN SCIENCES AND EDUCATION

## PROSPECTUS 2026

*(Note: The final interpretation of all regulations in this Prospectus for the **Faculty of Commerce, Human Sciences and Education** shall be vested in Council)*

## NOTE

The Prospectus for the **Faculty of Commerce, Human Sciences and Education** is valid for 2026 only. Curricula and Syllabi may be amended for 2027. It is obtainable free of charge from:

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Due to the rapidly changing external environment that many programmes operate in, and the University's desire to remain constantly relevant in its offerings, some programmes may be significantly amended after publication of this Prospectus. Please consult our website for the latest versions of our curricula, syllabi and academic regulations.

The fact that particulars of a specific programme, field of study, subject, or course have been included in this Prospectus does not necessarily mean that such a programme, field of study, subject, or course will be offered in the academic year 2026.

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# UNDERGRADUATE PROGRAMMES



**UNDERGRADUATE PROGRAMMES****SCHOOL OF COMMERCE AND MANAGEMENT SCIENCES****DEPARTMENT OF ECONOMICS, ACCOUNTING AND FINANCE****CODE: 71****QUALIFICATIONS OFFERED**

Bachelor of Economics (Phasing out end of 2027)	07BECO
Bachelor of Economics (Revised - Phased in 2025)	07BECC
Bachelor of Accounting (Revised Curriculum – Phased in 2024)	07BGAC
Bachelor of Accounting (Old Curriculum – Phasing out 2026)	07BOAC
Bachelor of Accounting (Chartered Accountancy) (Revised Curriculum-Phased in 2024)	07BCAC
Bachelor of Accounting (Chartered Accountancy) (Old Curriculum-Phasing out 2026)	07BACC

**BACHELOR OF ECONOMICS****07BECO****(Phasing out end of 2027 – Phased in 2018)****NQF Level: 7****NQF Credits: 379****NQF Qualification ID: Q0285****Description**

The Bachelor of Economics provides a systematic and coherent introduction to the knowledge, principles, concepts, data, theories and problem-solving techniques of the economics discipline. The programme will enable students to acquire cognitive/intellectual skills, practical skills and key transferable skills and to apply these skills in solving economic problems that face the public and private sectors, as well as the overall economy.

The Bachelor of Economics specifically aims at:

- \* providing students with a good foundation in the fundamental concepts, theories and frameworks of economics;
- \* developing the ability of students to analyse information from a wide range of sources;
- \* equipping students with the requisite skills to work effectively as individuals and as members of teams, and,
- \* enabling students to communicate effectively in the workplace.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, students should have a minimum D symbols in Grade 12/NSSCO Mathematics and English as a second language.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification. Students who complete the Bachelor of Economics successfully will be able to pursue further studies in Economics, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on the full-time, part-time and distance modes of study.

**Requirements for Qualification Award**

The Bachelor of Economics will be awarded to candidates credited with a minimum of 365 NQF credits and who have met the detailed qualification requirements as outlined below In addition, candidates must meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook.

**Transition Arrangements**

The revised Bachelor of Economics will be phased out in 2018 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the current programme is the 2017 intake.

Students who are registered in 2016 for the 1st year of the old curriculum, and who do not meet the rules for progression to the 2nd year at the end of 2016, will be required to change their registration to the revised programme (revised curriculum), and will be granted credits on a course-by-course basis in accordance with information in the Table below. Similarly, students who are registered in 2016 for the 1st year of the old curriculum, and who meet the minimum requirements for progression to the 2nd year at the end of 2016, will also be required to transition to the revised programme (revised curriculum). Students who are registered in 2016 for the

2nd year of the old curriculum will be required to complete their studies, based on the requirements of the old curriculum.

The revised three-year Bachelor of Economics (revised curriculum) will take effect from January 2018 with the implementation of the 1st and 2nd years. The revised programme will be fully implemented by 2019. Courses will only be offered based on the new/revised syllabi in 2018 (1st and 2nd year), 2019 (3rd year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table, below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

#### Courses to be credited

Course Code	Bachelor of Economics (Old Courses)	Course Code	Bachelor of Economics (New/Revised Courses)
MFE511S	Mathematics for Economists 1A	MFE511S	Mathematics for Economists 1A
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
MFE512S	Mathematics for Economists 1B	MFE512S	Mathematics for Economists 1B
PMA512S	Principles of Macroeconomics	PMA512S	Principles of Macroeconomics
IMI611S	Intermediate Microeconomics	IMI611S	Intermediate Microeconomics
SFE611S	Statistics for Economists 2A	SFE611S	Statistics for Economists 2A
MAB611S	Money and Banking	MAB611S	Money and Banking
EOA611S	Economics of Agriculture	EOA611S	Economics of Agriculture
IMA612S	Intermediate Macroeconomics	IMA612S	Intermediate Macroeconomics
SFE612S	Statistics for Economists 2B	SFE612S	Statistics for Economists 2B
ENS612S	Economics of Namibia and SACU Countries	ENS612S	Economics of Namibia and SACU Countries
INT711S	International Trade	INT711S	International Trade
TEC711S	Transport Economics	TEC711S	Transport Economics
PFN712S	Public Finance	PFN712S	Public Finance
WIL711S	Work Integrated Learning (WIL)	WIL711S	Work Integrated Learning (WIL)
IFN712S	International Finance	IFN712S	International Finance
ECM712S	Econometrics	ECM712S	Econometrics
DEC712S	Development Economics	DEC712S	Development Economics

#### Corresponding Courses (if Failed)

Course Code	Bachelor of Economics(Old Courses)	Course Code	Bachelor of Economics (New/Revised Courses)
MFE511S	Mathematics for Economists 1A	MFE511S	Mathematics for Economists 1A
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
MFE512S	Mathematics for Economists 1B	MFE512S	Mathematics for Economists 1B
PMA512S	Principles of Macroeconomics	PMA512S	Principles of Macroeconomics
IMI611S	Intermediate Microeconomics	IMI611S	Intermediate Microeconomics
SFE611S	Statistics for Economists 2A	SFE611S	Statistics for Economists 2A
MAB611S	Money and Banking	MAB611S	Money and Banking
EOA611S	Economics of Agriculture	EOA611S	Economics of Agriculture
IMA612S	Intermediate Macroeconomics	IMA612S	Intermediate Macroeconomics
SFE612S	Statistics for Economists 2B	SFE612S	Statistics for Economists 2B
ENS612S	Economics of Namibia and SACU Countries	ENS612S	Economics of Namibia and SACU Countries
INT711S	International Trade	INT711S	International Trade
TEC711S	Transport Economics	TEC711S	Transport Economics
PFN712S	Public Finance	PFN712S	Public Finance
WIL711S	Work Integrated Learning (WIL)	WIL711S	Work Integrated Learning (WIL)
IFN712S	International Finance	IFN712S	International Finance
ECM712S	Econometrics	ECM712S	Econometrics
DEC712S	Development Economics	DEC712S	Development Economics

#### Please Note:

The Table above, only highlights new/revised core courses in Economics that should be done if courses on the Bachelor of Economics (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The courses in the Bachelor of Economics (old curriculum) are basically the same as the courses in the new Revised Bachelor of Economics.

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Mathematics for Economists 1A	MF511S	None	5	12
Principles of Microeconomics	PMI511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10
Introduction to Business Management	BMI511S	None	5	10

**Semester 2**

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Mathematics for Economists 1B	MF512S	Mathematics for Economists 1A	5	12
Principles of Macroeconomics	PMA512S	None	5	12
Business Accounting 1B	BAC1200	Business Accounting 1A	5	10
Business Ethics	BBE612S	None	6	10

**YEAR 2****Semester 3**

English for Academic Purposes	EAP511S	English in Practice	5	14
Intermediate Microeconomics	IMI611S	Principles of Microeconomics	6	13
Statistics for Economists 2A	SFE611S	None	6	13
Money and Banking	MAB611S	Principles of Macroeconomics	6	13
Economics of Agriculture	EOA611S	Principles of Microeconomics	6	12

**Semester 4**

Information Competence	ICT521S	None	5	10
Intermediate Macroeconomics	IMA612S	Principles of Macroeconomics	6	13
Mathematics for Economists 1A		Mathematics for Economists 1A		
Statistics for Economists 2B	SFE612S	Statistics for Economists 2A	6	13
Economics of Namibia and SACU Countries	ENS612S	None	6	13
Labour Economics	LAE621S	Principles of Microeconomics	6	13

**YEAR 3****Semester 5**

Econometrics	ECM712S	Statistics for Economists 2A and 2B	7	14
International Trade	INT711S	Intermediate Microeconomics	7	14
Public Finance	PFN712S	Intermediate Microeconomics	7	14
Work Integrated Learning (WIL)	WIL711S	Pass in all core Economics Courses up to Semester 4	7	36

**Semester 6**

Sustainability and Development	SYD611S	None	6	12
Mathematical Economics	MEC712S	Mathematics for Economists 1A + 1B	7	14
International Finance	IFN712S	Intermediate Macroeconomics	7	14

***Plus ONE of the following Electives***

Transport Economics	TEC711S	Intermediate Microeconomics	7	14
Development Economics	DEC712S	Intermediate Macroeconomics	7	14

**BACHELOR OF ECONOMICS**  
**(Revised Curriculum – Phased in 2025)****07BECC****NQF Level: 7****NQF Credits: 379****NQF Qualification ID: Q0285****Description**

The Bachelor of Economics provides a systematic and coherent introduction to the knowledge, principles, concepts, data, theories and problem-solving techniques of the economics discipline. The programme will enable students to acquire cognitive or intellectual skills, practical skills, and key transferable skills and thereby apply critical and innovative thinking to solve economic problems in changing environments. In addition, the programme aims to equip students with strong quantitative and research skills, enabling them to conduct independent economic analysis, foster effective communication and presentation skills, as well as ethical and professional behaviour in the field of economics. The overall aim of the Bachelor of Economics program is to produce graduates who possess a deep understanding of economic principles and are equipped with the skills necessary to analyse and solve complex economic problems in various sectors of the economy.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (GI2.1 in Part 1 of NUST Yearbook). In addition, students should have a minimum of D symbol in Grade 12/NSSCO Mathematics/pass the AS level Mathematics.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology (GI2.2 in Part 1 of NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Students who complete the Bachelor of Economics successfully can pursue further studies in Economics or a related cognate area of learning at NQF level 8.

**Mode of Delivery**

This programme will be offered on full-time and part-time study modes in accordance with NUST's rules.

**Requirements for Qualification Award**

The Bachelor of Economics will be awarded to candidates credited with a minimum of 373 NQF credits, and who have met the detailed qualification requirements as outlined below. In addition, candidates must meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook.

**Transition Arrangements**

The revised Bachelor of Economics will be phased out in 2025 with minimal disruption to existing students' learning progression. The last intake of 1<sup>st</sup> year students for the out-phasing programme (old curriculum) was in January 2025.

Students who are registered in 2024 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in Table 15.2 below. Students who are registered in 2024 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2<sup>nd</sup> year in 2025 will be allowed to transition to the revised programme (new curriculum).

The revised Bachelor of Economics (New curriculum) will take effect from January 2025 with the implementation of the 1<sup>st</sup> year in 2025; 2<sup>nd</sup> year in 2026 and the implementation of the 3<sup>rd</sup> year in 2027. Courses will only be offered based on the new/revised syllabi in 2026 and 2027 (3<sup>rd</sup> year). Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses in accordance with the NUST general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to Table 15.2, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for completing phasing out of the Bachelor of Economics (old curriculum) is 2027 after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

**Table 15.1: Courses to be credited**

Course Code	Bachelor of Economics (Old Courses)	Course Code	Bachelor of Economics (Equivalent New/Revised Courses)
EOA611S	Economics of Agriculture	REE611S	Resource Economics

**Table 15.2 Corresponding Courses (if Failed)**

Course Code	Bachelor of Economics(Old Courses)	Course Code	Bachelor of Economics (Corresponding New/Revised Courses to be Done, if Failed)
MFE511S	Mathematics for Economists 1A	MFE511S	Mathematics for Economists 1A
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
MFE512S	Mathematics for Economists 1B	MFE512S	Mathematics for Economists 1B
PMA512S	Principles of Macroeconomics	PMA512S	Principles of Macroeconomics
IMI611S	Intermediate Microeconomics	IMI611S	Intermediate Microeconomics
SFE611S	Statistics for Economists 2A	SFE611S	Statistics for Economists 2A
MAB611S	Money and Banking	MAB611S	Money and Banking
EOA611S	Economics of Agriculture	MRE611S	Resource Economics
IMA612S	Intermediate Macroeconomics	IMA612S	Intermediate Macroeconomics
SFE612S	Statistics for Economists 2B	SFE612S	Statistics for Economists 2B
ENS612S	Economics of Namibia and SADC Countries	ENS612S	Economics of Namibia and SADC Countries
INT711S	International Trade	INT711S	International Trade
TEC711S	Transport Economics		None
PFN712S	Public Finance	PFN712S	Public Finance
WIL711S	Work Integrated Learning (WIL)	WIL711S	Work Integrated Learning (WIL)
IFN712S	International Finance	IFN712S	International Finance
ECM712S	Econometrics	ECM712S	Econometrics
DEC712S	Development Economics	DEC712S	Development Economics
LAE621S	Labour Economics	LAE621S	Labour Economics
MEC712S	Mathematical Economics	MEC712S	Mathematical Economics

**Please Note:**

Table 15.1 & 15.2 above respectively, only highlights new/revised core courses in Economics that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The courses which do not have corresponding new/revised courses in the new curriculum, will be offered to students until the old curriculum is phased out completely in 2029:

- ✓ Transport Economics

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Mathematics for Economists 1A	MFE511S	None	5	12
Principles of Microeconomics	PMI511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10
Introduction to Business Management	BMI511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Mathematics for Economists 1B	MFE512S	Mathematics for Economists 1A	5	12
Principles of Macroeconomics	PMA512S	None	5	12
Business Accounting 1B	BAC1200	Business Accounting 1A	5	10
Business Ethics	BBE612S	None	6	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Intermediate Microeconomics	IMI611S	Principles of Microeconomics	6	13
		Mathematics for Economists 1A		
Statistics for Economists 2A	SFE611S	None	6	13
Money and Banking	MAB611S	Principles of Macroeconomics	6	13

#### Semester 4

Information Competence	ICT521S	None	5	10
Intermediate Macroeconomics	IMA612S	Principles of Macroeconomics	6	13
		Mathematics for Economists 1A		
Statistics for Economists 2B	SFE612S	Statistics for Economists 2A	6	13
Economics of Namibia and SACU Countries	ENS612S	None	6	13
Labour Economics	LAE621S	Principles of Microeconomics	6	13

### YEAR 3

#### Semester 5

International Trade	INT711S	Intermediate Microeconomics	7	14
Public Finance	PFN712S	Intermediate Microeconomics	7	14
Work Integrated Learning (WIL)	WIL711S	Pass in all core Economics Courses up to Semester 4	7	36

#### Semester 6

Sustainability and Development	SYD611S	None	6	12
Mathematical Economics	MEC712S	Mathematics for Economists 1A + 1B	7	14
International Finance	IFN712S	Intermediate Macroeconomics	7	14
Econometrics	ECM711S	Statistics for Economists 2A and 2B	7	14
Development Economics	DEC712S	Intermediate Macroeconomics	7	14

**BACHELOR OF ACCOUNTING  
(Revised Curriculum– Phased in 2024)****07BGAC****NQF Level: 7****NQF Credits: 372****NQF Qualification ID:****Description**

The Bachelor of Accounting degree represents a coherent introduction to the broad knowledge, concepts, and problem-solving techniques in the areas of accounting and finance. The degree aims to equip students with the required cognitive/intellectual, practical, and key transferable skills, and apply these to complex accounting and financial issues in the different contexts of business organisations to produce employable graduates in the competitive marketplace in government, commerce and industry.

The Diploma in Accounting and Finance, as a first exit level prepares students for self-directed application of knowledge and skills in dealing with accounting issues in different types of organisations.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST) and comply with the additional requirements below:

- a minimum of 30 points out of five (5) subjects which includes at least a C symbol in Mathematics / Accounting, based on the NUST Admission Points System, using a combination of NSSC Ordinary/IGCSE Level and/or NSSC – AS/HIGCSE Level or equivalent. A prospective candidate must also have a minimum of a C symbol at NSSC Ordinary Level in English as a Second Language or a D symbol in English as a First Language.
- Candidates who meet the Mature Age Entry requirements of the Namibia University of Science and Technology (NUST) may be considered, but will be required to comply with the additional requirements below:
  - obtain at least 60% in both English and mathematics proficiency tests.
  - two years of work experience in accounting and finance related fields.

**Articulation Arrangements**

Transfer of credits will be treated according to NUST regulations on Recognition of Prior Learning (RPL). These regulations provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification. No exemptions will be awarded for NQF Level 7 courses.

Subject to the minimum requirements, graduates of the Bachelor of Accounting degree will ordinarily be able to pursue further studies at NQF Level 8 in a similar or a related cognate area of learning, at NQF Level 8.

Graduates will be encouraged to pursue professional qualifications such as becoming Chartered Management Accountants, Chartered Financial Analysts (CFA), Chartered Accountants (CA) and Chartered Secretaries.

Furthermore, the content of the NUST Bachelor of Accounting degree is aligned to the content of the Association of Chartered Certified Accountants (ACCA) so that NUST Bachelor of Accounting graduates can receive more exemptions from the professional body. NUST graduates currently qualify to receive exemptions from 4 (four) ACCA modules.

**Mode of Delivery**

This programme will be offered on full-time and part-time modes through flexible delivery options and methodologies in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Accounting will be awarded to candidates credited with a minimum of 372 NQF credits and who have met the detailed requirements as set out below. In addition, students are required to meet the administrative and financial requirements as stated in as spelt out in the NUST General Rules and Regulations Prospectus.

**Transition Arrangements**

This programme replaces the current Bachelor of Accounting programme. The last intake for the out-phasing programme is January 2023. The revised curriculum will be phased-in starting January 2024 with no disruption to existing students' learning progression.

Students who are registered in 2023 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of 2023, will be required to change their registration to the revised curriculum in 2024. These students will be granted credits on a course-by-course basis in accordance with information in the Table below. Equally, students who are registered in 2023 for the 1st year of the out-phasing programme (old curriculum) and who meets the requirements to progress to 2nd year at

the end of 2023, will be required to change their registration to the revised curriculum in 2024. These group of students however, will be required to register for two courses namely *Information Competence* and *Introduction to Business Management* in addition to their 2nd year workload.

Students who are registered in 2023 for the 2nd year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 3rd year will be required to complete their studies, based on the requirements of the old curriculum in 2024.

The Bachelor of Accounting (revised curriculum) takes effect from January 2024 with a concurrent implementation of 1st and 2nd year in 2024, whereas 3rd year will be implemented in 2025. Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The old curriculum of the Bachelor of Accounting will be completely phased out by the end of 2026, after which students must automatically switch to the revised curriculum, and fulfil all requirements based on the new curriculum.

#### Courses to be credited

Bachelor of Accounting (Old Courses)		Bachelor of Accounting (Equivalent New Revised Courses)	
Course Code		Course Code	
CML111S	Commercial Law 1A	ITL511S	Introduction to Law for Accountants
BLW512S	Business Law		
CPL511S	Company Law	CLP512S	Company Law and Practice

**Note: In cases where more than one course in the old curriculum is replaced by one course in the new programme, students who have failed any one of old courses must do the whole new course. Exemption cannot be granted for less than a whole course**

#### Corresponding Courses. This is not a credit Table

Bachelor of Accounting (Old Courses)		Bachelor of Accounting (Equivalent New Revised Courses)	
Course Code		Course Code	
FAC511S	Financial Accounting 101	FAC511S	Financial Accounting 101
QTM511S	Quantitative Methods	QTM511S	Quantitative Methods
CML111S	Commercial Law 1A	ITL511S	Introduction to Law for Accountants
BLW512S	Business Law		
FAC512S	Financial Accounting 102	FAC512S	Financial Accounting 102
CMA512S	Cost and Management Accounting 101	CMA512S	Cost and Management Accounting 101
FAC611S	Financial Accounting 201	FAC611S	Financial Accounting 201
CMA612S	Cost and Management Accounting 201	CMA612S	Cost and Management Accounting 201
CPL511S	Company Law	CLP512S	Company Law and Practice
IMI611S	Intermediate Microeconomics		None
FAC612S	Financial Accounting 202	FAC612S	Financial Accounting 202
CMA612S	Cost and Management Accounting 202	CMA612S	Cost and Management Accounting 202
TAX621S	Taxation 202	TAX621S	Taxation 202
AUT621S	Auditing 202	AUT621S	Auditing 202
IMA612S	Intermediate Macroeconomics		None
		DTF621S	Digital Technology in Accounting and Finance
GFA711S	Financial Accounting 310	GFA711S	Financial Accounting 310
GMA711S	Management Accounting 310	GMA711S	Management Accounting 310
GTA711S	Taxation 310	GTA711S	Taxation 310
GAU711S	Auditing 310	GAU711S	Auditing 310
CAC710S	Computerised Accounting 301	CAC710S	Computerised Accounting 301
GFA712S	Financial Accounting 320	GFA712S	Financial Accounting 320
MFN710S	Managerial Finance 320	MFN710S	Managerial Finance 320
WGL710S	Work Integrated Learning	WGL710S	Work Integrated Learning
		ICE712S	Innovation, Creation & Entrepreneurship

The table above only highlights new/revised core courses in the Bachelor of Accounting that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of the relevant Departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Financial Accounting 101	FAC511S	None	5	12
Introduction to Business Management	BMI511S	None	5	10
Principles of Microeconomics	PMI511S	None	5	12
Introduction to Law for Accountants	ITL511S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Financial Accounting 102	FAC512S	Financial Accounting 101	5	12
Cost & Management Accounting 102	CMA512S	Financial Accounting 101	5	12
Principles of Macroeconomics	PMA512S	None	5	12
Company Law and Practice	CLP512S	Introduction to Law for Accountants	5	12
Quantitative Methods	QTM511S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Sustainability and Development	SYD611S	None	6	12
Information Competence	ICT521S	None	5	10
Financial Accounting 201	FAC611S	Financial Accounting 102	6	13
Cost & Management Accounting 201	CMA611S	Cost & Management Accounting 102	6	13

#### Semester 4

Financial Accounting 202	FAC612S	Financial Accounting 201	6	13
Cost & Management Accounting 202	CMA612S	Cost & Management Accounting 201	6	13
Taxation 202	TAX621S	Financial Accounting 201	6	12
Auditing 202	AUT621S	Financial Accounting 201	6	12
Digital Technology in Accounting and Finance	DTF612S	Financial Accounting 102	6	12

### YEAR 3

#### Semester 5

Financial Accounting 310	GFA711S	Financial Accounting 202	7	14
Management Accounting 310	GMA711S	Cost & Management Accounting 202	7	14
Taxation 310	GTA711S	Taxation 202	7	14
Auditing 310	GAU711S	Auditing 202	7	14
Computerized Accounting 301	CAC710S	Financial Accounting 202	7	15

#### Semester 6

Financial Accounting 320	GFA712S	Financial Accounting 310	7	14
Managerial Finance 320	MFN710S	Management Accounting 310	7	15
Work Integrated Learning	WGL710S	Pass all courses up to Semester 4	7	24
Innovation, Creation & Entrepreneurship	ICE712S	None	7	15

**BACHELOR OF ACCOUNTING  
(Old Curriculum– Phasing out 2026)****07BOAC****NQF Level: 7****NQF Credits: 398****NQF Qualification ID: Q0300****Description**

The Bachelor of Accounting is intended for students who wish to work as accountants in various types of businesses including pursuing further academic studies. The degree represents a coherent introduction to the broad knowledge, concepts and problem-solving techniques in the areas of Management Accounting, Financial Accounting, Taxation and Auditing. Students will have the opportunity to develop the required cognitive/intellectual skills, practical skills and key transferable skills, and apply these to complex accounting issues in the context of different business organisations. The Diploma in Accounting and Finance, as a first exit level, prepares students for self-directed application and knowledge and skills in dealing with accounting issues in different types of organisations including manufacturing concerns.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology and comply with the additional requirements below:

- \* a minimum of 25 points out of five (5) subjects which includes Mathematics/Accounting and English, based on the University's Admission Point System, using a combination of NSSC Ordinary Level and/or NSSC Higher Level subjects with at least a "E" symbol at NSSC Ordinary Level in English and at least a "D" symbol at NSSC Ordinary Level in Mathematics or Accounting.

Candidates who meet the Mature Age Entry requirements of the Namibia University of Science and Technology may be considered, but will be required to comply with the additional requirements below.

- \* Obtain at least 50% for the English Proficiency test and 60% for the Mathematics proficiency test.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These regulations provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

Subject to the minimum requirements, graduates of the Bachelor of Accounting will ordinarily be able to pursue further studies at NQF Level 8 by enrolling for the Postgraduate Certificate in the Theory of Accountancy (PG CTA). Other study opportunities include a Bachelor of Accounting Honours degree or admission to professional examinations for the Association of Chartered Certified Accountants (ACCA), Chartered Institute of Management Accountant (CIMA), Chartered Financial Analyst (CFA) and the Institute of Chartered Secretaries – Southern Africa (ICSA).

**Mode of Delivery**

This programme will be offered on the full-time, part-time and distance modes in accordance with University's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Accounting will be awarded to candidates credited with a minimum of 398 NQF credits and who have met the detailed programme/qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the NUST Prospectus.

**Teaching and Learning Strategies**

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject-specific knowledge items and professional/technical competencies. Thus, the qualification focuses on the engagement of students in an interactive learning process in order to provide for the development of generic cognitive and intellectual skills, key transferable skills, and, as the case may be, subject-specific and/or professional/technically practical skills. This learning process will be facilitated both inside and outside the lecture room, requiring specific tasks to be carried out by the student. This facilitation will make use of, inter alia, tutorials, case studies, problem based learning and individual and/or group work. The progress of learning embedded in such tasks will be monitored, recorded and assessed.

This programme also includes a component of Work Integrated Learning (WIL) that requires students to integrate and apply the knowledge obtained in the four major areas of Financial Accounting, Management Accounting, Auditing and Taxation, which together with the stimulated office environment created in the Computerised Accounting Laboratories.

WIL shall be offered on a 3-week continuous full-time and part-time block-release in the sixth semester. Students shall also have the opportunity to take the course through the distance mode. WIL, also referred to as Cooperative Education, is the process of integrating work experiences with learning in a way traditional education cannot do. It provides students with opportunities to:

- \* Execute tasks associated with accounting and finance rather than just reading about them;
- \* Network with professionals and build relationships that can assist students in their future endeavours while providing a professional environment;
- \* Have access to companies/firms for full time positions after graduation once good working relationships have been established;
- \* Interact with people from diverse backgrounds and develop interpersonal skills that are not possible in a classroom environment;

WIL is important in improving the characteristics of the graduates to meet industry's needs in line with the University's vision and Strategic Plan (PSP-4). It offers opportunity for innovation and creative when students are able to experiment in the work place with what they have learnt in class. This experience is enhanced through the completion of well-structured, monitored and assessed industry-based accounting and finance-related assignments/projects right from their first year through to their third year.

#### **Assessment Strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem-solving exercises, case studies, report writing, practical application of skills and competencies, tutorials and questioning (tests and/or examinations). Students will write tests/assignments and end-of-semester examination in each course during which their knowledge and understanding of selected course content, their application of concepts and principles, as well as their ability to integrate the contents of different course topics and even different courses (i.e. disciplines) will be assessed. The continuous assessment is made up of least two class tests and/or assignments and shall depend on the mode of study. Continuous assessment and the end-of-semester examination will contribute as follows to the final mark for all core courses in Accounting and Finance.

#### **Full-time and Part-time Modes**

Continuous assessment: 40% of the final mark

Final examination: 60% of the final mark

#### **Distance Mode**

Continuous Assessment: 40% of the final mark

Final Examination: 60% of the final mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40%. In order to pass a course, students need a final mark of at least 50% subject to a sub-minimum of 40% in the examination. Due to the highly technical/practical nature of the accounting sub-systems and the constantly changing international accounting standards, candidates will only be allowed one supplementary (2<sup>nd</sup> opportunity) examination. There will not be any further opportunities.

#### **Assessment of WIL**

- \* A report shall be structured by the Departmental Co-ordinator indicating the tasks that will be performed in specific work places in collaboration with the Director of the Centre for Cooperative Education (CCE) and the representative of the selected organisation.
- \* Students are prepared for WIL by the CCE (both the selected organisation and NUST requirements shall be discussed and agreed upon during such sessions).
- \* Industry visits are done by the Director and the Departmental Representative to ensure that the agreed tasks are assigned to students and also to monitor each student's progress.
- \* Students shall write reports that are presented to the selected organisation and NUST representatives in addition to completing the report.
- \* Upon completion of WIL, the assessment results shall be as follows:

<b>Basis</b>	<b>%</b>
Portfolio comprising: Self Reflection Report, Personal Dev. Plan, Log sheets & Tasks schedules	50
Performance Evaluation Report by Industry Mentor & Departmental representative visits	30
Presentation by Student	20
<b>Total</b>	<b>100</b>

#### **Transition Arrangements**

There is no significant transition arrangement as the review resulted in minor changes to the programme. However, students who have failed either or both of the two revised courses, Auditing 200 and Taxation 200 will have to complete the new courses.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Financial Accounting 101	FAC511S	None	5	12
Quantitative Methods	QTM511S	None	5	12
Principles of Microeconomics	PMI511S	None	5	12
Commercial Law 1A	CML111S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Financial Accounting 102	FAC512S	Financial Accounting 101	5	12
Cost & Management Accounting 101	CMA512S	None	5	12
Business Law (Accounting and Finance)	BLW512S	Commercial Law 1A	5	12
Principles of Macroeconomics	PMA512S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Financial Accounting 201	FAC611S	Financial Accounting 101 & 102	6	13
Cost & Management Accounting 201	CMA611S	Cost & Management Accounting 101	6	13
Company Law	CPL511S	Business Law (Accounting and Finance)	5	12
Intermediate Microeconomics	IMI611S	Principles of Microeconomics	6	13
Introduction to Business Management	BMI511S	None	5	10

#### Semester 4

Information Competence	ICT521S	None	5	10
Financial Accounting 202	FAC612S	Financial Accounting 102 & 201	6	13
Cost & Management Accounting 202	CMA612S	Cost & Management Accounting 201	6	13
Taxation 202	TAX621S	Financial Accounting 201	6	12
Auditing 202	AUT621S	Financial Accounting 201	6	12
Intermediate Macroeconomics	IMA612S	Principles of Macroeconomics	6	13

### YEAR 3

#### Semester 5

Sustainability and Development	SYD611S	None	6	12
Financial Accounting 310	GFA711S	Financial Accounting 201 & 202	7	14
Management Accounting 310	GMA711S	Cost & Management Accounting 201 & 202	7	14
Taxation 310	GTA711S	Taxation 202	7	14
Auditing 310	GAU711S	Auditing 202	7	14

#### Semester 6

Financial Accounting 320	GFA712S	Financial Accounting 201 & 202	7	14
Managerial Finance 320	MFN710S	Financial Accounting 201 & 202	7	15
Computerized Accounting 301	CAC710S	Quantitative Methods	7	15
Work Integrated Learning	WGL710S	Financial Accounting 201 & 202	7	24
		All core courses in Accounting and Finance up to Semester 4	7	

**BACHELOR OF ACCOUNTING (CHARTERED ACCOUNTANCY)**  
**(Revised Curriculum – Phased in 2024)****07BCAC****NQF Credits: 397****Description**

The Bachelor of Accounting (Chartered Accountancy) degree is intended for students who wish to pursue a career in accounting and related fields, in and out of public practice as Chartered Accountants (CA's). The program exposes students to the broad knowledge, concepts, and problem-solving techniques in the core areas of Financial Accounting; Financial Management and Cost Accounting; Taxation and Auditing as well as the skills required of an entry-level CA to cope with the 4th and future industrial revolutions.

The programme aims to produce CA's, having the potential to be responsible leaders, who behave ethically and create sustainable value for a wide range of stakeholders within an organizational context. This will be achieved by demonstrating technical competencies as well as professional values and attitudes and enabling competencies. The degree aims to equip students with the required cognitive; intellectual; practical; and key transferable skills to apply these to complex accounting issues in the context of different business organisations.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST) provided that they have obtained **35** aggregate points on the NUST evaluation scale over the **best five (5)** subjects, which must include Mathematics and English. In addition, candidates must comply with the following additional requirements below:

Admission based on Namibian School Leaving Certificates 2021 onwards.

Prospective students should have a minimum of 35 points out of five (5) subjects which include English and Mathematics subject to the following requirements:

Subject	NSSCO/IGCSE/O-Level	AS Level / NSSCAS	NSSCH/A-Level/HIGCSE
English	C (minimum)	e (minimum)	4 or E (minimum)
Mathematics	C (minimum)	d (minimum)	3 or E (minimum)
	Where a student obtained a "C" symbol or higher on the NSSCO/IGCSE/O-Level in accounting then a "D" symbol in mathematics would be acceptable.	Where a student obtained a "D" symbol or higher on the AS-level/NSSCAS in accounting then a "E" symbol in mathematics would be acceptable.	Where a student obtained a "level 2" symbol or higher on the NSSCH/A-level/HIGCSE in accounting then a "Level 4" symbol in mathematics would be acceptable.

- A prospective student with English on NSSCO/ IGSCE/ O-Level must obtain a minimum of a C symbol in English as a Second Language or a D symbol in English as a First Language. The entrance requirement for English on AS-level, applies equally to students who have English either as a First, or as a Second language.
- All prospective students who are accepted into the programme without any prior exposure to Accounting, will be required to complete an Introduction to Accounting module within the Financial Accounting course, once their first year of studies commences.
- Prospective international students will be evaluated in terms of the above table based on equivalent scores.

Obtaining the minimum number of points on the admission scale, however, does not guarantee admission. Admission is based on available capacity within the department and is awarded based on merit. In cases where the demand exceeds capacity, preference shall be given to the students with the higher number of points as calculated based on the NUST point scale guided by matters of equity as outlined by the National Policy.

**Articulation Arrangements**

Transfer of credits will be treated according to NUST regulations on Recognition of Prior Learning (RPL). These regulations provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credits that can be granted is 50% of the credits for a qualification.

Subject to the minimum requirements, graduates of the Bachelor of Accounting (Chartered Accountancy) will ordinarily be able to pursue further studies at NQF Level 8. Students are not expected to complete the work integrated learning (WIL) course, however, on successful completion of the degree graduates are encouraged to sign a training contract with an accredited training office to undergo a structured training programme as required by ICAN to prepare them as CAs in the future.

## **Mode of Delivery**

This programme will be offered on full-time mode through flexible course content delivery options and methodologies in accordance with NUST rules and regulation.

## **Requirements for Qualification Award**

The Bachelor of Accounting (Chartered Accountancy) will be awarded to candidates credited with a minimum of 397 NQF credits and who have met the detailed requirements as set out below. In addition, students are required to meet the administrative and financial requirements as spelt out the NUST general rules and regulations.

## **Semester progression requirements**

All students are required to obtain a cumulative weighted average semester mark of 45% per whole year module. Failing which, students are required to attend the mid-year academic intervention program (winter school) in an attempt at improving their cumulative weighted average semester mark.

## **Academic intervention program (winter school)**

Each year the department will host an academic intervention program during the university's June/July midyear recess. This intervention is known as the "winter school". The winter school aims to identify sub-performing students and offer remedial action timely. The programme will provide additional teaching, learning and assessment opportunities. Students failing to meet the semester progression requirements are required to attend the winter school (i.e., compulsory attendance for students with a weighted average midyear mark **below 45%**).

However, winter school is open to all students who wish to improve their cumulative weighted average semester mark, (attendance is voluntary for students who obtained **above 45%**). The winter school assessment will act as a supplementary assessment opportunity for assessment 3 (the mid-year examination). Therefore, the winter school result will replace the assessment 3 mark. Where students are unsuccessful in improving their cumulative weighted average semester mark, the mark pre-winter school will remain as is. The above academic intervention arrangements are subject to changes at the section's discretion.

## **Assessment strategies**

Students will undergo continuous and final assessments to evaluate their progress. These assessments will specifically measure the attainment of course and qualification objectives, which encompass the students' demonstration of professional values and attitudes, as well as their development of enabling skills and technical competencies.

The assessments will encompass various methods such as presentations, problem-solving tasks, case studies, written reports, interactive tutorials, questioning (tests and/or exams), digital-based projects and the practical application of skills and competencies. The ability to integrate the principles of different course topics and even different courses (i.e., disciplines) will be assessed periodically. These practical applications may include but are not limited to personal declaration of ethical principles, group work assignments and presentations, compilation of portfolios of evidence, engagement in community service activities, and integrated rubric-based assessments. Assessments will be delivered through a hybrid or blended mode that combines the use of the e-assessment tools and physical assessments.

## **Quality Assurance Requirements**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiners and one or more moderators. Moderators will be identified both internally and externally. The required minimum qualification of the moderator should be a master's degree in a related field of study or a professional qualification in Accounting; Auditing; Tax or Finance (registered with ICAN/SAICA or the Public Accountants and Auditors Board (PAAB) in Namibia).

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use  
 Computer User Skills  
 Quantitative Methods  
 Principles of Microeconomics  
 Introduction to Law for Accountants

Course Code	Pre-Requisite	NQF Level	NQF Credit
PLU411S	None	4	NCB
CUS411S	None	4	10
QTM511S	None	5	12
PMI511S	None	5	12
ITL511S	None	5	12

#### Semester 2

English in Practice  
 Principles of Macroeconomics  
 Company Law and Practice  
 Business Intelligence 100

EPR511S	Principles of English Language Use	5	NCB
PMA512S	None	5	12
CLP512S	Introduction to Law for Accountants	5	12
BIN512S	Computer User Skills		

#### YEAR COURSE

Financial Accounting 100

FAC501Y	None	5	24
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### YEAR 2

#### Semester 3

English for Academic Purposes

EAP511S	English in Practice	5	14
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#### Semester 4

Sustainability and Development

SYD611S	None	6	12
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#### YEAR COURSES

Financial Accounting 200

FAC601Y	Quantitative Methods	6	26
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Financial Management 200

FAM601Y	Financial Accounting 100	6	26
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Taxation 201

TAX601Y	Quantitative Methods	6	12
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Business Intelligence 200

BIN601Y	Financial Accounting 100	6	26
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Fundamentals of Ethics and Assurance

FOE601Y	Business Intelligence 100	6	26
	Financial Accounting 100		

#### YEAR 3

#### Semester 5

Business Intelligence 300

BIN711S	Business Intelligence 200	7	15
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#### YEAR COURSES

Financial Accounting 300

FAC701Y	Financial Accounting 200	7	30
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Financial Management 300

FAM701Y	Financial Management 200	7	30
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Auditing 300

AUD701Y	Fundamentals of Ethics and Assurance	7	30
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Taxation 300

TAX701Y	Taxation 201	7	30
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**BACHELOR OF ACCOUNTING (CHARTERED ACCOUNTANCY)**  
**(Phasing out 2026)****07BACC****NQF Level:****NQF Credits: 397****NQF Qualification ID:****Description**

The Bachelor of Accounting (Chartered Accountancy) is intended for students who wish to pursue careers in Accounting in the public practice (chartered accountant), including auditing and taxation. The programme represents a coherent introduction to the broad knowledge, concepts and problem-solving techniques in the core areas of Management Accounting, Financial Accounting, Taxation and Auditing. Students will have the opportunity to develop the required cognitive/intellectual skills, practical skills and key transferable skills, and apply these to complex accounting issues in public practice mainly in the auditing firms.

The Bachelor of Accounting (Chartered Accountancy) specifically aims at:

- providing students with a sound foundation in the fundamental concepts, theories and frameworks of the four sub-systems of accounting;
- developing the ability of students to analyse information from a wide range of sources;
- equipping students with the requisite skills to work effectively as individuals and as members of a team;
- enabling students to communicate effectively in the workplace.

The programme also intends to provide a diverse range of skills and competencies that are both discipline-specific and job-related and facilitates the development of highly generic cognitive and intellectual skills that would enable graduates to apply their knowledge and learnt competencies to the practices of Auditing, Taxation, Financial and Management Accounting at a more complex level compared to the general programme, taking into consideration international generally accepted accounting practices.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Polytechnic of Namibia and comply with the additional requirements below:

- a minimum of 30 points out of five (5) subjects which include Mathematics and English, based on the Polytechnic Admission Point System, using a combination of NSSC Ordinary Level and/or NSSC Higher Level subjects, with at least an E symbol at NSSC Ordinary Level in English and at least a D symbol at NSSC Ordinary Level in Mathematics.
- the Department reserves the right to amend the admission requirements as and when necessary.

Candidates who meet the Mature Age Entry requirements of the Polytechnic of Namibia may be considered.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Polytechnic's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions.

Subject to the minimum requirements, graduates of the Bachelor of Accounting (Chartered Accountancy) will ordinarily be able to pursue further studies at NQF Level 8 by enrolling for the Postgraduate Certificate in the Theory of Accountancy (PGCTA).

**Mode of Delivery**

The programme will be offered on the full-time mode in the initial period of three years. Part-time and distance modes will be considered thereafter in accordance with PoN rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Accounting (Chartered Accountancy) will be awarded to candidates credited with a minimum of 397 NQF credits and who have met the detailed programme/qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in the Yearbook (Part 1) of the Polytechnic of Namibia.

Students are not expected to be on the internship (WIL) but, on completion graduates will be expected to be attached to recognised audit firms as trainees (articleship) for a minimum of three years and undergo a structured training to prepare as chartered accountants in the future.

**Assessment strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem-solving exercises, practical structured case studies, report writing, practical application of skills and competencies, tutorials and questioning (tests and/or examinations). Students will write tests/assignments and an end-of-semester examination in each course during which their knowledge and understanding of selected course content, their application of concepts and principles, as well as their ability to integrate the contents of different course topics and even different courses (i.e. disciplines) will be assessed.

The continuous assessment is made up of at least two class tests and/or assignments including an assessment of attendance of classes and/or tutorials depending on the mode of study. More weighting is given to continuous assessments in the core courses. Continuous assessment and the end-of-semester examination will contribute as follows to the final mark for all core courses of this programme as follows:

**Full-time and Part-time modes:**

Continuous Assessment: 50% of the final mark

Final examination: 50% of the final mark

A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40%. In order to pass a course, students need a final mark of at least 50% subject to a sub-minimum of 40% in the examination.

Due to the highly technical/practical nature of the accounting sub-systems and the constantly changing International Accounting Standards, candidates will only be allowed one supplementary (<sup>nd</sup> opportunity) examination. A candidate must obtain a sub-minimum of at least 40% in the examination for all the level 7 courses in order to qualify for a 2nd opportunity examination. There will not be any further opportunities.

**Transition Arrangements**

The new Bachelor of Accounting (Chartered Accountancy) will take effect from January 2016 for all first year students and will be completely phased in by 2018. There will be no intake for the Bachelor of Accounting (Chartered Accountancy- old curriculum in 2016). Third-year students enrolled for The Bachelor of Accounting (Chartered Accountancy) – Old Programme – in 2015 will be granted time until the end of 2017 to complete the old degree. Should they fail to do so, they will be allowed to transition to the new programme, but will be required to complete the core Accounting courses listed in Table 15.1 below.

Students who are registered for 1st year in 2015, and have passed and meet the admission criteria for the new programme may transition to the new curriculum and will be given credits for service and institutional courses. However they will be required to take Financial Accounting 100 under the new curriculum.

Students who are registered for 1st year in 2015, and have failed and meet the admission criteria for the new programme may transition to the new curriculum and will be given credits for service and institutional courses. However they will be required to take Financial Accounting 100 under the new curriculum.

The students in the above two categories will lose credits for Financial Accounting 101 and Financial Accounting 102, should they have passed these in 2015.

Students who are registered for 2<sup>nd</sup> year in 2015, and have passed and wish to transition to the new curriculum, may apply to transition to the new curriculum subject to determination by the department on a case by case basis but will be required to take all new courses under the new curriculum with no equivalents.

**Courses with no equivalents under the new curriculum**

Course Code	Bachelor of Accounting (New Curriculum)
FAC501Y	Financial Accounting 100
FAC601Y	Financial Accounting 200
FAM601Y	Management Accounting 200
TAX610S	Taxation 201
AUD621S	Auditing 201
FAC701Y	Financial Accounting 300
FAM701Y	Financial Management 300
AUD701Y	Auditing 300
TAX701Y	Taxation 300

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Quantitative Methods	QTM511S	None	5	12
Principles of Microeconomics	PMI511S	None	5	12
Commercial Law 1A	CML111S	None	5	12
Introduction to Business Management	BMI511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Business Law (Accounting & Finance)	BLW512S	Commercial Law 1A	5	12
Principles of Macroeconomics	PMA512S	None	5	12

#### YEAR COURSE

Financial Accounting 100	FAC501Y	None	5	24
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### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Company Law	CPL511S	Business Law (Acc & Fin)	5	12
Intermediate Microeconomics	IMI611S	Principles of Macroeconomics	6	13

#### Semester 4

Intermediate Macroeconomics	IMA612S	Principles of Macroeconomics	6	13
Auditing 201	AUD621S	None	6	12

#### YEAR COURSES

Financial Accounting 200	FAC601Y	Financial Accounting 100	6	26
Financial Management 200	FAM601Y	None	6	26
Taxation 201	TAX601Y	Financial Accounting 100	6	12

### YEAR 3

#### Semester 5

Computerised Accounting 301	CAC710S	Financial Accounting 200	7	15
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#### Semester 6

Sustainability and Development	SYD611S	None	6	12
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#### YEAR COURSES

Financial Accounting 300	FAC701Y	Financial Accounting 200	7	30
Financial Management 300	FAM701Y	Financial Management 200	7	30
Auditing 300	AUD701Y	Auditing 201	7	30
Taxation 300	TAX701Y	Taxation 201	7	30

**NAMIBIAN CHARTERED SCHOOL OF ACCOUNTING (NGSA)****Code: 207****QUALIFICATIONS OFFERED**

Diploma in the Theory of Accounting (ADTA) (Revised - Phased in 2016)

07DTOA

**DIPLOMA IN THE THEORY OF ACCOUNTING (ADTA)****07DTOA****(Revised – Phased in 2016)****NQF Level: 7****NQF Credits: 120****NQF Qualification ID: Q0251****Description**

This programme is purposefully designed to prepare students who completed their Accounting degrees (NQF Level 7 or equivalent) at institutions that are not accredited by SAICA, and/or the Institute of Chartered Accountants in Namibia (ICAN), to enter a Post-Graduate Certificate in the Theory of Accounting (PG CTA), which is required by SAICA and ICAN for entry to Part 1 of the Qualifying Examinations (QE1) leading to the Chartered Accountant (Namibia) (CA, NAM). Furthermore, the programme targets students who completed their Accounting degrees (NQF Level 7 or equivalent) at a SAICA/ICAN accredited tertiary institution, but did not qualify for entry into the PG CTA. Students will be equipped with the cognitive/intellectual, practical and key/transferable skills required for admission into the PG CTA.

**Values and Attitudes**

On completing the programme, students should be able to conduct themselves in an ethical and professional manner and comply with business laws and regulations. In particular, according to the Code of Ethics of the International Federation of Accountants, students must:

- display honesty (integrity), social responsibility (consideration of the public interest), competence, objectivity and professional demeanour by their timeliness, due care, courteousness, respect, responsible actions and reliability;
- pursue excellence (continual improvement and life-long learning) and independence;
- maintain the confidentiality of client information.

**Criteria for Admission**

In order to be considered for admission to this programme, students should have passed an appropriate Bachelor's degree at NQF Level 7, or equivalent, and should have passed or have been exempted from the following courses or their equivalents within the last three years:

Financial Accounting 3

Management Accounting and Finance 3

Auditing 3

Taxation 3 (Namibian)

Quantitative Methods/Specialised Statistics

Company Law (Namibian)

Accounting Information Systems

Exceptions may be based on the Recognition of Prior Learning (RPL) and candidates must demonstrate that they possess the necessary learning abilities to succeed in the programme.

**Programme Duration**

Ordinarily the Diploma in the Theory of Accounting (ADTA) programme will be covered over a minimum period of one (1) year.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Polytechnic's regulations on recognition of prior learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions.

Students who complete this programme successfully, that is, obtain a final mark of at least 55% for Advanced Financial Accounting and at least 50% for all other courses, will qualify for entry into a Post-Graduate Certificate in the Theory of Accountancy (PG CTA) and, if successful, will be admitted to Part 1 of ICAN's Qualification Examination towards the Chartered Accountant (Namibia), (CA, NAM).

**Mode of Delivery**

The programme will be offered on the full-time and part-time modes of study. The distance mode may also be considered in due course to accommodate regional students.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 120 credits (all at NQF Level 7) in accordance with the requirements set out below.

In addition, students must meet the administrative and financial requirements as spelt out in the Year Book (prospectus) of the Polytechnic of Namibia.

As earlier stated in paragraph 11 above, to complete the ADTA programme, students must obtain a final mark of 55% for Advanced Financial Accounting and 50% for all other courses in the same academic year. Students who are unable to complete the programme in the year-end examination may write the second opportunity examination to complete the programme, based on the requirements of each subject.

Students who fail an academic year, that is, do not pass all four courses in the same academic year (including second opportunity examinations), cannot continue on the CTA route unless they register for all four courses the next year. Students who passed some courses may, however, retain the credits for such courses and re-do the outstanding courses the following year in order to obtain the ADTA qualification. Students who fail two consecutive academic years will not be allowed to re-register for the programme.

#### **Assessment strategies**

Students will be assessed through continuous and summative assessment. These assessments will focus on the achievement of qualification outcomes and take the form of problem solving exercises, case studies, report writing, practical application of skills and competencies, tutorials and questioning (tests and/or examinations).

Students will write tests and examinations during the academic year through which their knowledge and understanding of selected course content, their application of concepts and principles as well as their ability to integrate the contents of different course topics and even different courses (that is disciplines) are assessed.

Students will receive the following feedback on their assessments and tutorials in all four courses:

- complete suggested solutions to all tutorial questions and all tests,
- markers' comments when results are released,
- students may review their marked tests and consult lecturers to discuss their performance and find ways to solve their problems.

ICAN's open book policy will be followed which basically allows students access to the professional body's handbook, including international accounting statements (IAS/IFRS), auditing statements (ISA) and applicable statutes during tests and examinations.

Students' final marks in all four courses will comprise 70% examination mark and 30% year mark.

Students' year marks in all four courses will comprise 50% of the two best out of three formal tests written during the current academic year and 50% of the mid-year examination. To obtain admission to the final examination a student must obtain a year mark of at least 45% in Advanced Financial Accounting and 40% in the other courses.

#### **Transfer of Credits from Other Institutions**

Transfer of credits will be dealt with according to the University's regulations on recognition of prior learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions.

#### **Programme Timetable**

The programme schedule is detailed by week and modules and shows the distribution of how time will be spent on structured studies (lectures) at the University and unstructured studies required between the consecutive weeks. The following arrangement will be followed:

Lectures will be offered over weekends to both full-time and part-time students as far as possible. Tests will be conducted Fridays and Saturdays as far as possible.

## **CURRICULUM**

### **YEAR 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Advanced Financial Accounting	AFA701Y	None	7	30
Advanced Managerial Accounting & Finance	AMF701Y	None	7	30
Advanced Auditing	ADA701Y	None	7	30
Advanced Taxation	ADT701Y	None	7	30

**DEPARTMENT OF GOVERNANCE AND MANAGEMENT SCIENCES****CODE: 109****QUALIFICATIONS OFFERED**

Bachelor of Business Management	07BBMN
Bachelor of Entrepreneurship and Innovation Management (Revised-Phased in 2023)	07BOEN
Bachelor of Entrepreneurship (Old-Phasing out 2027)	07BENT
Bachelor of Human Resource Management (Revised)	07HRM
Bachelor of Human Resource Management (Old-Phasing out end of 2026)	07HRMB
Bachelor of Business and Information Administration (Revised-Phase in 2026)	07BBAD
Bachelor of Business and Information Administration	07BBIA
Bachelor of Public Management (Revised – Phase in 2026)	07BPME
Bachelor of Public Management (Old-Phasing out 2026)	07BPMA

**BACHELOR OF BUSINESS MANAGEMENT  
(Revised – Phased in 2020)****07BBMN****NQF Level: 7****NQF Credits: 375****NQF Qualification ID:****Description**

The Bachelor of Business Management provides a methodical and logical introduction to the broad knowledge, principles, concepts, data and theories in the business management domain. The programme exposes students to business and functional disciplines, the interdependence of these disciplines and the larger role of business in society. Students will acquire cognitive skills and key transferable skills that are necessary for addressing pressing challenges in the current Namibian market and economy. Furthermore, they will develop essential graduate attributes to enhance practical problem-solving, critical thinking, good communication, teamwork and culturally sensitive global and responsible citizenship.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST) (GI2.1 in Part 1 of NUST Yearbook). In addition, students should have a minimum D symbol in Grade 12/NSSC Mathematics.

Mature age candidates will be considered provided they meet the mature entry' requirements and pass the mature age entrance examinations of NUST (GI2.2 in Part 1 of NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits required for a qualification.

Students who successfully complete the Bachelor of Business Management will ordinarily be able to pursue further studies in Business Management, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on full time, part-time and distance modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Business Management will be awarded to students credited with a minimum of 375 NQF credits, and who meet the detailed requirements below. In addition, students must meet the administrative and financial requirements as spelt out in Part 1 of Namibia University of Science and Technology (NUST) Yearbook.

**Transition Arrangements**

There are no significant changes between the current versions of the Bachelor of Business Management (old curriculum) and the Bachelor of Business Management (revised curriculum).

The Bachelor of Business Management (old curriculum) will be phased out by 2022 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2019.

Students who are registered in 2019 for the 1st and 2nd year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of 2019, will be required to change their registration to the Bachelor of Business Management (revised curriculum) in 2020. Students who are registered in 2019 for the 1st year of the out-phasing programme (old curriculum) and who

meet all requirements to progress to 2nd year will be required to transition to the revised curriculum in 2020.

Students who are registered in 2019 for the 2nd year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 3rd year curriculum will be required to complete their studies, based on the requirements of the old curriculum. Similarly, students who are registered in 2019 for the 3rd year of the old curriculum will be required to complete their studies, based on the requirements of the old curriculum.

The Bachelor of Business Management (revised curriculum) takes effect from January 2020 with concurrent implementation of 1st and 2nd year, while the 3rd year takes effect from 2021. Courses will only be offered based on the new/revised syllabi in 2020. Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to Table 15.1, below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for the complete phasing out of the Bachelor of Business Management (old curriculum) is 2022, after which students must automatically change registration to the revised programme (revised curriculum) and fulfil all requirements of the new curriculum.

#### Corresponding Courses to be done

Course Code	Bachelor of Business Management 07BBMA (Old Courses)	Course Code	Bachelor of Business Management 07BBMN (Corresponding New/Revised Courses)
BMI511S	Introduction to Business Management	BMI511S	Introduction to Business Management
BBE612S	Business Ethics	BBE612S	Business Ethics
BST611S	System Thinking	BST611S	System Thinking
BOP611S	Business Operations	OPM611S	Operations Management
BBF612S	Business Finance	BBF612S	Business Finance
BPM611S	Purchasing Management	PSM611S	Purchasing & Supply Management
BQM612S	Quality Management Systems	BPQ712S	Business Process and Quality Management
BBP712S	Business Process Management		
BEM711S	Small and Medium Enterprise Management	BEM711S	Small and Medium Enterprise Management
BEL712S	Small and Medium Enterprise Leadership	BSL7212S	Small and Medium Enterprise Strategy & Leadership
BES712S	Small and Medium Enterprise Strategy		
ICE712S	Innovation, Creativity & Entrepreneurship	ICE712S	Innovation, Creativity & Entrepreneurship
BEP712S	Small & Medium Enterprise Projects	BEP712S	Small & Medium Enterprise Projects
BRM711S	Retail Management	BRM711S	Retail Management
BWI711S	Work Integrated Learning (WIL)	BWI711S	Work Integrated Learning (WIL)
	None	DPI711S	Design Process and Innovation
	None	BRP612S	Business Research Practice

**NB:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Principles of Microeconomics	PMI511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10
Introduction to Business Management	BMI511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Principles of Macroeconomics	PMA512S	None	5	12
Business Accounting 1B	BAC1200	None	5	10
Marketing Principles	MPM512S	None	5	10

### YEAR 2

#### Semester 3

Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
Commercial Law 1A	CML111S	None	5	12
Operations Management	OPM611S	None	6	12
Purchasing and Supply Management	PSM611S	None	6	12
Systems Thinking	BST611S	None	6	12

#### Semester 4

English for Academic Purposes	EAP511S	English in Practice	5	14
Commercial Law 1B	CML112S	Commercial Law 1A	5	12
Business Finance	BBF612S	None	6	12
Business Ethics	BBE612S	None	6	12
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Business Research Practice	BRP612S	Introduction to Business Management	6	12
		Basic Business Statistics 1A		

### YEAR 3

#### Semester 5

Small & Medium Enterprise Management	BEM711S	None	7	12
Retail Management	BRM711S	None	7	12
Design Process & Innovation	DPI711S	None	7	12
Work Integrated Learning (WIL)	BWI711S	Pass all core Business Management courses up to Semester 4	7	36

#### Semester 6

Sustainability and Development	SYD611S	None	6	12
Innovation, Creativity & Entrepreneurship	ICE712S	None	7	15
Small and Medium Enterprise Strategy and Leadership	BSL712S	Small & Medium Enterprise Management	7	15
Small and Medium Enterprise Project	BEP712S	Completed and passed all second year courses	7	12
Business Process and Quality Management	BPQ712S	None	7	15

**BACHELOR OF ENTREPRENEURSHIP AND INNOVATION MANAGEMENT  
(Revised – Phased in 2023)****07BOEN****NQF Level: 7****NQF Credits: 376****NQF Qualification ID: Q2495****Description**

The Bachelor of Entrepreneurship and Innovation Management aims at developing entrepreneurial knowledge and culture among students. The programme is designed to re-orientate students' thinking about starting and managing their own businesses, thereby creating jobs for themselves and others. The programme will focus on enabling students to identify and evaluate local and global business opportunities; create new independent business ventures or new ventures within existing firms; developing creative thinking, identifying and implementing innovative ideas, and understand ethical and social responsibility of entrepreneurs.

**Criteria for Admission**

Applicants will be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (GI2.1 in Part 1 of NUST Yearbook). In addition, minimum E symbol in Mathematics Grade 12 at NSSCO level is required.

Mature age candidates will be considered provided they pass the mature age entrance examinations of the Namibia University of Science and Technology (GI2.2 in Part 1 of the NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of Entrepreneurship and Innovation Management successfully will ordinarily be able to pursue further studies in Entrepreneurship, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on a full-time and Part-time mode of study in accordance with Namibia University of Science and Technology's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Entrepreneurship and Innovation Management will be awarded to students credited with a minimum of 376 NQF credits, and who meet the detailed requirements below. In addition, students must meet the administrative and financial requirements of the Namibia University of Science and Technology Yearbook.

**Transition Arrangements**

The Bachelor of Entrepreneurship (old curriculum) will be phased out completely by 2027 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2022.

Students who are registered in 2022 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of 2022, will be required to change their registration to the Bachelor of Entrepreneurship and Innovation Management (revised curriculum) in 2023. These students will be granted credits on a course-by-course basis in accordance with information in the Table below. Students who are registered in 2022 for the 1st year of the out-phasing programme (old curriculum) will be required to continue their studies, based on the requirements of the old curriculum in 2023.

Students who are registered in 2022 for the 2nd year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 3rd year curriculum will be required to complete their studies, based on the requirements of the old curriculum. Similarly, students who are registered in 2022 for the 3rd year of the old curriculum will be required to complete their studies, based on the requirements of the old curriculum.

The Bachelor of Entrepreneurship and Innovation Management (revised curriculum) takes effect from January 2023 with implementation of 1st year in 2023, 2nd year in 2024 and 3rd year in 2025. Courses will only be offered based on the new/revised syllabi in 2023 (1st year courses). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for the complete phasing out of the Bachelor of Entrepreneurship (old curriculum) is 2027, after which students must automatically change registration to the revised programme (revised curriculum) and fulfil all requirements of the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Entrepreneurship (Old Courses)	Course Code	Bachelor of Entrepreneurship and Innovation Management (New/Revised Courses)
ENA510S	Entrepreneurship Lab A	FOE511S	Fundamentals of Entrepreneurship and Business Innovation
ENA511S	Entrepreneurship Lab B		
NVD610S	New Venture Development	NVD611S	New Venture Development in Practice
EPE610S	Entrepreneurial Enterprises		
TML611S	Team Learning		
TBP710S	Team Business Project	TBP601Y	Team Business Project in Practice
BEP712S	Small and Medium Enterprise Project		
CTP710S	Creative Thinking and Personal Growth	CTD601Y	Creative Thinking and Personal Development
SEP720S	Social Entrepreneurship	SCE711S	Social and Corporate Entrepreneurship
CEP720S	Corporate Entrepreneurship		
BOP611S	Business Operations	OPM611S	Operations Management
BPM611S	Purchasing Management	PSM611S	Purchasing and Supply Management
CIS610S	Contemporary Issues	SYD711S	Sustainability and Development

**Please Note:**

In cases where more than one course in the old curriculum is replaced by one course in the new programme, students who have failed any one of the old courses must do the whole new course. Exemption cannot be granted for less than a whole course.

**Corresponding Courses to be done**

Course Code	Bachelor of Entrepreneurship (Old Courses)	Course Code	Bachelor of Entrepreneurship and Innovation Management (New/Revised Courses)
ENA510S	Entrepreneurship Lab A	FOE511S	Fundamentals of Entrepreneurship and Business Innovation
ENA511S	Entrepreneurship Lab B		
BOP611S	Business Operations	OPM611S	Operations Management
EPE610S	Entrepreneurial Enterprises	NVD611S	New Venture Development in Practice
NVD610S	New Venture Development		
TML611S	Team Learning		
TBP710S	Team Business Project	TBP601Y	Team Business Project in Practice
BEP712S	Small and Medium Enterprise Project		
BST611S	Systems Thinking	BST611S	Systems Thinking
CTP710S	Creative Thinking and Personal Growth	CTD601Y	Creative Thinking and Personal Development
SEP720S	Social Entrepreneurship	SCE711S	Social and Corporate Entrepreneurship
CEP720S	Corporate Entrepreneurship		
BPM611S	Purchasing Management	PSM611S	Purchasing and Supply Management

The above Table only highlights new/revised core courses in the Bachelor of Entrepreneurship and Innovation Management that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Principles of Microeconomics	PMI511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10
Introduction to Business Management	BMI511S	None	5	10
Fundamentals of Entrepreneurship and Business Innovation	FOE511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Principles of Macroeconomics	PMA512S	None	5	12
Marketing Principles	MPM512S	None	5	10
New Venture Development in Practice	NVD611S	None	5	10

### YEAR 2

#### Semester 3

Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
Commercial Law 1A	CML111S	None	5	12
Purchasing and Supply Management	PSM611S	None	6	12
Operations Management	OPM611S	None	6	12

#### Semester 4

English for Academic Purposes	EAP511S	English in Practice	5	14
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Business Finance	BBF612S	None	6	12
Business Ethics	BBE612S	None	6	12

## YEAR MODULES

Team Business Project in Practice	TBP601Y	New Venture Development in Practice	6	24
Creative Thinking and Personal Development	CTD601Y	New Venture Development in Practice	6	24

### YEAR 3

#### Semester 5

Systems Thinking	BST611S	None	6	12
Multimedia Applications	MMA710S	None	7	12
Design Process and Innovation	DPI711S	None	7	12
Social and Corporate Entrepreneurship	SCE711S	New Venture Development in Practice	6	24

#### Semester 6

Sustainability and Development	SYD611S	None	7	14
Work Integrated Learning	WLE712S	Pass all cognate Semester 1-4 courses	7	36

## YEAR MODULE

Digital Entrepreneurship	DGE701Y	Creative Thinking and Personal Development	7	24
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**BACHELOR OF ENTREPRENEURSHIP  
(Old Curriculum - Phasing out 2027)****07BENT****NQF Level: 7****NQF Credits: 395****NQF Qualification ID: Q0895****Description**

The Bachelor of Entrepreneurship aims at developing an entrepreneurial knowledge and culture among students. The programme is purposely designed to re-orientate students' thinking into starting and managing their own businesses, thereby creating jobs for themselves and others. The programme will provide students with a systematic and coherent introduction to the key concepts, theories and problem-solving techniques needed to conceptualise, create and manage entrepreneurial ventures.

**Criteria for Admission**

Applicants will be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, Mathematics at NSSC Ordinary or Higher level (IGCSE or HIGSCE) is recommended.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Polytechnic's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of Entrepreneurship successfully will ordinarily be able to pursue further studies in Entrepreneurship, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on the full-time mode of study in accordance with Polytechnic of Namibia's rules and regulations. The programme may be offered on part-time mode of study at a later stage should there be a sustainable demand.

**Requirements for Qualification Award**

The Bachelor of Entrepreneurship will be awarded to students credited with a minimum of 395 NQF credits, and who meet the detailed requirements below. In addition, students must meet the administrative and financial requirements as spelt out in the NUST rules and regulations.

**Transition Arrangements**

Since no new students were enrolled in 2013 and 2014, the students from the old curriculum, who have not completed their requirements for the programme, are given until 2015 to complete.

The old curriculum will be phased out in 2015. All students with outstanding pro-learning requirements should complete them during the 2015 academic year. The concerned students will be officially informed.

Students who were registered in 2012 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of 2015, will be required to change their registration to the revised programme (new curriculum) and will be granted credits on a course-by-course basis in accordance with information in Table 15.1 below.

The new intake for the Bachelor of Entrepreneurship degree starts in January 2016. The new programme is significantly different from the previous programme, both in content and methodology.

The old curriculum will be phased out in 2015. All students with outstanding pro-learning requirements should complete them during the 2014 academic year.

**Quality Assurance requirements**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiners and one moderator. Moderators will be identified both internally and externally. The required minimum qualification of the moderator should be at least a Bachelor Honours degree or the equivalent in a related field of studies or the person must be a well-respected expert in the field. Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purpose, therefore, ensuring quality of the assessment and the qualification as a whole. Courses at NQF Level 7, the exit level for the programme, will be externally moderated.

**Courses to be credited**

Course Code	Bachelor of Entrepreneurship Honours (Old Courses)	Course Code	Bachelor of Entrepreneurship (Equivalent New/Revised Courses)
ITM111S	Introduction to Mathematics	ITM111S	Introduction to Mathematics
CSK0420	Communication Skills	EAP511S	English for Academic Purposes
IME511S	Introduction to Marketing and Its Environment		None
PHR511S	Introduction to Psychology of Human Resources	IOP511S	Introduction to Organisational Psychology
IHR512S	Introduction to Human Resources Management	BOP511S	Basic Organisational Psychology
BAC1100	Business Accounting 1A	BAC1100	Business Accounting 1A
BMA121S	Introduction to Business Management	BMI511S	Introduction to Business Management
BAC1200	Business Accounting 1B	BAC1200	Business Accounting 1B
BEL112S	Business Ethics and Leadership	BBE612S	Business Ethics
PCO611S	Professional Communication	PCO611S	Professional Communication
MPS512S	Marketing Principles	MPS512S	Marketing Principles

**Corresponding Courses (if Failed). This is not a credit table**

Code	Bachelor of Entrepreneurship Honours (Old Courses)	Course Code	Bachelor of Entrepreneurship (Corresponding New/Revised Courses to be Done, if Failed)
BMA121S	Introduction to Business Management	BMI511S	Introduction to Business Management
BEL112S	Business Ethics and Leadership	BBE612S	Business Ethics
BSO221S	Business Operations	OPM611S	Business Operations
BFS222S	Business Finance	BBF612S	Business Finance
PSM322S	Purchasing & Supply Management	PSM611S	Purchasing and Supply Management
ENT321S	Entrepreneurship	ICE712S	Innovation, Creativity & Entrepreneurship
PRM422S	Project Management	BEP712S	Project Management

**Please Note:**

The Table above, only highlights new/revised core courses in the Bachelor of Entrepreneurship that should be done if courses on the old curriculum are failed.

Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

The following existing core courses in the Bachelor of Entrepreneurship Honours which do not have corresponding new/revised courses in the revised curriculum, will be offered until the old curriculum is phased out completely in 2015:

- Becoming an Entrepreneur (BAE411Y)
- Project Management (MLO411Y)
- Management and Learning Organisations (CTP411Y)
- Creative Thinking and Personal Growth (MCR411Y)
- Marketing and Customer Relationship (CSE411Y)
- Organisation's Financial Management (CSE411Y)
- Research Methodology(RMA411S)
- Research Project (RPB412S)

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use  
 Computer User Skills  
 Introduction to Mathematics  
 Principles of Microeconomics  
 Business Accounting 1A  
 Introduction to Business Management  
 Entrepreneurship Lab 1A

Course Code	Pre-Requisite	NQF Level	NQF Credit
PLU411S	None	4	NCB
CUS411S	None	4	10
ITM111S	None	5	10
PMI511S	None	5	12
BAC1100	None	5	10
BMI511S	None	5	10
ENA510S	None	5	10

#### Semester 2

English in Practice  
 Basic Science  
 Information Competence  
 Principles of Macroeconomics  
 Business Accounting 1B  
 Marketing Principles

EPR511S	Principles of English Language Use	5	NCB
BSC410S	None	4	8
ICT521S	None	5	10
PMA512S	None	5	12
BAC1200	Business Accounting 1A	5	10
MPM512S	None	5	10

### YEAR 2

#### Semester 3

Basic Business Statistics 1A  
 Commercial Law 1A  
 Purchasing Management  
 Entrepreneurial Enterprises  
 Business Operations  
 New Venture Development in Practice

BBS111S	Introduction to Mathematics	6	12
CML111S	None	5	12
BPM611S	None	6	12
EPE610S	None	6	12
BOP611S	None	6	12
NVD611S	None	6	12

#### Semester 4

Basic Business Statistics 1B  
 Business Law  
 Business Finance  
 Business Ethics  
 Team Learning  
 Web Development Fundamentals

BBS112S	Basic Business Statistics 1A	6	12
BLW512S	Commercial Law 1A	5	12
BBF612S	None	6	12
BBE612S	None	6	10
TML620S	Entrepreneurial Enterprises	6	12
WDF521S	None	5	10

### YEAR 3

#### Semester 5

English for Academic Purposes  
 Systems Thinking  
 Team Business Project  
 Creative Thinking and Personal Growth  
 Multimedia Applications

EAP511S	English in Practice	5	14
BST611S	None	6	12
TBP710S	Entrepreneurial Enterprises	7	15
CTP710S	Entrepreneurial Enterprises	7	14
MMA710S	None	7	12

#### Semester 6

Sustainability and Development  
 Social Entrepreneurship  
 Corporate Entrepreneurship  
 Professional Communication  
 Small and Medium Enterprise Project

SYD611S	None	7	14
SEP720S	New Venture Development	7	14
CEP720S	New Venture Development	7	14
PCO611S	English for Academic Purposes	6	14
BEP712S	None	7	12

**BACHELOR OF HUMAN RESOURCES MANAGEMENT  
(Revised Curriculum - Phased in 2022)****07HRM****NQF Level: 7****NQF Credits: 385****NQF Qualification ID: Q2314****Description**

The Bachelor of Human Resources Management is designed to produce professionals who can perform Human Resources Management activities effectively in the new world of work. The programme will enable graduates to adapt to continuously changing workplace environments, while fostering an understanding of how learnt competencies affect development of professional human resources management, taking into consideration international best practices and standards.

**Criteria for Admission**

Candidates may be admitted to the Bachelor of Human Resources Management if they meet Namibia University of Science and Technology's General Admission requirements as indicated in the latest version of the Yearbook. The University's general admission requirements are contained in the Prospectus revised periodically.

Candidates who meet the Mature Age Entry requirements of the University will also be considered for admission.

**Articulation Arrangement**

Transfer of credits will be dealt with according to the NUST'S regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification. Graduates of the Bachelor of Human Resources Management will be able to pursue further studies in Human Resources Management, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

The programme will be offered on full time, part time and distance mode of study in accordance with Namibia University of Science and Technology rules and regulations. These modes will incorporate a blended mode of study i.e. face-to-face as well as E- Learning.

**Requirements for Qualification Award**

The Bachelor of Human Resources Management will be awarded to students credited with a minimum of 385 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

The Bachelor of Human Resources Management (Old curriculum) will be phased out systematically by 2026, with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2021.

Students who are registered in 2021 for the first year of the phased-out programme (old curriculum) and who fail more than 50% of courses at the end of 2021 will be required to change their registration to the revised programme in 2022 and will be granted credits on a course-by-course basis following information in the Table below.

Students who are registered in 2021 for the first year of the phased-out programme (old curriculum) and who meets the requirements to progress to 2nd at the end of 2021, will be required to complete their studies based on the requirements of the old curriculum in 2022. More so, students who are registered in 2nd and 3rd year of the out-phasing programme (old curriculum) in 2021 will also be required to complete their studies based on the requirements of the old curriculum in 2022 and will be granted credits on a course-by-course basis following information in the Table below.

The revised Bachelor of Human Resources Management (new curriculum) will take effect from January 2022. Courses will only be offered based on the new/revised curriculum in 2022 (1st year), 2023 (2nd year) and 2024 (3rd year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses.

Please refer to the Table below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Bachelor of Human Resources Management (old curriculum) is 2026, after which students must automatically switch to the revised programme (new curriculum) and fulfil all requirements based on the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Human Resources Management (Old Courses)	Course Code	Bachelor of Human Resources Management (Equivalent New/Revised Courses)
ITM511S	Introduction to Mathematics	ITM511S	Introduction to Mathematics
BMI511S	Introduction to Business Management	BMI511S	Introduction to Business Management
PLU411S	Principles of English Language Use	PLU411S	Principles of English Language Use
CUS411S	Computer User Skills	CUS411S	Computer User Skills
IME511S	Introduction to Marketing and its Environment	IME511S	Introduction to Marketing and its Environment
MPS512S	Marketing Principles	MPM512S	Marketing Principles
BBE612S	Business Ethics	BBE612S	Business Ethics
EPR511S	English in Practice	EPR511S	English in Practice
ICT521S	Information Competence	ICT521S	Information Competence
BSC410S	Basic Science	BSC410S	Basic Science
CIS610S	Contemporary Issues	SYD611S	Sustainability and Development

**Corresponding Courses (if failed). This is not a credit table**

Course Code	Bachelor of Human Resources Management (Old Courses)	Course Code	Bachelor of Human Resources Management (Equivalent New/Revised Courses)
IOP511S	Introduction to Organisational Psychology	BOP511S	Basic Organisational Psychology
IHR512S	Introduction to Human Resources	HRF512S	Human Resources Management Fundamentals
OSB611S	Organisational Behaviour	OSB611S	Organisational Behaviour
OSM612S	Organisational Management	OSM612S	Organisational Management
ODC711S	Organisational Development and Change	ODC711S	Organisational Development and Change
ETD711S	Introduction to Education Training and Dev	ETD711S	Introduction to Education Training and Development
MEP711S	Managing Employee Performance	PMG612S	Performance Management
WHE721S	Employee Wellness, Health and Ergonomics	WHE721S	Employee Wellness, Health and Ergonomics
IRL712S	Industrial Relations	IRL712S	Industrial Relations
	None	CHR612S	Contemporary Issues in Human Resources Mgt
	None	HRS712S	Human Resource Management Simulation
PTD712S	Principles of Training and Development	TDP711S	Training and Development Practices
WIL712S	Work Integrated Learning	WIL712S	Work Integrated Learning

The Table above only highlights new/revised core courses in Human Resources Management that should be done if courses on the old curriculum are failed.

Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

The following core course(s) in Bachelor of Human Resources Management (old curriculum) which do not have corresponding new/revised courses in the revised curriculum, will be offered until the old curriculum is phased-out in 2026:

- Human Resources for Line Managers (RLM621S)

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Introduction to Business Management	BMI511S	None	5	10
Basic Organisational Psychology	BOP511S	None	5	12
Introduction to Marketing and Its Environment	IME511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Marketing Principles	MPM512S	None	5	10
Human Resources Management Fundamentals	HRF512S	Basic Organisational Psychology	5	12
Business Ethics	BBE612S	None	6	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Principles of Microeconomics	PMI511S	None	5	12
Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
Organisational Behaviour	OSB611S	None	6	12
Labour Law 1A	LAL111S	None	5	12
Business Accounting 1A	BAC1100	None	5	10

#### Semester 4

Sustainability and Development	SYD611S	None	7	14
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Organisational Management	OSM612S	None	6	12
Labour Law 1B	LAL112S	Labour Law 1A	5	12
Introduction to Education Training and Development	ETD711S	None	7	10
Business Accounting 1B	BAC1200	Business Accounting 1A	5	10

### YEAR 3

#### Semester 5

Operations Management	OPM611S	None	6	12
Organisational Development and Change	ODC711S	None	7	12
Training and Development Practice	TDP711S	Intro .to Education Training and Dev.	7	10
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Contemporary Issues in Human Resources Mgt	CHR612S	None	6	12
Performance Management	PMG612S	None	6	10

#### Semester 6

Employee Wellness, Health and Ergonomics	WHE721S	None	7	12
Industrial Relations	IRL712S	Labour Law 1B	7	12
Human Resource Management Simulation	HRS712S	HRM Cognate area courses up to Sem. 5	7	12
Work Integrated Learning	WIL712S	All HRM cognate area courses up to Sem. 3	7	36

**BACHELOR OF HUMAN RESOURCES MANAGEMENT  
(Old Curriculum - Phasing out 2026)****07HRMB****NQF Level: 7****NQF Credits: 393****NQF Qualification ID: Q0255****Description**

The Bachelor of Human Resources Management is purposefully designed to produce professionals who are capable of performing Human Resources Management activities effectively in diverse contexts. The programme provides a systematic and coherent introduction to the main theories, broad principles, concepts, data, and problem-solving techniques in the main cognate area of learning.

Further, this programme is designed to equip students with cognitive/intellectual skills, key transferable skills, practical skills, and a broad understanding of the role of human resources management in organisations and in terms of country/national competitiveness. The will enable graduates to adapt to continuously changing workplace environments, while fostering an understanding of how learnt competencies affect development of professional human resources management, taking into consideration international best practices and standards.

**Criteria for Admission**

Candidates may be admitted to the Bachelor of Human Resources Management if they meet the Namibia University of Science and Technology General Admission Requirements.

Candidates who meet the Mature Age Entry requirements of NUST will also be considered for admission.

**Articulation Arrangements**

This qualification articulates horizontally with other qualifications registered at level 7 of the Namibian Qualification Framework (NQF). It also vertically articulates with Bachelor in Human Resources Management or any other equivalent/relevant qualification registered at level 7 on NQF.

Transfer of credits will be dealt with according to the Polytechnic's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification. Graduates of the Bachelor of Human Resources Management will be able to pursue further studies in Human Resources Management, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

The programme will be delivered on the full-time, part-time, distance mode of study incorporating methodologies such as e-learning.

**Requirements for Qualification Award**

The Bachelor of Human Resources Management will be awarded to students credited with a minimum of 393 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Polytechnic of Namibia Prospectus.

**Transition Arrangements**

The Bachelor of Human Resources Management (21BHUR) will be phased out systematically until 2019 with minimal disruption to existing students' learning progression. Arrangements have been made to phase out the programme by allowing students to finish the diploma programme and then seek admission to Honours programme.

The existing 07BHRM will be phased out systematically with least disruption to learning progression. Students who are in the first year 2015 will automatically transition to new curriculum whether they fail or pass any of the first-year courses. Students in second (2nd) in 2015 will transition to new curriculum. If a student passes Performance Management and Productivity Measures (PMP612S) s/he will get credit waiver for the course but will be required to do the course Human Resources for Line Managers (Code to be confirmed) in addition to all 3rd year courses.

Students who are in third (3rd) year in 2015 continue with the current curriculum and finish studies in 2016. These students will only be affected by changes in curriculum if they fail any of the 3rd year courses. Consideration will be done on a case-by-case basis. The last intake of 1st year students for the out-phasing programme (07BHRM) will be in January 2015.

The revised Bachelor of Human Resources Management (new curriculum) will take effect from January 2016 and will be phased in completely by 2017. Courses will only be offered based on the new/revised curriculum in 2016 (1st year), 2016 (2nd year) and 2017 (3rd year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses. Please refer to the Table below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

**1st Year Courses to be credited**

<b>Course Code</b>	<b>Bachelor of Human Resources Management (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of Human Resources Management (Equivalent New/Revised Courses)</b>
ITM111S	Introduction to Mathematics	CUS411S	Computer User Skills
BMA121S	Introduction to Business Management	BMI511S	Introduction to Business Management
LIP411S	Language in Practice	LIP411S	Language in Practice
CUS411S	Computer User Skills	CUS411S	Computer User Skills
IME511S	Introduction to Marketing and its Environment	IME511S	Introduction to Marketing and its Environment
PHR511S	Introduction to Psychology of Human Resources	TBC	Introduction to Organisational Psychology
MPS512S	Marketing Principles	MPS512S	Marketing Principles
IHR512S	Introduction to Human Resources	IHR512S	Introduction to Human Resources
BEL122S	Business Ethics and Leadership	BBE612S	Business Ethics
ICT521S	Information Competence	ICT521S	Information Competence
BCS410S	Basic Science	BCS410S	Basic Science

**Corresponding Courses (if Failed). This is not a credit table**

<b>Course Code</b>	<b>Bachelor of Human Resources Management (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of Human Resources Management (Equivalent New/Revised Courses)</b>
ITM111S	Introduction to Mathematics	CUS411S	Computer User Skills
BMA121S	Introduction to Business Management	BMI511S	Introduction to Business Management
LIP411S	Language in Practice	LIP411S	Language in Practice
CUS411S	Computer User Skills	CUS411S	Computer User Skills
IME511S	Introduction to Marketing and its Environment	IME511S	Introduction to Marketing and its Environment
PHR511S	Intro. to Psychology of Human Resources	TBC	Introduction to Organisational Psychology
MPS512S	Marketing Principles	MPS512S	Marketing Principles
IHR512S	Introduction to Human Resources	IHR512S	Introduction to Human Resources
BEL122S	Business Ethics and Leadership	BBE612S	Business Ethics
ICT521S	Information Competence	ICT521S	Information Competence
BCS410S	Basic Science	BCS410S	Basic Science

The Table above only highlights new/revised core courses in Human Resources Management (Old 07BHRM Curriculum) that should be done if courses on the old curriculum are failed.

Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

The following core courses in Human Resources Management (Old 07BHRM Curriculum) which do not have corresponding new/revised courses in the new curriculum, will be offered until the old curriculum is phased out completely in 2021.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Principles of English Language Use  
Computer User Skills  
Introduction to Mathematics  
Introduction to Business Management  
Basic Organisational Psychology  
Introduction to Marketing and Its Environment

**Course Code**

PLU411S  
CUS411S  
ITM111S  
BMI511S  
BOP511S  
IME511S

**NQF Level**

4  
4  
5  
5  
5  
5

NCB

**Semester 2**

English in Practice  
Basic Science  
Information Competence  
Marketing Principles  
Introduction to Human Resources  
Business Ethics

EPR511S  
BSC410S  
ICT521S  
MPM512S  
IHR512S  
BBE612S

5  
4  
5  
5  
5  
6

NCB

**YEAR 2****Semester 3**

English for Academic Purposes  
Principles of Microeconomics  
Basic Business Statistics 1A  
Organisational Behaviour  
Labour Law 1A  
Business Accounting 1A

EAP511S  
PMI511S  
BBS111S  
OSB611S  
LAL111S  
BAC1100

5  
5  
6  
6  
5  
5

14

12

12

12

**Semester 4**

Basic Business Statistics 1B  
Organisational Management  
Labour Law 1B  
Human Resources for Line Managers  
Professional Writing  
Business Accounting 1B

BBS112S  
OSM612S  
LAL112S  
RLM621S  
PWR611S  
BAC1200

6  
6  
6  
6  
6  
5

12

12

12

12

14

10

**YEAR 3****Semester 5**

Sustainability and Development  
Operations Management  
Organisational Development and Change  
Introduction to Education Training and Development  
Innovation, Creativity & Entrepreneurship  
Managing Employee Performance

SYD611S  
OPM611S  
ODC711S  
ETD711S  
ICE712S  
MEP711S

7  
6  
7  
7  
7  
7

14

12

12

12

15

12

**Semester 6**

Employee Wellness, Health and Ergonomics  
Industrial Relations  
Principles of Education, Training and Development  
Work Integrated Learning (HRM)

WHE721S  
IRL712S  
PTD712S  
WIL712S

7  
7  
7  
7

12

12

12

36

**BACHELOR OF BUSINESS AND INFORMATION ADMINISTRATION  
(Revised - Phase in 2026)****07BBAD****NQF Level: 7****NQF Credits: 398****Description**

The Bachelor of Business and Information Administration programme is designed to equip students with the knowledge, skills, and competencies required to efficiently manage business processes, administrative functions, and information systems within diverse organisational settings. The programme integrates business, administrative Management and information technology principles with modern information Management techniques to enhance operational efficiency, decision-making, and planning. This programme provides a comprehensive education that equips students with the knowledge and skills needed to excel in today's technology-driven business environment. It also meets the increasing demand for qualified professionals in this field.

In the first year, students build a strong foundation in business management, economics, accounting, and organisational behaviour while developing critical thinking, teamwork, and communication skills. The second year deepens their understanding of core business functions like marketing, finance, human resources, and operations, with a focus on managerial decision-making, research, and business ethics. The final year focuses on strategic management, leadership, and global business perspectives, preparing students for careers in project management, consulting, and entrepreneurship.

Graduates will develop expertise in business administration, records and information Management, information technology, and organisational communication, preparing them to support and lead administrative and information-related functions in both public and private sector institutions. The programme aims to cultivate analytical thinking, problem-solving abilities, and technological proficiency, ensuring that graduates are well-equipped to adapt to evolving business environments and contribute effectively to organisational success.

Specifically, the programme aims to:

- **Enable Application of Technology:** It equips students with the ability to strategically apply technology solutions to enhance business processes, with a focus on office administration. This aligns with national goals of fostering innovation and improving business efficiency.
- **Develop Technical Skills for Data and Systems Management:** It provides students with the technical skills needed to analyse data, manage information systems, and implement technology solutions. This supports Namibia's technological advancement goals and addresses the demand for skilled IT professionals.
- **Prepare for Collaborative Work and Effective Communication:** It trains students to work collaboratively in diverse teams, communicate ideas clearly, and engage with stakeholders at various levels within an organisation. This promotes social cohesion and enhances the cultural understanding necessary for effective business operations.
- **Promote Professional Office Protocol:** It instructs students on adhering to expected protocols in an office environment concerning clientele. This ensures graduates are prepared for professional conduct in the workplace, contributing to a positive organisational culture.
- **Foster Well-Rounded and Ethical Professionals:** It produces graduates who are well-rounded, ethical, and technologically-savvy professionals capable of navigating the complexities of modern business environments. This contributes to the social and ethical development of the workforce.
- **Develop technical proficiency in managing information systems, data analysis, and software tools such as Microsoft Office 365, Microsoft Project, and Elixir.**

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (GI 2.1 in the Prospectus).

Mature-age candidates will be considered, provided they meet the requirements and pass the mature age entrance examinations as required by the Namibia University of Science and Technology (GI 2.2 in the Prospectus).

Applications will be reviewed, and potential exemption pathways will be considered for students with prior knowledge of Business Applications.

Candidates who qualify to be exempted from Business Applications 1A will undertake a proper preassessment, which will test their practical knowledge on the following:

- Keyboard competence and accuracy
- Speed ability of 15 w.p.m.
- Basic knowledge of MS Word

The passing mark for this assessment is 50 %.

Holders of the Polytechnic Diploma in Office Management and Technology may be admitted into the programme with advanced standing on a course-by-course credit at the discretion of the Department.

#### **Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of the Bachelor of Business & Information Administration programme will be able to pursue further studies in Business & Information Administration or related disciplines at NQF Level 8.

#### **Mode of Delivery**

The programme shall be available on full-time and part-time modes in accordance with NUST rules and regulations. All courses will be delivered using a flexible hybrid approach to accommodate the needs of part-time students. Microsoft Teams and the e-learning platform will serve as the primary tools for real-time communication and engagement with students.

#### **Requirements for Qualification Award**

The Bachelor of Business and Information Administration will be awarded to students who have been credited with a minimum of 398 NQF credits. Students can specialise in Business Administration or Medical Administration. In addition, students must meet the administrative and financial requirements as spelt out in the NUST Prospectus.

This programme has two major subjects/cognate areas of learning, i.e. Business and Information Administration, developed in increasing complexity across the relevant NQF levels in accordance with NQF principles as follows:

**NB: The third-year courses, along with the Workplace Integrated Learning (WIL) component, will be offered across both semesters. This approach provides a comprehensive and flexible learning experience. For instance, if a student chooses to register for and complete the WIL course in Semester 5, the remaining courses will be taken in Semester 6, and vice versa.**

#### **Transition Arrangements**

The Bachelor of Business and Information Administration (old curriculum) will be phased out completely by 2029, with minimal disruption to existing students' learning progression. The last intake of first-year students for the out-phasing programme (old curriculum) was in January 2025.

Students who are registered in 2025 for the first year of the out-phasing programme (old curriculum) and who fail more than 50% of their courses by the end of 2025 will be required to change their registration to the revised Bachelor of Business and Information Administration (revised curriculum) in 2026. Equally, students who are registered in 2025 for the first year of the out-phasing programme (old curriculum) and who meet the progression requirements to continue to the second year in 2026 will be required to change their registration to the revised Bachelor of Business and Information Administration (revised curriculum) in 2026.

Students who are registered in 2025 for the second year of the out-phasing programme (old curriculum) will be required to complete their studies in the third year in 2026 based on the requirements of the old curriculum. Any failed courses from the old curriculum. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on the syllabi of the new/revised corresponding courses. Please refer to Table 15.1 for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed. Should a student in this category fail **Basic Organisational Psychology** (a service course in year 1), such a student will be required to pick up such a course.

The Bachelor of Business and Information Administration (revised curriculum) will take effect from January 2026, with a concurrent implementation of the 1st year and 2nd year in 2026 and the 3rd year in 2027. The deadline for the complete phasing out of the Bachelor of Business and Information Administration (old curriculum) is 2029. After this date, all students who have not completed the programme will be automatically transferred to the revised curriculum and must fulfil all outstanding requirements in accordance with the new programme structure.

**Table 15.1 Corresponding Courses (to be completed if courses on the old curriculum are failed) - (Please note this is not a credit table)****Corresponding Courses (to be completed if courses on the old curriculum are failed) - (Please note this is not a credit table)**

Course Code	Bachelor of Business and Information Administration	Course Code	Bachelor of Business & Information Administration (Corresponding New/Revised Courses to be done, if failed)
BAP511S	Business Applications 1A	BAP511S	Business Applications 1A
BIS511S	Business Information Systems 1A	BIS511S	Business Information Systems 1A
AMM511S	Administrative Management 1A	AMM511S	Administrative Management 1A
AMM521S	Administrative Management 1B	AMM521S	Administrative Management 1B
BAP521S	Business Applications 1B	BAP521S	Business Applications 1B
BIS521S	Business Information Systems 1B	BIS521S	Business Information Systems 1B
AMM521S	Administrative Management 1B	AMM521S	Administrative Management 1B
BAP611S	Business Applications 2A	BAP611S	Business Applications 2A
BIS611S	Business Information Systems 2A	BIS611S	Business Information Systems 2A
MOA611S	Medical Office Applications 2A	MOA611S	Medical Office Applications 2A
MIS611S	Medical Information Systems 2A	MIS611S	Medical Information Systems 2A
AMM611S	Administrative Management 2A	AMM611S	Administrative Management 2A
AMM621S	Administrative Management 2B	AMM621S	Administrative Management 2B
BAP621S	Business Applications 2B	BAP621S	Business Applications 2B
BIS621S	Business Information Systems 2B	BIS621S	Business Information Systems 2B
MOA621S	Medical Office Applications 2B	MOA621S	Medical Office Applications 2B
MIS621S	Medical Information Systems 2B	MIS621S	Medical Information Systems 2B
BAP721S	Business Applications 3	BAP721S	Business Applications 3
BIS721S	Business Information Systems 3	BIS721S	Business Information Systems 3
		TBA	Medical Office Applications 3
		TBA	Medical Information Systems 3
AMM721S	Administrative Management 3	AMM721S	Administrative Management 3
WIO710S	Work Integrated Learning	WIO710S	Work Integrated Learning

**Please Note:**

Table 15.1, above, only highlights new/revised courses in the Bachelor of Business & Information Administration that should be done if courses on the Bachelor of Business & Information Administration (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Principles of English Language Use	PLU411S	None	4	NCB
Basic Mathematics	BMS411S	None	4	12
Business Applications 1A	BAP511S	None	5	12
Business Information Systems 1A	BIS511S	None	5	8
Introduction to Business Management	BMI511S	None	5	10
Administrative Management 1A	AMM511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10

**Semester 2**

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Business Applications 1B	BAP521S	Business Applications 1A	5	12
Business Information Systems 1B	BIS521S	Business Information Systems 1A	5	8
Administrative Management 1B	AMM521S	Administrative Management 1A	5	12
Business Accounting 1B	BAC1200	None	5	10
Business Ethics	BBE612S	None	6	10

**YEAR 2****Semester 3**

English for Academic Purposes	EAP511S	English in Practice	5	14
Administrative Management 2A	AMM611S	Administrative Management 1B	6	12

*Plus ONE of the following Strands depending on Specialisation***BUSINESS ADMINISTRATION STRAND**

Business Applications 2A	BAP611S	Business Applications 1B	6	12
Business Information Systems 2A	BIS611S	Business Information Systems 1B	6	10

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 2A	MOA611S	Business Applications 1B	6	12
Medical Information Systems 2A	MIS611S	Business Information Systems 1B	6	10

*Plus ONE of the following Electives Courses:*

Labour Law 1A	LAL111S	None	5	12
Commercial Law 1A	CML111S	None	5	12

**Semester 4**

Administrative Management 2B	AMM621S	Administrative Management 2A	6	12
Professional Writing	PWR611S	English for Academic Purposes	6	14

*Plus ONE of the following Strands depending on specialisation, and based on Choice made in Semester 3:***BUSINESS ADMINISTRATION STRAND**

Business Applications 2B	BAP621S	Business Applications 2A	6	12
Business Information Systems 2B	BIS621S	Business Information Systems 2A	6	10

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 2B	MOA621S	Medical Office Applications 2A	6	12
Medical Information Systems 2B	MIS621S	Medical Information Systems 2A	6	10

*Plus one of the following elective courses based on the choice made in the previous semester:*

Labour Law 1B	LAL112S	Labour Law 1A	5	12
Commercial Law 1B	CML112S	Commercial Law 1A	5	12

**YEAR 3****Semester 5**

Work Integrated Learning	WIO710S	A pass in all core Business and Information Administration courses up to Semester 4	7	60
Professional Communication	PCO611S	English for Academic Purposes	6	14
Sustainability and Development	SYD611S	None	6	12
Administrative Management 3	AMM711S	Administrative Management 2B	7	12

*Plus ONE of the following Strands depending on specialisation, and based on choice made in Semester 4:*

**BUSINESS ADMINISTRATION STRAND**

Business Applications 3	BAP712S	Business Applications 2B	7	12
Business Information Systems 3	BIS721S	Business Information Systems 2B	7	12

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 3	MOA711S	Medica Business Applications 2A	7	12
Medical Information Systems 3	MIS711S	Medical Business Systems 2A	7	12

**Semester 6**

Administrative Management 3	AMM711S	Administrative Management 2B	7	12
Sustainability and Development	SYD611S	None	7	12
Professional Communication	PCO611S	English for Academic Purposes	7	12
Work Integrated Learning	WIO710S	A pass in all core Business and Information Administration courses up to Semester 4	7	60

*Plus ONE of the following Strands depending on specialisation, and based on choice made in Semester 4:*

**BUSINESS ADMINISTRATION STRAND**

Business Applications 3	BAP712S	Business Applications 2B	7	12
Business Information Systems 3	BIS721S	Business Information Systems 2B	7	12

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 3	MOA711S	Medica Business Applications 2A	7	12
Medical Information Systems 3	MIS711S	Medical Business Systems 2A	7	12

**\*Year: 2**

**Special Note:**

*Specialisation into either the Business Administration or Medical Administration strand begins in Semester 4. To qualify for the Medical Administration strand, students must achieve a minimum average of 60% in Business Applications 1B.*

**\*Year: 3**

*NB: If a student opts to register for and complete the WIL course in Semester 5, the remaining courses in that semester will be moved to Semester 6, and vice versa. The Work Integrated Learning (WIL) component will be delivered across both semesters based on the student's choice, offering a flexible and comprehensive learning experience.*

**BACHELOR OF BUSINESS AND INFORMATION ADMINISTRATION  
(Phased in 2017)****07BBIA****NQF Level: 7****NQF Credits: 388****NQF Qualification ID: Q0273****Description**

The Bachelor of Business & Information Administration aims at equipping students with broad cognitive/intellectual skills, key transferable skills, and practical skills, which would enable students to operate effectively as office administrators in general and the medical field. The programme is designed to provide a diverse range of skills and competencies that are discipline specific, job related and that would enable graduates to adapt to continuously changing workplace environments. The programme fosters an understanding of how learnt competencies affect development of professional skills. Students will have the opportunity to develop the required practical as well as key transferable skills, and apply these to address/solve Business & Information Administration related problems/challenges in the context of an organisation, a country or individual end-user.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology.

Mature Age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations as required by the Namibia University of Science and Technology.

Applications will be scanned and possible exemption methods will be introduced for students with former knowledge of Business Applications.

Candidates who qualify to be exempted from Business Applications 1A will undertake a proper pre-assessment which will test their practical knowledge on the following:

- Keyboard competence and accuracy
- Speed ability of 15 w.p.m.
- Basic knowledge of MS Word

The passing mark for this assessment is 50 %.

Holders of the NUST Diploma in Office Management and Technology may be admitted into the programme with advanced standing on a course-by-course credit at the discretion of the Department.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of the Bachelor of Business & Information Administration programme will be able to pursue further studies in Business & Information Administration or related disciplines at NQF Level 8.

**Mode of Delivery**

The programme shall be available on full time, part time, and distance modes in accordance with NUST rules and regulations. These may also be offered in a flexible delivery mode depending on the needs of students and availability of technology.

**Requirements for Qualification Award**

The Bachelor of Business & Information Administration will be awarded to students credited with a minimum of 388 NQF credits. Students are able to specialise in Business Administration or Medical Administration. In addition, students must meet the administrative and financial requirements as spelt out in the NUST Prospectus.

**Transition Arrangements**

The revised programme takes effect from January 2017. The existing 3-year Bachelor of Office Management & Technology degree programme will be phased out systematically with minimal disruption to existing students' learning progression and the deadline for complete phasing out of this programme is 2021.

The last intakes for the final year of the out-phasing programme (old curriculum/07 BOMT), will be in 2018. The last cohort of students, to be registered for the final year in 2018, would have until 2021 to complete the out-phasing programme (old curriculum/07 BOMT). Students who registered in 2016 will have until 2018 to complete the existing programme.

Students who fail any of the courses in the old curriculum will be provided with two opportunities to pass the failed courses. After first and second opportunities, such failed courses in the old programme will only be offered on the new curriculum effective from January 2017.

Students who are registered in 2016 for the 1<sup>st</sup> year of the out-phasing programme (old curriculum/07 BOMT), and who fail more than

50% of the programme at the end of the year, will be required to change their registration to the new programmes and will be granted credits on a course-by-course basis in accordance with information in the Table below.

Students enrolled for the existing programme may also opt to transition to the new programme, if they so wish, but will be required to make up specific deficiencies in accordance with the detailed requirements for the new curriculum. Students will be advised accordingly as to which courses to make-up based on the new curriculum.

Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on the syllabi of new/revised corresponding courses. Please refer to the Table below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the existing programme is 2021, after which students must automatically switch to the new programme and make up for all outstanding courses based on the requirements of the new curriculum. If a student, who is registered on the existing programme, fails more than half the work load in any particular year his/her registration will automatically be changed to the new programme. The switch will consider courses already taken and their equivalents.

The deadline for complete phasing out of the Bachelor of Office Management & Technology (old curriculum/07 BOMT) is 2021 after which students must automatically switch to the new programme and fulfil all requirements based of the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Office Management & Technology (Old Curriculum) 07 BOMT	Course Code	Bachelor of Business & Information Administration (New/Revised Equivalent Courses)
BMS411S	Basic Mathematics	BMS411S	Basic Mathematics
LIP411S	Language in Practice	LIP411S	Language in Practice
BMA511S	Introduction to Bus Management	BMA511S	Introduction to Business Management
BAC1100	Business Accounting 1A	BAC1100	Business Accounting 1A
BEL11S	Business Ethics & Leadership	BEL11S	Business Ethics & Leadership
BSC410S	Basic Science	BSC410S	Basic Science
EPR511S	English in Practice	EPR511S	English in Practice
BAC1200	Business Accounting 1B	BAC1200	Business Accounting 1B
ICT521S	Information Competence	ICT521S	Information Competence

**Corresponding Courses (to be completed if courses on the old curriculum are failed) - (Please note this is not a credit table)**

Course Code	Bachelor of Office Management & Technology (Old Curriculum) 07 BOMT	Course Code	Bachelor of Business & Information Administration (Corresponding New/Revised Courses to be done, if failed)
IAD510S	Information Administration 1A (Practical)	BAP511S	Business Applications 1A
IAD510S	Information Administration 1A (Theory)	BIS511S	Business Information Systems 1A
PFS510S	Professional Skills A	AMM511S	Administrative Management 1A
PFS210S	Professional Skills B	AMM521S	Administrative Management 1B
EVC620S	Event Co-Ordination		
IAD520S	Information Administration B	BAP521S	Business Applications 1B
IAD520S	Information Administration B	BIS521S	Business Information Systems 1B
PFS520S	Professional Skills B	AMM521S	Administrative Management 1B
SDP112S	Speech & Deportment		
IAD610S	Information Administration 2A	BAP611S	Business Applications 2A
IAD610S	Information Administration 2A	BIS611S	Business Information Systems 2A
		MOA611S	Medical Office Applications 2A
		MIS611S	Medical Information Systems 2A
MTP610S	Management Principles A	AMM611S	Administrative Management 2A
MTP620S	Management Principles B	AMM621S	Administrative Management 2B
IAD620S	Information Administration 2B	BAP621S	Business Applications 2B
IAD620S	Information Administration 2B	BIS621S	Business Information Systems 2B



		MOA621S	Medical Office Applications 2B
		MIS621S	Medical Information Systems 2B
IAD710S	Information Administration 3A	BAP721S	Business Applications 3
IAD710S	Information Administration 3A	BIS721S	Business Information Systems 3
ADM710S	Administrative Management A	AMM721S	Administrative Management 3
ADM720S	Administrative Management B		
WIO710S	Work Integrated Learning	WIO710S	Work Integrated Learning
IAD720S	Information Administration 3B	BAP721S	Business Applications 3
IAD720S	Information Administration 3B	BIS721S	Business Information Systems 3

### **Please Note**

The Table above, only highlights new/revised courses in the Bachelor of Business & Information Administration that should be done if courses on the Bachelor of Office Management & Technology (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

### **Teaching and Learning Strategies**

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject specific knowledge items and professional/technical competencies. Thus, the programme focuses on the engagement of students in an interactive learning process in order to provide for the development of generic cognitive and intellectual skills, key transferable skills, and, as the case may be, subject specific and/or professional/technical/practical skills.

This learning process will be facilitated both in and outside the classroom, requiring specific tasks to be carried out by the student. This facilitation will make use of, practical projects, tutorials, case studies, problem based learning and individual and/or group work. The progress of learning embedded in such tasks will be monitored, recorded and assessed.

This programme also includes a component of Work Integrated Learning (WIL) which aims at integrating work experiences with learning in a way traditional education cannot do. It provides students with opportunities to:

- Execute tasks associated with Office Management rather than just reading them. It also allows students to assess their interests in the office/administrative environment.
- Network with professionals and build relationships that can assist students in future endeavours while providing a professional environment.
- Interact with people from diverse backgrounds and develop interpersonal skills that are not possible only in a classroom environment.

A three way partnership will be established for purposes of WIL between the Namibia University of Science and Technology (academic staff and students), industry (private sector) and the public sector (Employers).

## **CURRICULUM**

### **YEAR 1**

#### **Semester 1**

##### **Course Title**

	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Principles of English Language Use	PLU411S	None	4	NCB
Basic Mathematics	BMS411S	None	4	12
Business Applications 1A	BAP511S	None	5	12
Business Information Systems 1A	BIS511S	None	5	8
Introduction to Business Management	BMI511S	None	5	10
Administrative Management 1A	AMM511S	None	5	12
Business Accounting 1A	BAC1100	None	5	10

#### **Semester 2**

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Business Applications 1B	BAP521S	Business Applications 1A	5	12
Business Information Systems 1B	BIS521S	Business Information Systems 1A	5	8
Administrative Management 1B	AMM521S	Administrative Management 1A	5	12
Business Accounting 1B	BAC1200	None	5	10
Business Ethics	BBE612S	None	6	10

**YEAR 2****Semester 3**

English for Academic Purposes	EAP511S	English in Practice	5	14
Administrative Management 2A	AMM611S	Administrative Management 1B	6	12
Basic Organisational Psychology	BOP511S	None	5	12

***Plus ONE of the following Strands depending on Specialisation***

**BUSINESS ADMINISTRATION STRAND**

Business Applications 2A	BAP611S	Business Applications 1B	6	12
Business Information Systems 2A	BIS611S	Business Information Systems 1B	6	10

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 2A	MOA621S	Business Applications 1B	6	12
Medical Information Systems 2A	MIS621S	Business Information Systems 1B	6	10

***Plus ONLY ONE of the following Electives***

Labour Law 1A	LAL111S	None	5	12
Commercial Law 1A	CML111S	None	5	12

**Semester 4**

Administrative Management 2B	AMM621S	Administrative Management 2A	6	12
Professional Writing	PWR611S	English for Academic Purposes	6	14

***Plus ONE of the following Strands based on Choice made in Semester 3***

**BUSINESS ADMINISTRATION STRAND**

Business Applications 2B	BAP621S	Business Applications 2A	6	12
Business Information Systems 2B	BIS621S	Business Information Systems 2A	6	10

**MEDICAL ADMINISTRATION STRAND**

Medical Office Applications 2B	MOA621S	Medical Office Applications 2A	6	12
Medical Information Systems 2B	MIS621S	Medical Information Systems 2A	6	10

***Plus ONLY ONE of the following Electives based on Choice made in Semester 3***

Labour Law 1B	LAL112S	Labour Law 1A	5	12
Commercial Law 1B	CML112S	Commercial Law 1A	5	12

**YEAR 3****Semester 5**

Work Integrated Learning	WIO710S	A pass in all core Business and Information Administration courses up to Semester 4	7	60
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**Semester 6**

Sustainability and Development	SYD611S	None	7	14
Business Applications 3	BAP721S	Business Applications 2B	7	12
Business Information Systems 3	BIS721S	Business Information Systems 2B	7	12
Administrative Management 3	AMM721S	Administrative Management 2B	7	12
Professional Communication	PCO611S	English for Academic Purposes	6	14
Work Integrated Learning	WIO710S	A pass in all core Business and Information Administration courses up to Semester 4	7	60

**BACHELOR OF PUBLIC MANAGEMENT  
(Revised Curriculum – Phase in 2026)****07BPME****NQF Level: 7****NQF Credits: 370****Description**

The Bachelor of Public Management is purposefully designed to train generalists for employment predominantly in the public sector and civil society organisations and apply Public Management theories and concepts to investigate problematic themes and different initiatives to public problems while, also catering for the needs of the private sector. The programme provides a systematic and coherent introduction to the main theories, broad principles, concepts, data, and problem-solving techniques in the main cognate area of learning.

The programme's main emphasis is on governance and leadership in the varied, complex, and challenging settings of public action – such as multi-level policy, governance and management processes, hybrid social enterprises, and public-private partnerships. On successful completion of the programme, graduates will acquire the relevant knowledge and skills in leadership, ethics, management of public and non-profit organisations, and public policy formulation.

**Criteria for Admission**

Candidates will be considered for admission to this programme, if they meet the General Admission Requirements of NUST, (GI2.1 in Part 1 of NUST Yearbook). Mature Age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of NUST (GI2.2 in Part 1 of NUST Yearbook).

Mature Age candidates need to achieve 40% for English and Mathematics in the mature age entry examinations and have been employed for a minimum of three years in the relevant sectors.

**Mode of Delivery**

This programme will be offered on the Full-time and Part-time modes of study, in accordance with NUST's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Public Management will be awarded to students credited with a minimum of 370 credits, and who have met the detailed requirements below. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the NUST Yearbook.

**Transition Arrangements**

The Bachelor of Public Management (old curriculum) will be phased out in 2028 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out phasing programme (old curriculum) was in January 2025.

Students who are registered in 2025 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in Table 15.1 below. Students who are registered in 2025 for the 1st year of the out-phasing programme (old curriculum) and who meet all the requirements to progress to the 2nd year in 2026 will transition to the revised curriculum.

However, students who are registered in 2025 for the 2nd year of the out-phasing programme (old curriculum) and who meet all the requirements to progress to the 3rd year in 2026 will be required to continue their studies based on the requirements of the old curriculum. Students in this category who have passed the course *Law for Public Managers 1A*, but failed course Law for Public Managers 1B such students will be required to register for the revised course Law for Public Managers (which is a merger for Law for Public Managers 1A & 1B) and will be awarded credits for Law for Public Managers 1B on their transcripts. Additionally, given that the revised corresponding course "Politics in Africa" to "Governance and Politics in Africa" has been moved from Semester 6 to Semester 4, third (3rd) year students in 2026 will therefore be required to register for the revised course "Politics in Africa" at the same time as 2nd year students in 2026.

The Bachelor of Public Management (revised curriculum) will take effect from January 2026, with the concurrent implementation of the 1st and 2nd year in 2026; whereas the 3rd year will be implemented in 2027. Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses, in accordance with NUST's general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on the syllabi of the new/revised corresponding courses. Please refer to Table 15.2 for detailed information on the new/revised corresponding courses to be taken if courses on the old curriculum are failed.

The deadline for completing phasing out of the Bachelor of Public Management (old curriculum) is 2028, after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

**Table 15.1: Courses to be credited**

Course Code	Bachelor of Public Management – 07BPMN	Course Code	Bachelor of Public Management (Equivalent New/Revised Courses)
LPM511S	Law for Public Managers 1A	LPM512S	Law for Public Managers
LPM521S	Law for Public Managers 1B		
GPA621S	Governance and Politics in Africa	PIA621S	Politics in Africa

**15.2 Corresponding Courses (if Failed). This is not a credit table**

Course Code	Bachelor of Public Management – 07BPMN	Course Code	Bachelor of Public Management (Equivalent New/Revised Courses to be done, if failed)
ITS511S	Introduction to Sociology	ITS511S	Introduction to Sociology
ITP511S	Introduction to Public Management	ITP511S	Introduction to Public Management
PMN521S	Public Management in Namibia	PMN521S	Public Management in Namibia
ITP521S	Introduction to Political Science	ITP521S	Introduction to Political Science
RLG611S	Regional and Local Government Management	RLG611S	Regional and Local Government Management
HPS611S	Human Resource Management in the Public Sector	HPS611S	Human Resource Management in the Public Sector
LPM511S	Law for Public Managers 1A	LPM512S	Law for Public Managers
LPM521S	Law for Public Managers 1B		
RLN621S	Regional and Local Government Management	RLN621S	Regional and Local Government Management
MPS621S	Financial Management in the Public Sector	MPS621S	Financial Management in the Public Sector
PPS711S	Public Policy Analysis	PFM621S	Public Policy
DMA711S	Development Management	DMA711S	Development Management
WPM721S	Work Integrated Learning	WPM721S	Work Integrated Learning
GPA621S	Governance and Politics in Africa	PIA621S	Politics in Africa
DRM721S	Disaster Risk Management	DRM721S	Disaster Risk Management
IRD721S	International Relations and Diplomacy	IRD721S	International Relations and Diplomacy

**Please Note:**

***In cases where more than one course in the old curriculum is replaced by a single course in the new programme, students who have failed any one of the old courses must complete the entire new course. Exemption cannot be granted for less than a whole course.***

Tables 15.1 & 15.2 above, respectively, highlight only the new/revised core courses in Public Management that should be taken if courses from the old curriculum are failed. Service courses from other Departments are excluded; however, the rules of the relevant Departments also apply to this programme. The courses which do not have corresponding new/revised courses in the new curriculum will be offered to students until the old curriculum is phased out completely in 2028:

**Assessment strategies**

Continuous and summative assessment will be applied. These assessments will focus on the achievement of qualification outcomes and take the form of eAssessment, problem-solving exercises, individual or team level assignments, presentations, case studies, reports, practical application of skills and competencies, tutorials, practical projects and questioning (tests and/or examinations). Some of the assessments may be done online. In accordance with NUST policy on Diversified Continuous Assessment, each course will have a minimum of four assessment events. Courses that are examination-based will have at least two formal assessments.

The WIL component requires an attendance and activities list, supervisor's report and a portfolio to be compiled by the student. The student is monitored and assessed regularly throughout the semester. Final Assessment is done at the end of the semester and moderated externally.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Principles of Microeconomics	PMI511S	None	5	12
Introduction to Sociology	ITS511S	None	5	12
Introduction to Public Management	ITP511S	None	5	12

**Semester 2**

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Principles of Macroeconomics	PMA512S	None	5	12
Public Management in Namibia	PMN521S	Introduction to Public Management	5	12
Introduction to Political Science	ITP521S	None	5	12

**YEAR 2****Semester 3**

English for Academic Purposes	EAP511S	English in Practice	5	14
Regional and Local Government Management	RLG611S	Introduction to Public Management	6	13
Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
Human Resources Management in the Public Sector	HPS611S	Introduction to Public Management	6	13
Law for Public Managers	LPM512S	None	5	12

**Semester 4**

Regional and Local Government in Namibia	RLN621S	Regional and Local Government Mgt.	6	13
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Financial Management for Public Sector	MPS621S	Public Management in Namibia	6	13
Business Ethics	BBE612S	None	6	10
Politics in Africa	PIA621S	Intro to Political Science	6	13

**YEAR 3****Semester 5**

Digital Governance	DGV711S	None	7	14
Public Policy	PFM621S	Introduction to Public Management	7	14
Development Management	DMA711S	Introduction to Public Management	7	14
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Professional Writing	PWR611S	English for Academic Purposes	6	14

**Semester 6**

Work Integrated Learning	WPM721S	Pass all courses up to Semester 5	7	36
International Relations and Diplomacy	IRD721S	None	7	14
Disaster Risk Management	DRM721S	None	7	14

**BACHELOR OF PUBLIC MANAGEMENT  
(Old Curriculum – Phasing out end of 2026)****07BPMN****NQF Level: 7****NQF Credits: 366****NQF Qualification ID: Q0679****Description**

The Bachelor of Public Management is purposefully designed to train generalists for employment predominately in the public sector and civil society organisations, while also catering for the needs of the private sector. The programme provides a systematic and coherent introduction to the main theories, broad principles, concepts, data, and problem-solving techniques in the main cognate area of learning.

The programme's main emphasis is on governance and leadership in the varied, complex, and challenging settings of public action such as multi-level policy, governance and management processes, hybrid social enterprises, and public-private partnerships. On successful completion of the programme, graduates will acquire the relevant knowledge and skills in leadership, ethics, management of public and non-profit organisations, and public policy formulation.

**Criteria for Admission**

Candidates will be considered for admission to this programme, if they meet the General Admission Requirements of NUST.

Mature Age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of NUST. Mature Age candidates need to achieve 40% for English and Mathematics in the mature age entry examinations and have been employed for a minimum of three years in the relevant sectors.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits, as well as credit transfer by volume under certain academic conditions (NUST Yearbook). Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Public Management will be able to pursue further studies in Public Management, or a related field at NQF level 8.

**Mode of Delivery**

This programme will be offered on the Full-time, Part-time and Distance modes of study, in accordance with NUST's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Public Management will be awarded to students credited with a minimum of 366 credits, and who have met the detailed requirements below. In addition, students should meet the administrative and financial requirements spelt out in the NUST rules and regulations.

**Transition Arrangements**

The review of the Bachelor of Public Management (old curriculum) resulted in minimal changes. In this context, there is no significant difference between the old and the revised curriculum. The Bachelor of Public Management (old curriculum) will be phased out completely by the end of 2020. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2020.

Students who are registered in 2020 for the 1st 2nd and 3rd year of the out-phasing programme (07BPMN), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum), and will be granted credits on a course-by-course basis in accordance with information in the table below.

The Bachelor of Public Management (revised curriculum) will take effect from January 2021 with concurrent implementation of 1st, 2nd and 3rd year. This implies that, courses will only be offered based on the new/revised syllabi in 2021. Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for the complete phasing out of the Bachelor of Public Management (old curriculum) is 2020, after which students must automatically change registration to the revised programme (revised curriculum) and fulfil all requirements of the new curriculum.

**Courses to be credited**

<b>Course Code</b>	<b>Bachelor of Public Management – 07BPMN</b>	<b>Course Code</b>	<b>Bachelor of Public Management (Equivalent New/Revised Courses)</b>
PHR611S	Public Human Resources Management	HPS611S	Human Resource Management in the Public Sector
PFM621S	Public Financial Management	MPS621S	Financial Management in the Public Sector
CIS610S	Contemporary Issues	SYD611S	Sustainability and Development
PPS711S	Public Policy Analysis	PPS711S	Public Policy
IRO721S	International Relations and Organisations	IRD721S	International Relations and Diplomacy

**Corresponding Courses (if Failed). This is not a credit table**

<b>Course Code</b>	<b>Bachelor of Public Management – 07BPMN</b>	<b>Course Code</b>	<b>Bachelor of Public Management (Equivalent New/Revised Courses)</b>
ITS511S	Introduction to Sociology	ITS511S	Introduction to Sociology
ITP511S	Introduction to Public Management	ITP511S	Introduction to Public Management
PMN521S	Public Management in Namibia	PMN521S	Public Management in Namibia
ITP521S	Introduction to Political Science	ITP521S	Introduction to Political Science
RLG611S	Regional and Local Government Management	RLG611S	Regional and Local Government Management
PHR611S	Public Human Resource Management	HPS611S	Human Resource Management in the Public Sector
LPM511S	Law for Public Managers 1A	LPM511S	Law for Public Managers 1A
RLN621S	Regional and Local Government Management	RLN621S	Regional and Local Government Management
PFM621S	Public Financial Management	MPS621S	Financial Management in the Public Sector
LPM521S	Law for Public Managers 1B	LPM521S	Law for Public Managers 1B
PPS711S	Public Policy Analysis	PPS711S	Public Policy
DMA711S	Development Management	DMA711S	Development Management
WPM721S	Work Integrated Learning	WPM721S	Work Integrated Learning
GPA621S	Governance and Politics in Africa	GPA621S	Governance and Politics in Africa
DRM721S	Disaster Risk Management	DRM721S	Disaster Risk Management
IRO721S	International Relations and Organisations	IRD721S	International Relations and Diplomacy

**Assessment strategies**

Continuous and summative assessment will be applied. These assessments will focus on the achievement of qualification outcomes and take the form of eAssessment, problem-solving exercises, individual or team level assignments, presentations, case studies, reports, practical application of skills and competencies, tutorials, practical projects and questioning (tests and/or examinations).

Some of the assessments may be done online. In accordance with NUST policy on Diversified Continuous Assessment, each course will have a minimum of four assessment events.

Courses that are examination-based will have at least two formal assessments.

The WIL component requires an attendance and activities list, supervisor's report and a portfolio to be compiled by the student. The student is monitored and assessed regularly throughout the semester. Final Assessment is done at the end of the semester and moderated externally.

**YEAR 1****Semester 1****Course Title**

Principles of English Language Use  
Computer User Skills  
Introduction to Mathematics  
Principles of Microeconomics  
Introduction to Sociology  
Introduction to Public Management

**Course Code**

PLU411S  
CUS411S  
ITM111S  
PMI511S  
ITS511S  
ITP511S

**NQF Level**

4  
4  
5  
5  
5  
5

**NQF Credit**

NCB  
10  
10  
12  
12  
12

**Semester 2**

English in Practice  
Basic Science  
Information Competence  
Principles of Macroeconomics  
Public Management in Namibia  
Introduction to Political Science

EPR511S  
BSC410S  
ICT521S  
PMA512S  
PMN521S  
ITP521S

5  
4  
5  
5  
5  
5

NCB  
8  
10  
12  
12  
12

**YEAR 2****Semester 3**

English for Academic Purposes  
Regional and Local Government Management  
Basic Business Statistics 1A  
Human Resources Management in the Public Sector  
Law for Public Managers 1A

EAP511S  
RLG611S  
BBS111S  
HPS611S  
LPM511S

5  
6  
6  
6  
5

14  
13  
12  
13  
12

**Semester 4**

Regional and Local Government in Namibia  
Basic Business Statistics 1B  
Financial Management for Public Sector  
Business Ethics  
Law for Public Managers 1B

RLN621S  
BBS112S  
MPS621S  
BBE612S  
LPM521S

6  
6  
6  
6  
5

13  
12  
13  
10  
12

**YEAR 3****Semester 5**

Sustainability and Development  
Public Policy Analysis  
Development Management  
Innovation, Creativity and Entrepreneurship  
Professional Writing

SYD611S  
PPS711S  
DMA711S  
ICE712S  
PWR611S

7  
7  
7  
7  
6

14  
14  
14  
15  
14

**Semester 6**

Work Integrated Learning  
Governance and Politics in Africa

WPM721S  
GPA621S

7  
6

36  
13

***Plus ONE of the following Elective courses***

Disaster Risk Management  
International Relations and Development

DRM721S  
IRD721S

7  
7

14  
14

**DEPARTMENT OF HOSPITALITY AND TOURISM****CODE: 258****QUALIFICATIONS OFFERED**

Bachelor of Hospitality Management (Revised-2019)  
Bachelor of Tourism Innovation & Development (Phased in 2019)  
Bachelor of Culinary Arts (Phased in 2019)

07BHOM

07BTID

07BCNA

**BACHELOR OF HOSPITALITY MANAGEMENT****07BHOM****(Revised – Phased in 2019)****NQF Level: 7****NQF Credits: 381****NQF Qualification ID: Q1176****Description**

The Bachelor of Hospitality Management seeks to enable students to demonstrate a systematic, professional, scientific and technical knowledge, skills, and values needed to make decisions in the hospitality industry. The revised programme, will provide a systematic introduction to the major concepts, theories and problem-solving techniques of Hospitality Management to prepare students to diverse industry positions. The focus is on applied education for specialised industry positions with the emphasis on creating an operational base for planning and developing an understanding of the managerial aspects of the hospitality and industry.

This programme enable students to exit with the Certificate in Hospitality Operations at NQF Level 5, as first exit level upon successful completion of year 1. This Certificate allows the student to perform major operational activities in the various departments of hospitality establishments with minor supervisory activities. Further, it allows the student to pursue a career at a more temperate pace and allows for both professional and academic growth and development in the industry.

**Criteria for Admission**

Applicants must meet the General Admission Requirements of the Namibia University of Science and Technology to be considered for admission to this programme.

Graduates with a Diploma in Hotel Management from Polytechnic of Namibia, may be admitted to the Bachelor of Hospitality Management based on advance standing. Courses completed under the Diploma in Hotel Management may be granted credits on a course-by-course basis, and students will be required to complete all outstanding courses as per the requirements of the revised Bachelor of Hospitality Management programme (*kindly refer to credit transfer table below*).

However, acceptance of these applicants into the bachelor's degree programme would be considered on a case-by-case basis on the recommendation of the Head of Department in consultation with the office of the Registrar.

**Credit transfer towards the revised Bachelor of Hospitality Management**

<b>Diploma in Hotel Management (Old Courses)</b>	<b>Bachelor of Hospitality Management (Revised curriculum)</b>
Safety, Security and First Aid	Safety, Security and First Aid
Food and Beverage Operations and Management 1	Food and Beverage Operations
Food and Beverage Operations Management 2	Food and Beverage Operations
Basic Hotel Information Systems	Basic Hotel Information Systems

In addition, all candidates will be required to attend an interview as the final stage in the admissions process.

Mature age candidates, will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology rules and regulations on recognition of prior learning (RPL).

These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit transfer that can be granted, is 50% of the total credits for a qualification. Graduates of the Bachelor of Hospitality Management degree programme will be able to pursue further studies in Hospitality Management, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on the full-time mode and part time mode should the need arise and in accordance with Namibia University of Science and Technology rules and regulations.

## Requirements for Qualification Award

The Bachelor of Hospitality Management is be awarded to students credited with a minimum of 381 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the University's Yearbook, General Information and Regulations Part 1.

## Transition Arrangements

The existing Bachelor of Hospitality Management programme will be phased out systematically until 2023 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the existing programme was in January 2018. The last intake for the 3rd year of the existing programme will be in 2020. The last cohort of students to be registered for the 3rd year in 2018, would have until 2023 to complete the out-phasing programme.

Students who are registered in 2018 for the 1st year of the current programme (old curriculum), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in the Table below:

The revised three-year Bachelor of Hospitality Management (new curriculum) takes effect from January 2019 and will be completely phased in by 2021. Courses will only be offered based on the new/revised syllabi in 2019 (1st year), 2020 (2nd year) and 2021 (3rd year). Students who are admitted into the examination but fail any of the courses in the existing curriculum will be granted one opportunity to pass such failed courses but will be required to repeat the failed courses based on the new/revised syllabi in accordance with the aforementioned implementation arrangements.

If a student fails to pass the courses after being given the opportunities, he/she will be required to repeat the equivalent failed courses in the new curriculum. Please refer to the Table below, for detailed information on the new/revised courses to be done if courses on the existing curriculum are failed.

The deadline for complete phasing out of the Bachelor of Hospitality Management (old curriculum) is 2023 after which students must automatically change registration to the revised programme (new curriculum) and fulfil all requirements of the new curriculum.

## Courses to be credited

Course Code	Bachelor of Hospitality Management ( Old Courses)	Course Code	Bachelor of Hospitality Management (Equivalent New/Revised Courses to be Credited)
IHT510S	Introduction to Hospitality and Tourism Industry	TBC	Foundations of Hospitality and Tourism
FPT510S	Food Production Theory	FPT510S	Food Production Theory
FPP510S	Food Production Practical	FPP510S	Food Production Practical
FBS510S	Food and Beverage Service 1		
FBS520S	Food and Beverage Service 2	FBM710S	Food and Beverage Operations
BSC410S	Basic Science	BSC410S	Basic Science
PLU411S	Principles of English Language Use	PLU411S	Principles of English Language Use
RDO510S	Rooms Division Operations 1		
RDO520S	Rooms Division Operations 2	RON520S	Rooms Division Operations
BMS411S	Basic Mathematics	BMS411S	Basic Mathematics
EPR511S	English in Practice	EPR511S	English in Practice
GER110S	Basic German 1A	GER110S	German 1
BAF111S	Basic French 1A	BAF111S	French 1
BAP111S	Basic Portuguese 1A	BAP111S	Portuguese 1
BAS111S	Basic Spanish 1A	BAS111S	Spanish 1
CUS411S	Computer User Skills	CUS411S	Computer User Skills
GER120S	Basic German 1B	GER120S	German II
BAF111S	Basic French 1B	BAF112S	French II
BAP111S	Basic Portuguese 1B	BAP112S	Portuguese II
BAS111S	Basic Spanish 1B	BAS112S	Spanish II
RDO510S	Rooms Division Operations 1	RDN520S	Rooms Divisions Operations
ROD520S	Rooms Division Operations 2		

**Corresponding Courses to be Done If Failed – this is not a Credit Table**

Course Code	Bachelor of Hospitality Management (Old Courses)	Course Code	Bachelor of Hospitality Management (Equivalent New/Revised Courses to be Credited)
IHT510S	Introduction to Hospitality and Tourism Industry	FTH510S	Foundations of Hospitality and Tourism
FPT510S	Food Production Theory	FPT510S	Food Production Theory
FPP510S	Food Production Practical	FPP510S	Food Production Practical
BHI520S	Basic Hotel Information Systems	BHI520S	Basic Hotel Information Systems
CSH620S	Customer Service in the Hospitality Industry	QHT710S	Quality Management in Hospitality and Tourism
WIH620S	Work Integrated Learning 1 (WIL 1)	WHO610S	WIL 1: Internal Hotel Operations
RDO510S	Rooms Division 1	RDM710S	Rooms Division Operations
FBS510S	Food and Beverages 1	FBM710S	Food and Beverage Operations
FBS520S	Food and Beverages 2		
HTM610S	Hospitality and Tourism Marketing	HTO710S	Hospitality and Tourism Operations Management
EMN620S	Events Management	MIO620S	Meetings, Incentives, Conference and Events (MICE)
HRH610S	Human Resource Management in Hospitality and Tourism	HRH610S	Human Resource Management in Hospitality and Tourism
TEP620S	Tourism Entrepreneurship	ICE712S	Innovation, Creativity and Entrepreneurship
CAH610S	Cost and Management Accounting	CAH610S	Cost and Management Accounting for Hospitality and Tourism
RDM710S	Rooms Division Management	RDM710S	Rooms Division Management
FBM710S	Food and Beverage Management	FBM710S	Food and Beverage Management
HTL510S	Hospitality and Tourism Law	HTL510S	Hospitality and Tourism Law
HTM710S	Hospitality and Tourism Management	HTO710S	Hospitality and Tourism Operations Management
SSF710S	Safety, Security and First Aid	SSF710S	Safety, Security and First Aid
WIH720S	WIL 2	WEG720S	WIL II: External Hotel Operations

**NB: Exemption may not be granted, for part of a course. Therefore, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.**

**Special Arrangements*****Teaching, learning strategies***

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject specific knowledge items and professional/technical competencies. Thus, the qualification focuses on the engagement of students in an interactive learning process to provide for the development of generic cognitive and intellectual skills, key transferable skills, and subject specific and/or professional/technical practical skills. This learning process will be facilitated both in and outside the classroom, requiring specific tasks to be carried out by the student. This facilitation will make use of face to face class, practical projects, tutorials, case studies, problem-based learning, e-learning, self-directed learning, and individual and/or group work. The progress of learning embedded in such tasks will be monitored, assessed and recorded.

***Applied Hotel Operations***

**Professional Excellence (PE)** is applicable to all students registered for the Bachelor of Hospitality Management as well as the Bachelor of Tourism Management from 1st till 3rd year. Professional Excellence is a program embedded in various key courses and aims to develop critical crossfield outcomes in our graduates. "PE" will address aspects of professional conduct, personal discipline, professional demeanour, class attendance and other characteristics required by the hospitality and tourism industry. This program also forms an integral part in the assessment strategies of core courses.

**WIL I: Internal Hotel Operations** will be done in the second year or as soon as a student has passed all required lower level subjects. WIL I is subject to the Hotel Operational Duty Roster and thus the academic time table, cannot be adhered to. (3rd semester). WIL I will take place on the Hotel School premises.

**WIL II: External Hotel Operations.** In the 6th semester students will be attached to the hospitality industry for experiential learning. An agreement detailing all prescribed criteria, will be drawn up between the relevant establishment and the student (employment contract). The department of Hospitality and Tourism will identify and appoint an establishment liaison who will collaborate with the Cooperative Education Unit (CEU). On completion of the course, students must provide a final detailed written report and present it to a panel of internal and external evaluators. The final semester mark, is compiled out of interim written report marks as well as the evaluators' mark.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Basic Science	BSC410S	None	4	8
Foundations of Tourism and Hospitality	FTH510S	None	5	12
Food Production Theory	FPT510S	None	5	12
Food Production Practical	FP510S	None	5	12
Food and Beverage Operations	FBO510S	None	5	12
Safety, Security and First Aid	SSF510S	None	5	NCB

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Rooms Division Operations	RDN520S	None	5	12
Hospitality & Tourism Law	HTL510S	None	5	12
Beverage Studies	BVS520S	None	6	12
Economic Development of Tourism	EDT520S	None	5	12
Basic Hotel Information Systems	BHI520S	None	5	10
Basic Mathematics	BMS411S	None	5	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Spanish 1A	BAS111S	None		NCB
Introduction to Hospitality and Tourism Accounting	IHA520S	None	5	12
WIL 1: Internal Hotel Operations	WHO610S	Pass in all courses up to Semester 2	6	24

#### Semester 4

Information Competence	ICT521S	None	5	10
Professional Writing	PWR610S	English for Academic Purposes	6	12
Spanish 1B	BAS112S	Spanish 1A		NCB
Meetings, Incentives, Conferences and Events Mgt (MICE)	MIO620S	None	6	12
Cost and Management Accounting for Hospitality and Tourism	CAH610S	None	6	12
Human Resource Management in Hospitality and Tourism	HRH610S	None	6	12
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15

### YEAR 3

#### Semester 5

Sustainability and Development	SYD611S	None	7	14
Hospitality Property and Facilities Management	HPM710S	None	6	12
Hospitality and Tourism Operations Management	HTO710S	None	7	12
Rooms Division Management	RDM710S	Rooms Division Operations	7	12
Quality Management in Hospitality and Tourism	QHT710S	None	7	12
Food & Beverage Management	FBM710S	Food Beverage Operations Food Production Theory Food Production Practical	7	12

#### Semester 6

WIL II: External Hotel Operations	WEH720S	Pass in all courses up to Semester 5	7	48
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**BACHELOR OF TOURISM INNOVATION AND DEVELOPMENT  
(Phased in 2019)****07BTID****NQF Level: 7****NQF Credits: 409****NQF Qual ID: Q2135****Description**

The purpose of this programme is to equip students with broad knowledge, professional, and technical skills and values relevant for a career in tourism operation and management. The programme provides a comprehensive and systematic introduction to the major concepts, innovative strategies, theories and problem-solving techniques needed to prepare students for diverse positions within the tourism industry. Special emphasis is placed on creating an interdisciplinary base for theoretical and practical education, policy analysis, planning, marketing as well as research. This will enhance and, deepen the students' understanding of the complex nature of the tourism industry. Students may be able to specialise in either Tourism Operations or Travel Operations.

**Criteria for Admission**

To be considered for admission to this programme, applicants must have C in English language as well as meet the General Admission Requirements of NUST. In addition, applicants will be required to attend an interview as the final stage in the admissions process.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of NUST.

**Articulation Arrangements**

The transfer of credits will be dealt with according to NUST's rules and regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit transfer that can be granted is 50% of the credits for a qualification. Graduates of the Bachelor of Tourism Innovation and Development will under normal circumstances be able to pursue further studies in tourism management, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme will be offered on the full-time mode of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Tourism Innovation and Development will be awarded to students credited with a minimum of 409 NQF credits, and who meet the detailed requirements below. In addition, students must meet the administrative and financial requirements as spelt out in the NUST general rules and regulations.

**Transition Arrangements**

The last intake of 1st year students for the existing programme (old curriculum) was in January 2018. The Bachelor of Tourism Management programme (old curriculum) will be phased out in 2023 with minimal disruption to existing students' learning progression. The last cohort of students, registered for the in 2018, have until 2023 to complete the out-phasing programme.

Students who are registered in 2018 for the 1st year of the old curriculum (Bachelor of Tourism Management - 7BTOM) and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in the Table below.

The revised Bachelor of Tourism Innovation and Development will take effect from January 2019 and will be completely phased in by 2021. Courses will only be offered based on the new/revised syllabi in 2019 (1st year), 2020 (2nd year) and 2021 (3rd year). Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses (there will be no retention of semester marks). Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to the Table below, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the existing Bachelor of Tourism Management is 2023 after which students must automatically switch to the new programme and fulfil all requirements based in the new curriculum.

**First year courses to be credited**

Course Code	Bachelor of Tourism Management (Old courses)	Course Code	Bachelor of Tourism Innovation and Development (Equivalent New/ Revised Courses to credited)
CIH510S	Contemporary Issues in Hospitality & Tourism	FTH510S	Foundations of Tourism and Hospitality
TGE510S	Tourism Geography	TGES105	Tourism Geography
EDT120S	Economic Development of Tourism	EDT120S	Economic Development of Tourism



IHT110S	Introduction to Hospitality & Tourism Accounting	IHT110S	Introduction to Hospitality & Tourism Accounting
GER110S	Basic German 1A	GER110S	German 1
BAF111S	Basic French 1A	BAF111S	French 1
BAP111S	Basic Portuguese 1A	BAP111S	Portuguese 1
BAS111S	Basic Spanish 1A	BAS111S	Spanish 1
PLU411S	Principles of English Language use	PLU411S	Principles of English Language use
CUS411S	Computer User Skills	CUS411S	Computer User Skills
EPR511S	English in Practice	EPR511S	English in Practice
ICT521S	Information Competence	ICT521S	Information Competence
BSC410S	Basic Science	BSC410S	Basic Science

**Corresponding Courses to be Done, If Failed – this is not a Credit Table**

Course Code	Bachelor of Tourism Management (Current)	Course Code	Bachelor of Tourism Innovation and Development (Corresponding New/ Revised Courses to be done, if failed)
CIH510S	Contemporary Issues in Hospitality & Tourism	FTH510S	Foundations of Tourism and Hospitality
TGE510S	Tourism Geography	TGE510S	Tourism Geography
GER120S	Basic German 1A	GER120S	German 1
BAF111S	Basic French 1A	BAF111S	French 1
BAP111S	Basic Portuguese 1A	BAP111S	Portuguese 1
BAS111S	Basic Spanish 1A	BAS111S	Spanish 1
HTL510S	Hospitality & Tourism Law	HTL510S	Hospitality & Tourism Law
HTM610S	Hospitality & Tourism Marketing	HTM610S	Hospitality & Tourism Marketing
CAH610S	Cost and Mgt Acc. for Hospitality and Tourism	CAH610S	Cost and Mgt Acc for Hospitality and Tourism
TQS710S	Tourism Quality Service Management	QHI710S	Quality Management in Hospitality and Tourism
CNH710S	Cultural & Natural Heritage Management	CNH710S	Cultural & Natural Heritage Management
EDT520S	Economic Development of Tourism	EDT520S	Economic development of Tourism
IHA520S	Introduction to Hospitality & Tourism Accounting	IHA520S	Introduction to Hospitality and Tourism Acc
GER120S	Basic German 1B	GER120S	German 2
BAF112S	Basic French 1B	BAF112S	French 2
BAS112S	Basic Spanish 1B	BAS112S	Spanish 2
BAP112S	Basic Portuguese 1B	BAP112S	Portuguese 2
TDM620S	Tourism Destination Management	TDM620S	Tourism Destination Management
HRH610S	Human Resource Mgt in Hospitality & Tourism	HRH610S	Human Resource Mgt in Hospitality & Tourism
TEP620S	Tourism Entrepreneurship	ICE7125	Innovation, creativity and Entrepreneurship
ECB620S	Ecotourism & Community Based Tourism	ECB620S	Ecotourism & Community Based Tourism
MIO620S	Meetings, Incentives, Conferences & Events Management (MICE)	MIO620S	Meetings, Incentives, Conferences & Events Management (MICE)
WIT720S	Work Integrated Learning	WIT720S	Work Integrated Learning

**NB: Exemption may not be granted for part of a course. Therefore, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.**

**Please note**

- \* The Table above, only highlights new/revised core courses in Bachelor of Tourism Innovation and Development that should be done if courses on the out-phasing Bachelor of Tourism Management (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant departments apply to this programme as well.
- \* Courses in the old curriculum reflected in table 15.3 below do not have corresponding courses in the new curriculum; they will therefore be taught until the old curriculum is phased out in 2023.

Course Code	Bachelor of Tourism Management (Current)
UTO710S	Urban Tourism
TDM710S	Tourism Distribution Management
HTM710S	Hospitality & Tourism Management

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Basic Science	BSC410S	None	4	8
Foundations of Tourism and Hospitality	FTH510S	None	5	12
Tourism Geography	TGE510S	None	5	12
Regional and International Destinations	RID510S	None	5	12
Foundations of Customer Service	FCS510S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	5	NCB
Information Competence	ICT521S	None	5	10
Hospitality and Tourism Law	HTL510S	None	5	12
Economic Development of Tourism	EDT520S	None	5	12
Basic Mathematics	BMS411S	None	4	12
Tourism Information Systems	TIS520S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Introduction to Applied Statistics	IAS501S	None	5	12
Introduction to Hospitality and Tourism Accounting	IHA520S	None	5	12
Introduction & Tourism Marketing	HTM610S	None	6	12
Tourism Destination Management	TDM620S	None	6	12
Quality Management in Hospitality and Tourism	QHT710S	None	7	12

#### Semester 4

Ecotourism and Community based Tourism	ECB620S	None	6	12
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Human Resource Management	HRH610S	None	6	12
Meetings, Incentives, Conferences & Events Mgt	MIO620S	None	6	12
Professional Communication	PCO611S	English for Academic Purposes	6	12
Cost & Mgt Acc for Hospitality and Tourism	CAH610S	Intro. to Hospitality and Tourism Acc	6	12
Basic Spanish 1A	BAS111S	None		NCB

### YEAR 3

#### Semester 5

Sustainability and Development	SYD611S	None	7	14
Adventure and Marine Tourism	AMT710S	None	7	12
Sustainable Tourism	SST710S	None	7	12
Basic Spanish 1B	BAS112S	Basic Spanish 1A		NCB

*Plus ONE of the following Strands depending on Specialisation*

#### TOURISM OPERATIONS STRAND

Cultural and Natural Heritage Management	CNH710S	Tourism Destination Management	7	12
Wildlife and Safari Tourism	WST710S	None	7	12
Tour Planning and Guiding	TPG710S	Tourism Geography	7	14

#### TRAVEL OPERATIONS STRAND

Fares and Ticketing	FST710S	None	7	12
Travel and Tour Agency Operations	TTA710S	None	7	14
Logistics & Supply Chain Mgt in the Tourism Industry	LST710S	None	7	12

#### Semester 6

Work Integrated Learning (WIL)	WIT720S	Pass all courses up to Semester 5	7	60
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**BACHELOR OF CULINARY ARTS  
(Phased in 2019)****07BCNA****NQF Level: 7****NQF Credits: 405****NQF Qualification ID: Q1175****Description**

The Bachelor of Culinary Arts to provide students with the theoretical and practical principles and aspects of culinary arts, including hot and cold kitchen, charcuterie, patisserie and kitchen management. The degree aims to equip students with knowledge, professional, scientific and technical skills and values to pursue a career in Culinary Arts. The programme provides a comprehensive and systematic introduction to the major concepts, theories and problem-solving techniques required during food preparations. The programme further prepares students for diverse industry positions. This programme provides students with an ideal way of learning the art of food preparation and presentation skills.

This programme allows students to exit with the Certificate in Hospitality Operations at NQF Level 5, as a first exit level upon successful completion of year 1. This Certificate allows the student to perform major operational activities in the various departments of hospitality establishments with minor supervisory activities. Further, it allows the student to pursue a career at a more temperate pace and allows for both professional and academic growth and development in the industry.

**Criteria for Admission**

Applicants must meet the General Admission Requirements of the Namibia University of Science and Technology to be considered for admission to this program. In addition, all candidates will be required to attend an interview as the final stage in the admissions process. Students could be required to provide evidence of work experience in a commercial kitchen.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

Graduates with a Diploma in Hotel Management from Polytechnic of Namibia can be admitted to the Bachelor of Culinary Arts based on advance standing. Courses completed under the Diploma in Hotel Management may be granted credits on a course-by-course basis, and students will be required to complete all outstanding courses as per the requirements of the Bachelor of Culinary Arts.

Transfer of Credits will be dealt with according to the Namibia University of Science and Technology rules and regulations on recognition of prior learning. These provide for course by course credits as well as credit transfer by volume under certain academic conditions. Maximum credit transfer that can be granted is 50% of the credits for a qualification.

**Articulation Arrangements**

Graduates of the Bachelor of Culinary Arts degree program will be able to pursue further studies in Culinary Arts, or a related cognate area of learning such as the Bachelor of Hospitality and Tourism Honours at NQF level 8.

**Mode of Delivery**

This programme will be offered on the full-time mode of study in accordance with Namibia University of Science and Technology rules and regulations.

**Requirements for Qualification Award:**

The Bachelor of Culinary Arts will be awarded to students credited with a minimum of 405 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in General Rules and Regulations.

**Transition Arrangements**

This is a new programme/qualification that does not replace any existing programme/ qualification(s). Transition arrangements are, therefore, not applicable.

**Progression Rule**

Students will only be allowed to register for Work Integrated Learning I and II courses after passing all lower level courses.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Basic Science	BSC410S	None	4	8
Computer User Skills	CUS411S	None	4	10
Foundations of Tourism and Hospitality	FTH510S	None	5	12
Food Production Theory	FPT510S	None	5	12
Food Production Practical	FPP510S	None	5	12
Food Beverage Operations	FBO510S	None	5	12
Safety, Security and First Aid	SSF510S	None	5	NCB

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Rooms Division Operations	RDN520S	None	5	12
Hospitality and Tourism Law	HTL510S	None	5	12
Beverage Studies	BVS520S	None	6	12
Economic Development of Tourism	EDT520S	None	5	12
Basic Hotel Information systems	BHI520S	None	5	10
Basic Mathematics	BMS411S	None	4	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Culinary Arts 1: Pastry, Bakery and Desserts	CAP610S	Food Production Theory	6	12
Applied Culinary Arts 1: Pastry, Bakery and Desserts	ACP610S	Food Production Practical	6	12
Food Safety Management	FSM610S	Food Production Theory	6	12
Introduction to Hospitality and Tourism Accounting	IHA520S	None	5	12

#### Semester 4

Information Competence	ICT521S	None	5	10
Culinary Arts 2: Advanced Hot Kitchen	CAK620S	Food Production Theory	6	12
Applied Culinary Arts 2: Advanced Hot Kitchen	AAK620S	Food Project Practical	6	12
Professional Writing	PWR611S	English for Academic Purposes	6	14
Human Resource Management in Hospitality & Tourism	HRH610S	None	6	12
Cost & Management Accounting for Hospitality & Tourism	CAH610S	None	6	12
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15

### YEAR 3

#### Semester 5

Sustainability and Development	SYD611S	None	7	14
Culinary Arts 3: Advanced Cold Kitchen	ACK710S	Culinary Arts 2: Advanced Hot Kitchen	7	12
Applied Culinary Arts 3: Advanced Cold Kitchen	AAC710S	Appl. Culinary Arts 2: Adv. Hot Kitchen	7	12
Kitchen Management	KMT710S	None	7	12
WIL I: Internal Culinary Arts	WIC710S	Pass in all Courses up to Semester 4	7	12
Quality Management in Hospitality and Tourism	QHT710S	None	7	12

#### Semester 6

WIL II: External Culinary Arts	WEO720S	Pass in all courses up to Semester 5	7	48
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#### Please Note:

##### Requirement to Wear Uniform

A prescribed uniform is compulsory for all Hospitality and Tourism students and must be worn for the duration of their studies (all 3 years). The uniform must be worn whenever the student attends either practical or theoretical classes.

##### Strictly Not Allowed:

- \* T-shirt materials, printed materials of any kind
- \* Skin-tight or stretch materials of any kind
- \* No flip-flops, sneakers, trainers or similar footwear
- \* Hipsters or any type of jeans
- \* No sweater tops or tracksuit tops of any kind
- \* No nose rings, tongue rings, rings of any kind except wedding band

**DEPARTMENT OF MARKETING, LOGISTICS AND SPORT MANAGEMENT****CODE: 73****QUALIFICATIONS OFFERED**

Bachelor of Marketing (Revised – Phased in 2024)	07BMAK
Bachelor of Marketing (Phasing out 2026)	07MARB
Bachelor of Transport Management (Revised-Phase 2026)	07BTRN
Bachelor of Transport Management (Old Curriculum)	07BTRA
Bachelor of Sport Management (Revised Curriculum)	07BSMN
Certificate in Procurement Management	04CIPM
Bachelor of Procurement and Supply Chain Management (Revised Curriculum)	07BPSM

**BACHELOR OF MARKETING****07BMAK****(Revised Curriculum – Phased in 2024)****NQF Credits: 367****Description**

The Bachelor of Marketing aims to equip students with the knowledge and skills necessary to succeed in the rapidly evolving marketing landscape. The programme combines foundational marketing principles with a focus also on digital marketing strategies, tactics, and tools. The primary objective of this program is to produce graduates who are competent and skilled in performing a broad spectrum of routine, complex, and multidimensional marketing tasks and responsibilities with minimal or no supervision.

The programme aims at developing a strong understanding of marketing principles and their application in the digital world, providing students with the ability to design and implement effective marketing campaigns across a variety of platforms, and developing critical thinking and problem-solving skills necessary to analyse data and evaluate the success of digital marketing efforts.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology.

In addition, candidates are required to have passed Mathematics with at least a D-symbol at NSSC Ordinary Level or a 4 at NSSC Higher Level or an E at AS Level. Applicants who come from the FCHSE bridging programme may be considered for admission if they have passed with at least 50%.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Students who successfully complete the Bachelor of Marketing will ordinarily be able to pursue further studies at NQF Level 8 in Marketing, or a related cognate area of learning.

**Mode of Delivery**

This programme is delivered on full-time and part-time, using the hybrid system in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Marketing will be awarded to students credited with a minimum of 363 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology of Namibia.

**Transition Arrangements**

The Bachelor of Marketing (old curriculum) will be phased out systematically until 2026 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2023.

Students who are registered in 2023 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in the Table below. Students who are registered in 2023 for the 1st year of

the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2nd year in 2024 will be allowed to transition to the revised programme (new curriculum).

The revised Bachelor of Marketing (New curriculum) will take effect from January 2024 with the concurrent implementation of the 1st and 2nd year in 2024 and the implementation of the 3rd year in 2025. Courses will only be offered based on the new/revised syllabi in 2024 (1st and 2nd year) and 2025 (3rd year).

Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses in accordance with the NUST general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to the Table below for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for completing phasing out of the Bachelor of Marketing (old curriculum) is 2026 after which students must automatically switch to the new programme and fulfil all requirements based of the new curriculum.

#### Courses to be Credited

Course Code	Bachelor of Marketing (Old Courses)	Course Code	Bachelor of Marketing (Equivalent New/Revised Courses)
OPS511S	Introduction to Organisational Psychology	BOP511S	Basic Organisational Psychology
FAC511S	Financial Accounting 101	BAC1100	Business Accounting 1A
SYD611S	Sustainability and Development	SYD611S	Sustainability and Development

#### Corresponding Courses (to be completed if courses on the old curriculum are failed) - (Please note this is not a credit table)

Course Code	Bachelor of Marketing (Old Courses)	Course Code	Bachelor of Marketing (Corresponding New/Revised Courses to be done if failed)
IME511S	Introduction to Marketing and its environment	IME511S	Introduction to Marketing and its environment
MPS512S	Marketing Principles	MPM512S	Marketing Principles
SOM611S	Services Marketing	SOM611S	Services Marketing
SOT611S	Sales & Operations Management	SOT611S	Sales & Operations Management
POS221S	Principles of Selling	POS611S	Principles of Selling
MLY612S	Marketing Communications Strategy	MLY612S	Marketing Communications Strategy
CSB711S	Consumer Behaviour	CSB711S	Consumer Behaviour
MRM711S	Marketing Research & Market Intelligence	MRM711S	Marketing Research & Market Intelligence
MKM711S	Marketing Management	MKM711S	Marketing Management
DSM711S	Digital and Social Media Marketing	DSM711S	Digital and Social Media Marketing
PPM712S	Product Pricing Management	PPM712S	Product Pricing Management
WOR712S	Work Integrated Learning	WOR712S	Work Integrated Learning

#### Please Note

The Tables above respectively, only highlights new/revised core courses in Marketing that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The courses which do not have corresponding new/revised courses in the new curriculum, will be offered to students until the old curriculum is phased out completely in 2026:

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Introduction to Marketing and Its Environment	IME511S	None	5	10
Introduction to Business Management	BMI511S	None	5	10
Business Accounting 1A	BAC1100	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Marketing Principles	MPM512S	None	5	10
Business Ethics	BBE612S	None	6	10
Business Accounting 1B	BAC1200	None	5	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Principles of Microeconomics	PMI511S	None	5	12
Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
		Basic Mathematics		
Services Marketing	SMK611S	Marketing Principles	6	10
Principles of Selling	POS611S	None	6	10
Commercial Law 1A	CML11S	None	5	12

#### Semester 4

Professional Writing	PWR611S	English for Academic Purposes	6	14
Principles of Macroeconomics	PMA512S	None	5	12
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Sales & Operations Management	SOT612S	Principles of Selling	6	10
Commercial Law 1B	CML112S	Commercial Law 1A	5	12
Marketing Communications Strategy	MLY612S	Marketing Principles	6	12

### YEAR 3

#### Semester 5

Digital and Social Media Marketing	DSM711S	Marketing Principles	7	12
Marketing Management	MKM711S	Marketing Principles	7	12
Marketing Research & Market Intelligence	MRM711S	Intro. to Marketing and Its Env.	7	12
		Marketing Principles		
		Basic Business Statistics 1B		
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Consumer Behaviour	CSB711S	Intro. to Marketing and Its Env.	7	12
		Marketing Principles		
Product Pricing Management	PPM712S	Intro. to Marketing and Its Env.		
		Principles of Microeconomics		
		Marketing Principles		

#### Semester 6

Sustainability and Development	SYD611S	None	7	14
Work Integrated Learning	WOR712S	All core courses up to Semester 5	7	36

**BACHELOR OF MARKETING  
(Old Curriculum - Phasing out 2026)****07MARB****NQF Level: 7****NQF Credits: 367****NQF Qualification ID: Q0266****Description**

The Bachelor of Marketing programme provides a systematic and coherent introduction to the knowledge, principles, concepts, data, theories and problem-solving techniques within the field of marketing. The programme has been designed to respond to both the local and international contexts as students will explore the ways in which marketing roles exist and function within Namibia and in developing societies more generally.

The programme will enable students to acquire a blend of cognitive and intellectual skills, as well as more hands-on practical and key transferable skills, and to apply these competencies in addressing marketing challenges in Namibia and the international community. Students need an understanding of the complex global marketplace and its inherent technologies. This requires students to be digitally literate to operate in the highly demanding technological market place. Technology-based products are growing. Students need to fit in. Businesses organisations need graduates with the digital literacy skills to operate marketing and sales technology.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, candidates are required to have passed Mathematics with at least a D-symbol at NSSC Ordinary Level or a 4 at NSSC Higher Level.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification. Students who successfully complete the Bachelor of Marketing will ordinarily be able to pursue further studies at NQF Level 8 in Marketing, or a related cognate area of learning.

**Mode of Delivery**

The programme will be offered on full-time, part-time, and distance modes in accordance with NUST rules and regulations, blended learning approaches using technology will be encouraged.

**Requirements for Qualification Award**

The Bachelor of Marketing will be awarded to students credited with a minimum of 367 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology of Namibia.

**Transition Arrangements**

The Bachelor of Marketing (old curriculum), will be phased out systematically until 2023 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2018. The last intake for the final year of the out-phasing programme (old curriculum), will be in 2019. The last cohort of students, to be registered for the final year in 2019, would have until 2023 to complete the out-phasing programme (old curriculum).

Students who are registered in 2018 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in the Table below. Students who are registered in 2018 for the 1st year of the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2nd year in 2019 will be allowed to transition to the revised programme (new curriculum).

The revised Bachelor of Marketing (New curriculum) will take effect from January 2019 with the concurrent implementation of the 1st and 2nd year in (019 and the implementation of the 3rd year in 2020. Courses will only be offered based on the new/revised syllabi in 2019 (1st and 2nd year) and 2020 (3rd year). Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses in accordance with the NUST general rules.

Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to the Table on the next page, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed. The deadline for complete phasing out of the Bachelor of Marketing (old curriculum) is 2023 after which students must automatically switch to the new programme and fulfil all requirements based of the new curriculum.

**Credit Table for Institutional and Service Courses**

<b>Course Code</b>	<b>Bachelor of Marketing (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of Marketing (New/Revised Courses)</b>
(ITM111S)	Introduction to Mathematics	(ITM111S)	Introduction to Mathematics
(PHR511S)	Introduction to Psychology of Human Resources	(IOP511S)	Introduction to Organisational Psychology
(LIP411S)	Language in Practice	(PELU411S)	Principles of English language Use
(LPB032S)	English in Practice	(EPR511S)	English in Practice
(BMA121S)	Introduction to Business Management	(BMI511S)	Introduction to Business Management
(BEL122S)	Business Ethics & Leadership	(BBE612S)	Business Ethics
(CUS411S)	Computer User Skills	(CUS411S)	Computer User Skills
(BSC410S)	Basic Science	(BSC410S)	Basic Science
(ICT521S)	Information Competence	(ICT521S)	Information Competence
(FAC11S)	Financial Accounting 1A	(FAC511S)	Financial Accounting101
(PEC111S)	Principles of Economics 1A	(PMI511S)	Principles of Microeconomics
(BBS112S)	Basic Business Statistics 1A	(BBS112S)	Basic Business Statistics 1A
(BBS112S)	Basic Business Statistics 1B	(BBS112S)	Basic Business Statistics 1B
(EAP511S)	English for Academic Purposes	(EAP511S)	English for Academic Purposes
(PMI511S)	Principles of Economics 1B	(PMA512S)	Principles of Macroeconomics
(CML111S)	Commercial Law 1A	(CML111S)	Commercial Law 1A
(CML112S)	Commercial Law 1B	(CML112S)	Commercial Law 1B
(PRC052S)	Professional Writing	PWR611S	Professional Writing
(ICE712S)	Innovation, Creativity and Entrepreneurship	(ICE712S)	Innovation, Creativity and Entrepreneurship
(CIS610S)	Contemporary Issues	(CIS610S)	Contemporary Issues

**Corresponding Courses (to be completed if courses on the old curriculum are failed) - (Please note this is not a credit table)**

<b>Course Code</b>	<b>Bachelor of Marketing (Old Courses)</b>	<b>Course Code</b>	<b>Bachelor of Marketing (Corresponding New/Revised Courses to be Done, if Failed)</b>
IME511S	Introduction to Marketing and Its environment	IME511S	Introduction to Marketing and Its environment
MPS512S	Marketing Principles	MPM512S	Marketing Principles
POS221S	Principles of Selling	POS611S	Principles of Selling
SOM611S	Services & Organisational Marketing	TBC	Services Marketing
SOT611S	Sales & Operations Management	SOT612S	Sales & Operations Management
MLY612S	Marketing Communications Strategy	MLY612S	Marketing Communications Strategy
CAO712S	Consumer & Organisation Behaviour	TBC	Consumer Behaviour
MRM711S	Marketing Research & Market Intelligence	MRM711S	Marketing Research & Market Intelligence
EWB711S	Electronic & Web-Based Marketing	TBC	Digital and Social Media Marketing
MBM712S	Marketing and Brand Management	TBC	Marketing Management
PPM712S	Product Pricing Management	TBC	Product Pricing Management
WOR712S	Work Integrated Learning	WOR712S	Work Integrated Learning

**Please Note**

There is switch of semester 5 to 6-and vice versa- the. This means that some courses that were offered in semester 6 are now being offered in semester 5 and vice versa.

The Tables above only highlights new/revised core courses in Marketing that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Introduction to Mathematics	ITM111S	None	5	10
Introduction to Marketing and Its Environment	IME511S	None	5	10
Introduction to Business Management	BMI511S	None	5	10
Basic Organisational Psychology	BOP511S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Basic Science	BSC410S	None	4	8
Information Competence	ICT521S	None	5	10
Marketing Principles	MPM512S	None	5	10
Business Ethics	BBE612S	None	6	10
Financial Accounting 101	FAC511S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Principles of Microeconomics	PMI511S	None	5	12
Basic Business Statistics 1A	BBS111S	Introduction to Mathematics	6	12
		Basic Mathematics		
Service Marketing	SMK611S	Marketing Principles	6	10
Principles of Selling	POS611S	None	6	10
Commercial Law 1A	CML11S	None	5	12

#### Semester 4

Professional Writing	PWR611S	English for Academic Purposes	6	14
Principles of Macroeconomics	PMA512S	None	5	12
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Sales & Operations Management	SOT612S	Principles of Selling	6	10
Commercial Law 1B	CML112S	Commercial Law 1A	5	12
Marketing Communications Strategy	MLY612S	Marketing Principles	6	12

### YEAR 3

#### Semester 5

Digital and Social Media Marketing	DSM711S	Marketing Principles	7	12
Marketing Management	MKM711S	Marketing Principles	7	12
Marketing Research & Market Intelligence	MRM711S	Intro. to Marketing and Its Env.	7	12
		Marketing Principles		
		Basic Business Statistics 1B		
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Consumer Behaviour	CSB711S	Intro. to Marketing and Its Env.	7	12
		Marketing Principles		
Product Pricing Management	PPM712S	Intro. to Marketing and Its Env.		
		Principles of Microeconomics		
		Marketing Principles		

#### Semester 6

Sustainability and Development	SYD611S	None	7	14
Work Integrated Learning	WOR712S	All core courses up to Semester 5	7	36

**BACHELOR OF TRANSPORT MANAGEMENT  
(Revised Phase in 2026)****07BTRN****NQF Level: 7****NQF Credits: 361****Description**

The Bachelor of Transport Management aims to cultivate students' practical and cognitive skills in acquiring, interpreting, and applying transportation management principles, providing a comprehensive understanding of the complexities inherent in modern transportation systems. Through this program, individuals will develop the ability to tackle real-world transportation challenges across road/land, air, and waterways, including integrating emerging technologies such as autonomous vehicles and smart infrastructure. Moreover, the curriculum is tailored to address both local and global perspectives, enabling students to examine the roles and functions of transportation and emerging economies. Additionally, the program seeks to foster critical thinking in assessing transportation systems and fostering innovative strategies for enhancing efficiency and sustainability.

This program empowers students to contribute meaningfully to sustainable transportation initiatives and advocate for policies that promote social equity and environmental stewardship. The programme also equips students with a diverse skill set that is highly transferable across industries, ensuring long-term employability and career advancement prospects. It strives to nurture graduates with the expertise to proficiently oversee transportation tasks and decisions within their professional domains, while also harnessing relevant transportation data to facilitate sound decision-making and effective leadership, benefiting themselves and their teams.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology (GI.2.1 in the Prospectus). In addition, candidates are required to have passed Mathematics with at least a D-symbol at NSSC Ordinary Level or equivalent.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology (GI.2 in the Prospectus). Only applicants who scored 50% and above in English and Mathematics in the Mature Age Entry Test will be considered.

**Articulation Arrangements**

Credit transfer will be handled according to the NUST's Recognition of Prior Learning (RPL) regulations. These provide course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit can be granted is 50% of the credits for a qualification.

Students who complete the Bachelor of Transport Management will ordinarily be able to pursue further studies at NQF Level 8 in Transport Management, or a related cognate area of learning.

**Mode of Delivery**

This programme will be offered on full-time and part-time modes, employing a blended learning mode of study per NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Transport Management will be awarded to students credited with a minimum of 361 NQF credits. In addition, students must meet the administrative and financial requirements as spelled out in the Prospectus of NUST.

**Transition Arrangements**

The Bachelor of Transport Management (old curriculum -07BTRA) will be phased out systematically with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2025.

Students who are registered in 2025 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in Table 15.1 below.

Students who are registered in 2025 for the 1st and 2nd year of the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2nd and 3rd year will be allowed to complete their studies on the old curriculum.

The revised Bachelor of Transport Management (New curriculum) will take effect from January 2026, with the implementation of the 1st year in 2026, the 2nd year in 2027, and the 3rd year in 2028. Courses will only be offered based on the new/revised syllabi in 2026 (1st year), 2027 (2nd year) and 2028 (3<sup>rd</sup> year).

Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses, in accordance with NUST's general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on the syllabi of the new/revised corresponding courses. Please refer to Table 15.2 for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for completely phasing out the Bachelor of Transport Management (old curriculum) is 2030, after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

**Table 15.1 Courses to be credited**

Course Code	Bachelor of Transport Management (Old Courses)	Course Code	Bachelor of Transport Management (New/Revised Courses)
LTI621S	Land Transport Safety & Infrastructure Considerations	TSS611S	Transport Safety and Security Management
MTS621S	Maritime and Air Transport Safety & Infrastructure Considerations (Partly)		
MTS621S	Maritime and Air Transport Safety & Infrastructure Considerations (Partly)	MTP711S	Maritime Transportation
AMT711S	Advance of Maritime Transport		
TTE511S	Transport Economics	PEC511S	Principles of Transport Economics
TOC621S	Transport Operations and Costing	TIF711S	Transport Infrastructure Financing
ATE711S	Advance Transport Economics	ITE512S	Intermediate Transport Economics
TPP521S	Transport Policy and Planning	TPR612S	Transport Policy and Regulations
		UTP512S	Urban Transport Planning
IMT711S	Intermodal Transportation	EMD711S	Energy Mobility and Geopolitical Dynamics

**NB: Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by a single course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to complete the entire new course(s) in the revised curriculum.**

**Table 15.2 Corresponding Courses (if Failed). This is not a credit table.**

Course Code	Bachelor of Transport Management (Old Courses)	Course Code	Bachelor of Transport Management (Corresponding New/Revised Courses)
TDM511S	Transport and Distribution Management	TDM511S	Transport and Distribution Management
LTI621S	Land Transport Safety & Infrastructure Considerations	TSS611S	Transport Safety and Security Management
MTS621S	Maritime and Air Transport Safety & Infrastructure Considerations (Partly)		
MTS621S	Maritime and Air Transport Safety & Infrastructure Considerations (Partly)	MTP711S	Maritime Transportation
AMT711S	Advance of Maritime Transport		
TTE511S	Transport Economics	PEC511S	Principles of Transport Economics
SFM711S	Strategic Fleet Management	SFM711S	Strategic Fleet Management
TOC621S	Transport Operations and Costing	TIF711S	Transport Infrastructure Financing
ATE711S	Advance Transport Economics	ITE512S	Intermediate Transport Economics
TPP521S	Transport Policy and Planning	TPR612S	Transport Policy and Regulations
		UTP512S	Urban Transport Planning
GIT521S	GIS for Transport	GIT521S	GIS for Transport
CDT521S	CAD for Transport	CDT521S	CAD for Transport
ITT611S	Intelligent Transportation Systems	ITT611S	Intelligent Transportation Systems
TTL621S	Traffic and Transportation Law	TTL621S	Traffic and Transportation Law
FSM621S	Forwarding and Shipping Management	FSM621S	Forwarding and Shipping Management
LMP711S	Leading and Managing Projects	LMP711S	Leading and Managing Projects
IMT711S	Intermodal Transportation	EMD711S	Energy Mobility and Geopolitical Dynamics
WOL721S	Work Integrated Learning	WOL721S	Work Integrated Learning

Table 15.2 highlights only the new/revised core courses in the Bachelor of Transport Management that should be taken if courses from the old curriculum are failed. Service courses from other Departments are excluded; however, the rules of the relevant Departments also apply to this programme.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use

Course Code	Pre-Requisite	NQF Level	NQF Credit
PLU411S	None	4	NCB
CUS411S	None	4	10
ITM111S	None	5	10
BMI511S	None	5	10
TDM511S	None	5	10
PEC511S	None	5	10

Computer User Skills

Introduction to Mathematics

Introduction to Business Management

Transport & Distribution Management

Principles of Transport Economics

#### Semester 2

English in Practice

EPR511S	Principles of English Language Use	54	NCB
BSC410S	None	4	8
ICT521S	None	5	10
ITE512S	Principles of Transport Economics	5	10
GIT521S	Computer User Skills	5	10
UTP512S	None	5	10

Basic Science

Information Competence

Intermediate Transport Economics

GIS for Transportation

Urban Transport Planning

### YEAR 2

#### Semester 3

English for Academic Purposes

EAP511S	English in Practice	5	14
TSS611S	None	6	12
ITT611S	None	6	12
BBS111S	Introduction to Mathematics/ Basic Mathematics	6	12
CML111S	None	5	12
BAC1100	None	5	10

Transport Safety & Security Management

Intelligent Transportation Systems

Basic Business Statistics 1A

Commercial Law 1S

Business Accounting 1A

#### Semester 4

Professional Writing

PWR611S	English for Academic Purposes	6	14
TTL621S	Commercial Law 1A	6	12
BBS112S	Basic Business Statistics 1A	6	12
FSM621S	None	6	12
CDT521S	Computer User Skills	6	10
TPR612S	None	6	10

### YEAR 3

#### Semester 5

Innovation, Creativity and Entrepreneurship

ICE712S	None	7	15
MTP711S	None	7	10
TIF711S	None	7	12
EMD711S	None	7	12
SFM711S	Transport & Distribution Management	7	12
LMP711S	None	7	12

Maritime Transportation

Transport Infrastructure Financing

Energy Mobility and Geopolitical Dynamics

Strategic Fleet Management

Leading and Managing Projects

#### Semester 6

Sustainability and Development

SYD611S	None	6	12
WOL721S	All courses up to Semester 5	7	36

Work Integrated Learning

**BACHELOR OF TRANSPORT MANAGEMENT  
(Revised Phased in 2020)****07BTRA****NQF Level: 7****NQF Credits: 390****NQF Qualification ID: Q0458****Description**

The Bachelor of Transport Management programme aims at developing the student's applied and cognitive competencies in the acquisition of knowledge, interpretation, understanding, and applications of transportation management principles. Through this programme, students will be able to solve real-life transportation management problems including but not limited to road/land, air, and waterways. The programme is designed to respond to both the local and international contexts, as students will explore how Transport roles and functions exist within Namibia and in developing societies.

The programme aims at producing transport graduates who can competently manage transportation tasks and duties as well as make transport-related decisions within the scope of their responsibilities. Graduates would be able to appraise and manage the synergy between transport and other functional areas of management in an organisation. Graduates will be able to use relevant transport information in the process of making effective and efficient transport decisions, managing themselves and others.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, candidates are required to have passed Mathematics with at least an E-symbol at NSSC Ordinary Level or a 4 at NSSC Higher Level.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of NUST. Only applicants that scored 50% and above in English and Mathematics in the Mature Age Entry Test will be considered.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Students who complete the Bachelor of Transport Management will ordinarily be able to pursue further studies at NQF Level 8 in Transport Management, or a related cognate area of learning.

**Mode of Delivery**

This programme will be offered on full time, part-time and distance modes of study per NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Transport Management will be awarded to students credited with a minimum of **364 NQF** credits. In addition, students must meet the administrative and financial requirements as spelled out in the Prospectus of NUST.

**Transition Arrangements**

The Bachelor of Transport Management (07BTMM Phased-in 2017 - "Old – Discontinued") curriculum has been phased-out completely in December 2019 following the directive from the NCHE. This is so to ensure continued relevance and fit for purpose.

The revised Bachelor of Transport Management replacing the old-discontinued programme will be implemented at all level i.e. Year 1, 2 and 3, at the beginning of 2020 academic year as follows:

- \* Students who were registered for the first time (1st year) to the old- discontinued curriculum in 2019 and who have failed more than 50% of the courses at the end of the year 2019, will be required to change their registration to the revised programme and will be granted credits on a course-by-course basis as per information in Table 15.1
- \* Students who were registered in 2019 for the 1st year of the phased-out programme (Old – Discontinued" curriculum) and who meet all requirements to progress to the 2nd year in 2020, will be required to transition to the revised programme, but stand to lose the credits for "Business Ethics". To meet the requirements of the revised programme, students in this category, however, will be required to pick- up credits for 1st year newly introduced courses namely: *Transport Policy and Planning; GIS for Transportation and CAD for Transportation*1\*.
- \* Similarly, students who were registered in 2019 for the 2nd year of the phased-out programme (Old – Discontinued" curriculum) and who meet all requirements to progress to the 3rd year in 2020, will be required to transition to the revised programme. To meet the requirements of the revised programme, students in this category, however, will be required to pick- up credits for a newly introduced *Intelligent Transportation Systems, Transport Policy, and Planning; GIS for Transportation and CAD for Transportation* course2\*.
- \* Students who were registered in 2019 for the 3rd year of the phased-out programme (Old – Discontinued" curriculum) and who failed any course/s, will be allowed to complete the failed course/s on COLL for the year 2020

only, thereafter, will be required to repeat such course based on the syllabi of new/revised corresponding courses as outlined in the table below.

- \* Courses will only be offered based on the revised syllabi for year 1, 2 and 3 in 2020. Students who fail any of the courses (Old – Discontinued” curriculum) will be required to repeat such courses based on the syllabi of the corresponding courses in the revised curriculum (Please refer to the Table below).
- \* All students transitioning from 07BTRM who have not done GIS for Transportation, CAD for Transportation, Transport Policy and Planning and Intelligent Transportation Systems will be required to complete these courses on a block session in Semesters two, four, and six.

#### Courses to be credited

Course Code	Bachelor of Transport Management (Old Courses)	Course Code	Bachelor of Transport Management (New/Revised Courses)
<b>Year 1: semester 1:</b>			
ITM111S	Introduction to Mathematics	ITM111S	Introduction to Mathematics
PLU411S	Principles of English Languages	PLU411S	Principles of English Languages
CUS411S	Computer User Skills	CUS411S	Computer User Skills
<b>Year 1: semester 2:</b>			
ICT512S	Information Competence	ICT512S	Information Competence
EPR511S	English in Practice	EPR511S	English in Practice
BSC410S	Basic Science	BSC410S	Basic Science
<b>Year 2: semester 3:</b>			
EAP51S	English for Academic Purposes	EAP51S	English for Academic Purposes
FAC511S	Financial Accounting 101	BAC1100	Business Accounting
CML111S	Commercial Law 1A	CML111S	Commercial Law 1A
BBS111S	Basic Business Statistics 1A	BBS111S	Basic Business Statistics 1A
<b>Year 2: semester 4:</b>			
BBS112S	Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1B
PWR611S	Professional Writing	PWR611S	Professional Writing
<b>Year 3: semester 5:</b>			
ICE712S	Innovation, Creativity, and Entrepreneurship	ICE712S	Innovation, Creativity, and Entrepreneurship
PWRM611S	Professional Writing	PWR611S	Professional Writing
<b>Year 3: semester 6:</b>			
SYD611S	Contemporary Issues	SYD611S	Sustainability and Development

#### Corresponding Courses (if Failed). This is not a credit table.

Course Code	Bachelor of Transport Management (Old Courses)	Course Code	Bachelor of Transport Management (Corresponding New/Revised Courses)
TIS511S	Principles of Transport Safety and Infrastructure Management	LTI611S MTS621S	Land Transport Safety & Infrastructure Considerations Maritime and Air Transport Safety & Infra. Cons
SPI621S	Transport Safety Practice & Infrastructure Mgt	MTS621S LTI611S	Maritime and Air Transport Safety & Infra. Cons Land Transport Safety & Infrastructure Cons
PTE511S TEP521S	Principles of Transport Economics Transport Economics and Planning	TTE511S	Transport Economics
LFM711S	Logistics and Fleet Management	SFM711S	Strategic Fleet Management
ISM511S	Introduction to Supply Chain Management	TDM511S	Transport and Distribution Management
FLM521S	Fundamentals of Logistics Management		
EMT711S	Elements of Transport Management	AMT711S	Advance Maritime Management
OTM621S	Operational Transport Management	TOC621S	Transport Operations and Costing
IRT711S	International and Regional Transport Economics	ATE711S	Advance Transport Economics
None		TTP521S	Transport Policy and Planning
None		GIT521S	GIS for Transportation
None		CDT521S	CAD for Transportation
None		IIT611S	Intelligent Transportation Systems

**NB:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course (s) in the revised curriculum.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use

Course Code	Pre-Requisite	NQF Level	NQF Credit
PLU411S	None	4	NCB
CUS411S	None	4	10
ITM111S	None	5	10
FOM511S	None	5	12
TDM511S	None	5	10
TTE511S	None	5	10

Computer User Skills

Introduction to Mathematics

Fundamentals of Marketing

Transport & Distribution Management

Transport Economics

#### Semester 2

English in Practice

EPR511S	Principles of English Language Use	54	NCB
BSC410S	None	4	8
ICT521S	None	5	10
TTP521S	None	5	10
GIT521S	Computer User Skills	5	10
CDT521S	None	5	10

Basic Science

Information Competence

Transport Policy and Planning

GIS for Transportation

CAD for Transportation

### YEAR 2

#### Semester 3

English for Academic Purposes

EAP511S	English in Practice	5	14
LTI611S	None	6	12
ITT611S	GIS for Transportation	6	12
BBS111S	Introduction to Mathematics/ Basic Mathematics	6	12
CML111S	None	5	12
BAC1100	None	5	10

Land Transport Safety & Infrastructure Considerations

Intelligent Transportation Systems

Basic Business Statistics 1A

Commercial Law 1S

Business Accounting 1A

#### Semester 4

Professional Writing

PWR611S	English for Academic Purposes	6	14
TTL621S	Commercial Law 1A	6	12
BBS112S	Basic Business Statistics 1A	6	12
FSM621S	None	6	12
MTS621S	None	6	12
TOC621S	None	6	10

### YEAR 3

#### Semester 5

Innovation, Creativity and Entrepreneurship

ICE712S	None	7	15
ATE711S	Transport Economics	7	10
AMT711S	None	7	10
IMT711S	None	7	12
SFM711S	None	7	12
LMP711S	None	7	12

Advance Transport Economics

Advance of Maritime Transport

Intermodal Transportation

Strategic Fleet Management

Leading and Managing Projects

#### Semester 6

Sustainability and Development

SYD611S	None	7	14
WOL721S	All courses up to Semester 5	7	36

Work Integrated Learning

**BACHELOR OF SPORT MANAGEMENT  
(Revised Curriculum - Phased in 2022)****07BSMN****NQF Level: 7****NQF Credits: 364****NQF Qualification ID: Q2312****Description**

The Bachelor of Sport Management programme aims to produce graduates who can competently manage and administer sports businesses and sport business-related tasks and duties in private and/or public establishments and make effective decisions within the scope of their responsibilities. Similarly, the degree will provide students with a solid foundation and diverse range of skills and competencies in sport-related business fundamentals, including general management, marketing, governance, legal issues, event and facility management, etc.

Furthermore, this programme will equip student to apply relevant sport management principles, concepts, and tools to effectively and efficiently make business decisions in the areas of sport sponsorship, events management, outsourcing and insourcing of duties and responsibilities, etc., and, managing themselves and others while providing mentorship and coaching to subordinates. In the same vein, students would be able to appraise and manage the synergy between sport, marketing, business, management, and other functional management areas in a sporting organisation.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of NUST.

Mature age candidates will be considered if they meet the requirements and pass the mature age entrance examinations of NUST - with a minimum of 50% in English and Mathematics.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of Sport Management will ordinarily pursue further studies at NQF Level 8 in Sport Management or a related cognate area of learning.

**Mode of Delivery**

The programme will be offered in full-time, part-time, and distance modes, following NUST's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Sport Management will be awarded to students credited with a minimum of 364 NQF credits. In addition, students must meet the administrative and financial requirements as spelled out in the NUST Prospectus.

**Transition Arrangements**

The Bachelor of Sport Management (revised curriculum) takes effect from January 2022, with minimum disruption to existing students' learning progression. The last intake of 1st year students for the programme (old curriculum) was in January 2021.

Students who are registered in 2021 for the 1st year of the old curriculum, and who do not meet the rules for progression (failed more than 50%) to the 2nd year at the end of 2021, will be required to change their registration to the revised programme (revised curriculum), and will be granted credits on a course-by-course basis in accordance with information in the Table below. Equally, students who are registered in 2021 for the 1st year of the old curriculum, and who meet the minimum requirements for progression to the 2nd year at the end of 2021, will also be required to transition to the revised programme (revised curriculum).

Students however, who are registered in 2021 for the 2nd, and 3rd year of the old curriculum will be required to complete their studies, based on the requirements of the old curriculum.

The revised Bachelor of Sport Management (revised curriculum) will take effect from January 2022 with the implementation of the 1st and 2nd years only. The revised programme will be fully implemented by 2023. Courses will only be offered based on the new/revised syllabi in 2022 (1st and 2nd year), and 2023 (3rd year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for complete phasing out of the Bachelor of Sport Management (old curriculum) is 2025 after which students must automatically change registration to the revised programme (new curriculum) and fulfil all requirements of the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Sport Management (Old Courses)	Course Code	Bachelor of Sport Management (New/Revised Courses)
SLR521S	Sport Lifestyle and Recreation Sciences	STR521S	Sport Tourism and Recreation
SSP611S	Sport Sociology and Psychology	SSC621S	Sport Sociology
PEM621S	Project and Events Management	PMS621S	Project Management in Sport
SFM621S	Sport Facilities Management	SFE621S	Sport Facilities and Events Management
SFM521S	Sport Management Foundation	PRS521S	Principles and Practices of Sport Management

**Corresponding Courses (to be completed if courses on the old curriculum are failed. (Please note this is not a credit table)**

Course Code	Bachelor of Sport Management (Old Courses)	Course Code	Bachelor of Sport Management (New/Revised Courses)
SLR521S	Sport Lifestyle and Recreation Sciences	STR521S	Sport Tourism and Recreation
SFM521S	Sport Management Foundation	PRS521S	Principles and Practices of Sport Management
SSP611S	Sport Sociology and Psychology	SSC621S	Sport Sociology
SMT611S	Sport Marketing	SMT611S	Sport Marketing
SLR611S	Sport Law and Regulations	SLR611S	Sport Law and Regulations
CSS621S	Corporate Sports and Salesmanship	CSS621S	Corporate Sports and Salesmanship
SFM621S	Sport Facilities Management	SFE621S	Sport Facilities and Events Management
DSC621S	Sport Didactics and Coaching		None
PEM621S	Project and Events Management	PMS621S	Project Management in Sport
MPR711S	Media and Public Relations	MPR711S	Media and Public Relations

**Assessment strategies**

Students will be assessed through continuous formative and summative assessments with the option of eAssessment where appropriate, particularly in the covid-19 era. These assessments will focus on the achievement of competencies and take the form of problem-solving exercises, individual/group assignments and presentations, case studies, report writing, practical application of skills and competencies, tutorials, practical projects, field work, events management and questioning (tests and/or examinations). The use of validating end-of-term assessments may be minimised to free students' intellectual capacity for broader cognitive development. Assessment through tests and/or examinations will be restricted to situations where it is necessary to establish that a previous specific outcome can be repeated or a specific skill can be transferred. Following NUST's policy on diversified continuous assessment, each course assessed using Continuous Assessment will only have a minimum of four assessments. Courses assessed using a combination of continuous assessment and a final end-of-semester examination must have at least two assessments.

**Special Assessment Rules**

All courses in this programme offered within the Department of Marketing and Logistics (Sport Management) shall have a **50-50** ratio in Continuous Assessments and the final end-of-semester examination. An exception to this rule is made for service courses offered by other departments.

All courses in the programme offered by the Department have diverse assessment methods, including open book tests and industry-based projects.

**Assessment for Sport Management-WIL** A portfolio shall be structured by the departmental coordinator indicating the tasks performed in specific workplaces in collaboration with the Director of the Centre for Cooperative Education and the company's representative. Students are prepared for WIL by the Cooperative Education Unit (CEU), i.e., the industry requirements and NUST requirements are discussed and agreed upon.

The Director and the Departmental Representative do industry visits to ensure that the agreed tasks are assigned to students and monitor students' progress. In addition to completing the portfolio, students write reports to the Industry and NUST representatives.

Upon completion of WIL, the assessment results will be as follows:

50% Portfolio

10% Visit by Departmental Representative to monitor and mentor students

20% Mentor

20% Presentation

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use  
 Computer User Skills  
 Basic Mathematics  
 Fundamentals of Marketing  
 Introduction to Business Management  
 Business Accounting 1A

Course Code	Pre-Requisite	NQF Level	NQF Credit
PLU411S	None	4	NCB
CUS411S	None	4	10
BMS411S	None	4	12
FOM511S	None	5	12
BMI511S	None	5	10
BAC1100	None	5	10

#### Semester 2

English in Practice  
 Information Competence  
 Sport Tourism and Recreation  
 Business Ethics  
 Principles and Practice of Sport Management  
 Business Accounting 1B

EPR511S	Principles of English Language Use	54	NCB
ICT521S	None	5	10
STR521S	None	5	13
BBE612S	None	6	10
PRS521S	Introduction to Business Mgt	5	12
BAC1200	Business Accounting 1A	5	10

### YEAR 2

#### Semester 3

English for Academic Purposes  
 Principles of Microeconomics  
 Basic Business Statistics 1A  
 Sports Psychology  
 Sport Marketing  
 Sport Law and Regulations

EAP511S	English in Practice	5	14
PMI511S	None	5	12
BBS111S	Intro to Maths/Basic Maths	6	12
SPP611S	None	6	12
SMT611S	Fundamentals of Marketing	6	12
SLR611S	None	6	12

#### Semester 4

Professional Writing  
 Principles of Macroeconomics  
 Corporate Sports and Salesmanship  
 Sport Sociology  
 Project Management in Sport  
 Sport Facilities and Events Management

PWR611S	English for Academic Purposes	6	14
PMA512S	None	5	12
CSS621S	Fundamentals of Marketing	6	12
SSC621S	None	6	12
PMS621S	None	6	12
SFE621S	None	6	12

### YEAR 3

#### Semester 5

Sustainability and Development  
 Media and Public Relations  
 Consumer Behaviour in Sports  
 Sport Governance & Policy  
 Risk Management in Sport

SYD611S	None	7	14
MPR711S	None	7	10
CBS711S	Fundamentals of Marketing	7	10
SGP711S	None	7	12
RMS711S	None	7	12

#### Semester 6

Innovation, Creativity and Entrepreneurship  
 Work Integrated Learning

ICE712S	None	7	15
WIS721S	All courses up to Semester 5	7	36

**CERTIFICATE IN PROCUREMENT MANAGEMENT  
(Phased in 2022)**
**04CIPM**
**NQF Level: 4**
**NQF Credits: 68**
**NQF Qualification ID: Q2308**
**Description**

This programme is designed to equip students with the knowledge and ability to understand the fundamental principles of procurement management in the public and private sector. It aims at equipping students with the full range of knowledge, skills and abilities required for engaging in all aspects of the procurement processes. It is intended for starter and up-skilling those individuals who are employed in roles that are predominantly operations. It further aids those aspiring to become procurement professionals and those who engage in the supply of goods and services using the procurement function in various industries.

Additionally, the programme aims to provide students with an integrated approach to procurement management and equip them with basic procurement management skills and improve the procurement process's effectiveness and efficiency within a given organisation. Upon completion of the programme, graduates will find employment in the public and private sector as procurement officers, supply chain officers, procurement administrators, junior procurement specialists, junior buyers, junior planners, etc.

**Criteria for Admission**

Candidates must have passed at least five subjects (not necessarily during the same examination session), including the English Language with an E symbol or better and at least D in Mathematics on the NSSC Ordinary level. The candidate must have obtained at least 22 points on the Evaluation Scale. Where candidates offer more than five (5) subjects, the best five (5), including English language and mathematics, will be counted.

Or, candidates must have obtained any other school leaving certificate from other examination authorities that can be regarded as equivalent to the prescribed qualifications. The candidate must have obtained at least 22 points on the Evaluation Scale based on the best five (5) subjects, including English Language and Mathematics.

**Mode of Delivery**

The programme will be offered on full-time, part-time, and distance as well as hybrid and blended learning modes following Namibia University of Science and Technology rules and regulations.

**Requirements for Qualification Award**

The Certificate in Procurement Management will be awarded to candidates credited with a minimum of 68 credits and who have met the requirements of the compulsory section. In addition, candidates should meet the administrative and financial requirements as spelt out in Yearbook Part 1 General Information and Regulations.

**Transition Arrangements:**

The programme is new and does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM**
**YEAR 1**
**Semester 1**
**Course Title**

	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Principles of English Language Use	PLU411S	None	4	NCB
Introduction to Mathematics	ITM111S	None	5	10
Computer User Skills	CUS411S	None	4	10
Introduction to Procurement Management	IPM411S	None	4	12
Public Procurement and Good Governance	PPG411S	None	4	12
Procurement Contract Management	PCM411S	None	4	12
Procurement Stakeholder Management	PSM411S	None	4	12

**BACHELOR OF PROCUREMENT AND SUPPLY CHAIN MANAGEMENT  
(Revised Programme – Phased in 2022)****07BPSM****NQF Level: 7****NQF Credits: 361****NQF Qualification ID: Q2303****Description**

The Bachelor of Procurement and Supply Chain Management programme provides a systematic and comprehensive introduction of principles, concepts, theories and problem-solving techniques within Procurement and Supply Chain Management. Businesses and government agencies require people skilled in supply chain and procurement management to coordinate the flow of materials, finances, and information within and between companies. Procurement and Supply chain management specialists are equipped with strategies that make business and governments competitive within a global economy, thus improving service delivery while reducing costs for employers. In the same vein, the Bachelor of Procurement and Supply Chain Management aims at producing graduates who can competently manage procurement and supply chain management tasks and duties as well as make informed decisions within the scope of their responsibilities.

The programme will further, enable students to acquire knowledge and a more hands-on practical approach and key transferable skills relevant to addressing procurement and logistics challenges in Namibia and the international community. Graduates would be able to appraise and manage the synergy between procurement, logistics, and other functional areas of supply chain management in an organisation. Upon successfully completing the programme, graduates will be able to find employment in both the private and public sectors as procurement and supply chain management practitioner or manager.

**Criteria for Admission**

Candidates may be considered for admission to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, candidates are required to have passed Mathematics with at least an D- symbol at NSSC Ordinary Level or grade 4 at NSSC Higher Level, or equivalent.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of the Namibia University of Science and Technology.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Students who complete the Bachelor of Procurement and Supply Chain Management will ordinarily be able to pursue further studies in Procurement and Supply Chain Management, or a related cognate area of learning, at NQF Level 8.

**Mode of Delivery**

The programme will be offered on full-time, part-time, and distance as well as hybrid and blended learning modes following Namibia University of Science and Technology rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Procurement and Supply Chain Management will be awarded to students credited with a minimum of 361 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements:**

The Bachelor of Procurement and Supply Chain Management programme takes effect from January 2022 and will be implemented incrementally on year by year basis. The revised programme will be phased in completely by the end of the 2024 academic year. The Bachelor of Logistics and Supply Chain Management (old curriculum) programme will be phased out systematically by 2025 with minimal disruption to existing students' learning progression.

Students who are registered in 2020 for the first year of the phased-out programme (old curriculum) and who fail more than 50% of courses at the end of 2020, will be required to change their registration to the revised programme in 2021 and will be granted credits on a course-by-course basis following information in Table 15.1 below. Courses will then be offered based on the revised syllabi only in 2021 (1st year), 2022 (2nd year) and 2023 (3rd year). Students who fail any of the courses in the old curriculum will be required to repeat such courses based on the corresponding subjects in the revised programme. Please refer to the Table below for detailed information on the new or revised corresponding courses to be done if students fail courses in the old curriculum.

The deadline for the complete phasing out of the Bachelor of Logistics and Supply Chain Management (old curriculum) is 2025 after which students must automatically switch to the new programme and meet all requirements based on the new curriculum.



Course Code	Bachelor of Logistics and Supply Chain Management (Old Courses)	Course Code	Bachelor of Procurement and Supply Chain Management (New/Revised Courses)
<b>Year 1: semester 1:</b>			
LIP411S	Language in practice	PLU411S	Principles of English Language Use
CUS411S	Computer User Skills	CUS411S	Computer User Skills
FOM511S	Fundamentals of Marketing	FOM511S	Fundamentals of Marketing
ITM111S	Introduction to Mathematics	ITM111S	Introduction to Mathematics
<b>Year 1: semester 2:</b>			
BBE612S	Business Ethics	BBE612S	Business Ethics
EPR511S	English in Practice	EPR511S	English in Practice
BSC410S	Basic Science	BSC410S	Basic Science
<b>Year 2: semester 3:</b>			
EAP511S	English for Academic Purposes	EAP511S	English for Academic Purposes
FAC511S	Financial Accounting 101	BAC1100	Business Accounting 1A
CML111S	Commercial Law 1A	CML111S	Commercial Law 1A
BBS111S	Basic Business Statistics 1A	BBS111S	Basic Business Statistics 1A
<b>Year 2: semester 4:</b>			
BBS112S	Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1B
PWR611S	Professional Writing	PWR611S	Professional Writing
FSM621S	Forwarding and Shipping Management	FSM621S	Forwarding and Shipping Management
FDA621S	Forecasting and Data Analysis	FDA621S	Forecasting and Data Analysis
CML112S	Commercial Law 1B	CML112S	Commercial Law 1B
<b>Year 3: semester 5:</b>			
ICE712S	Innovation, Creativity, and Entre	ICE712S	Innovation, Creativity, and Entrepreneurship
LMP711S	Leading and Managing Projects	LMP711S	Leading and Managing Projects
<b>Year 3: semester 6:</b>			
CIS610S	Contemporary Issues	SYD611S	Sustainability and Development
WIG721S	Work Integrated Learning	WIG712S	Work Integrated Learning

**Corresponding Courses (if Failed). This is not a credit table**

Course Code	Bachelor of Logistics and Supply Chain Management (Old Courses)	Course Code	Bachelor of Procurement and Supply Chain Management (Corresponding New/Revised Courses)
PTE511S TEP521S	Principles of Transport Economics Transport Economics and Planning	TTE511S	Transport Economics
ISM511S	Introduction to Supply Chain Mgt	IPS511S	Intro to Procurement and Supply Chain Mgt
FLM521S	Fundamentals of Logistics Management	TDM511S	Transport and Distribution Management
GSM712S SCM711S	Global Logistics and Supply Chain Mgt Supply Chain Management	GSC711S	Global Supply Chain Management
OLM612S	Operational Logistics Management	AOL711S	Advanced Operational Logistics Management
PMM711S	Procurement Management	SPT711S	Sustainable Procurement Practices
	None	PSR521S	Procurement and Supply Chain Risks Mgt
	None	PLF621S	Policies and Legal Framework for Public Procurement Management
	None	CPM521S	Contract and Performance Management
	None	WAM611S	Whole Life Asset Management
WIG712S	Work Integrated Learning	WIG712S	Work Integrated Learning

**Note:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

**Please Note:**

The Table above highlights new/revised courses in the revised Bachelor of Procurement and Supply Chain Management that should be done if courses on the old curriculum are failed, some of the Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The following core courses in Bachelor of Logistics and Supply Chain Management (old curriculum) which do not have corresponding new/revised courses in the revised curriculum, will be offered until the old curriculum is phased out entirely in 2021:

\* Information Competence (ICT521S)

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Fundamentals of Marketing	FOM511S	None	5	12
Introduction to Procurement and Supply Chain Mgt	IPS511S	None	5	10
Transport and Distribution Management	TDM511S	None	5	10
Transport Economics	TTE511S	None	5	10

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Basic Science	BSC410S	None	4	8
Business Ethics	BBE612S	None	6	10
Contract and Performance Management	CPM521S	None	8	15
Introduction to Mathematics	ITM111S	None	5	10
Procurement and Supply Chain Risks Management	PSR521S	None	5	10

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Business Accounting	BAC1100	None	5	10
Basic Business Statistics 1A	BBS112S	Introduction to Mathematics	6	12
Commercial Law 1A	CML111S	None	5	12
Information and Technology in Logistics	ITL611S	None	6	12
Whole Life Asset Management	WAM611S	None	6	12

#### Semester 4

Professional Writing	PWR611S	English for Academic Purposes	7	12
Basic Business Statistics 1B	BBS112S	Basic Business Statistics 1A	6	12
Commercial Law 1B	CML112S	Commercial Law 1A	5	12
Forecasting and Data Analysis	FDA621S	None	6	12
Forwarding and Shipping Management	FSM621S	None	6	12
Policies and Legal Framework for Public Procurement Mgt .	PLF621S	None	6	10

### YEAR 3

#### Semester 5

Advanced Operational Logistics Management	AOL711S	None	7	14
Global Supply Chain Management	GSC711S	None	7	14
Innovation, Creativity and Entrepreneurship	ICE712S	None	7	15
Leading and Managing Projects	LMP711S	None	7	12
Sustainable Procurement Practices	SPT711S	None	7	14

#### Semester 6

Sustainability and Development	SYD611S	None	7	14
Work Integrated Learning	WIG712S	All core courses up to Semester 5	7	36

## SCHOOL OF HUMAN SCIENCES AND EDUCATION

### INSTITUTIONAL CORE COURSES

#### ENGLISH COURSES

If no English courses were completed in the past eight (8) years, the Grade 12 results would be used to place the student. The student may approach the Department to request possible exemptions. Students who have done English courses Modules 1-6 at NUST/Poly, and their results are eight (8) years and older, have to write a placement test or a Mature Age Test. Please refer any OTHER CONCERNS (also foreign courses) to the Department at Ext. 2443,

#### Language Section – the following English Communication Service Courses are offered

- \* Principles of English Language Use (PLU411S)
- \* English in Practice (EPR511S)
- \* English for Academic Purposes (EAP511S)
- \* Professional Writing (PWR611S)
- \* Professional Communication (PCO611S)

#### Exit Level English Communication Service Courses

The English Communication/Service courses offered by the Department of Technical and Vocation Education and Training are exit level courses, subject to the requirements of the respective programmes across the institution.

#### Exit Level Service Courses are:

- \* English for Academic Purposes (EAP511S)
- \* Professional Writing (PWR611S)
- \* Professional Communication (PCO611S)

1. On condition there is a sufficient number of registered students in a course, a course shall be offered every semester. A limited number of students shall be registered every semester for each class, subject to the availability of staff.
2. The English Communication exit level service courses Professional Communication (PCO611S) AND Professional Writing (PWR611S) require a pass in English for Academic Purposes (EAP511S) and/or relevant exemption.
3. Students who have English qualifications from other institutions and those with qualifications from institutions where English was the language of instruction are required to consult the department before registering for an English Service course in the department.
4. English for Academic Purposes (EAP511S) is compulsory, subject to the provisions for exemption.
5. Professional Writing (PWR611S) and Professional Communication (PCO611S) are compulsory, subject to the requirements of the respective degree programmes across the institution.
6. Professional Writing (PWR611S) and Professional Communication (PCO611S) may be taken in any order or simultaneously depending on the student's load and major programme or orientation.

#### Progression Rule

A student shall not be allowed to register for a higher English Communication Service course unless s/he has taken and passed a lower course or has been exempted from it. In addition, students are requested to familiarise themselves with requirements of the programme they register for as the progression rule may vary.

#### Attendance

80% attendance of lectures is compulsory. Failure to attend 80% of the lectures without prior notification and arrangement with the relevant lecturer can result in failure of the course. Each week, full-time and part-time students shall be required to attend classes as stipulated in the course outline of each course. As proof of attendance, students shall be required to sign an attendance list.

#### Assessment

##### Full-time, Part-time Students

Continuous Assessment/Evaluation: 60% of the final mark final examination: 40% of the final mark. A candidate will gain admission to the examination by obtaining a continuous assessment mark of at least 40%. In order to pass the subject a student needs a final mark of at least 50%. A student needs to obtain a minimum of 40% for the examination paper.

#### EUROPEAN LANGUAGES

French 1A (BAF111S) and 1B (BAF112S), Basic German 1A (GER110S) and 1B (GER120S), Basic Portuguese 1A (BAP111S) and 1B (BAP112S), Basic Spanish 1A (BAS111S) and 1B (BAS112S). The Department of Technical and Vocational Education and Training shall offer basic European language courses in French, German, Portuguese and Spanish as required by various degree programmes.

#### Credit Bearing

Basic French 1A (BAF111S) and 1B (BAF112S)

Basic German 1A (GER110S) and 1B (GER120S)  
Basic Portuguese 1A (BAP111S) and 1B (BAP112S)  
Basic Spanish 1A (BAS111S) and 1B (BAS112S)

The Department of Technical and Vocational Education and Training shall offer basic foreign language courses in French, German, Portuguese and Spanish as required by various degree programmes. The Foreign Language courses shall consist of two modules, 1A and 1B offered during the 1<sup>st</sup> and 2<sup>nd</sup> semester of each academic year. Each course shall consist of 100 hours per semester. Contact hours for these courses shall be conducted in two two-hour sessions per week. At the end of each course, students shall sit for a written examination. The language proficiency of the foreign languages modules 1A and 1B shall correspond to the A1.1 and A1.2 levels respectively as defined in the "Common European Framework of Reference for Languages" (CEFR).

#### **FOREIGN AND NATIONAL LANGUAGES (NON-FORMAL)**

In addition to the English Communication/Service courses offered for formal qualifications, non-formal language proficiency courses in, for example, English, Afrikaans, French, German, Spanish, Portuguese and Oshikwanyama, Oshidonga and Otjiherero shall be offered on a regular basis. Other languages shall be accommodated subjected to certain limitations. Tailor-made courses in Language and Communication in any of the languages taught by the faculty may be negotiated for closed groups. The languages shall be offered at different levels, depending on the students' knowledge and/or proficiency in the language. The duration of each level shall be 75 hours. Classes are normally presented after hours in two two-hour sessions per week, provided there are at least ten registered students per course. At the end of each 75-hour course (4 months), students sit for oral and written examinations. Certificates are issued to students who attend regularly and achieve a minimum mark of 50%. Registration fees are included in the course fees. For details, contact the Co-ordinator, Ms J. Hunter, or the Administrator, Ms Monia Mundjindi, Foreign and National Languages.

In addition to the English Communication/Service courses offered for formal qualifications, non-formal language proficiency courses in for example, English, Afrikaans, French, German, Spanish, Portuguese and Oshikwanyama, Oshidonga and Oshihherero shall be offered on a regular basis. Other languages shall be accommodated subject to certain limitations. Tailor-made courses in Language and Communication in any of the languages taught by the faculty may be negotiated for closed groups. The languages shall be offered at different levels, depending on the students' knowledge and/or proficiency in the language. The duration of each level shall be 75 hours.

Classes are normally presented after hours in two two-hour sessions per week, provided there are at least ten registered students per course. At the end of each 75-hour course (4months), students sit for oral and written examinations. Certificates are issued to students who:

1. Attend regularly and
2. achieve a minimum mark of 50%

Registration fees are included in the course fees. For details, contact the FNL Co-ordinator, Ms J Hunter or the FNL Administrator, Ms Monica Mundjindi, Foreign and National Languages.

<b>Note this matrix does not replace the rules in the Prospectus</b>					
The [x] indicates the English course the student should be registered for.					
	PLU 411S	EPR511S	EAP511S	PWR611S	PCO611S
<b>Various English Courses</b>	Principles of Language Use	English in Practice	Eng. Acad. Purposes	Prof Writing	Prof Communication
<b>NSSC/HIGCSE</b>					
English <b>First</b> Lang. Gr. 1, 2, 3, 4	Exempted	Exempted	x		
<b>NSSC/HIGCSE</b>					
English <b>Second</b> Lang. Gr. 1, 2, 3	Exempted	Exempted	x		
Gr. 4	Exempted	x			
<b>NSSC/IGCSE</b>					
English <b>First</b> Lang. Gr. A, B, C	Exempted	Exempted	x		
Gr. D,E	Exempted	x			
<b>NSSC/IGCSE</b>					
English <b>Second</b> Lang. Gr. A+, A, B	Exempted	x			
Gr. C, D, E	x				
<b>NSSC Advanced Subsidiary (AS)</b>					

English First Lang. Gr. A, B, C, D, E	Exempted	Exempted	x		
<b>NSSC Advanced Subsidiary (AS)</b>					
English Second Lang. Gr. A+, A, B, C	Exempted	Exempted	x		
Gr. D	Exempted	x			
Gr. E	x				
<b>NSSCO</b>					
English First Lang. Gr. A+,A, B, C	Exempted	Exempted	x		
Gr. D, E	Exempted	x			
<b>NSSCO</b>					
English Second Lang. Gr A+, A, B	Exempted	x			
Gr. C, D,E	x				
<b>GED</b>					
Reasoning through Language Arts 140-200	Exempted	x			
Reasoning through Language Arts 0-139	x				
NAMCOL (Certificate in English Communication)	Exempted	x			
(B. Trans.& Log) Foundation Eng.	Exempted	Exempted	x		
<b>UNAM (2010-2020)</b>					
Unam English Access Course	Exempted	x			
Gr C and above					
Gr D, E	x				
ACB2151 (Eng. & Com Skills)	Exempted	x			
UCG/ULEG/ULGE/ULCE	Exempted	x			
UCE/ULCA English Com. & Study Skills 1, 2 & 3	Exempted	Exempted	Exempted	x	x
UCA/ULEA (Eng. For Ac. Purpose)	Exempted	Exempted	Exempted	x	x
Intro to Communication 1 &2	Exempted	x			
ICC0101-0103(Intro. Com. 1,2,3)	Exempted	Exempted	x		
<b>AEC2541(Com &amp; Info Systems) AND</b>					
ACB2151 (Eng. & Com Skills)	Exempted	Exempted	x		
<b>IUM (2021-2022)</b>					
Applied English Language Skills (AEL40US)	Exempted	x			
Professional Communication (PRC60US)			x		Exempted
English Short Course (ENGOSC)	x				
<b>INTERNATIONAL</b>					
NCS - National Senior Certificate (RSA) Gr 7,6,5,4,3	Exempted	Exempted	x		
NCS - National Senior Certificate (RSA) Gr 2	Exempted	x			
Senior Certificate – Cape Education Higher Grade (HG)	Exempted	Exempted	x		
English First Lang. Gr A,B,C,D					
English First Lang. Gr. E	Exempted	x			

Senior Certificate – Cape Education	Exempted	x		
Standard Grade (SG)				
English Second Lang. Gr A*,A, B				
English Second Lang. Gr. C, D, E	x			
General Certificate of Education (GCE) A-Level Gr A, B, C, D,E	Exempted	Exempted	x	
General Certificate of Education (GCE) AS-Level Gr A, B, C, D, E	Exempted	Exempted	x	
General Certificate of Education (GCE) O-Level Gr A+, A, B, C	Exempted	Exempted	x	
O-Level Gr D	Exempted	x		
O-Level Gr E	x			
Zambia/Zimbabwe – A-Level	Exempted	Exempted	x	
Zambia/Zimbabwe – O-Level	Exempted	Exempted	x	
Zambia/Zimbabwe – O-Level	Exempted	x		
Angola/ Congo - Gr A*,A, B	Exempted	x		
Angola/ Congo - Gr C, D, E	x			
Malawi/Botswana - Gr A, B, C	Exempted	Exempted	x	
Malawi/Botswana - Gr D	Exempted	x		
Malawi/Botswana - Gr E	x			
Kenya/Tanzania – Gr A,B,C,D	Exempted	Exempted	x	
Kenya/Tanzania – Gr E	Exempted	x		
Kenya/Tanzania – Gr F	x			
International Baccalaureate/IB Higher Level (HL) Gr 7,6,5,4,3,2	Exempted	Exempted	x	
International Baccalaureate/IB Higher Level (HL) Gr 1	Exempted	x		
International Baccalaureate/IB Standard Level (SL) Gr 7,6,5,4	Exempted	Exempted	x	
International Baccalaureate/IB Standard Level (SL) Gr 3	Exempted	x		
International Baccalaureate/IB Standard Level (SL) Gr 2	x			
Independent Examination Board (IEB) Gr 7,6,5,4,3,	Exempted	Exempted	x	
Independent Examination Board (IEB) Gr 2	Exempted	x		
Candidates are registered for the course indicated by the X in the green slot.				
Mature Age	40-59%	60-69%	70% up	
Exemption/Placement Test	40-59%	60-69%	70% up	

**DEPARTMENT OF COMMUNICATION AND LANGUAGES****CODE: 108****QUALIFICATIONS OFFERED**

Bachelor of Communication (Revised - Phased in 2021)

07BCMM

Bachelor of English and Linguistics

07BENL

**BACHELOR OF COMMUNICATION****07BCMM****(Revised – Phased in 2021)****NQF Level:****NQF Credits: 369****NQF Qualification ID: Q2125****Description**

The Bachelor of Communication is purposefully designed to produce professionals who are capable of communicating effectively in multicultural contexts. The programme provides a systematic and coherent introduction to the main theories, broad principles, concepts, data, and problem-solving techniques in the main cognate area of learning. Students will be equipped with both theoretical knowledge and practical skills that are greatly needed in communication administration and management.

**Criteria for Admission**

Candidates will be considered for admission to this programme, if they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST). In addition, candidates should have a minimum D-symbol in Grade 12/NSSCO English.

Candidates who meet the minimum admission requirements will be required to write a Final Selection English test (not a placement test) which they should pass with at least 60% to be considered for admission into the programme.

Mature age candidates will be considered provided they meet the requirements and pass the mature age entrance examinations of NUST (GI2.2 in Part 1 of NUST Yearbook).

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide course-by-course credits, as well as credit transfer by volume under certain academic conditions (NUST Yearbook). Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Communication will be able to pursue further studies in Communication, or a related field at NQF level 8.

**Mode of Delivery**

This programme will be offered on full-time, part-time and distance modes of study, in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Communication will be awarded to students credited with a minimum of 370 credits, and who have met the detailed requirements below. In addition, students should meet the administrative and financial requirements spelt out in Part 1 of the NUST Yearbook.

**Transition Arrangements**

The Bachelor of Communication (07BACO) will be phased out systematically until 2023, with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (07BACO) was in January 2020.

Students who are registered in 2020 for the 1st year of the out-phasing programme (07BACO), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum), and will be granted credits on a course-by-course basis in accordance with information in the table below.

The Bachelor of Communication (revised curriculum) will take effect from January 2021, and will completely phased by 2023. Courses will be offered based on the syllabi of the new/revised courses in 2021 (1st year), 2022 (2nd Year) and 2023 (3rd year). Students who fail any of the courses in the old curriculum will be required to repeat failed courses based on the syllabi of new/revised corresponding courses. Please refer to the Table below, for detailed information on the new/updated corresponding courses.

The deadline for phasing out of the Bachelor of Communication (07BACO) is 2023, after which students must automatically switch to the revised programme and fulfil all requirements based on the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Communication (07BACO)	Course Code	Bachelor of Communication (Equivalent New/Revised Courses)
ICO511S	Introduction to Communication 1A	COM511S	Introduction to Communication
NVC521S	Nonverbal Communication		
ICC511S	Intercultural Communication	ICC511S	Intercultural Communication
BMS411S	Basic Mathematics	BMS411S	Basic Mathematics
CUS411S	Computer User Skills	CUS411S	Computer User Skills
PMI511S	Principles of Microeconomics	PMI511S	Principles of Microeconomics
ICO521S	Introduction to Communication 1B	COT721S	Communication Theories
SPW611S	Specialised Writing	BCO621S	Business Communication
OCO521S	Organisational Communication	OCO521S	Organisational Communication
GDC611S	Group Dynamics and Communication	GDC611S	Group Dynamics and Communication
ICT521S	Information Competence	ICT521S	Information Competence
BSC410S	Basic Science	BSC410S	Basic Science

**Corresponding Courses (if Failed). This is not a credit table**

Course Code	Bachelor of Communication (07BACO) - Old Courses	Course Code	Bachelor of Communication (Equivalent New/Revised Courses)
ICO511S	Introduction to Communication 1A	COM511S	Introduction to Communication
NVC521S	Nonverbal Communication		
ICC511S	Intercultural Communication	ICC511S	Intercultural Communication
ICO521S	Introduction to Communication 1B	COT721S	Communication Theories
		DCO521S	Digital Communication
OCO521S	Organisational Communication	OCO521S	Organisational Communication
MCO721S	Management Communication		
GDC611S	Group Dynamics and Communication	GDC611S	Group Dynamics and Communication
GCO621S	Gender Communication	GCO621S	Gender Communication
RTC611S	Rhetorical Theory and Criticism	RTC611S	Rhetorical Theory and Criticism
WCO621S	Web Communication	MDP611S	Multimedia Design and Production
SPW611S	Specialised Writing	BCO621S	Business Communication
PSA621S	Public Speaking and Argumentation	PSA621S	Public Speaking and Argumentation
PRT721S	Public Relations: Theory and Practice	PRT721S	Public Relations: Theory and Practice
WIC711S	Work Integrated Learning	WIC711S	Work Integrated Learning
LEC721S	Legal and Ethical Issues in Communication	LEC721S	Legal and Ethical Issues in Communication
PAP721S	Persuasion and Propaganda	PAP721S	Persuasion and Propaganda
MCM721S	Mediation Communication	MCM721S	Mediation Communication

**NB: Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the new curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the new curriculum.**

**Please Note:**

The Table above highlights new and revised core courses in Communication that should be done if courses in the old curricula are failed. The institutional core courses and service courses from other departments are excluded, but the rules of respective departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Computer User Skills	CUS411S	None	4	10
Introduction to Communication	COM511S	None	5	12
Communication for Specific Purposes	CSP511S	None	5	12
Principles of Microeconomics	PMI511S	None	5	12
Basic Mathematics	BMS411S	None	4	12

#### Semester 2

Basic Science	BSC410S	None	4	8
Organisational Communication	OCO521S	Introduction to Communication	5	12
Digital Communication	DCO521S	None	6	13
Intercultural Communication	ICC521S	None	5	12
Information Competence	ICT521S	None	5	10

### YEAR 2

#### Semester 3

Multimedia Design and Production	MDP611S	None	6	13
Rhetorical Theory and Criticism	RTC611S	None	6	13
Group Dynamics and Communication	GDC611S	None	6	13
Introduction to Sociology	ITS511S	None	5	12
Introduction to Public Management	ITP511S	None	5	12

#### Semester 4

Gender Communication	GCO621S	None	6	15
Business Communication	BCO621S	Communication for Specific Purposes	6	13
Public Speaking and Argumentation	PSA621S	Rhetorical Theory and Criticism	6	13
Public Relations Theory and Practice	PRT721S	None	7	14
Introduction to Political Science	ITP521S	None	5	12

### YEAR 3

#### Semester 5

Work Integrated Learning	WIC711S	All core courses up to Semester 4	7	60
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#### Semester 6

Sustainability and Development	SYD611S	None	7	14
Communication Theories	COT721S	None	7	14
Mediation Communication	MCM721S	None	7	14
Persuasion and Propaganda	PAP721S	Rhetorical Theory and Criticism Public Speaking and Argumentation	7	14
Legal and Ethical Issues in Communication	LEC721S	None	7	14

**BACHELOR OF ENGLISH AND LINGUISTICS  
(Revised – Phased in 2021)****07BENL****NQF Level:****NQF Credits: 396****NQF Qualification ID:Q2126****Description**

The Bachelor of English and Linguistics provides a methodical and logical introduction to the broad knowledge, principles, concepts, data, theories and problem-solving techniques in the language domain. The programme will enable students to acquire transferable language skills.

Overall the Bachelor of English and Linguistics aims at: providing students with a sound foundation in the fundamental concepts and theories of English and Linguistics; developing the ability of students to analyse information from a wide range of sources; promoting national development through the teaching of English and Linguistics; aligning English teaching standards at the tertiary level with Information Communication Technology produced by the Ministry of Education; producing professionals in the field of English who are competent in linguistics and literature.

**Criteria for Admission**

Candidates may be admitted to this programme if they meet the General Admission Requirements of the Namibia University of Science and Technology. In addition, students should have a minimum D symbol in Grade 12/NSSCO English as a Second Language.

Mature Age candidates will be considered provided they meet the requirements and pass the Mature Age entrance examinations of the NUST.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

Students who complete the Bachelor of English and Linguistics successfully will ordinarily be able to pursue further studies in English and linguistics or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

The intention is to offer the programme on the full-time, part-time and distance modes of study in accordance with NUST' rules and regulations.

**Requirements for Qualification Award**

The Bachelor of English and Linguistics degree will be awarded to candidates credited with a minimum of 382 NQF credits. In addition, students should meet the administrative and financial requirements as spelt out in Part 1 of the NUST Prospectus.

**Transition Arrangements**

The Bachelor of English (old curriculum) will be phased out systematically until 2021 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme (old curriculum) was in 2020.

Students who are registered in 2020 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of 2020 will be required to change their registration to the revised programme (new curriculum) in 2021, and will be granted credits on a course-by-course basis in accordance with information in the Table below.

Students who are registered in 2020 for the 1st year of the out-phasing programme (old curriculum), and who meet all the requirements for progression to 2nd year in 2021, will be required to change their registration to the revised programme (new curriculum) in 2021. Students in this category, will be required to pick-up credits for the newly introduced 1st year course: *Writing for Specific Purposes*, and will be granted credits on a course-by-course basis in accordance with information in the Table below.

Additionally, students who are registered in 2020 for the 2nd year of the out-phasing programme (old curriculum), and who meet the all requirements for progression to 3rd year in 2021, will also be required to change their registration to the revised programme (new curriculum) in 2021. Students who passed any of the courses on the old curriculum will be granted credits on a course-by-course basis in accordance with information in the Table below.

However, students who are registered for 3rd year of the out-phasing programme (old curriculum) in 2020 will be allowed to complete their studies based on the requirements of the old curriculum.

The revised Bachelor of English and Linguistics (new curriculum) will take effect from January 2021 with concurrent implementation of year 1, 2 and 3. Courses will only be offered based on the new/revised syllabi in 2021 (1st 2nd and 3rd year). Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses. Please refer to the table below for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Bachelor of English (old curriculum) is 2021 after which students must automatically switch to the revised programme and fulfil all requirements based on the new curriculum.

**Courses to be credited**

Course Code	Bachelor of English (Old Courses)	Course Code	Bachelor of English and Linguistics (Equivalent New/Revised Courses)
ILG511S	Introduction to Linguistics	ILG511S	Introduction to Linguistics
ILT511S	Introduction to Literature 1A	ILT511S	Introduction to Literature 1A
LAT511S	Language and Technology	ILS511S	Introduction to Language in Society
IDL521S	Introduction to Digital Literature	IDH521S	Introduction to Digital Literature and Humanities
EDP711S	English Digital Project		
IPP521S	Introduction to Phonetics and Phonology	IPP521S	Introduction to Phonetics and Phonology
ILT521S	Introduction to Literature 1B	ILT521S	Introduction to Literature 1B
NLI521S	Namibian Literature	NLI521S	Namibian Literature

**Corresponding courses (if failed). This is not a credit table**

Course Code	Bachelor of English (Old Courses)	Course Code	Bachelor of English and Linguistics (Equivalent New/Revised Courses)
EMP511S	English Morphology	EMP511S	English Morphology
	None	WSP511S	Writing for Specific Purposes
TPP611S	Theory and Practice of World Poetry 2A	TPP611S	Theory and Practice of World Poetry 2A
LTD611S	Literary Drama	LTD611S	Literary Drama
LTP611S	Literary Prose	LTP611S	Literary Prose
ICC511S	Intercultural Communication	ICC511S	Intercultural Communication
SOS721S	Study of Semantics	SOS721S	Study of Semantics
TPP621S	Theory and Practice of World Poetry 2B	TPP621S	Theory and Practice of World Poetry 2B
LRC621S	Literary Criticism	LRC621S	Literary Criticism
ESY621S	English Syntax	ESY621S	English Syntax
IDL521S	Introduction to Digital Literature	IDH521S	Introduction to Digital Literature and Humanities
EDP711S	English Digital Project		
RTC621S	Rhetorical Theory and Criticism	RTC621S	Rhetorical Theory and Criticism
WIE711S	Work Integrated Learning	WIE711S	Work Integrated Learning
SAL721S	Southern African Literature	SAL721S	Southern African Literature
SLA721S	Second Language Acquisition	SLA721S	Second Language Acquisition
AFL721S	African Literature	AFL721S	African Literature
MCO721S	Management Communication		None
	None	PSA612S	Public Speaking and Argumentation
	None	PRG721S	Pragmatics

**NB:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

**Please Note:**

The course, *Management Communication*, does not have a corresponding course in the revised curriculum. Any student who failed this course will be required to register for it with the Bachelor of Communication. Such students have until 2021 to complete this course, thereafter, they would have to register for available courses on the revised curriculum.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Computer User Skills  
 Introduction to Linguistics  
 Introduction to Literature 1A  
 Introduction to Language in Society  
 Basic Mathematics  
 Writing for Specific Purposes

Course  
 Code  
 CUS411S  
 ILG511S  
 ILT511S  
 ILS511S  
 BMS411S  
 WSP511S

##### Pre-Requisite

None  
 None  
 None  
 None  
 None  
 None

NQF  
 Level  
 4  
 5  
 5  
 5  
 4  
 5

Credit  
 10  
 10  
 10  
 10  
 12  
 10

#### Semester 2

Basic Science  
 Information Competence  
 Introduction to Phonetics and Phonology  
 Introduction to Literature 1B  
 Namibian Literature  
 Introduction to Digital Literature Digital Humanities

BSC410S  
 ICT521S  
 IPP521S  
 ILT521S  
 NLI521S  
 IDH521S

None  
 None  
 Introduction to Linguistics  
 Introduction to Literature 1A  
 None  
 None

4  
 5  
 5  
 5  
 5  
 5

8  
 10  
 10  
 10  
 10  
 12

### YEAR 2

#### Semester 3

##### English Morphology

EMP511S

Introduction to Linguistics  
 Intro. to Phonetics and Phonology

5

14

Theory and Practice of World Poetry 2A

TPP611S

None

6

12

Literary Drama

LTD611S

None

6

14

Literary Prose

LTP611S

None

6

14

Intercultural Communication

ICC511S

None

5

12

#### Semester 4

Study of Semantics  
 Theory and Practice of World Poetry 2B  
 Literary Criticism  
 English Syntax  
 Rhetorical Theory and Criticism

SOS721S  
 TPP621S  
 LRC621S  
 ESY611S  
 RTC621S

None  
 Theory & Practice of World Poetry 2A  
 None  
 None  
 None

7  
 6  
 6  
 6  
 6

14  
 14  
 12  
 14  
 13

### YEAR 3

#### Semester 5

##### Work Integrated Learning

WIE711S

All core courses up to Semester 4

7

60

#### Semester 6

Sustainability and Development  
 Southern African Learning  
 Second Language Acquisition  
 Public Speaking and Argumentation

SYD611S  
 SAL721S  
 SLA721S  
 PSA621S

None  
 None  
 None  
 None

7  
 7  
 7  
 6

14  
 14  
 14  
 13

#### *Plus ONE of the following Electives*

African Literature  
 Pragmatics

AFL721S  
 PRG721S

All core courses up to Semester 4  
 All core courses up to Semester 4

7  
 7

14  
 14

**DEPARTMENT OF SOCIAL SCIENCE****CODE: 63****QUALIFICATIONS OFFERED**

NUST Bridging Programme (Phased in 2023)

04NBPR

Bachelor of Criminal Justice in Correctional Management (Phased in 2021)

07BCOR

Bachelor of Criminal Justice in Policing (Phased in 2015)

07BCJP

**NUST BRIDGING PROGRAMME****04NBPR****(Phased in 2023)****Description**

The NUST Bridging Programme is a one year course with a maximum study period of 2 (two) years. It enables students to gain foundational knowledge in the area of Commerce and Social Sciences. Upon successful completion of the chosen stream within the Bridging Programme students will be eligible to articulate into any of the 3-year Bachelor Degrees programmes (excluding qualifications regulated by professional bodies).

**Criteria for Admission**

The Admission requirements to this bridging programme is a minimum of 22 points in the best 5 subjects at Namibia Senior Secondary Certificate Ordinary (NSSCO) Level or equivalent.

**Mode of Delivery**

This programme is offered on the full-time, part-time and Distance modes of study. The programme is also offered at all NUST Regional Centres and Satellite Campuses on the full-time mode of studies.

**Articulation Arrangements**

Students who complete this bridging programme will be eligible to articulate into any of the three-year Bachelor Degree programmes offered by the Faculty of Commerce, Human Sciences and Education (excluding qualifications regulated by professional bodies).

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite
Principles of English Language Use	PLU411S	None
Computer User Skills	CUS411S	None

***Plus any TWO of the following Elective Courses***

Introduction to Economics	ITE411S	None
Marketing Foundations	MKF411S	None
Development Studies	DEV411S	None

**Semester 2**

Basic Mathematics	BMS411S	None
Introduction to Law	ITL412S	None

***Plus any TWO of the following Elective Courses***

Business Studies	BUS412S	None
History Studies	HIS412S	None
Introduction to Accounting	ITA412S	None

**BACHELOR OF CRIMINAL JUSTICE IN CORRECTIONAL MANAGEMENT  
(Phased in 2021)****07BCOR****NQF Level: 7****NQF Credits: 361****NQF Qualification ID: Q0164****Description**

The Bachelor of Criminal Justice in Correctional Management compare penal and correctional systems from a global perspective. Students examine current issues and gain advanced knowledge of the philosophies and theories that guide correctional systems, policies, structures and functions. The programme is purposefully designed to enable students to apply best practices, administrative and legal principles in the correctional environment.

The degree offers a comprehensive study on legal principles and leadership within the correctional system. The focus is on public protection, deinstitutionalisation, offender treatment and rehabilitation, and reintegration of offenders into the society. The programme further, provides and equips students with essential knowledge on day-to-day operational and technological aspects in the correctional services environment. The programme will also enable students to demonstrate an in-depth understanding of the role of the correctional system as a sub-system within the Criminal Justice Sector in a modern society.

**Criteria for Admission**

Candidates may be admitted to the Bachelor of Criminal Justice in Correctional Management programme if they meet the General Admission Requirements of NUST.

Mature age candidates and/or recognition of prior learning (RPL) will be considered provided they meet the requirements of NUST.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credits that can be granted is 50% of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in Criminal Justice, or a related cognate area of learning, at NQF level 8.

**Mode of Delivery**

This programme is offered on the part-time modes in accordance with NUST's rules and regulations.

Depending on the availability of funds, a blended mode of study utilising flexible delivery strategies, including the use of block courses, blended learning, and e-learning will be introduced, combining shorter periods (up to four weeks a semester) of face-to-face tuition.

**Requirements for Qualification Award**

The Bachelor of Criminal Justice in Correctional Management (Level 7) will be awarded to candidates credited with a minimum of 361 NQF credits, while the Certificate in Criminal Justice (Level 5) will be awarded to candidates with a minimum of 112 NQF credits and who have met the detailed programme/ qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in the NUST general rules and regulations.

**Transition Arrangements**

There are no significant changes between the Bachelor of Criminal Justice in Correctional Management (old curriculum) and Bachelor of Criminal Justice in Correctional Management (revised curriculum). The Bachelor of Criminal Justice in Correctional Management (old curriculum) will be phased out completely by the end of 2020. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2020.

Students who are registered in 2020 for the 1st year of the out-phasing programme (old curriculum), and who fail any of the courses of the curriculum at the end of the year, will be required to change their registration to the revised programme (new curriculum) in 2021. Students will be granted credits on a course-by-course basis in accordance with the information in the Table below.

Additionally, students registered in 2020 for the 1st year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 2nd year by end of the year 2020, will be required to transition to the revised curriculum in 2021.

Such students however, will be required to register for the 1st year course **Introduction to Criminology (ICR511S)** in addition to all 2nd year courses. This is important to ensure that such students meets the minimum credits as required by the programme. Students registered in 2020 for the 2nd year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 3rd year by end of the year 2020, will also be required to transition to the revised curriculum in 2021.

The revised Bachelor of Criminal Justice in Correctional Management (new/revised curriculum) will take effect from January 2021 with concurrent implementation of 1st, 2nd and 3rd year. Courses will only be offered based on the revised syllabi in 2021 (for year 1, 2 and 3). Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of revised corresponding courses as detailed in the Table below.

The deadline for complete phasing out of the Bachelor of Criminal Justice in Correctional Management (old curriculum) is 2020, after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

**Courses to be credited**

<b>Bachelor of Criminal Justice in Correctional Management (Old Courses)</b>		<b>Bachelor of Criminal Justice in Correctional Management (Equivalent New/Revised Courses)</b>	
<b>Course code</b>	<b>Course name</b>	<b>Course code</b>	<b>Course name</b>
CJS511S	Criminal Justice Studies 1	ICS511S	Introduction to Criminal Justice Studies
CJS512S	Criminal Justice Studies 2		
INP511S	Introduction to Policing	PTP521S	Introduction to Policing - Theory and Practice
ITC521S	Introduction to Corrections	CTP521S	Introduction to Corrections - Theory and Practice
COT612S	Correctional Treatment	COT612S	Correctional Treatment
LIC712S	Leadership in Corrections	LCJ721S	Leadership in Criminal Justice

**Corresponding Courses (if Failed). This is not a credit table**

<b>Bachelor of Criminal Justice in Correctional Management (Old Courses)</b>		<b>Bachelor of Criminal Justice in Correctional Management (Equivalent New/Revised Courses)</b>	
<b>Course code</b>	<b>Course name</b>	<b>Course code</b>	<b>Course name</b>
ICR611S	Introduction to Criminology	ICR611S	Introduction to Criminology
CJS511S	Criminal Justice Studies 1	ICS511S	Introduction to Criminal Justice Studies
CJS512S	Criminal Justice Studies 2		
ADR511S	Introduction to Alternative Dispute Res.	ADR511S	Introduction to Alternative Dispute Resolution
HCJ521S	Human Rights for Criminal Justice	HCJ521S	Human Rights for Criminal Justice
INP511S	Introduction to Policing	PTP521S	Introduction to Policing - Theory and Practice
ITC521S	Introduction to Corrections	CTP521S	Introduction to Corrections - Theory and Practice
CML611S	Criminal Law 1	CML611S	Criminal Law 1
CML621S	Criminal Law 2	CML621S	Criminal Law 2
COT612S	Correctional Treatment	COT612S	Correctional Treatment
COM612S	Correctional Management 1	COM612S	Correctional Management 1
COM711S	Correctional Management 2	COM711S	Correctional Management 2
ECJ711S	Ethics for Criminal Justice Professionals	ECJ711S	Ethics for Criminal Justice Professionals
PRC711S	Practical Research for Criminal Justice	PRC711S	Practical Research for Criminal Justice
CPM711S	Correctional Project Planning & Mgt	CPM711S	Correctional Project Planning and Management
EBC712S	Evidence-Based Corrections	EBC712S	Evidence-Based Corrections
LIC712S	Leadership in Corrections	LCJ721S	Leadership in Criminal Justice
WCM721S	Work Integrated Learning	WCM721S	Work Integrated Learning

**Note:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

The Table above highlights core courses in the Bachelor of Criminal Justice in Correctional Management programme that should be done if courses are failed. Service courses delivered by other Faculties and Departments are excluded, but the rules of relevant Faculties and Departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Basic Mathematics	BMS411S	None	4	12
Introduction to Criminology	ICR511S	None	5	12
Introduction to Criminal Justice Studies	ICS511S	None	5	12
Introduction to Alternative Dispute Resolution	ADR511S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Information Competence	ICT521S	None	5	10
Basic Science	BSC410S	None	4	8
Introduction to Policing-Theory and Practice	PTP521S	None	5	12
Human Rights for Criminal Justice	HCJ521S	None	5	12
Introduction to Correction – Theory and Practice	CTP521S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Law for Public Managers 1A	LPM511S	None	5	12
Introduction to Organisational Psychology	IOP511S	None	5	12
Criminal Law 1	CML611S	None	6	12

#### Semester 4

Professional Writing	PWR611S	English for Academic Purposes	6	14
Sustainability and Development	SYD611S	None	7	14
Criminal Law 2	CML621S	Criminal Law 1	6	12
Correctional Management 1	COM612S	None	6	12
Correctional Treatment	COT612S	None	6	12

### YEAR 3

#### Semester 5

Professional Communication	PCO611S	Professional Writing	6	14
Ethics for Criminal Justice Professionals	ECJ711S	None	7	12
Practical Research for Criminal Justice	PRC711S	None	7	15
Correctional Project Planning and Management	CPM711S	None	7	15
Correctional Management 2	COM711S	Correctional Management 1	7	15

#### Semester 6

Evidence-Based Corrections	EBC712S	Correctional Treatment	7	15
Leadership in Criminal Justice	LCJ721S	None	7	15
Work Integrated Learning (WIL)	WCM721S	All Year 1 and 2 courses passed	7	36

**BACHELOR OF CRIMINAL JUSTICE IN POLICING  
(Phased in 2021)****07BCJP****NQF Level: 7****NQF Credits: 361****NQF Qualification ID: Q0114****Description**

The Bachelor of Criminal Justice in Policing is purposefully designed to provide students with a coherent and systematic introduction to the broad concepts, principles, theories, and problem-solving techniques within the field of criminal justice with specific emphasis on competencies and standards for effective policing.

Students will be equipped with essential theoretical knowledge as well as analytical and practical skills of police operations, administration, and management within the context of the criminal justice system of Namibia and beyond. Furthermore, the programme will enable students to demonstrate an in-depth understanding of the role of policing as a sub-system of the criminal justice system in a modern society, as well as that of other law enforcement agencies such as the Namibian Correctional Service, Municipal Police, Immigration Services, Namibian Defence Force, Security Institutions, Banking and Insurance Sectors (Forensic Investigators).

**Criteria for Admission**

Candidates may be admitted to the Bachelor of Criminal Justice in Policing programme if they meet the General Admission Requirements of NUST.

Mature Age candidates will be considered provided they meet the requirements of NUST.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in criminal justice, or a related cognate area of learning, at National Qualifications Framework (NQF) level 8.

**Mode of Delivery**

This programme is offered on the part-time modes in accordance with NUST rules and regulations. Depending on the availability of funds, a hybrid mode of study utilising flexible delivery strategies, including the use of block courses, blended learning, e-learning, etcetera. will be introduced, combining shorter periods (up to four weeks a semester) of face-to-face tuition.

**Requirements for Qualification Award**

The Bachelor of Criminal Justice in Policing will be awarded to candidates credited with a minimum of 361 NQF credits, while the Certificate in Criminal Justice (Level 5) will be awarded to candidate credited with a minimum of 112 NQF credits and who have met the detailed programme/qualification requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in the NUST general rules and regulations.

**Transition Arrangements**

There are no significant changes between the Bachelor of Criminal Justice in Policing (old curriculum) and Bachelor of Criminal Justice in Policing (revised curriculum). The Bachelor of Criminal Justice in Policing (old curriculum) will be phased out completely by end of the 2020. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2020.

Students who are registered in 2020 for the 1st year of the out-phasing programme (old curriculum), and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the new programme and will be granted credits on a course-by-course basis in accordance with information in the Table below.

Additionally, students who are registered in 2020 for the 1st year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 2nd year by end of the year 2020, will be required to transition to the revised curriculum in 2021. Such students, however, will be required to register for the 1st year course **Introduction to Criminology** (ICR511S) in addition to 2nd year courses. This is important to ensure that such students meets the minimum credits as required by the programme.

Students registered in 2020 for the 2<sup>nd</sup> year of the out-phasing programme (old curriculum) and who meet all requirements to progress to 3rd year by end of the year 2020, will also be required to transition to the revised curriculum in 2021. Students who are admitted into the examination but fail any of the courses on general rules.

The revised Bachelor of Criminal Justice in Policing (new/revised curriculum) will take effect from January 2021 with concurrent implementation of 1st, 2nd and 3rd year. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of revised corresponding courses as detailed in the Table below.

The deadline for complete phasing out of the Bachelor of Criminal Justice in Policing (old curriculum) is 2020, after which students must automatically switch to the new programme and fulfil all requirements based on the new curriculum.

#### Courses to be credited

Bachelor of Criminal Justice (Policing) (Old Courses)		Bachelor of Criminal Justice in Policing (Equivalent New/Revised Courses)	
Course code	Course name	Course code	Course name
CJS511S	Criminal Justice Studies 1	ICS511S	Introduction to Criminal Justice Studies
CJS512S	Criminal Justice Studies 2		
INP511S	Introduction to Policing	PTP521S	Introduction to Policing: Theory and Practice
ITC521S	Introduction to Corrections	CTP521S	Introduction to Corrections: Theory and Practice
HCJ521S	Human Rights for Criminal Justice	HCJ521S	Human Rights for Criminal Justice
LPM511S	Law for Public Managers 1A	LPM511S	Law for Public Managers 1A
CML611S	Criminal Law 1	CML611S	Criminal Law 1
CIG611S	Crime Investigation 2A	CIP611S	Crime Investigation Principles
CIG621S	Crime Investigations 2B	CIT621S	Crime Investigation Techniques
CIG711S	Crime Investigation 3A	PGA711S	Police Intelligence Gathering and Analysis
POL721S	Police Leadership	LCJ721S	Leadership in Criminal Justice
CIG721S	Crime Investigation 3B	CIM721S	Crime Investigation Management
WCJ721S	Work Integrated Learning (WIL)	WCJ721S	Work Integrated Learning (WIL)

#### Corresponding courses (if failed). This is not a credit table

Bachelor of Criminal Justice (Policing) (Old Courses)		Bachelor of Criminal Justice in Policing (Equivalent New/Revised Courses)	
Course code	Course name	Course code	Course name
CJS511S	Criminal Justice Studies 1	ICS511S	Introduction to Criminal Justice Studies
CJS512S	Criminal Justice Studies 2		
ADR511S	Intro. to Alternative Dispute Resolution	ADR511S	Intro. to Alternative Dispute Resolution
INP511S	Introduction to Policing	PTP521S	Introduction to Policing: Theory and Practice
ITC521S	Introduction to Corrections	CTP521S	Introduction to Corrections: theory and Practice
HCJ521S	Human Rights for Criminal Justice	HCJ521S	Human Rights for Criminal Justice
CML611S	Criminal Law 1	CML611S	Criminal Law 1
CML621S	Criminal Law 2	CML621S	Criminal Law 2
POP611S	Police Operations	POP611S	Police Operations
CIG611S	Crime Investigation 2A	CIP611S	Crime Investigation Principles
PID621S	Policing in Democracy	PID621S	Policing in Democracy
CIG621S	Crime Investigations 2B	CIT621S	Crime Investigation Techniques
LEC612S	Law of Evidence and Criminal Procedure	LEC612S	Law of Evidence and Criminal Procedure
ECJ711S	Ethics for Criminal Justice Professionals	ECJ711S	Ethics for Criminal Justice Professionals
ICR611S	Introduction to Criminology	ICR611S	Introduction to Criminology
POS711S	Police Organisation	POS711S	Police Organisation
CIG711S	Crime Investigation 3A	PGA711S	Police Intelligence Gathering and Analysis
POL721S	Police Leadership	LCJ721S	Leadership in Criminal Justice
CIG721S	Crime Investigation 3B	CIM721S	Crime Investigation Management
WCJ721S	Work Integrated Learning (WIL)	WCJ721S	Work Integrated Learning (WIL)

**NOTE:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is to be replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

The Table above only highlights new/revised core courses in the Bachelor of Criminal Justice in Policing that should be done if courses on the old curriculum are failed. Service courses from other Departments are excluded, but the rules of relevant Faculties and Departments apply to this programme as well.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Principles of English Language Use	PLU411S	None	4	NCB
Computer User Skills	CUS411S	None	4	10
Basic Mathematics	BMS411S	None	4	12
Introduction to Criminology	ICR511S	None	5	12
Introduction to Criminal Justice Studies	ICS511S	None	5	12
Introduction to Alternative Dispute Resolution	ADR511S	None	5	12

#### Semester 2

English in Practice	EPR511S	Principles of English Language Use	54	NCB
Information Competence	ICT521S	None	5	10
Basic Science	BSC410S	None	4	8
Introduction to Policing – Theory and Practice	PTP521S	None	5	12
Human Rights for Criminal Justice	Hcj521S	None	5	12
Introduction to Correction – Theory and Practice	CTP521S	None	5	12

### YEAR 2

#### Semester 3

English for Academic Purposes	EAP511S	English in Practice	5	14
Law for Public Managers 1A	LPM511S	None	5	12
Police Operations	POP611S	None	5	12
Criminal Law 1	CML611S	None	6	12
Crime Investigation Principles	CIP611S	None	6	12

#### Semester 4

Professional Writing	PWR611S	English for Academic Purposes	6	14
Criminal Law 2	CML621S	Criminal Law 1	6	12
Policing in Democracy	PID621S	Police Operations	6	12
Crime Investigation Techniques	CIT621S	Crime Investigation Principles	6	12
Law of Evidence and Criminal Procedure	LED621S	None	6	12

### YEAR 3

#### Semester 5

Professional Communication	PCO611S	Professional Writing	6	14
Sustainability and Development	SYD611S	None	7	14
Ethics for Criminal Justice Professionals	ECJ711S	None	7	12
Police Organisation	POS711S	Policing in Democracy	7	12
Police Intelligence Gathering and Analysis	PGA711S	Crime Investigation Techniques	7	12

#### Semester 6

Crime Investigation Management	CIM721S	Police Intelligence Gathering & Analysis	7	12
Leadership in Criminal Justice	LCJ721S	None	7	15
Work Integrated Learning (WIL)	WCM721S	All courses up to Semester 5	7	36

**DEPARTMENT OF TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING****CODE: 66****QUALIFICATIONS OFFERED**

NUST Bridging Programme – TVET Agriculture (Phased in 2023)

04NBTA

NUST Bridging Programme – TVET Hospitality (Phased in 2023)

04NBTH

Diploma in Technical and Vocational Education and Training: Trainer (Phased in 2021)

06DTVT

Diploma in Technical and Vocational Education and Training: Management

06DTVM

**CURRICULUM****YEAR 1****Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Pre-Requisite</b>
Principles of English Language Use	PLU411S	None
Computer User Skills	CUS411S	None
Fundamentals of Agricultural Statistics	FAS411S	None
Fundamentals of Crop Production	FOC411S	None

**Semester 2**

Basic Mathematics	BMS411S	None
Fundamentals of Animal Production	FOA412S	None
Fundamentals of Agribusiness Management	FOB412S	None
Fundamentals of Farm Mechanisation	FOF412S	None

**NUST BRIDGING PROGRAMME – TVET HOSPITALITY  
(Phased in 2023)****04NBTH****Description**

In line with its strategic imperatives, the Namibia University of Science and Technology (NUST) recognises the need to broaden its offering and to be accessible yet relevant to its stakeholders. Bridging programmes worldwide are seen as an efficient way to close the skills gap between high school and university admission.

**Criteria for Admission**

The Admission requirements to this bridging programme is a minimum of 22 points in the best 5 subjects at Namibia Senior Secondary Certificate Ordinary (NSSCO) Level or equivalent.

NQF Level 3 Trade Qualification in Hospitality.

**Mode of Delivery**

This programme is offered on the full-time, part-time and Distance modes of study. The programme is also offered at all NUST Regional Centres and Satellite Campuses on the full-time mode of studies.

**Articulation Arrangements**

Students who successfully complete this bridging programme will be eligible to enter the BTBET programmes with specialisation in Agriculture housed in the TVET department.

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite
Principles of English Language Use	PLU411S	None
Computer User Skills	CUS411S	None
Introduction to Hospitality and Tourism Operations	ITH411S	None
Fundamentals of Rooms Division Service	FOR411S	None

  

<b>Semester 2</b>		
Basic Mathematics	BMS411S	None
Fundamentals of Food and Beverage Service	FFB412S	None
Introduction to Food Production (Theory and Practice)	ITF412S	None
Hotel Practice	HOP412S	None

**DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: TRAINER  
(Phased in 2021)**

06DTVT

**NQF Level: 6****NQF Credits: 251****NQF Qualification ID: Q2017****Description**

This programme aims at equipping in-service and pre-service vocational trainers with instructional competencies required for a career as trainer in a Technical and Vocational Education and Training (TVET) environment. The programme recognises the major attributes that a TVET trainer must possess at a foundational level that would enable him/her to transfer knowledge and skills to vocational trainees in a student-centred manner.

The programme provide an opportunity for artisans who wish to pursue further studies in the field of TVET and become competent trainers in their respective occupations. Additionally, students will be able to demonstrate the skills and knowledge relevant to facilitate competency-based training to individuals as well as groups, work effectively within the legislative and regulatory imperatives applicable to education and training in Namibia, and comply with the requirements of competency-based assessment. Upon completion, graduates should be able to actively participate in instructional activities and assessment of performance standards within a formal training environment such as vocational training centres and, thereby, make a contribution to the development of the national economy.

The programme aims to ensure that a broader knowledge base is created to enable the students to achieve the outcomes in an integrated manner. Upon completion of this diploma, graduates will be able to conduct training and provide mentorship at the entry level of their specialised fields of vocational education.

**Criteria for Admission**

Applicants will be considered for admission to this programme provided they meet the General Admission Requirements of the Namibia University of Science and Technology (NUST).

Mature age applicants will be considered provided they meet the requirements and pass the mature age entry examinations of NUST.

Additionally, potential candidates must be qualified in a designated trade, with at least three years relevant industrial experience. Pre-requisites for admission to this programme must first be obtained before registration for the programme can take place.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST Regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credits that can be granted are 50% of the credits for a qualification.

This Diploma provides opportunities for students to progress to higher qualifications in Technical and Vocational Education and Training, or studies in a related cognate area at NQF level 7.

**Mode of Delivery**

This programme will be offered on full-time, part-time and eLearning modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6) will be awarded to candidates credited with a minimum of 251 NQF credits. In addition, students must meet the administrative and financial requirements as spelt out in the NUST general rules and regulations.

**Transition Arrangements**

The Diploma in Technical, Vocational Education, and Training: Trainer (NQF Level 6) is a revised programme replacing the Certificate in Vocational Education and Training: Trainer (NQF Level 4), and the Certificate in Vocational Education and Training (NQF Level 5) - formerly the Higher Certificate in Vocational Education and Training (NQF Level 5).

The revised Diploma will be implemented at the start of the 2020 academic year. Students who were registered in 2019 for the Certificate in Vocational Education and Training: Trainer (NQF Level 4) (old curriculum), who failed more than 50% of the courses at the end of the year 2019, will be required to change their registration to the revised programme namely the Diploma in Technical, Vocational Education, and Training: Trainer (NQF Level 6). The students will be accorded credits on a course-by-course basis in accordance with information in the Table below. Students in this category may lose credits.

Students who were registered in 2019 for the Certificate in Vocational Education and Training: Trainer (NQF Level 4) (old curriculum), and who have met the requirements to progress to the Certificate in Vocational Education and Training (NQF Level 5) - formerly the Higher Certificate in Vocational Education and Training (NQF Level 5), will be allowed to register for the 2nd year Diploma in TVET:

Trainer (NQF Level 6). Students who fall in this category will be allowed to take the following first year second semester courses: Management of TVET and Education for Sustainable Development (ESD) A in the first semester of the second year. The reason for this arrangement is because Management of TVET and Education for Sustainable Development (ESD) A have no equivalent courses in the revised programme. Students who were registered in 2019 for the Higher Certificate in Vocational Education and Training (NQF Level 5) will also be required to complete the programme based on the requirements of the old curriculum (currently the Certificate in Vocational Education and Training (NQF Level 5)).

The deadline for complete phasing out of the Certificate in Vocational Education and Training: Trainer (NQF Level 4) and the Certificate in Vocational Education and Training (NQF Level 5) is 2022 after which students must automatically change their registration to the revised Diploma and fulfil all requirements of the Diploma.

#### Courses to be credited

Certificate in Vocational Education and Training: Trainer (Old Courses)		Diploma in Technical and Vocational Education and Training : Trainer (Equivalent New/Revised Course)	
Course Code	Course Name	Course code	Course Name
PLU411S	Principles of English Language Use	PLU411S	Principles of English Language Use
CUS411S	Computer User Skills	CUS411S	Computer User Skills

#### Corresponding Courses (if Failed). This is not a credit table

Certificate in Vocational Education and Training: Trainer (NQF Level 4) (Old Courses)		Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6) (Corresponding New/Revised Courses)	
Course Code	Course Title	Course code	Course Title
CBA410S	Competency-based Assessment A	FTA510S	Fundamentals of TVET Assessment and Moderation
CBA420S	Competency based Assessment B		
ETP410S	Education Theory and Practice A	MCT510S	Microteaching A
ETP420S	Education Theory and Practice B	TCP520S	Teaching Practice B
ILS410S	Instructional Learning Strategies A	PSL510S	Psychology of Learning A
ILS420S	Instructional Learning Strategies B	PSL610S	Psychology of Learning B
IAS420S	ICT Application Skills	EDT510S	Education Theory and practice
PDP410S	Professional Development and Practice A	PDP610S	Professional Development and Practice
PDP420S	Professional Development and Practice B		
IVT420S	Introduction to VET	HTV510S	History of TVET
ASS510S	Assessment in VET A	FTA510S	Fundamentals of TVET Assessment and Moderation
ASS520S	Assessment in VET B	FTA510S	Fundamentals of TVET Assessment and Moderation
ETP510S	Education Theory and Practice A	MCB510S	Microteaching B
ETP520S	Education Theory and Practice B	TCP620S	Teaching Practice B
LCS520S	Language and Communication Strategies		Removed from Diploma
ITE510S	ICT for Educators A	EDT510S	Educational Technology
ITE520S	ICT for Educators B	EDT510S	Educational Technology
TVT510S	Training in VET		Removed from Diploma
RPV520S	Research Principles in VET		

**NB: Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the new curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the new curriculum.**

**Please Note:** The Tables above, only highlights new/revised cognate area courses in the revised Diploma programme that should be done if a student has failed courses in the old curriculum. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. Old courses that do not have corresponding courses in the revised curriculum will continue to be offered until the old programmes are completely phased out in 2022.

#### Certificate in Vocational Education and Training: Trainer (NQF Level 4): Old courses that do not have corresponding courses in the revised curriculum:

\* Occupational Health and Safety (OHS420S)

#### Higher Certificate in Vocational Education and Training: Trainer (NQF Level 5) (currently Certificate in Vocational Education and Training: Trainer (NQF Level 5)): Old courses that do not have corresponding courses in the revised curriculum:

\* Language and Communication Strategies (LCS520S)

\* Training in VET (TVT510S)

\* Research Principles in VET (RPV520S)

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use

**Course Code**

PLU411S

##### Pre-Requisite

None

**NQF Level**

4

**NQF Credit**

NCB

Computer User Skills

CUS411S

4

10

Fundamentals of TVET Assessment and Moderation

FTA510S

5

15

History of TVET

HTV510S

5

12

Psychology of Learning A

PSL510S

5

12

Microteaching A

MCR510S

5

12

#### Semester 2

Management of TVET

MTV620S

6

15

Psychology of Learning B

PSL620S

6

10

Education for Sustainable Development (ESD) A

ESD620S

6

15

Teaching Practice A

TCP520S

5

12

### YEAR 2

#### Semester 3

English in Practice

EPR511S

5

NCB

Professional Development and Practice

PDP610S

4

15

Classroom and Workshop Management in TVET

CWM510S

5

15

Educational Technology

EDU511S

5

15

Reflective Teaching and Practice

RTP610S

5

12

Microteaching B

MIC510S

5

12

#### Semester 4

Counselling and Career Guidance

CCG620S

6

15

Introduction to Curriculum Studies

ICS620S

6

10

Education for Sustainable Development (ESD) B

ESB620S

Education for Sustainable

6

15

Teaching Practice B

TCP620S

5

12

**DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING MANAGEMENT  
(Revised Programme-Phasing out end of 2026)****06DTVM****NQF Level: 6****NQF Credits: 241****NQF Qualification ID: Q2018****Description**

The programme targets current management cadre who do not possess formal management qualifications, and those who aspire to become managers within the Technical and Vocational Education and Training (TVET) sector. The knowledge embedded in this programme enables students to develop competencies and skills in this domain in a more conducive and focused manner. The programme recognises the major attributes that TVET Management must possess to be able to lead and manage staff, to perform their functional tasks in a goal directed manner while demonstrating initiative and responsibility in management within a TVET environment.

Upon completion of the programme, the students should be able to actively participate in leadership and management activities in a formal training environment such as Vocational Training Centers (VTCs), Community Skills Development Centres (COSDECs) and any other TVET organisation, and especially those using Competency-Based Education and Training (CBET) methods of instruction.

**Criteria for Admission**

Potential candidates must meet the General Admission Requirements of NUST (as outlined in the Prospectus) and be qualified in a designated trade, and a minimum of one-year managerial experience in a VTC/COSDEC/TVET institution before registration for the programme can take place.

Alternatively, applicants who have completed the Certificate in Technical and Vocational Education and Training: Trainer (NQF Level 5) and/or Diploma in Technical and Vocational Education and Training: Trainer (NQF Level 6) and/or similar qualifications are eligible to apply for this programme.

Mature age applicants will be considered provided they meet the requirements and pass the mature age entry examinations of NUST.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning (RPL). These requirements provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

**Mode of Delivery**

The programme will be delivered on full-time, part-time, distance and eLearning modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification**

The Diploma in Technical and Vocational Education and Training: Management (NQF Level 6) will be awarded to candidates credited with a minimum of 241 NQF credits, and who have met the detailed requirements as set out below. In addition, students must meet the administrative and financial requirements as spelt out in the NUST general rules and regulations.

**Transition Arrangements**

The Diploma in Technical and Vocational Education and Training: Management (NQF Level 6) is a revised programme replacing the existing Diploma in Vocational Education and Training (VET) Management (NQF Level 6) qualification. The last intake of 1st year students for the out-phasing programme (old curriculum) was in January 2019. The revised Diploma will be implemented at the start of the 2020 academic year.

Students who were registered in 2019 for the first year Diploma in Vocational Education and Training (VET) Management (NQF Level 6) qualification (old curriculum), who failed more than 50% of the courses at the end of the year 2019, will be required to change their registration to the revised Diploma. The students will be accorded credits on a course-by-course basis in accordance with information in the Table below. **Students in this category may lose credits.**

Students who are registered in 2019 for the 1st year of the out-phasing programme (old curriculum) and who meet all requirements to progress to the 2nd year in 2020, will be required to complete their studies, based on the requirements of the old curriculum. Courses will only be offered based on the new/revised syllabi in 2020 (1st year), 2021 (2nd year).

The deadline for complete phasing out of the Diploma in Vocational Education, and Training (VET) Management (NQF Level 6) qualification (old curriculum) is 2022 after which students must automatically change their registration to the revised Diploma and fulfil all requirements of the Diploma.

**Courses to be credited**

<b>Certificate in Vocational Education and Training (Level 5)</b> Old Courses – Formerly the Higher Certificate in Vocational Education and Training (NQF: 5) old courses	<b>Diploma in Technical and Vocational Education and Training : Trainer (NQF: 6)</b>		
<b>Course Code</b>	<b>Course Name</b>	<b>Course code</b>	<b>Course Name</b>
CIS610S	Contemporary Issues	SYD611S	Sustainability and Development

**Corresponding Courses (if Failed). This is not a credit table**

<b>Certificate in Vocational Education and Training (NQF 5)</b> Old Courses – Formerly the Higher Certificate in Vocational Education and Training (NQF: 5) old courses	<b>Diploma in Technical and Vocational Education and Training : Trainer (NQF: 6)</b>		
<b>Course Code</b>	<b>Course Title</b>	<b>Course code</b>	<b>Course Title</b>
HRV610S	Human Resources Management in VET	HRV610S	Human Resources Management
QAM610S	Quality Assurance Management A	QAM610S	Quality Management Systems A
SMV610S	Strategic Management in VET	SML610S	Strategic Management and Leadership A
MVT610S	Marketing in VET A	MVT610S	Marketing A
CMV620S	Conflict Management in a VET Environment	CMV620S	Conflict Management
QAM620S	Quality Assurance Management B	QMS620S	Quality Management Systems B
SMV620S	Strategic Management in VET B	SML620S	Strategic Management and Leadership B
SMV630S	Strategic Management in VET C		
MVT620S	Marketing in VET B	MVT620S	Marketing B
RVT630S	Research in VET A	ARC610S	Design-Based Research
RVT640S	Research in VET B		
BVT630S	Management of Budgets in VET		Asset and Budget Management
AMT640S	Asset Management		
PMV630S	Project Management within the VET Environment	PMV630S	Project Management
MCV640S	Managing Contracts in VET	MOD620S	Management of Organisational Development and Learning
TNA610S	Training Needs Analysis		
TMS630S	Training Management Skills A		
TMS640S	Training Management Skills B		
CMS640S	Monitor staff Performance in a VET Environment		

**NB:** Exemption may not be granted for part of a course. Hence, in cases where more than one course in the old curriculum is replaced by one course in the revised curriculum, students who have failed any of the corresponding courses in the old curriculum will have to do the entire new course in the revised curriculum.

The Table above, only highlights new/revised courses in the Diploma in Technical and Vocational Education and Training: Management (NQF Level 6) that should be done if courses on the Diploma in Vocational Education and Training: Management (NQF Level 6) (old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well.

Courses in the old curriculum that do not have corresponding courses in the new curriculum will be taught until the old curriculum is phased out.

These are as follows:

<b>Course Code</b>	<b>Course Title</b>
MCA610S	Moderation of Competency-based Assessment A
DLV610S	Distance Learning in VET
DDT620S	Design and Deliver Training Packages
MCA620S	Moderation of Competency based Assessment B
ELV620S	E-Learning in VET

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Principles of English Language Use

##### Course

##### Code

PLU411S

##### Pre-Requisite

None

##### NQF

##### Level

4

NCB

Computer User Skills

CUS411S

4

10

Human Resources Management

HRV610S

6

15

Quality Management Systems A

QAM610S

6

10

Strategic Management and Leadership A

SML610S

6

15

Business Ethics

BEC610S

6

10

#### Semester 2

English in Practice

EPR511S

Principles of English Language Use

5

NCB

ICT for Educational Management

IED620S

Computer User Skills

6

12

Management or Organisational Development and Learning

MOD620S

Human Resources Management

6

15

Quality Management Systems B

QMS620S

Quality Management Systems A

6

10

Strategic Management and Leadership B

SML620S

Strategic Mgt and Leadership A

6

10

Budget and Asset Management

BMT620S

None

6

15

### YEAR 2

#### Semester 3

English for Academic Purposes

EAP511S

English in Practice

5

14

Policy Development

PDT610S

None

6

10

Design-Based Research

ARC610S

None

6

10

Conflict Management

CMV620S

None

6

10

Marketing A

MVT610S

None

6

10

#### Semester 4

Professional Writing

PWR611S

English for Academic Purposes

6

14

Sustainability and Development

SYD611S

Computer User Skills

6

12

Entrepreneurship and Innovation

ENI610S

None

6

12

Project Management

PMV630S

None

6

15

Marketing B

MVT620S

Marketing A

6

12

# POSTGRADUATE PROGRAMMES



## POSTGRADUATE PROGRAMMES

### SCHOOL OF COMMERCE AND MANAGEMENT SCIENCES

#### DEPARTMENT OF ECONOMICS, ACCOUNTING AND FINANCE

CODE: 71

##### QUALIFICATIONS OFFERED

Bachelor of Economics Honours (Revised – Phased in 2025)	08BHEC
Bachelor of Accounting Honours (Phased in 2020)	08BOAH
Post Graduate Diploma in Development Finance (Phased in 2025)	08PGDD
Master of Applied Econometrics (Phased in 2024)	09MOAE
Master of Accounting (Phased in 2025)	09MOAC

#### BACHELOR OF ECONOMICS HONOURS (Revised - Phased in 2025)

08BHEC

NQF Level: 8

NQF Credits: 150

##### Description

The Bachelor of Economics Honours is an initial postgraduate specialisation degree in economics. The programme is purposefully designed to equip students with deepened and systematic knowledge and expertise in the economics discipline, and to develop their capacity to conduct supervised research of an applied nature.

The programme's main emphasis is on the evaluation and application of economic theories and economic data to solve complex economic problems that face the public and private sectors in the economy.

##### Criteria for Admission

To be considered for admission to this programme, candidates must have a bachelor's degree in economics at NQF Level 7, worth at least 360 NQF credits. Alternatively, candidates with an equivalent qualification from a recognised institution with economics and quantitative courses can be considered.

The department retains the right to apply additional admission criteria as Senate may approve from time to time. Applicants who are admitted to the programme may be required to make up for any deficiencies as deemed necessary by the Head of the Department.

##### Articulation Arrangements

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Economics Honours will ordinarily be able to pursue further studies in Economics, or a similar/related cognate area of learning, at NQF level 9.

##### Mode of Delivery

This programme will be offered on a full-time and part-time basis using hybrid delivery modes.

##### Requirements for Qualification Award

The Bachelor of Economics Honours will be awarded to students credited with a minimum of 120 credits all at NQF level 8. Students are required to do four compulsory courses (worth 60 credits), two elective courses (worth 30 credits), and a mini thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Yearbook Part 1 of the Namibia University of Science and Technology.

##### Transition Arrangements

This programme replaces the Bachelor of Economic honours (08BEHO). There are no significant changes between this programme and the Bachelor of Economic Honours (xx). The revised Bachelor of Economics Honours (revised curriculum) will take effect from January 2025 and courses will only be offered based on the new/revised syllabi. Students who fail any of the courses on the old curriculum will be required to change their registration to the revised programme (revised curriculum). Students will then be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to Table 15.1, below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for complete phasing out of the Bachelor of Economics Honours (old curriculum) is 2024, and thereafter students must fulfil all requirements based on the revised curriculum.

**Corresponding Courses (if Failed).**

Course Code	Bachelor of Economics (Old Courses)	Course Code	Bachelor of Economics (New/Revised Courses)
RMA810S	Research Methodology	RMA810S	Research Methodology
AMI810S	Advanced Microeconomics	AMI810S	Advanced Microeconomics
AEM810S	Applied Econometrics	AEM810S	Applied Econometrics
FEO810S	Financial Economics	FEO810S	Financial Economics
HEC820S	Health Economics	HEC820S	Health Economics
MTE820S	Mini-Thesis	MTE820S	Mini-Thesis
AMA820S	Advanced Macroeconomics	AMA820S	Advanced Macroeconomics
IEC820S	Industrial Economics	IEC820S	Industrial Economics
ENE810S	Environmental Economics	NRE820S	Natural Resources Economics

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Research Methodology	RMA810S	None	8	15
Advanced Microeconomics	AMI810S	None	8	15
Applied Econometrics	AEM810S	None	8	15

*Plus ONE of the following Elective courses (based on demand)*

Financial Economics	FEO810S	None	8	15
Health Economics	HEC820S	None	8	15

**Semester 2**

Mini-Thesis	MTE820S	Research Methodology Applied Econometrics	8	30
Advanced Macroeconomics	AME820S	None	8	15

*Plus ONE of the following Elective courses (based on demand)*

Industrial Economics	IEC820S	None	8	15
Natural Resources Economics	NRE820S	None	8	15

**BACHELOR OF ACCOUNTING HONOURS  
(Phased in 2021)****08BOAH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2107****Description**

This programme aims to develop intellectual and practical skills in the analysis, interpretation, and application of advanced accounting, governance, auditing, and taxation and thereby enabling students to identify and solve advanced accounting related challenges in real-life situations. Further, this programme enables students to develop their capacity to conduct supervised research of an applied nature. The Bachelor of Accounting Honours is critical such that it prepares students for a career as accounting professionals or for other business careers requiring a solid understanding of financial reporting and accounting. Students will have the opportunity to develop deep cognitive/intellectual skills, transferable skills, practical skills and a thorough understanding of the accounting function in organisations.

Students who graduate with a Bachelor of Accounting Honours degree will be able to find employment in the accounting profession, public sector, commerce & industry as credit managers, accounting managers, financial managers, financial accountants, tax practitioner and public sector finance managers and accountants.

This programme may also serve as an alternative route for those students seeking to be qualified accountants through the Association of Chartered Certified Accountants (ACCA), the Chartered Institute of Management Accountants (CIMA), the Institute Of Chartered Accountants In England and Wales (ICAEAW) and others.

The programme objective is to provide career growth for students who graduate with the undergraduate accounting degrees including opening opportunities for them to pursue higher degree programmes.

**Criteria for Admission**

To be considered for admission to this programme, candidates must have a Bachelor of Accounting degree or equivalent qualification at NQF Level 7 from NUST or an equivalent qualification from a recognised institution, worth at least 360 NQF credits, or a pre-NQF Bachelor degree of at least three years duration from a recognised institution with specialisations in Accounting.

In addition, candidates should have passed or have been exempted from the following courses or their equivalents at an undergraduate level (NQF Level 7 or equivalent):

- \* Financial Accounting
- \* Managerial Accounting and Finance
- \* Auditing

Further, candidates wishing to take the Taxation course as an elective in semester 2 of the programme should have passed the Taxation course at NQF level 7 or equivalent in their undergraduate programme.

The department retains the right to apply additional admission criteria as may be approved by Senate from time to time. Applicants who are admitted to the programme may be required to make up for any deficiencies, as deemed necessary by the Head of Department.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification. Students who complete the Bachelor of Accounting Honours programme will be able to pursue further studies in Accounting or a related cognate area of learning, at NQF level 9.

**Mode of Delivery and Duration of the Programme**

This programme will be offered on the part-time mode of study as per NUST rules and regulations.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 120 NQF credits, all at NQF Level 8. Students must complete five (5) compulsory semester courses (worth 75 credits), a mini-thesis worth 30 credits and at least one elective course worth 15 credits.

**Transition Arrangements**

This is a new programme that does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Advance Financial Accounting and Reporting	FAR811S	None	8	15
Advance Management Accounting	AMA811S	None	8	15
Corporate Governance, Risks and Ethics	GRE811S	None	8	15
Research Methodology	RMA810S	None	8	15

**Semester 2**

Mini-Thesis	MTA812S	Research Methodology	8	30
Advanced Auditing	AUD812S	None	8	15

***Plus ONE of the following Elective courses (based on demand)***

Advanced Taxation	ATX812S	None	8	15
Public Sector Financial Accounting and Reporting	PAR812S	None	8	15

**POSTGRADUATE DIPLOMA IN DEVELOPMENT FINANCE  
(Phased in 2025)****08PGDD****NQF Level: 8****NQF Credits: 120****Description**

The Post Graduate Diploma in Development Finance programme aims to strengthen and deepen the student's knowledge and skills required in the formulation, implementation and managing of development finance policies and projects. The programme will enable students to devise micro-level development finance interventions to address developmental financing needs and problems. Additionally, students will gain the knowledge to analyse banking and finance issues in emerging markets. Students who graduate with a Postgraduate Diploma in Development Finance will be able to find employment in the public sector, bank and non-bank financial organisations, international finance institutions, including Development Finance Institutions (DFIs), Aid agencies and Development Foundations.

**Criteria for Admission**

The programme admits applicants who meet the following criteria:

- A Bachelor's degree in Economics, Commerce, Accounting, Finance or other finance-related discipline at NQF Level 7, worth at least NQF 360 credits.
- Alternatively, a Bachelor's degree in a non-finance-related discipline, a strong quantitative background, and at least one year's work experience in a financial or finance-related role.

At the department's discretion, additional admission criteria may be approved by the Senate occasionally. Applicants who are admitted to the programme may be required to make up for any deficiencies as deemed necessary by the Head of the Department.

**Articulation Arrangement:**

Transfer of credits will be treated according to NUST regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification. Students who complete the Postgraduate Diploma in Development Finance programme may articulate horizontally to a related Bachelor Honours degree and gain credit for relevant courses passed for credit recognition in the Postgraduate Diploma in Development Finance.

Graduates may, however, articulate vertically to further studies in development finance or a related cognate area of learning at NQF Level 9; however, holders of this qualification (where applicable) may be required to make up for any deficiencies, as deemed necessary by the Faculty or Department.

**Mode of Delivery**

This programme will be offered on full-time and part-time modes, using blended learning (Face-to-Face and online) as per NUST rules and regulations.

**Requirements for Qualification Award**

This qualification will be awarded to candidates credited with a minimum of 120 NQF credits, all at NQF Level 8 and who have met the detailed qualification requirements as outlined below. Students must complete six (6) compulsory semester courses (worth 90 credits), and a development finance project worth 30 credits.

In addition, students must meet the administrative and financial requirements as spelt out in the postgraduate prospectus of NUST.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Corporate Governance and Risk Management  
Project Finance and Investment Analysis  
Contemporary Issues in Banking and Finance  
Quantitative Methods for Business

<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credits</b>
CGR810S	None	8	15
PFI810S	None	8	15
CIB810S	None	8	15
QMB810S	None	8	15

**Semester 2**

Trade Finance  
Financing Sustainable Development  
Development Finance Project

TFN820S	None	8	15
FSD820S	None	8	15
DFP820S	Quantitative Methods for Business	8	15

**MASTER OF APPLIED ECONOMETRICS  
(Phased in 2024)****09MOAE****NQF Level: 9****NQF Credits: 240****Description**

The Master of Applied Econometrics is a coursework and research postgraduate programme design to equip students with advanced applied econometric modelling techniques used in diverse areas of economics and finance. The programme aims to equip students with relevant skills to develop and construct quantitative models/techniques needed to address the data-driven real-world economic phenomenon.

Students will be able to analyse, interpret sophisticated economic data, and apply economic theories to assess public policy's economic impacts better. Additionally, the programme will develop students' capacity to integrate theoretical knowledge with empirical settings to unravel economic complexities in data, theories and markets. They will be able to independently synthesise knowledge in econometrics, conduct research using scientific methods, and demonstrate findings in real-life situations.

**Criteria for Admission**

To be considered for admission to this programme, candidates must have an Honours degree in economics at NQF Level 8 from NUST or equivalent qualification from a recognised institution with a specialisation in Economics and a research component.

In addition, candidates should have passed with a 65% average. Holders of equivalent qualifications should have passed the following courses or equivalent at an Honours or postgraduate diploma level (NQF. Level 8):

- Econometrics
- Mathematical/Quantitative Economics

The department retains the right to apply additional admission criteria as Senate may approve from time to time. Applicants who are admitted to the programme may be required to make up for any deficiencies as deemed necessary by the Head of the Department.

**Articulation Arrangement:**

Transfer of credits will be dealt with according to NUST regulations on Recognition of Prior Learning (RPL). These provide course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the seven (7) compulsory semester courses (worth 140 credits) and two (2) electives' courses worth 40 credits for a qualification.

Students who complete the Master of Applied Econometrics programme will pursue further studies in Economics or a related cognate area of learning at NQF level 10.

**Mode of Delivery**

This programme will be offered in full-time and part-time modes, using hybrid and blended study modes per NUST rules and regulations.

**Requirements for Qualification Award**

This qualification will be awarded to candidates credited with a minimum of 240 NQF credits, all at NQF Level 9. Students must complete seven (7) compulsory semester courses (worth 140 credits), a Mini-Thesis, worth 60 credits and two (2) electives courses worth 40 credits.

In addition, students are required to meet the administrative and financial requirements as spelt out in the postgraduate prospectus of NUST.

**Teaching and learning strategies**

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject-specific knowledge items and professional/technical competencies. The learning process will be based on a socio-constructivist paradigm in which learning is considered as an active, constructive activity as opposed to a passive, reproductive process. Using the MyNUST eLearning platform and Microsoft Teams, digital technologies will be utilised to assist learning via a blended learning approach. Thus, the programme focuses on students' engagement in an interactive learning process to provide for the development of generic cognitive and intellectual, key transferable, and subject-specific and practical technical skills.

**Quality Assurance requirements**

Each course will have one or more examiners and one moderator. All courses will be externally moderated; thus, moderators will be identified externally. The required minimum qualification of the moderator should be a Doctoral degree in a related field of study, or the person must be a well-respected expert in the field of Economics/Econometrics. Lecturing staff will set and mark the assessments,



which will be forwarded to the moderator for moderation purposes, ensuring the assessment's quality and qualification.

The mini-thesis will be moderated as per the NUST's rules for studies at the postgraduate level. As a quality assurance measure, all written assignments and research projects in the programme and all courses, including the mini-thesis, will be subjected to an internet-based similarity detection software (e.g., Turnitin) to prevent plagiarism and foster an academic writing culture of ethics and integrity.

#### Transition Arrangements

This new programme does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credits
Advanced Mathematical Economics	AME901S	None	9	20
Advanced Applied Econometrics	AAE901S	None	9	20
Advanced Applied Microeconomics	AAM901S	None	9	20

#### Semester 2

Advanced Applied Macroeconomics	AMA902S	None	9	20
Applied Microeconometrics	AMI902S	None	9	20
Applied Time Series Econometrics & Forecasting	ATS902S	None	9	20

### YEAR 2

#### Semester 3

Research Methodology	RME912S	None	9	20
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#### *Plus any TWO of the Following Elective Courses*

Applied Financial Economics	AFE901S	None	9	20
Development Policy Analysis	DPA901S	None	9	20
Bayesian and Machine Learning Econometrics	BML901S	None	9	20
Computable General Equilibrium Modelling	CGE901S	None	9	20

#### Semester 4

Mini-Thesis	MAE911S	Research Methodology	9	60
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### YEAR 3

#### Semester 5

Mini-Thesis Extension	MAE912X		9	60
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**MASTER OF ACCOUNTING  
(Phased in 2025)****09MOAC****NQF Level: 9****NQF Credits: 240****Description**

This programme aims to entrench the progress of accounting academics and practice within the key pillars of the accounting profession. The programme will develop in-depth advanced high-level skills that will engender expertise in corporate reporting, financial and management accounting, and the ability to appropriately analyse businesses and implement appropriate risk management and ethical considerations to ensure business success with local and global perspectives. Moreover, the Master of Accounting programme is poised to infuse the requisite critical finance skills to create thought leadership within the dynamic industrial ecosystem of the country. Not only that, graduates of the programme are positioned to fill in the high-level finance skill gaps needed for innovative and entrepreneurial development necessary for the actualisation of national development plans and beyond.

In addition, the programme aims to create the mastery of high-level technical finance knowledge needed by graduates of the programme prospecting to be academics that will assist in training future accountants. Coupled with the advanced research capabilities that will be engendered, the programme provides progress to an even more advanced doctoral root besides ensuring graduates can understand and contribute meaningfully to the high-level decision-making process of their organisation through data gathering, analysis and synthesis. More importantly, it will produce competent and proficient graduates in identifying accounting-related challenges and initiate and design appropriate applied research processes that can scientifically generate the information required to make informed accounting decisions.

The programme will develop critical thinking skills, as well as an understanding of the strategic role of accounting in business organisations and in society. It is further useful for graduate accountants who desire professional careers in public accounting, corporate accounting, government accounting, management accounting, financial analysis, consulting, and similar endeavours. The programme provides advanced-level skills similar to those acquired at the advanced levels of professional accounting qualifications.

**Criteria for Admission**

To be considered for admission to this programme, candidates must have a Bachelor of Accounting Honours degree or equivalent qualification at NQF Level 8 from NUST or equivalent qualification from a recognised institution with specialisations in accounting with a research component.

In addition, candidates should have passed the following courses or equivalents at an Honours or postgraduate Diploma level (NQF Level 8 or equivalent):

- Financial Accounting
- Managerial Accounting and Finance

Candidates wishing to take up Strategic Application of Taxation, or Forensic Accounting and Auditing courses as an elective in Semester 2 of the programme should have passed the taxation or auditing courses at NQF level 8 or equivalent at Honours level.

At the department's discretion, additional admission criteria may be approved by Senate from time to time. Applicants who are admitted to the programme may be required to make up for any deficiencies, as deemed necessary by the Head of Department.

**Articulation Arrangement:**

Transfer of credits will be treated according to NUST regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Students who complete the Master of Accounting programme will pursue further studies in accounting or a related cognate area of learning at NQF level 10.

**Mode of Delivery**

This programme will be offered in blended mode (Face to face/ Online) as per NUST rules and regulations on part-time/block release mode.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 240 NQF credits, all at NQF Level 9. Students must complete four (4) compulsory semester courses (worth 80 credits), a thesis worth 120 credits and at least two elective courses worth 40 credits.

In addition, students are required to meet the administrative and financial requirements as spelt out in the postgraduate prospectus of NUST.

### Teaching and learning strategies

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject-specific knowledge items and professional/technical competencies. Thus, the programme focuses on students' engagement in an interactive learning process to develop cognitive and intellectual skills, vital transferable skills, and, as the case may be, subject-specific and professional/technical practical skills.

The learning process will be rooted in a socio-constructivist approach to learning in which learning is viewed as an active, constructive process rather than a passive, reproductive process. This learning process will be facilitated both in and outside the classroom, requiring specific tasks to be carried out by the student. This facilitation will use, among other things, tutorials, case studies, projects, problem-based learning, and individual and group work. The progress of learning embedded in such tasks will be monitored, recorded, and assessed. The learning process will be rooted in a socio constructivist approach to learning in which learning is viewed as an active, constructive process rather than a passive, reproductive process.

### Quality Assurance requirements

Each course will have one or more examiners and one moderator. All courses will be externally moderated; thus, moderators will be identified externally. The required minimum qualification of the moderator should be a Doctoral degree in a related field of study, or the person must be a well-respected expert in the field of Economics/Econometrics. Lecturing staff will set and mark the assessments, which will be forwarded to the moderator for moderation purposes, ensuring the assessment's quality and qualification.

The mini-thesis will be moderated as per the NUST's rules for studies at the postgraduate level. As a quality assurance measure, all written assignments and research projects in the programme and all courses, including the mini-thesis, will be subjected to an internet-based similarity detection software (e.g., Turnitin) to prevent plagiarism and foster an academic writing culture of ethics and integrity.

### Transition Arrangements

This new programme does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

Business Analysis

Strategic Business Reporting

Strategic Financial Management

##### Course

##### Code

BAA911S

SFM911S

SBR911S

##### Pre-Requisite

None

None

None

##### NQF

##### Level

9

20

9

20

9

20

#### Semester 2

Research Methodology

##### Course

##### Code

RAC911S

None

9

20

#### *Plus, TWO of the Following Elective Courses*

Corporate Governance, Risk Management and Ethics

##### Course

##### Code

CRE911S

None

9

20

Strategic Application of Taxation

SST911S

None

9

20

Forensic Accounting and Auditing

FAA911S

None

9

20

### YEAR 2

#### Semester 3 & 4

Thesis

##### Course

##### Code

TAC911Y

Research Methodology

9

120

#### Semester 5

Thesis Extension

##### Course

##### Code

TAC912X

Thesis

9

120

**DEPARTMENT OF GOVERNANCE AND MANAGEMENT SCIENCES****CODE: 109****QUALIFICATIONS OFFERED**

Bachelor of Business Management Honours	08HBBM
Bachelor of Human Resource Management Honours	08HRM
Bachelor of Public Governance Honours (Phased in 2021)	08BPGH
Bachelor of Employment and Labour Relations Honours	08BERH
Master of Human Resources Management (Revised-Phase in 2025)	09MHR
Master of Management	09MMA

**BACHELOR OF BUSINESS MANAGEMENT HONOURS****08HBBM****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q0959****Description**

The Bachelor of Business Management Honours is a postgraduate specialisation degree, designed to equip students with deepened and systematic knowledge and expertise in the business management domain.

This programme enables students to develop their capacity to conduct supervised research of an applied nature. The programme places emphasis on business management skills to enable graduates to handle complex interpersonal interactions and business ventures. The programme is influenced by academia and small to medium business enterprises. There are many opportunities offered to gain experience from established businesses to enrich learning. This programme aims to develop professional and practical skills to become an effective manager of teams and business processes. In the same vein, through this programme, students will be equipped with advanced skills and knowledge such as critical, analytical and independent thinking, self-discipline, perseverance, and finding innovative solutions to real-life business issues.

**Criteria for Admission**

For admission to the Bachelor of Business Management Honours, applicants must have a Bachelor of Business Management at NQF level 7 (with at least 360 credits) or an equivalent qualification from a recognised institution. Applicants with pre-NQF qualification of three years Bachelor degrees in domain areas closely related to Business Management, such as Public Management, Human Resources Management, Office Management and Technology, Accounting and Economics, Business Administration may also apply into the programme. Such applicants will be evaluated by the department and considered for admission on a case-by-case basis.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the University's Regulations on Recognition of Prior Learning. This provides for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits required for a qualification.

Upon successful completion of the Bachelor of Business Management Honours, students will ordinarily be able to pursue further studies in Business Management, or similar/related/cognate area of learning at NQF level 9.

**Mode of Delivery**

This programme will be offered on the full-time and online modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award:**

The Bachelor of Business Management Honours will be awarded to students credited with a minimum of 120 credits at NQF level 8. Students are required to do 6 compulsory courses worth 105 credits which includes a mini thesis worth 30 credits, and 1 elective course worth 15 credits. In addition, students should meet the administrative and financial requirements spelt out in the University's Yearbook Part 1 of the NUST.

**Transition Arrangements**

There are no significant changes between the Bachelor of Business Management Honours (old curriculum) and the Bachelor of Business Management Honours (revised curriculum).

The Bachelor of Business Management Honours (old curriculum) will be discontinued in 2020 with minimal disruption to existing learning progression as this is a one-year degree. Students who failed more than 50% of the courses at the end of 2020 will be required to change their registration to the revised curriculum in 2021. Any student who fail any of the courses in the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses in accordance with the Table, below, for detailed information on the new/revised corresponding courses.

**Corresponding Courses (if Failed).**

Course Code	Bachelor of Business Management Honours	Course Code	Bachelor of Business Management Honours (Corresponding New/Revised Courses)
IBM811S	International Business Management	GBM811S	Global Business Management
APM811S	Advanced Project Management	APM811S	Project Management
RME811S	Research Methodology	RME811S	Research Methodology
SMM811S	Strategic Management	SMM811S	Strategic Management
MTH812S	Mini-Thesis	MTH812S	Mini-Thesis
SES821S	Small Enterprise Support	SES821S	Small Enterprise Support
MTC821S	Management of Technology	MTC821S	Management of Technology
MCG821S	Management Consulting	MCG821S	Management Consulting
ESM821S	Enterprise Systems Management	ESM821S	Enterprise Systems Management
	None	ENT821S	Entrepreneurship

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Global Business Management  
 Advanced Project Management  
 Research Methodology  
 Small Enterprise Support

**Course Code**  
**Pre-Requisite**

**NQF Level** **NQF Credit**

8 15  
 8 15  
 8 15  
 8 15

**Semester 2**

Mini-Thesis  
 Strategic Management

**Course Code**  
**Pre-Requisite**

8 30  
 8 15

*Plus ONE of the following Elective courses (based on demand)*

Management of Technology  
 Management Consulting  
 Enterprise Systems Management  
 Entrepreneurship

**Course Code**  
**Pre-Requisite**

8 15  
 8 15  
 8 15  
 8 15

**BACHELOR OF HUMAN RESOURCES MANAGEMENT HONOURS****08HRM****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2313****Description**

This programme is designed to provide students with a deepened, comprehensive and systematic understanding of human resource management skills and practices needed to make complex and strategic decisions in the workplace. The Bachelor of Human Resource Management Honours Degree is aimed at catapulting students into the specialist field of human resource practitioners and experts by equipping them with strategic thinking skills and deepened knowledge of the discipline.

Additionally, through this programme, students will be equipped with the knowledge and skills required to portray and project a critical understanding of the guiding principles, theories, methodologies and best practices of Human Resource Management and strategic thinking. In the same vein, on completion of this programme, graduates are expected to be able to plan, design and develop, implement, manage, monitor, strategies that sustain creativity, innovation and high performance in an organisation.

The programme is dedicated to developing existing and new human resource management practitioners by offering expanded comprehensive professional and academic diverse knowledge to solving challenging but strategically based human resource management problems and issues.

**Criteria for Admission**

To be considered for admission into this programme, candidates must have a Bachelor degree in Human Resource Management at NQF level 7, worth a minimum of 360 credits or, an equivalent qualification from a recognised institution.

Candidates holding a Diploma in Human Resource Management from NUST (then the Polytechnic of Namibia), may be considered for admission into this programme. Candidates may be admitted on advanced standing and be required to take requisite undergraduate courses based on individual candidate's academic profile.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning. This provides for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit transfer that can be granted is 50% of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in Human Resource Management, or similar/related cognate areas of learning at NQF level 9.

**Mode of Delivery**

The programme will be delivered on the full-time, part-time and distance, learning modes of study via online and blended methods as per NUST rules and regulations.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 120 credits at NQF Level 8. Students are required to complete three compulsory courses (worth 45 credits), three elective courses (worth 45 credits), and a mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements as spelt out in the postgraduate prospectus of the Namibia University of Science and Technology (NUST).

**Transition Arrangements**

The Bachelor of Human Resources Management Honours (revised curriculum) will be phased-in 2022 with minimal disruption to existing students' learning progression. The last intake of 1st year students for the out-phasing programme was in January 2021. Courses will only be offered based on the revised curriculum as of 2022.

Students who fail any of the courses in the old curriculum will be required to repeat such courses based on the corresponding courses in the revised programme. Please refer to Table 15.1 below for detailed information on the new or revised corresponding courses to be done if students fail courses in the old curriculum. Furthermore, students who are registered for the out-phasing programme, and who fail more than 50% of the courses at the end of 2021, will be required to change their registration to the revised programme and will be granted credits on a course-by-course basis in accordance with information in the Table below.

The Bachelor of Human Resources Management Honours (old curriculum) will be completely phased out by the end of 2023 after which students must automatically switch to the revised programme (new curriculum) and fulfil all requirements based on the new curriculum.

**Corresponding Courses (if Failed).**

Course Code	Bachelor of Human Resources Management Honours (08BHRM courses)	Course Code	Bachelor of Human Resources Management Hons. (Corresponding New/Revised Courses)
SHR811S	Strategic Human Resources Management	SHR811S	Strategic Human Resources Management
RME811S	Research Methodology	RME811S	Research Methodology
CBT811S	Capacity Building and Talent Management	CBT811S	Capacity Building and Talent Management
ILR811S	Advanced Industrial and Labour Relations	ADR811S	Advanced Industrial Relations
MAL811S	Management and Leadership	MAL811S	Management and Leadership
MTS812S	Mini-Thesis	MTS812S	Mini-Thesis
ADC812S	Advanced Organisational Dev & Change Mgt	ADC812S	Advanced Organisational Dev & Change Mgt
CMA812S	Compensation Management	CMA812S	Compensation Management
CMD812S	Career Management and Development	CMD812S	Career Management and Development
APM821S	Advanced Performance Management		None
	None	HRM812S	Human Resource Metrics

The following course in the old curriculum do not have corresponding course in the revised curriculum and will be taught until the old curriculum completely phased out in 2023:

\* Advanced Performance Management

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Strategic Human Resources Management	SHR811S	None	8	15
Advanced Industrial Relations	ADR811S	None	8	15
Research Methodology	RME811S	None	8	15

***Plus ONE of the following Elective courses (based on demand)***

Capacity Building and Talent Management	CBT811S	None	8	15
Advance Project Management	APM811S	None	8	15
Management and Leadership	MAL811S	None	8	15

**Semester 2**

Mini-Thesis	MTS812S	Research Methodology	8	30
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***Plus TWO of the following Elective courses (based on demand)***

Human Resource Metrics	HRM812S	None	8	15
Compensation Management	CMA812S	None	8	15
Career Management and Development	CMD812S	None	8	15
Advanced Organisational Development & Change Mgt	ADC812S	None	8	15

**BACHELOR OF PUBLIC GOVERNANCE HONOURS****08BPGH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2258****Description**

The Bachelor of Public Governance Honours is a postgraduate specialisation degree that is purposefully designed to equip students with deepened and systemic knowledge, expertise, and insight in the public governance discipline, as well as develop their capacity to conduct applied research. The programme's emphasis is on the evaluation and application of public management and governance theories, practices and public sector data in terms of real-world situations in order to resolve complex problems that face the public sector and civil society organisations, while also catering for the needs of the private sector.

Graduates of this programme will be able to make a sustained contribution to national economic development by finding employment primarily in the public sector and civil society organisations, but also in the private sector in positions such as Public Management Analysts; Development Practitioners; Public Policy Associate Consultants; Policy Analysts; Project/Programme Managers/Coordinators; Community Activists; Socio-economic Commentators; Regional and Local Government Managers, Non-governmental Organisation Managers; Training Officers and Junior Researchers depending on their level and depth of experience.

**Criteria for Admission**

In order to be considered for admission to the Bachelor of Public Governance Honours, candidates must have a Bachelor of Public Management degree at NQF level 7 or an equivalent qualification from a recognised institution worth at least 360 credits.

Holders of the National Diploma in Public Management, as well as the National Diploma in Public Administration from the then Polytechnic of Namibia, will be considered for admission. A National Diploma in Public Management/Administration from other universities will also be considered for admission.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who graduate with the Bachelor of Public Governance Honours will ordinarily be able to pursue further studies in Public Governance, Public Management and Public Policy, or a similar/related cognate area of learning, at NQF level 9.

**Mode of Delivery**

This programme will be offered on the part-time mode of study in accordance with NUST rules and regulations. However, depending on student demand and an adequate staff complement, other modes of study can be offered.

**Requirements for Qualification Award**

The revised Bachelor of Public Governance Honours will be awarded to students credited with a minimum of 120 credits at NQF level 8. Students are required to do four compulsory courses (worth 60 credits), two elective courses (worth 30 credits), and a mini-thesis (worth 30 credits).

In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Yearbook Part 1 of NUST of Namibia. Elective courses will be offered in accordance with NUST rules and regulations with reference to number of students and the staff complement.

**Transition Arrangements**

The revised Bachelor of Public Governance Honours (new curriculum) will be phased-in 2021 with minimal disruption to existing students' learning progression. Courses will only be offered based on the revised curriculum as of 2021.

Students who fail any of the courses in the old curriculum will be required to repeat such courses based on the corresponding courses in the revised programme. Please refer to the Table below for detailed information on the new or revised corresponding courses to be done if students fail courses in the old curriculum.

The current programme (old curriculum) will be completely phased out by the end of 2020 after which students must automatically switch to the revised programme (new curriculum) and fulfil all requirements based on the new curriculum.

**Courses to be credited**

Course Code	Bachelor of Public Management Honours (Old Courses)	Course Code	Bachelor of Public Governance Honours (New/Revised Courses)
GDG821S	Good Governance	SYD821S	Sustainable Governance
IPM811S	International Public Management	CPG811S	Comparative Public Governance
REG811S	Regional Economic Governance	REG811S	Regional Economic Governance
PPG811S	Project Planning and Management	PGM811S	Portfolio and Programme Management
GME811S	Governance and Management of State-Owned Enterprises		Governance and Management of Public Enterprises
EIR820S	Environmental Issues in Regional and Rural Development	PRT812S	Public Sector Reform and Transformation
RME811S	Research Methodology	RMS811S	Research Methodology
MIP821S	Management of Integrated Partnerships	GPP821S	Governance of Public Private Partnerships
MTS812S	Mini-Thesis	MTS812S	Mini-Thesis

**Corresponding Courses (to be done if courses on the old curriculum are Failed). Please note this is not a credit table.**

Course Code	Bachelor of Public Management Honours (Old Courses)	Course Code	Bachelor of Public Governance Honours (New/Revised Courses)
GDG821S	Good Governance	SYD821S	Sustainable Governance
IPM811S	International Public Management	CPG811S	Comparative Public Governance
REG811S	Regional Economic Governance	REG811S	Regional Economic Governance
PPG811S	Project Planning and Management	PGM811S	Portfolio and Programme Management
GME811S	Governance and Management of State-Owned Enterprises		Governance and Management of Public Enterprises
EIR820S	Environmental Issues in Regional and Rural Development	PRT812S	Public Sector Reform and Transformation
RME811S	Research Methodology	RMS811S	Research Methodology
MIP821S	Management of Integrated Partnerships	GPP821S	Governance of Public Private Partnerships
MTS812S	Mini-Thesis	MTS812S	Mini-Thesis

**CURRICULUM****YEAR 1****Semester 1****Course Title**

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Research Methodology	RME811S	None	8	15
Portfolio and Programme Management	PGM811S	None	8	15
Comparative Public Governance	CPG811S	None	8	15

***Plus ONE of the following Elective courses (based on demand)***

Governance and Management of Public Enterprises	GME811S	None	8	15
Regional Economic Governance	REG811S	None	8	15

**Semester 2**

Mini-Thesis	MTS812S	Research Methodology	8	30
Sustainable Governance	SYG812S	None	8	15

***Plus ONE of the following Elective courses (based on demand)***

Governance of Public Private Partnerships	GPP821S	None	8	15
Public Sector Reform and Transformation	PRT821S	None	8	15

## BACHELOR OF EMPLOYMENT AND LABOUR RELATIONS HONOURS

08BERH

NQF Level: 8

NQF Credits: 120

NQF Qualification ID: Q2549

### Description

The Bachelor of Employment and Labour Relations Honours programme is designed to provide students with a sound knowledge of employment and labour relations management theory as well as the application of its principles in the business world. The programme will foster capacity building through equipping students with the technical, professional, scientific skills and values in order to successfully explore and resolve workplace and employment conflicts.

The programme exposes students to advanced labour and employment relations principles, concepts, theories and problem-solving techniques. The degree is designed to respond to both the local and international contexts, as students will explore various ways in which to manage relationships between employers and employees effectively in order to maximise economic gains and employment growth within Namibia and other developing countries. The overall aim of the programme is to prepare students to assume technical and professional roles at operational and mid-level management in the industry. Upon successful completion, graduates will be able to find employment as human resource practitioners or managers, labour relations experts, labour consultants, senior labour inspectors, employees relations managers, and arbitrators.

### Criteria for Admission

To be considered for admission to this programme, candidates must have a Bachelor of Human Resources Management at NQF Level 7 from NUST, or a related qualification from a recognised institution, worth at least NQF 360 credits. Equally, relevant setting might be considered at the discretion of the Department.

### Articulation Arrangements

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who successfully complete the Bachelor of Employment and Labour Relations Honours will ordinarily be able to pursue further studies in Labour Relations or in a related cognate area at NQF level 9. In addition, the Honours degree programme will afford the students an opportunity to further their studies at Masters' level to advance their educational aspiration or register as professional member with such professional bodies like the Institute of Peoples' Management.

### Mode of Delivery

The programme will be offered on full-time, in block session mode of study in accordance with Namibia University of Science and Technology rules and regulations and the availability of resources. Specifically, the hybrid or blended learning approach incorporating both the use of MyNUST eLearning platform and Microsoft Teams will be adopted in all modules.

### Requirements for Qualification Award

The Bachelor of Employment and Labour Relations Honours will be awarded to students credited with a minimum of 120 NQF credits (all at NQF level 8). In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

### Transition Arrangements

This is a new programme that does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Research Methodology	RME811S	None	8	15
Labour Relations Theory	LRT811S	None	8	15
Contemporary Issues in Human Resources Management	CIH811S	None	8	15
Labour Relations Practice	LRP812S	None	8	15

#### Semester 2

Mini-Thesis	MTS812S	Research Methodology	8	30
Evidence in Labour Law	ELL811S	None	8	15
Labour Economics	LEC812S	None	8	15

**MASTER OF HUMAN RESOURCES MANAGEMENT****09MHR****NQF Level: 9****NQF Credits: 240****Description**

The Master of Human Resources Management is designed to provide students with the advance knowledge and skills of human resource management practices. The programme aims to equip students with comprehensive knowledge and relevant expertise in human resources management, including Labour Relations, Strategic Change Management, Human Resources Business Intelligence, Talent Management, and Strategic Human Resource Management. It further aims to enable student to operate effectively in today's ever changing, dynamic and turbulent business environment in public, non-governmental, and private establishments. The programme is intended to introduce students to advanced comprehensive principles, concepts, theories and problem-solving techniques to cope in a workplace environment. It will further inculcate a sense of appreciation for innovative, analytical and creative thinking in the field of Human Resource Management.

**Criteria for Admission**

Applicants that hold a Bachelor of Human Resources Management Honours degree from Namibia University of Science and Technology or an equivalent qualification at NQF Level 8, that was obtained from recognised institutions or a 4-year pre-NQF qualification with a research component in related fields are eligible for admission into this programme.

**Articulation Arrangements**

Credit transfer will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Students who complete the Master of Human Resources Management will ordinarily be able to pursue further studies at Doctoral level, NQF level 10 in the same or similar cognate learning area.

**Mode of Delivery**

This programme will be offered on fulltime and part time mode of study, although a fully online delivery system, and at the department's discretion, depending on annual intakes. The use of blended or hybrid learning strategies using digital technologies will be integrated following the university rules and regulations and depending on the availability of resources.

**Requirements for Qualification Award**

The Master of Human Resources Management will be awarded to students credited with a minimum of 240 NQF credits, all at NQF level 9. In addition, students must meet the administrative and financial requirements as spelt out in the Yearbook, Part 1 of the Namibia University of Science and Technology.

**Transition Arrangements**

This programme is a revised version of the Master of Human Resources Management (09MHRM). The Master of Human Resources Management (old curriculum) will be phased out at the end of 2024 with minimal disruption to existing students' learning progression. The last intake of students for the Master of Human Resources Management (old curriculum) was in January 2024. The Master of Human Resources Management (revised curriculum) will take effect from January 2025.

Students who are registered on the old curriculum of the Master of Human Resources Management will be required to transition to the revised curriculum and will be granted credits on a course-by-course basis in accordance with the information in Table 15.1. Students who fail any of the courses on the old curricula will be required to repeat such failed courses based on the syllabi of the new/revised corresponding courses | Table 15.1.

The deadline for complete phasing out of the Master of Human Resources Management (old curriculum) is 2024, after which, students must automatically switch to the revised curriculum.

**Table 15.1 Corresponding Course (if failed). This is not a credit table**

<b>Master of Human Resources Management (Old courses)</b>		<b>Master of Human Resources Management (New/Revised Corresponding courses)</b>	
<b>Course Code</b>	<b>Course Title</b>	<b>Course Code</b>	<b>Course Title</b>
SCM910S	Strategic Change Management	SCM910S	Strategic Change Management
OSY911S	Organisational Strategy	HRB911S	Human Resource Business Intelligence
LAR911S	Labour Relations	LAR911S	Labour Relations
SHR912S	Strategic Human Resources Management	SHR912S	Strategic Human Resources Management
TLM912S	Talent Management	TLM912S	Talent Management
RME912S	Research Methodology	RME912S	Research Methodology
THM911S	Thesis	THM911Y	Thesis

## CURRICULUM

**YEAR 1**
**Semester 1**
**Course Title**
**Course Code**
**Pre-Requisite**
**NQF**
**Level**
**NQF**  
**Credit**

Strategic Change Management

SCM910S

9

20

Human Resource Business Intelligence

HRB911S

9

20

Labour Relations

LAR911S

9

20

**Semester 2**

Strategic Human Resources Management

SHR912S

9

20

Talent Management

TLM912S

9

20

Research Methodology

RME912S

9

20

**YEAR 2**
**Semester 3 & 4**

Thesis

THM911Y

Research Methodology

9

60

**Semester 5**

Thesis Extension (if required)

THM912X

Thesis

9

60

**NQF Level: 9****NQF Credits: 240****Description**

The revised Master of Management aims to provide students with specialised functional knowledge and skills in management domains at an advanced level. The programme is intended to equip students with exemplary knowledge and relevant expertise to operate creatively, innovatively and effectively in today's challenging business or organisational environment. Furthermore, it aims to enhance graduates' capabilities through strategic and critical thinking approaches to developing solutions and critically evaluating evidence to support propositions. Thus, the programme will enable students to demonstrate an understanding of the principles, concepts, theories, and problem-solving techniques within the field of management. It is designed to respond to emerging challenges in both local and international contexts. Students will explore how business innovation and entrepreneurial management value chains function locally and internationally. The programme will further enable students to acquire knowledge and gain hands-on practical experiences relevant to conducting and developing research initiatives, as well as addressing business innovation and entrepreneurial management challenges in Namibia and the international community. Thus, the programme aims to produce graduates who can identify business challenges and initiate and design appropriate applied research processes that can scientifically generate the information required to make informed business decisions.

**Criteria for Admission**

Applicants holding a Bachelor of Business Management Honours degree from Namibia University of Science and Technology or an equivalent qualification at NQF Level 8, or a 4-year pre-NQF qualification with a research component in related fields are eligible for admission into this programme.

**Articulation Arrangements**

Credit transfer will be handled in accordance with the Namibia University of Science and Technology's regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification. Students who complete the Master of Management will ordinarily be able to pursue further studies at the Doctoral level, NQF level 10, in the same or similar cognate area of learning.

**Mode of Delivery**

The programme will be offered in part-time and full-time modes, through a flexible delivery system. The use of blended or hybrid learning strategies, utilising digital technologies, may be resorted to under defined circumstances and in accordance with the University's rules and regulations.

**Requirements for Qualification Award**

The Master of Management will be awarded to students who have been credited with a minimum of 240 NQF credits (all at level 9) and have met the detailed requirements set out below. Additionally, students must meet the administrative and financial requirements outlined in the Namibia University of Science and Technology's Prospectus.

**Transition Arrangements**

This programme replaces the Master of Management (09MMA). The Master of Management (old curriculum) will be phased out at the end of 2029 with minimal disruption to existing students' learning progression. The last intake of students for the Master of Management (old curriculum) was in January 2025. The Master of Management (revised curriculum) will take effect from January 2026.

Students who are registered in 2025 for the 1st year of the out-phasing Master of Management (old curriculum), and who fail more than 50% of the courses at the end of 2025, will be required to transition to the revised curriculum. Students registered in 2025 for the 1st year of the out phasing Master of Management (old curriculum) who qualify to progress to the 2nd year at the end of 2025 will continue their studies in 2026 under the requirements of the old curriculum. Students who are admitted into the examination but fail any of the courses on the old curriculum will only be granted two opportunities to pass such courses, in accordance with NUST's general rules. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to Table 15.1, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The revised Master of Management will take effect from January 2026, with the implementation of the 1st year in 2026 and the 2nd year in 2027. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on the syllabi of the new/revised corresponding courses. Please refer to Table 15.1 for detailed information on the new/revised corresponding courses to be taken if courses on the old curriculum are failed.

The deadline for the complete phasing out of the Master of Management (old curriculum) is 2029, after which, students must automatically switch to the revised curriculum.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Management Narratives

**Course Code**

MNS912S

**Pre-Requisite**

None

**NQF Level**

9

**NQF Credit**

20

Strategic IP and Innovation

SII911S

None

9

20

Sustainable Management Frontier

SMF911S

None

9

20

**Semester 2**

Business Analytics

BUA912S

None

9

20

Research Methodology

RME912S

None

9

20

Energy Management

EMA912S

None

9

20

**YEAR 2****Semester 3 & 4**

Thesis (Year Course)

TMH911Y

Research Methodology

9

120

**Semester 5**

Thesis Extension

THM913X

Thesis (TMH911Y)

9

120

**MASTER OF MANAGEMENT  
(Old Curriculum-Phasing out end of 2029)**
**09MMA**
**NQF Level: 9**
**NQF Credits: 280**
**NQF Qualification ID: Q1196**
**Description**

The Master of Management aimed at providing students with the specialised functional knowledge and skills in management domains at an advanced level. The programme is intended to equip students with an exemplary knowledge and relevant expertise to operate creatively, innovatively and effectively in today's challenging business or organisational environment. Further, it aims to enhance graduates' capabilities through strategic and critical thinking approaches to developing solutions as well as critical evaluation of evidence to support propositions. The programme will enable students to demonstrate a comprehension of the principles, concepts, theories and problem-solving techniques within the field of management. It is designed to respond to emerging challenges both locally and international contexts.

**Criteria for Admission**

Applicants holding a Bachelor of Business Management Honours degree from Namibia University of Science and Technology or an equivalent qualification at NQF Level 8, or a 4-year pre-NQF qualification with a research component in related fields are eligible for admission into this programme. Furthermore, the admission will be guided by the General Admission Requirements of the Namibia University of Science and Technology post graduate Prospectus and in accordance with the National Qualifications Framework.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who successfully complete the Master of Management will ordinarily be able to pursue further studies at Doctoral level, NQF level 10 in the same or similar cognate area of learning.

**Mode of Delivery**

This programme will be offered on part-time and distance modes. The possibility to offer it on full-time, on block sessions will be determined by the availability of resources.

**Requirements for Qualification Award**

The Master of Management will be awarded to candidates credited with a minimum of 240 NQF credits (all at level 9) and who have met the detailed requirements as set out below. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

This is a new programme which does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM**
**YEAR 1**
**Semester 1**
**Course Title**
**Course Code**
**Pre-Requisite**
**NQF**
**Level**
**NQF**
**Credit**

Management Frontier

MFR911S

Organisational Theory

OTY911S

Sustainable Strategy

SSY911S

9

20

9

20

9

20

**Semester 2**

Management Narratives

MNS912S

Research Methodology

RME912S

9

20

9

20

**Plus ONE of the following Electives**

Commercialisation of Intellectual Property

CIP912S

Entrepreneurship

RME912S

Technology Ventures

TVS912S

9

20

9

20

9

20

**YEAR 2**
**Semester 3 & 4**

Thesis

THM911Y

Research Methodology

9

60

**Semester 5**

Thesis Extension (if required)	THM912Y	Thesis	9	60
Thesis Extension	THM913X	Thesis (THM912Y)	9	60

**DEPARTMENT OF HOSPITALITY AND TOURISM****CODE: 258****QUALIFICATIONS OFFERED**

Bachelor of Hospitality and Tourism Management Honours	08BHTH
Master of Hospitality and Tourism Innovation Management	09MOHT

**BACHELOR OF HOSPITALITY AND TOURISM MANAGEMENT HONOURS  
(Phased in 2019)****08BHTH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q1146****Description**

The Bachelor of Hospitality and Tourism Management Honours is designed to consolidate and deepen the competencies in the main cognate area of learning. The programme takes a multi-dimensional approach to management of hospitality and tourism services and products; and requires students to apply strategic approaches to ever dynamically changing environment. Students will be able to plan, solve managerial and strategic challenges within the hospitality and tourism industry.

**Criteria for Admission**

In order to be admitted to the Bachelor of Hospitality and Tourism Management Honours, applicants must have a Bachelor of Hospitality Management or a Bachelor of Tourism Management at NQF level 7 from NUST (worth at least 360 credits) or an equivalent qualification from a recognised institution. Applicants with pre-NQF Bachelor's degrees in domain areas closely related to Hospitality and Tourism Management, such as Hotel Management, Business Administration, may also apply for admission into the programme. Such applicants will be evaluated by the department and considered for admission on a case-by-case basis.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. This provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credits that can be granted should not be more 50% of the credits for a qualification. Graduates of this programme will be able to pursue further studies in Hospitality and Tourism Management, or related cognate area of learning at NQF level 9.

**Mode of Delivery**

This programme will be offered on the full-time basis with a block release and distance learning mode that would be complemented by MyNUST E-Learning platform.

**Requirements for Qualification Award**

The Bachelor of Hospitality and Tourism Management Honours will be awarded to students credited with a minimum of 120 credits all at NQF level 8. Students are required to do six compulsory courses (five courses worth 75 credits and a mini thesis worth 30 credits) and one elective course (worth 15 credits) and a mini thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements spelt out in the NUST general rules and regulations.

**Transition Arrangements**

This is a new programme which does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Strategic Management in Hospitality and Tourism	SMH810S	None	8	15
Financial Management in Hospitality and Tourism	FMH810S	None	8	15
Research Methodology	RME811S	None	8	15
Strategic Marketing and Innovation	SMI811S	None	8	15

**Semester 2****Mini-Thesis****Guest Service Management**

MTT820S	Research Methodology	8	30
GSM820S	None	8	15

***Plus ONE of the following Elective Courses***

Hospitality Facility Management	HFM820S	None	8	15
Tourism and Protected Area Management	TPM820S	None	8	15

**MASTER OF HOSPITALITY AND TOURISM INNOVATION MANAGEMENT  
(Phased in 2024)**
**09MOHT**
**NQF Level: 9**
**NQF Credits: 240**
**Description**

The Master of Hospitality and Tourism Innovation Management is a coursework and research-based postgraduate programme designed to enable students to critically examine the characteristics and frameworks of the tourism and hospitality business and evaluate the scope for innovation management within them. Students will be able to apply concepts, theories, and methods of management required to effectively analyse and craft tourism and hospitality management strategies that can give an organisation a competitive advantage in the highly competitive tourism industry.

The Master of Hospitality and Tourism Innovation Management programme will therefore, equip students with innovative techniques and strategic thinking in tourism and hospitality, eTourism and digital marketing, tourism policy, planning, and development among other areas.

**Criteria for Admission**

Applicants holding a Bachelor of Hospitality and Tourism Management Honours degree from Namibia University of Science and Technology or any other higher education institution with equivalent qualification at NQF Level 8, or a 4-year pre-NQF qualification with a research component in related fields are eligible for admission into this programme. Furthermore, the admission will be guided by the General Admission Requirements of the Namibia University of Science and Technology post-graduate prospectus.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the Namibia University of Science and Technology regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification. The Master of Hospitality and Tourism Innovation Management will ordinarily provide access to further studies at Doctoral level, NQF level 10 in the same or similar cognate area of learning.

**Mode of Delivery**

This programme will be offered on a part-time basis using a blended approach encompassing face to face and online learning. The possibility of offering it on full-time, on block sessions will be determined by the availability of resources and will be demand-driven.

**Requirements for Qualification Award**

The Master of Hospitality and Tourism Innovation Management will be awarded to candidates credited with a minimum of 240 NQF credits (all at level 9) and who have met the detailed requirements as set out below. In addition, students must meet the administrative and financial requirements as spelt out in the Namibia University of Science and Technology general rules and regulations.

**CURRICULUM**
**YEAR 1**
**Semester 1**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Destinational Development and Branding	DDB901S	None	9	20
Tourism and Hospitality Entrepreneurship Innovation	THE901S	None	9	20
Research Methodology	RME912S	None	9	20
<b>Semester 2</b>				
e-Tourism and Digital Marketing	ETD902S	None	9	20
Advanced Strategic Mgt in Tourism and Hospitality	ASM902S	None	9	20

*Plus ONE of the following Elective Courses*

Cultural Heritage and Creative Tourism	CHC902S	None	9	20
Food and Beverages Innovation	FBI902S	None	9	20
Sustainable Wildlife and Protected Area Based Tourism	SWP902S	None	9	20
Tourism and Climate Change	TCC902S	None	9	20

**YEAR 2**
**Semester 3 and 4 - Year Module**

Thesis	TMH901Y	Research Methodology	9	120
<b>Semester 5</b>	TMH902X			

**DEPARTMENT OF MARKETING, LOGISTICS AND SPORT MANAGEMENT****CODE: 73****QUALIFICATIONS OFFERED**

Bachelor of Marketing Honours (Phased in 2023)	08MARTH
Bachelor of Logistics and Supply Chain Management Honours (Revised – Phased in 2024)	08BLSH
Bachelor of Sport Management Honours	08BSPH
Bachelor of Sustainable Transport Management Honours (Phased in 2025)	08BTMH
Postgraduate Diploma in Procurement Management	08PDPM
Master of Logistics and Supply Chain Management (Revised Programme)	09MLSM
Doctor of Philosophy in Supply Chain Management (Phase in 2026)	10DSCM
Master of Marketing (Revised Programme – Phase in 2026)	09MAKT
Master of Marketing (Old curriculum – Phasing-out end of 2028)	09MARK

**BACHELOR OF MARKETING HONOURS****08MARTH****(Phased in 2023)****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q0267****Description**

The Bachelor of Marketing Honours is designed to provide students with deepened, comprehensive and systematic marketing skills needed to make complex and market wide decisions and to help them to accomplish an upturn mind-set.

This programme is aimed at propelling the students into the realm of practitioners and marketing experts with exemplary strategic capacity and critical understanding of the guiding principles, theories, methodologies and practices of marketing, marketing management and strategic marketing. This programme is also a response to the marketing and sales functions that are having a renewed sense of focus within the organisation, globally, shifting to an 'upturn' mind-set.

**Criteria for Admission**

To be admitted to this programme, applicants must have a Bachelor's degree in Marketing, or an equivalent qualification at NQF Level 7 from a recognized institution worth at least 360 credits or a pre-NQF Bachelor degree of at least three years duration in marketing related fields from a recognized institution.

Applicants who have completed the National Diploma in Marketing awarded by the Polytechnic of Namibia can gain admission into the Bachelor of Marketing Honours provided they have an overall average of at least 65% pass in the third-year courses.

Applicants who are admitted to the programme may be required to make up for any deficiencies, as deemed necessary by the Head of Department.

**Articulation Arrangements**

Transfer of credits will be dealt with according to NUST regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will be able to pursue further studies at NQF level 9 in Marketing, or a related cognate area of learning.

**Mode of Delivery**

This programme is delivered on full-time and part-time modes in accordance with NUST rules and regulations and in the same vein, blended approach will be utilised in the mode of delivery.

**Requirements for Qualification Award**

The Bachelor of Marketing Honours will be awarded to students credited with a minimum of 120 NQF credits at NQF Level 8. Students are required to do five (5) compulsory courses (worth 75 credits), one elective course (worth 15 credits) and a Mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Prospectus of NUST.

**Transition Arrangements**

The Bachelor of Marketing Honours (old curriculum) will phase out completely at the end of 2022 with minimal calculated disruption to existing students' learning progression. The last intake of students for the out-phasing programme (old curriculum) was in January 2022. This last cohort of students have until end of 2022 to complete the out-phasing programme (old curriculum) after which the revised programme Bachelor of Marketing honours is introduced and implemented in 2023.

The revised Bachelor of Marketing Honours (new curriculum) will take effect from January 2023. Courses will only be offered based

on the new/revised syllabi in accordance with the requirements of the revised programme.

Students, who are registered on the out-phasing programme (old curriculum) for the 1st year, but failed more than 50% of the courses at the end of 2022, will be required to transition to the revised curriculum in 2023. Similarly, any student who failed a course(s) on the out-phasing programme (old curriculum at the end of 2022 will be required to transition to the revised programme (new curriculum) in 2023. This cohort of students will be required to repeat any course(s) they failed based on the syllabi of new corresponding courses (please refer to the Table below, for detailed information on the new corresponding courses to be done if courses in the old curriculum are to be repeated).

**Corresponding Courses (if Failed). This is not a credit table**

Course Code	Bachelor of Marketing Honours (Old Courses)	Course Code	Bachelor of Marketing Honours (Old Courses) (Corresponding New/Revised Courses)
IMT811S	International Marketing Management	IMT811S	International Marketing Management
SGM811S	Strategic Marketing Management: Analysis, Planning, & Decision Making	SGM811S	Strategic Marketing Management: Analysis, Planning, & Decision Making
PIM811S	Product Innovation & Project Management	PIM811S	Product Innovation & Project Management
RME811S	Research Methodology	RME811S	Research Methodology
VSM812S	Value and Supply Chain Management	ENT812S	Entrepreneurship
MTS812S	Mini Thesis	MTS812S	Mini Thesis
SCM812S	Specialised & Cause Related Marketing	MAA812S	Marketing Analytics
CRM812S	Customer Care & Relationship Marketing	CRM812S	Customer Care & Relationship Marketing
ICM812S	Intercultural Communications and Negotiation	SDM812S	Strategic Digital Marketing

**CURRICULUM**

**YEAR 1**

**Semester 1**

**Course Title**

	Course Code	Pre-Requisite	NQF Level	NQF Credit
International Marketing Management	IMT811S	None	8	15
Strategic Marketing Management: Analysis, Planning & Decision Making	SGM811S	None	8	15
Product Innovation & Project Management	PIM811S	None	8	15
Research Methodology	RME811S	None	8	15

**Semester 2**

Marketing Analysis

Mini-Thesis

***Plus ONE of the following Elective Courses***

Entrepreneurship	ADE812S	None	8	15
Customer Care & Relationship Marketing	CRM812S	None	8	15
Strategic Digital Marketing	SDM812S	None	8	15

**BACHELOR OF LOGISTICS AND SUPPLY CHAIN MANAGEMENT HONOURS  
(Phased in 2024)****08BLSH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID:****Description**

The Bachelor of Logistics and Supply Chain Management Honours is designed to provide students with deepened, comprehensive, and systematic skills needed to make complex and global decisions and to help equip them with the tools to take 'Namibia's nascent logistics industry fast forward. The programme aims to propel the students into the realm of practitioners and logistics and supply chain management experts with exemplary strategic capacity and critical understanding of the guiding principles, theories, methodologies, and practices of logistics and supply chain Management.

The Bachelor of Logistics and Chain Management Honours provide a roadmap for the future of the organization; a future in which logistics and supply chain management are first and logisticians and/or supply chain agents play a critical role as stewards of the customer journey, from the organisational design team to the importance of engaging key customers on a truly personal and one on one level.

**Criteria for Admission**

To be admitted to this programme, applicants must have a Bachelor of Procurement and Supply Chain Management or an equivalent qualification at NQF level 7 from a recognised institution, worth at least 360 credits or a pre-NQF 'bachelor's degree of at least three years in a related field from a recognized institution.

Applicants admitted to the programme may be required to make up for any deficiencies as deemed necessary by the Head of Department.

**Articulation Arrangements**

Transfer of credits will be handled according to the ' NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits and credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme can pursue further studies at NQF level 9 in Logistics, Supply Chain Management, or a related cognate area of learning.

**Mode of Delivery**

This course will be offered on part-time and blended learning as a mode of study.

**Requirements for Qualification Award**

The Bachelor of Logistics and Supply Chain Management Honours will be awarded to students credited with a minimum of 120 NQF credits at NQF Level 8. In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Prospectus of NUST.

**Transition Arrangements**

The Bachelor of Logistics and Supply Chain Management Honours (old curriculum) will phase out completely at the end of 2023 with minimal calculated disruption to existing 'students' learning progression. The last intake of students for the out-phasing programme (old curriculum) was in January 2023. This last cohort of students have until 2023 to complete the out-phasing programme (old curriculum.).

The revised Bachelor of Logistics and Supply Chain Management Honours (new curriculum) will take effect from January 2024. Courses will only be offered based on the new/revised syllabi in accordance with the requirements of the revised programme.

Students, who are registered on the out-phasing programme (old curriculum) for the 1st year but failed more than 50% of the courses at the end of 2023, will be required to transition to the revised curriculum in 2024. Similarly, any student who failed a course(s) on the out-phasing programme (old curriculum at the end of 2023 will be required to transition to the revised programme (new curriculum) in 2024.

This cohort of students will be required to repeat any course(s) they failed based on the syllabi of new corresponding courses (please refer to the Table below, for detailed information on the new corresponding courses to be done if courses in the old curriculum are to be repeated).

**Courses to be credited**

Course Code	Bachelor of Logistics and Supply Chain Management Honours (Old Courses)	Course Code	Bachelor of Logistics and Supply Chain Management Honours (Equivalent New/Revised Course)
SSC811S	Strategic Supply Chain Management		Sustainable Supply Chain Management
ALM811S	Advanced Logistics Management	ALM811S	Advanced Logistics Management
FTL821S	Financial Techniques for Logistics Management Operations		Financial Strategies for Procurement and Supply Chain Optimisation
RME811S	Research Methodology	RME811S	Research Methodology
PSS811S	Procurement and Supplier Relationship Management	SPM802S	Strategic Procurement Management
MTS812S	Mini-Thesis	MTS812S	Mini-Thesis
PSC821S	Projects in Supply Chain Management		Projects Management in Supply Chain

**Corresponding Courses (if failed). This is not a credit table.**

Course Code	Bachelor of Logistics and Supply Chain Management Honours (Old Courses)	Course Code	Bachelor of Logistics and Supply Chain Management Honours (Equivalent New/Revised Course)
SSC811S	Strategic Supply Chain Management	SUS811S	Sustainable Supply Chain Management
ALM811S	Advanced Logistics Management	ALM811S	Advanced Logistics Management
FTL821S	Financial Techniques for Logistics Management Operations		Financial Strategies for Procurement and Supply Chain Optimisation
RME811S	Research Methodology	RME811S	Research Methodology
PSS811S	Procurement and Supplier Relationship Management	SPM802S	Strategic Procurement Management
MTS812S	Mini-Thesis	MTS812S	Mini-Thesis
PSC821S	Projects Management in Supply Chain	PSC821S	Projects in Supply Chain Management

The Table above only highlights new/revised core courses in the Bachelor of Logistics and Supply Chain Management Honours that should be done if courses on the old curriculum failed. Service courses from other Departments are excluded, but the rules of relevant Faculties and Departments also apply to this programme. The following old courses do not have corresponding courses in the revised programme and will be offered until the old programme is completely phased-out in 2023.

**CURRICULUM****YEAR 1****Semester 1****Course Title****Course Code****Pre-Requisite****NQF Level****NQF Credit**

Advanced Logistics Management	ALM811S	None	8	15
Sustainable Supply Chain Management	SUS811S	None	8	15
Financial Strategies for Logistics and Supply Chain Optimisation	FSL811S	None	8	15
Research Methodology	RME811S	None	8	15

**Semester 2**

Strategic Procurement Management	SPM802S	None	8	15
Projects in Supply Chain Management	PSC821S	None	8	15
Mini-Thesis	MTS812S	Research Methodology	8	30

**BACHELOR OF SPORT MANAGEMENT HONOURS  
(Phased in 2024)****08BSPH****NQF Level: 8****NQF Credits: 120****Description**

The Bachelor of Sport Management Honours is designed to provide students with deepened, comprehensive and systematic skills needed to make complex and strategic decisions and to help equip them with the tools to take Namibia's sports industry fast forward. The programme aims to propel the students into the realm of practitioners and sport management experts with exemplary strategic capacity and critical understanding of the guiding principles, theories, methodologies and practices of sport management. The Bachelor of Sport Management Honours programme aims to produce graduates who can competently manage and administer sports businesses and sport business-related tasks and duties in private and/or public establishments and make effective decisions within the scope of their responsibilities. Similarly, the degree will provide students with a solid foundation and diverse range of skills and competencies in sport-related business fundamentals, including general management.

Students will also learn how to manage others while offering guidance and coaching to subordinates, as well as to evaluate and manage the interactions between functional management areas in a sporting organization. Additionally, this programme will prepare students to apply pertinent sport management principles, concepts, and tools to effectively and efficiently make business decisions in a variety of sport-related fields.

Graduates of the programme should be able to solve sport management challenges/problems through research-based approaches either as individuals or in groups at strategic and operational levels. Students who exit with a Bachelor of Sport Management Honors will be employable and able to find, and create employment as human resources managers in sport, sport entrepreneurs and innovators, financial managers in sport, strategic managers and consultants in sport, sport analysts, sport researchers, in the private sector, public sector and/or both.

**Criteria for Admission**

In order to be admitted to this programme, applicants must have a Bachelor of Sport Management at NQF level 7 from a recognised institution, worth at least 360 credits or any equivalent qualification in any related fields from a recognized institution.

Applicants who are admitted to the programme may be required to take up extra courses if there is a shortfall in the curriculum presented by the candidate, as deemed necessary by the Head of the Department.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50 % of the credits for a qualification.

Graduates of this programme will be able to pursue further studies at NQF level 9 in Sport Management or a related cognate area of learning.

**Mode of Delivery**

This programme is delivered on full-time, part-time, using the hybrid system in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Sport Management Honours will be awarded to students credited with a minimum of 120 NQF credits at NQF Level 8. In addition, students should meet the administrative and financial requirements spelt out in the Postgraduate Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

This is a new programme that does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Human Resources Management in Sport  
Sport Innovation and Entrepreneurship  
Financial Techniques for Sport  
Research Methodology

**Course Code**

HRS801S  
SIE801S  
FTS801S  
RME811S

None  
None  
None  
None

**NQF Level**

8  
8  
8  
8

15  
15  
15  
15

**Semester 2**

Strategic Management in Sport  
Sport Data Analytics  
Mini-Thesis

SMS802S  
SDA802S  
MSP802S

None  
None  
None

8  
8  
8

15  
15  
30

**BACHELOR OF SUSTAINABLE TRANSPORT MANAGEMENT HONOURS****08BTMH****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2560****Description**

The Bachelor of Sustainable Transport Management Honours is a specialised programme designed to provide students with a deepened and comprehensive conceptual knowledge, interpretation, understanding and application of sustainable transport management principles and techniques. This programme builds on the outcomes of the Bachelor of Transport Management or career-focused cognate area of learning.

The Bachelor of Sustainable Transport Management Honours aims to promote environmentally friendly and socially responsible transportation practices. The sustainable transport management programme is essential for promoting a sustainable future by reducing the negative environmental impact of transportation, the programme can contribute to environmental sustainability by promoting low-carbon emitting modes of transportation, encouraging the use of cleaner vehicles and fuels and reducing greenhouse gas emissions, (GHGs) air and noise pollution.

The programme can also have economic benefits by exposing students to strategies that can be adopted to reduce transportation costs, increase productivity, and promote more efficient use of transportation resources. Furthermore, the sustainable transport management programme also focuses on means to improve public health by reducing air pollution and promoting physical activity through active modes of transportation such as walking and cycling.

The programme is aimed at students who seek to develop essential sustainable transport management skills needed at functional and higher managerial levels. Upon completion of this programme, graduates will be equipped with knowledge which is fundamental in analysing, interpreting and evaluating information and making decisions that would help improve the transport operation in both public and private organisations.

**Articulation Arrangements**

The transfer of credits will be dealt with according to the NUST's regulations on recognition of prior learning. This provides for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the total credits for the qualification.

Students who complete the Bachelor of Sustainable Transport Management Honours will ordinarily be able to pursue further studies at NQF Level 9 in Transport Management or a related cognate area of learning.

**Mode of Delivery**

This programme will be offered on part-time mode, employing a blended learning mode of study. Lectures are likely to be offered in "block mode", during non-working hours or online in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Sustainable Transport Management Honours will be awarded to candidates credited with a minimum of 120 NQF credits (all at NQF level 8) and who have met the detailed qualification requirements as outlined below. In addition, candidates should meet the administrative and financial requirements as spelt out in part 1 of the NUST Yearbook.

**Transition Arrangements**

This is a new programme that does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM****YEAR 1****Semester 1****Course Title**

	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Leadership and Project Management	LPM802S	None	8	15
Research Methodology	RME811S	None	8	15
Sustainable Urban Mobility	SUM811S	None	8	15
Transport Modelling and Simulation	TMS811S	None	8	15

**Semester 2**

Green Transportation and Distribution	GTD812S	None	8	15
Mini Thesis	MTT812S	Research Methodology	8	30

***PLUS one of the following Elective Courses:***

Oil and Gas Transportation	OAG812S	None	8	15
Sustainable Energy Transportation	SET812S	None	8	15

**POSTGRADUATE DIPLOMA IN PROCUREMENT MANAGEMENT****08PDPM****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2295****Description**

The Postgraduate Diploma in Procurement Management (Level 8) Programme primarily aims at providing students with a rigorous conceptual framework, systematic knowledge on the best practices in the areas at the forefront of procurement management while ensuring the efficient and effective utilisation of the organisational resources. The programme further equips students with advanced knowledge of sustainable public procurement practices to promote integrity, transparency and the attainment of national developmental goals.

**Criteria for Admission**

This programme admits candidates with a Bachelor's degree in any discipline or an equivalent qualification at NQF Level 7 from a recognised institution, worth at least NQF 360 credits. They must have at least three years of relevant procurement working experience in the public or private sector. The department reserve the right to use other discretions deemed relevant in terms of different equivalent industry setting experience.

Applicants must demonstrate competency in the English language by either:

- \* the undergraduate degree was done in the medium of English
- \* or successful completion of the International English Language Testing System (IELTS) at a minimum of band seven (7) or an equivalent test.

\* Alternatively, proficiency in the English language should be demonstrated at the appropriate level through written assessments under controlled conditions. At the same time, applicants may also be required to take part in an interview.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. This provides for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the total credits for the qualification.

The students may articulate horizontally to a related Bachelor Honours degree and gain credit for relevant courses passed for credit recognition in the Postgraduate Diploma in Procurement Management. The Postgraduate Diploma in Procurement Management (Level 8) may, however, articulate vertically to further studies in the same, or a related cognate area, at NQF Level 9, provided that a student takes up a research methodology course enrolled for non-degree purposes to meet one of the admission criteria.

**Mode of Delivery**

This programme will be offered on block release modes through online and blended learning and per NUST rules and regulations.

**Requirements for Qualification Award**

The Postgraduate Diploma in Procurement Management will be awarded to candidates credited with a minimum of 120 NQF credits (all at NQF Level 8) and met the detailed qualification requirements as outlined below. All eight courses are compulsory. In addition, candidates should meet the administrative and financial requirements as spelt out in the NUST general rules and regulations.

**Transition Arrangements**

This is a new programme that does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**CURRICULUM****YEAR 1****Semester 1****Course Title****Course Code****Pre-Requisite****NQF Level****NQF Credit**

Procurement and Good Governance	PPG801S	None	8	15
Global Supply Chain Diligence	GSD801S	None	8	15
Advanced Contract Management	ACM801S	None	8	15
Financial Technn for Procurement Supply Chain Mgt	FTP801S	None	8	15

**Semester 2**

Procurement Audits	PCA802S	None	8	30
Strategic Procurement Management	SPM802S	None	8	15
Leadership and Project Management	LPM802S	None	8	15
E-Procurement Management	EPM802S	None	8	15

**MASTER OF LOGISTICS AND SUPPLY CHAIN MANAGEMENT****09MLSM****NQF Level: 9****NQF Credits: 240****NQF Qualification ID: Q2332****Description**

The Master of Logistics and Supply Chain Management is designed to provide broad high level competencies that build on the learning outcomes of the Bachelor of Logistics Honours. This vocation-focused programme will equip students with critical managerial competencies required by the logistics and supply chain industry in Namibia. The programme aims to prepare students to plan, evaluate, organise, direct, and control the logistics and supply chain management functions and processes of firms/organisations and to engage in rigorous analysis and problem-solving.

**Criteria for Admission**

The Master of Logistics and Supply Chain Management seeks to recruit suitably qualified students who are capable of benefitting from, contributing to, and successfully completing the programme. In order to be considered for admission to this programme, prospective students must:

- Hold a Bachelor Honours degree in Logistics, Supply Chain Management or a related cognate area of learning, or an equivalent qualification at NQF Level 8 from a recognised institution, which must include professional studies of the underlying subject matter in Logistics and Supply Chain Management and a component of supervised research.
- Have passed Business Mathematics or an equivalent course at undergraduate level. Students who have reached the required standard of competence in another manner will be required to demonstrate such competence through a process of rigorous assessment, i.e. Recognition of Prior Learning.
- Demonstrate competency in English communication in business at post graduate level, as demonstrated by the fact that the undergraduate degree was done in the medium of English. If the undergraduate degree was not done in the medium of English, then the candidate will be required to show competence in the medium of English through the International English Language Testing System (IELTS), or an equivalent test.

Qualifications in related cognate areas of learning will be evaluated on a case-by-case basis for purposes of admission. Students may be required to make up specific deficiencies at the discretion of the Head of Department.

An evaluation of the applicant's academic record and a personal letter providing reasons for wishing to enrol for the Master of Logistics and Supply Chain Management will be required for selection purposes.

**Mode of Delivery**

This programme will be offered on part time mode of study through block delivery.

**Requirements for Qualification Award**

This qualification will be awarded to students credited with a minimum of 240 credits (all at NQF Level 9), and who have met the detailed qualification requirements as set out below. Students are required to complete 12 compulsory courses (worth 144 credits), one elective course (12 credits), and a mini-thesis (84 credits). In addition, students should meet the administrative and financial requirements as spelt out in the Postgraduate Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

This is a new programme which does not replace any existing programme(s). Transition arrangements are, therefore, not applicable.

**Quality Assurance requirements**

Each course (please refer to the Detailed Qualification Requirements in section 13) will have one or more examiner and one moderator. The required minimum qualification of the moderator should be a Master's degree in a related field of studies or the person must be a well-respected expert in the field.

Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purpose, therefore, ensuring quality of the assessment and the qualification as a whole. All the courses will be externally moderated while the Mini-thesis will be moderated in accordance with the Polytechnic's rules on postgraduate studies.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

	Course Code	Pre-Requisite	NQF Level	NQF Credit
Advanced Logistics Strategies	ALS911S	None	9	12
Strategic Transport Management	STM921S	None	9	12
International Business	ILB911S	None	9	12
Operations Management and Decision Support Systems	OMD911S	None	9	12
		None	9	12

#### Semester 2

Global Supply Chain Management Strategies	GSM912S	None	9	12
Research Methodology	RME922S	None	9	12

*Plus TWO of the following Elective courses*

Maritime Logistics	MEL911S	None	9	12
Procurement Management	PMT911S	None	9	12
Demand Planning and Forecasting Techniques	DFT912S	None	9	12
Retail Logistics	RLL911S	None	9	12

### YEAR 2

#### Semester 3

Thesis	TLS911S	RME922S	9	120
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#### Semester 4

Thesis	TLS912S	TLS911S
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### YEAR 3

#### Semester 5

Thesis Extension	TLS912X	TLS912S
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**DOCTOR OF PHILOSOPHY IN SUPPLY CHAIN MANAGEMENT  
(Phase in 2026)****10DSCM****NQF Level: 10****NQF Credits: 360****Description**

The Doctor of Philosophy (PhD) in Supply Chain Management is a postgraduate degree aimed at fostering cutting edge research skills amenable to solve the complex supply chain problems that face the supply chain industry. The programme primarily aims at developing skilled and competent individuals with the ability to think critically and solve complex problems related to supply chain which includes transport, logistics, warehousing, procurement, and distribution. Furthermore, students will be able to generate data and utilise technology in solving the complex supply chain problems. Overall, the Doctor of Philosophy in Supply Chain Management aims to:

- i. Develop competent individuals with the ability to conduct independent research in the areas of supply chain management.
- ii. Develop students' abilities related to critical thinking, analysis, and argumentation to enrich intellectual potential in supply chain management disciplines.
- iii. Enable students to contribute through original research that extends the frontier of knowledge in Supply Chain Management

Graduates of this programme will be able to play a significant role in the development of the supply chain industry in Namibia and beyond and its management thereof. Further, the programme aims at producing middle and high-level professionals who are able to demonstrate mastery of theoretically sophisticated subject-matter of Supply Chain Management to be able to contribute to the national development imperatives particularly to the Namibia's vision of being a Logistics Hub for the Southern Africa region by 2025 and beyond.

**Criteria for Admission**

Candidates will be considered for admission into the Doctor of Philosophy in Supply Chain Management if they have a Masters in the Supply Chain Management or any related fields from NUST or equivalent qualification in a related discipline from a recognised institution at NQF Level 9 with combined evidence of supervised research undertaken at Master level. Candidates will be required to submit a concept paper on their proposed research areas and may be required to attend a pre-selection interview at the discretion of the Faculty Research Committee to ascertain their competencies for independent research in a specialised area of Supply Chain Management and its applications.

The Higher Degrees Committee (HDC) will approve the final selection and admission of the selected candidates in accordance with the regulations as specified by the Rules for Postgraduate Studies of the NUST Yearbook. Hence, registration prior to the approval of a research proposal is provisional and will be made official only when the proposal is approved by the HDC. These procedures will be fully explained to each prospective student during his or her personal interview.

**Articulation Arrangements**

The Doctor of Philosophy in Supply Chain Management is a terminal qualification, hence articulation arrangements are not applicable.

**Mode of Delivery**

This programme will be offered on full-time and part-time delivery modes of study through flexible delivery system in accordance with Namibia University of Science and Technology rules and regulations.

**Requirements for Qualification Award**

The Doctor of Philosophy in Supply Chain Management will be awarded to candidates credited with a minimum of 360 NQF credits (all at NQF Level 10). The thesis will represent the entire body of work to be assessed and must meet the University's requirement as detailed in the rules for postgraduate studies.

In addition, students should meet the administrative and financial requirements as spelt out in Part 1 of the NUST Yearbook.

**Assessment Strategies**

Students are required to submit a research proposal within six months upon registration for approval by the HDC. It is compulsory that students attend regular research methodology seminars until successful defense and approval of the research proposal. Students are required to present work-in- progress every six months during research seminars for monitoring and assessment purposes. Students who fail the initial assessment of the research proposal will receive an extension of three months for re-approval.

In compliance with the general requirements of Senate, students are required to submit a thesis for evaluation, which should comply with NUST's Rules for Postgraduate Studies. The thesis requires students to work independently and to investigate their own individual

research topics. Students are required to cultivate professional work ethics to deliver the combination of research, analysis, communication, and presentation demanded by their theses. The thesis will be assessed in accordance with the University's Rules for Postgraduate Studies.

Students will present and defend their theses before an appropriate constituted committee, which includes the External Examiner, in accordance with the Rules for Postgraduate Studies at NUST. The theses will be returned to students for correction before final binding and archiving. Final marks will only be released after corrections have been done. Graduation attendance is possible only after the submission of the thesis to the library through the supervisors and the Head of the Department. Students are encouraged to publish research findings in peer-reviewed outlets such as conferences, journals and or books.

Any other special arrangements on assessments will be made in accordance with NUST's rules and procedures for postgraduate studies.

#### **Quality Assurance requirements**

The final assessment of the thesis will be done by qualified academics and practitioners with relevant Doctorate degrees. The examiners must be knowledgeable and respected individuals in the field with experience in assessment of postgraduate reports or theses and will be appointed by Senate upon recommendation by the HDC. This will be done in accordance with the regulations specified in the Rules for Postgraduate Studies of Part 1 of the NUST Yearbook and the NUST Guidelines for the Supervision and Examination of Masters and Doctorate programmes. However, a supervisor cannot be appointed as an examiner for the thesis that was produced under his/her supervision.

#### **Transition Arrangements**

This is a new programme and transition arrangements are therefore not applicable.

**CURRICULUM**

Full Time			Part Time		
Course Code	Course Title	Pre-Requisite	Course Code	Course Title	Pre-Requisite
<b>YEAR 1</b>					
<b>Semester 1</b>			<b>Semester 1</b>		
DSC101S	Thesis	None	DSC101P	Thesis	None
<b>Semester 2</b>			<b>Semester 2</b>		
DSC102S	Thesis	None	DSC102P	Thesis	None
<b>YEAR 2</b>					
<b>Semester 3</b>			<b>Semester 3</b>		
DSC103S	Thesis	None	DSC103P	Thesis	None
<b>Semester 4</b>			<b>Semester 4</b>		
DSC104S	Thesis	None	DSC104P	Thesis	None
<b>YEAR 3</b>					
<b>Semester 5</b>			<b>Semester 5</b>		
DSC105S	Thesis Extension	None	DSC105P	Thesis	None
<b>Semester 6</b>			<b>Semester 6</b>		
DSC106S	Thesis	None	DSC106S	Thesis	None
<b>YEAR 4</b>					
<b>Semester 7</b>			<b>Semester 7</b>		
DSC107X	Thesis Extension	None	DSC107P	Thesis	None
<b>Semester 8</b>			<b>Semester 8</b>		
			DSC108P	Thesis	None
<b>YEAR 5</b>					
<b>Semester 9</b>			<b>Semester 9</b>		
			DSC109P	Thesis	None
<b>Semester 10</b>			<b>Semester 10</b>		
			DSC110P	Thesis	None
<b>YEAR 6</b>					
<b>Semester 11</b>			<b>Semester 11</b>		
			DSC111P	Thesis	None
<b>Semester 12</b>			<b>Semester 12</b>		
			DSC112P	Thesis	None
<b>YEAR 7</b>					
<b>Semester 13</b>			<b>Semester 13</b>		
			DSC113P	Thesis	None
<b>Semester 14</b>			<b>Semester 14</b>		
			DSC114X	Thesis Extension	None

**MASTER OF MARKETING  
(Revised Programme – Phase in 2026)****09MAKT****NQF Level: 9****NQF Credits: 240****Description**

The Master of Marketing aims at equipping students with advanced principles, techniques and skills related to the development and implementation and evaluation of marketing strategies. The programme will further equip students with advanced research techniques that will enable them to acquire data, process it, thus enabling them to conceive and execute a rational and effective strategy. Marketers everywhere are seeking to raise the visibility of their discipline in terms of contributing to the overall aims and objectives of their organisations. For this to happen, it is imperative for students to understand and be able to carry out the procedures necessary for building and implementing an appropriate marketing strategy. Hence, this programme aims at providing the foundations necessary to embed students in strategic marketing in a practical and comprehensive way.

The programme will equip students with skills and a deeper understanding of the market environment and targeted customer experience, to enhance strategies based on real-time customer feedback. It will capacitate graduates to meet the demand of marketing professionals with an understanding of digitale economy, global and start-up environment. Graduates will be able to apply analytical methodologies to make smart and informed decisions, as well as tackle complex business challenges. On completion of the programme, students will be able to find employment in public and private sector.

**Criteria for Admission**

Applicants will be considered for admission into the Master of Marketing if they hold a Bachelor of Marketing Honours, at NQF Level 8 or an equivalent qualification in a related field from a recognised institution. Applicants need to provide evidence that such qualification included a component of supervised research.

An evaluation of the applicant's academic record and a personal letter providing reasons for wishing to enrol for the Master of Marketing will be required for selection purposes. The final selection and admission of candidates will be approved by the Higher Degrees Committee (HDC) of NUST. Hence, registration prior to the approval of a research marks will be provisional and will be made official only when all final pass marks is endorsed by the Higher Degrees Committee. These procedures will be communicated to each prospective student during personal interview sessions.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who successfully complete the Master of Marketing will ordinarily be able to pursue further studies at NQF Level 10 in Marketing, or a related cognate area of learning.

**Mode of Delivery**

The programme will be offered on part-time and full-time modes, through flexible delivery system. The use of blended or hybrid learning strategies using digital technologies may be resorted under a defined circumstance(s) and in accordance with the University rules and regulations.

**Requirements for awarding qualification**

The Master of Marketing will be awarded to candidates credited with a minimum of 240 credits at NQF (All at Level 9), who have met the detailed requirements set out below. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

This programme replaces the Master of Marketing (09MARK). The Master of Marketing (old curriculum) will be phased out at the end of 2028 with minimal disruption to existing students' learning progression. The last intake of students for the Master of Marketing (old curriculum) was in January 2025. The Master of Marketing (revised curriculum) will take effect from January 2026.

Students who are registered in 2025 for the 1st year of the out-phasing Master of Marketing (old curriculum), and who fail more than 50% of the courses at the end of 2025, will be required to transition to the revised curriculum. Students registered in 2025 for the 1st year of the out-phasing Master of Marketing (old curriculum) who qualify to progress to 2nd year at the end of 2025 will continue their studies in 2026 under the requirements of the old curriculum.

Likewise, students registered in 2025 or earlier for the 2nd year of the old curriculum will also be required to complete their studies based on the old curriculum requirements. For these students:

- In addition to Quantitative Research Methods (Semester 3, old curriculum), they must register for the revised corresponding course *"Sustainable Digital Advertising and Brand Performance"* and will receive credit for *"Advertising and Digital Marketing"* (old curriculum). This arrangement is to avoid double teaching.
- Since the course *"Strategic Marketing and Market Intelligence"* (revised curriculum) which replaces Strategic Marketing Management & Marketing Insights will only be available in Semester 2 in 2026 of the revised programme, instead, students in this category will be required to register for *"Strategic Marketing Management"* in 2026 in Semester 3 of the old curriculum. This is a once-off arrangement for this group of students. Thereafter, if a student fails this course, he/she must repeat the course based on the revised syllabus (in revised curriculum).

The revised Master of Marketing will take effect from January 2026 with the implementation of the 1st year in 2026; and 2nd year in 2027. Students who fail any of the courses on the old curriculum will be required to repeat the failed courses based on syllabi of new/revised corresponding courses. Please refer to Table 15.1, for detailed information on the new/revised corresponding courses to be done if courses on the old curriculum are failed.

The deadline for complete phasing out of the Master of Marketing (old curriculum) is 2028, after which, students must automatically switch to the revised curriculum.

#### **Quality Assurance requirements**

Each course (refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator in accordance with the NUST post graduate requirement. The required minimum qualification of the moderator and lecturer should be a Doctoral degree in a related field of studies, or the person must be a well-respected expert in the field. Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purpose, therefore, ensuring quality of the assessment and the qualification. All the courses will be externally moderated while the thesis will be moderated in accordance with the NUST's rules for studies at the postgraduate level.

## **CURRICULUM**

### **YEAR 1**

#### **Semester 1**

<b>Course Title</b>	<b>Course Code</b>	<b>Pre-Requisite</b>	<b>NQF Level</b>	<b>NQF Credit</b>
Global Marketing and Consumer Behaviour	GMC911S	None	9	20
Service Marketing Management	SMM911S	None	9	20
Sustainable Digital Advertising and Brand Performance	SDA911S	None	9	20

#### **Semester 2**

Research Methodology	RME912S	None	9	20
Strategic Marketing and Market Intelligence	SMI912S	None	9	20
Quantitative Research Methods	QRM912S	None	9	20

### **YEAR 2**

#### **Sem. 3 and Sem. 4**

Thesis (Year Course)	THE911Y	Research Methodology	9	120
Thesis Extension	THE912X			

**MASTER OF MARKETING****(Phasing-out end of 2028)****NQF Level: 9****09MARK****NQF Credits: 240****NQF Qualification ID: Q2003****Description**

The Master of Marketing aims at equipping students with advanced principles, techniques and skills related to marketing strategy development, implementation and evaluation, as well as advanced research techniques that will enable them to acquire data, process it thus enabling them to conceive and execute a rational and, effective strategy.

Marketers everywhere are seeking to raise the visibility of their discipline in terms of contributing to the overall aims and objectives of their organisations. For this to happen it is crucially important for students to understand and be able to carry out the procedures necessary for building and implementing a great marketing strategy. Hence this programme aims at providing the foundations necessary to embed students in strategic marketing in a practical and comprehensive way.

**Criteria for Admission**

The Master of Marketing programme seeks to recruit suitably qualified students who are capable of benefitting from, contributing to, and successfully completing the programme. In order to be considered for admission to this programme, prospective students must:

- Hold a Bachelor of Marketing Honours from a recognised institution, or an equivalent qualification at NQF Level 8, which include a component of supervised research achieving a mark of 60% or higher.
- An evaluation of the applicant's academic record and a personal letter providing reasons for wishing to enrol for the Master of Marketing will be required for selection purposes.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50 % of the credits for a qualification.

Students who successfully complete the Master of Marketing will ordinarily be able to pursue further studies at NQF Level 10 in Marketing, or a related cognate area of learning.

**Mode of Delivery**

This programme will be offered on the full time and part-time modes of study in accordance with NUST rules and regulations.

**Requirements for awarding qualification**

The Master of Marketing will be awarded to candidates credited with a minimum of 240 NQF credits, all at NQF level 9. In addition, students must meet the administrative and financial requirements as spelt out in the Prospectus of the Namibia University of Science and Technology.

**Transition Arrangements**

This is a new programme which does not replace any existing programme(s). Transition arrangements are, therefore, not applicable

**Quality Assurance requirements**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator in accordance with the NUST post graduate requirement. The required minimum qualification of the moderator should be a Doctoral degree in a related field of studies or the person must be a well-respected expert in the field.

Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course and other material containing course learning outcomes in the context of the qualification learning outcomes, be forwarded to the moderator for moderation purpose, therefore, ensuring quality of the assessment and the qualification as a whole. All the courses will be externally moderated while the Mini-thesis will be moderated in accordance with the NUST's rules on postgraduate studies.

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Global Marketing and Supply Chain Management	GMS911S	None	9	20
Service Marketing Management	SMM911S	None	9	20
Brand Management and Customer Equity	BMC911S	None	9	20

#### Semester 2

Marketing Insights	MAI912S	None	9	20
Consumer Behaviour	CMB912S	Global Marketing Management Supply Chain Strategy	9	20
Research Methodology	RME912S	None	9	20

### YEAR 2

#### Semester 3

Quantitative Research Methods	QRM911S	None	9	20
Advertising and Digital Marketing	ADM911S	None	9	20
Strategic Marketing Management	STM911S	None	9	20

#### Semester 4

Mini-Thesis	MTM911S	Research Methodology	9	60
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### YEAR 3

#### Semester 5

Mini-Thesis	MTM912S
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#### Semester 6

Mini-Thesis Extension	MTM913X
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## SCHOOL OF HUMAN SCIENCES

### DEPARTMENT OF COMMUNICATION AND LANGUAGES

CODE: 108

#### QUALIFICATIONS OFFERED

Bachelor of Communication Honours	08BCMH
Bachelor of English and Linguistics Honours	08BENG
Master of English and Applied Linguistics (Revised – Phased in 2025)	09MOEL
Doctor of Philosophy in Applied Linguistics	10DPAL

### BACHELOR OF COMMUNICATION HONOURS

08BCMH

NQF Level: 8

NQF Credits: 150

NQF Qualification ID: Q0286

#### Description

The Bachelor of Communication Honours forms an integral part of the learning pathway for students who are enrolled for the Bachelor of Communication degree at the Namibia University of Science and Technology. The development of this programme is in line with the Vision of the University, i.e. to be a premier University of Science and technology, preparing leaders for the new economy. This programme produces communication specialists and spin doctors that are vital for Namibia's competitiveness as a global player.

Graduates of this programme will be able to contribute towards national development imperatives in the sense that for the economy to realise its development goals it needs to have highly qualified personnel in all disciplines, including Communication experts and professionals. Also, graduates will be adaptable and proactive solution providers of communication problems in dynamic multicultural private and public organisations.

#### Criteria for Admission

To be considered for admission to the Bachelor of Communication Honours, candidates must have a Bachelor of Communication degree or an equivalent qualification at NQF Level 7 from a recognised institution, worth at least 360 credits.

Students who obtained their Bachelor degrees, or equivalent qualifications from other Universities may be required to make up for any deficiencies as deemed necessary by the Department.

#### Articulation Arrangements

Transfer of credits will be dealt with according to the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

Students who graduate with the Bachelor of Communication Honours will ordinarily be able to pursue further studies in Communication or a similar/related cognate area of learning at NQF Level 9.

#### Mode of Delivery

This programme will initially be offered on the part-time mode, while it is anticipated that the full-time and distance modes will be offered at a later stage.

The Bachelor of Communication Honours will be awarded to students credited with a minimum of 120 credits at NQF Level 8. Students are required to do six compulsory courses (worth 90 credits) and a mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements spelt out in the Prospectus of the University.

#### Quality Assurance requirements

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiners and one moderator. Moderators will be identified externally. The required minimum qualification of the moderator should be a Master's degree in a related field of studies, or the person must be an experienced expert in the field of Communication and Language Studies. Lecturing staff will set and mark tests and assignments, and/or examinations, which will be forwarded to the moderator, therefore ensuring quality of the assessment and the qualification as a whole.

#### Transition Arrangements

The revised Bachelor of Communication Honours (new curriculum) will be phased in January 2021 with minimal disruption to existing students' learning progression. The last intake of students for the Bachelor of Communication Honours was in January 2020.

Students who fail any of the courses in the old curriculum will be required to repeat such courses based on the corresponding courses in the revised programme. Please refer to the Table below for detailed information on the new or revised corresponding courses. Courses will only be offered based on the revised curriculum as of January 2021.

The Bachelor of Communication Honours (old curriculum) will be completely phased out by the end of 2020 after which students must automatically switch to the revised programme (new curriculum) and fulfil all requirements based on the new curriculum.

**Corresponding Courses (if failed). This is not a credit table**

Course Code	Bachelor of Communication Honours (Old Courses)	Course Code	Bachelor of Communication Honours (Corresponding New/Revised Courses)
CFD811S	Communication for Development	CFD811S	Communication for Development
PCC811S	Public Communication	PCC811S	Public Communication
CCS811S	Corporate Communication	CCS811S	Corporate Communication
CTR811S	Communication Theory and Research Methodology	REM811S	Research Methods
CIM821S	Conflict Management and Indigenous Knowledge Systems	CIM821S	Conflict Management and Indigenous Knowledge Systems
ADV821S	Advertising	ADV821S	Advertising
MTS821S	Mini-Thesis	MTS821S	Mini-Thesis

**CURRICULUM****YEAR 1****Semester 1**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Communication for Development	CFD811S	None	8	15
Public Communication	PCC811S	None	8	15
Corporate Communication	CCC811S	None	8	15
Research Methods	REM811S	None	8	15

**Semester 2**

Advertising	ADV821S	None	8	15
Conflict Management and Indigenous Knowledge Systems	CMI821S	None	8	15
Mini-Thesis	MTS821S	Research Methods	8	30

**BACHELOR OF ENGLISH AND LINGUISTICS HONOURS****08BENG****NQF Level: 8****NQF Credits: 150****NQF Qualification ID: Q0733****Description**

The Bachelor of English and Linguistics Honours degree is a postgraduate specialisation degree that aims at consolidating and deepening the knowledge and skills of students in the main cognate area of learning, as well as developing their capacity to conduct supervised research of an applied and literary nature.

The programme is purposely designed to expose students to advanced concepts and theories, while it facilitate practice-oriented mastery of and insight into the use of English language and Linguistics skills in various contexts and situations as a hall mark for competent and effective communication. The programme will, furthermore, enable students to demonstrate mastery of the language in order to enhance substantial immersion in literary texts.

**Criteria for Admission**

Applicants may be considered for admission to this programme if they have a Bachelor's degree in English and Linguistics from NUST, or an equivalent qualification at NQF level 7 from a recognised institution, worth at least 360 credits.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning. These provide course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in English and Linguistics, or a related cognate area of learning, at NQF level 9.

**Mode of Delivery**

The programme will be offered on part-time and distance education modes of study in accordance with NUST rules and regulations.

**Requirements for Qualification Award**

The Bachelor of English and Linguistics Honours will be awarded to students credited with a minimum of 120 NQF credits (all at level 8). Students are required to do 5 compulsory courses (worth 75 credits), 1 elective course (worth 15 credits) and a mini-thesis (worth 30 credits). In addition, students should meet the administrative and financial requirements as spelt out in the NUST general rules and regulations.

**Quality Assurance requirements**

Each course (please refer to the Detailed Qualification Requirements) will have one or more examiner and one moderator. Moderators will be identified both internally and externally.

The required minimum qualifications of the moderator should be a Master's degree in a related field of study, or the person must be a well-respected expert in the field. Lecturing staff will set and mark tests and/or examinations which will, together with relevant study material of that particular course be forwarded to the moderator for purposes of moderation. This action will therefore ensure quality of assessment and the qualification as a whole. All the courses will be moderated externally.

**Transition Arrangements**

There are no significant changes between the current version of the Bachelor of English Honours (old curriculum) and the Bachelor of English and Linguistics Honours (revised curriculum).

The Bachelor of English and Linguistics Honours (revised curriculum) will therefore takes effect from January 2021. Courses will only be offered based on the new/revised syllabi in 2021. Students who fail any of the courses on the old curriculum will be required to repeat such courses based on the syllabi of new/revised corresponding courses (please refer to the Table below, for information on the new/revised corresponding courses to be done, if courses on the old curriculum are failed).

The deadline for complete phasing out of the Bachelor of English Honours (old curriculum) is 2019, after which students must automatically change registration to the revised programme (revised curriculum) and fulfil all requirements of the new curriculum.

**Corresponding Courses (if failed). This is not a credit table**

Course Code	Bachelor of English Honours (Old Courses)	Course Code	Bachelor of English Honours (New/Revised Courses)
REM811S	Research Methods	REM811S	Research Methods
LPP821S	Language Policy and Planning	LPP821S	Language Policy and Planning
LIT811S	Literary Theory	LIT811S	Literary Theory
MIT821S	Mini-Thesis	MIT821S	Mini-Thesis
CHL821S	Children's Literature	CHL821S	Children's Literature
AOL811S	African Oral Literature	AOL811S	African Oral Literature
CTL821S	Constructive Linguistics	CTL821S	Constructive Linguistics

**CURRICULUM****YEAR 1****Semester 1****Course Title**

Research Methods  
 Theoretical Linguistics  
 Literary Theory  
 African Oral Literature

**Course****Code****Pre-Requisite****NQF****Level****NQF****Credit**

None

8

15

None

8

15

None

8

15

None

8

15

**Semester 2**

Mini-Thesis  
 Language Policy and Planning

**Course****Code**

Research Methods

8

30

None

8

15

*Plus ONE of the following Elective courses*

Children's Literature  
 Constructive Linguistics

**Course****Code**

None

8

15

None

8

15

**MASTER OF ENGLISH AND APPLIED LINGUISTICS  
(Revised Programme – Phased in 2024)****09MOEL****NQF Level: 9****NQF Credits: 240****Description**

The Master of English and Applied Linguistics (MEAL) is developed specifically to deliver the language and literary competence needed for the 21st-century digital societies. It incorporates digital literacies, forensic linguistics, and the application of literary and linguistic knowledge to solve real-world problems.

Graduates of this programme will be well-grounded in language, literary, and communication skills through the use of appropriate technology. This will enable them to critically and creatively engage in a knowledge society that experiences information overload. The programme is further designed to equip students with the necessary competencies to develop and implement questions, concepts, and methods for research projects. The curriculum is restructured to facilitate research in the areas of Literature and Applied Linguistics with a particular focus on multi-media and digital forms.

**Criteria for Admission**

To be considered for admission to this programme, candidates must have a bachelor honour's degree in English and Linguistics from Namibia University of Science and Technology, or an equivalent qualification at NQF Level 8 from a recognised institution, worth at least 120 credits.

**Articulation Arrangements**

Transfer of credits will be dealt with according to Namibia University of Science and Technology regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. The maximum credit that can be granted is 50% of the credits for a qualification.

Graduates of this programme will ordinarily be able to pursue further studies in English or Applied Linguistics or a related cognate area of learning, at NQF level 10.

**Mode of Delivery**

This programme will be offered on full time and part-time modes of study using hybrid and blended modes in accordance with the Namibia University of Science and Technology rules. Lectures will be offered on "block release" during non-working hours or blended online learning.

**Requirements for Qualification Award**

This qualification will be awarded to candidates credited with a minimum of 240 credits (all at NQF Level 9), and who have met the detailed qualification requirements as set out below. Students are required to complete 7 compulsory courses (worth 140 credits), and a thesis (100 credits). In addition, candidates must meet the administrative and financial requirements as spelled out in the Postgraduate Prospectus of Namibia University of Science and Technology.

**Quality Assurance Requirements**

Quality assurance will be conducted in accordance with NUST requirements. Each course (please refer to the Detailed Qualification Requirements) will have one internal examiner and one external examiner. Lecturing staff will set and mark assignments and tests, and thereafter, the graded assessments, memoranda and course material, together with the course outlines stipulating the desired learning outcomes, will be forwarded to the moderator. All the courses will be examined externally while the thesis will be examined according to the NUST's rules on postgraduate studies.

**Transition Arrangements**

The current programme will be phased out systematically until 2025, with minimal disruption to existing students' learning progression. The last intake of 1st-year students for the out-phasing programme will be in January 2023.

Students who are registered in 2023 for the 1st year of the out-phasing programme (09MEAL) and who fail more than 50% of the courses at the end of the year, will be required to change their registration to the revised programme (new curriculum), and will be granted credits on a course-by-course basis as many of the courses in the old and the revised curriculum are the same as per tables below.

Students who are registered on the out-phasing programme (09MEAL) in 2023, and who meet the requirements to progress to 2nd in 2024 as well as any students who were registered in 2nd year in 2023 or prior, such students will be required to complete their studies based on the requirements of the old curriculum. Further they will be granted credits on a course-by-course basis in accordance with the Table.

The revised programme will take effect in 2024, with implementation of Year 1 in 2024 and Year 2 in 2025. The Master of English and Applied Linguistics (Old curriculum) will completely by the end of 2025, after which students must automatically change registration to the revised programme (revised curriculum) and fulfil all requirements of the revised curriculum.

**Courses to be credited**

Course Code	Master of English and Applied Linguistics (Old Courses)	Course Code	Master of English and Applied Linguistics (New/Revised Courses)
CRT921S	Critical Research Paradigms	RML921S	Research Methodology

**Corresponding Courses (to be done if courses on the old curriculum are failed) (Please note this is not a credit table)**

Course Code	Master of English and Applied Linguistics (Old Courses)	Course Code	Master of English and Applied Linguistics (New/Revised Courses)
DGL911S	Digital Literacies	DGL911S	Digital Literacies
WLE911S	World Literature Written in English	WRL910S	World Literature
STY911S	Stylistics	FOL910S	Forensic Linguistics
SLL921S	Sociolinguistics	SLL921S	Sociolinguistics
CRT921S	Critical Research Paradigms	RML921S	Research Methodology
ALC921S	Advanced Literary and Critical Theory	ALC921S	Advanced Literary and Critical Theory
TDC921S	Text and Critical Discourse Analysis		None
BNF921S	Biographical and Non-Fiction Writing in Africa		None
ESP911S	English for Specific Purposes	ESP911S	English for Specific Purposes
PLT911S	Popular Literature		None
TEA911S	Thesis	TME901	Thesis

The Table above, only highlights new/revised courses in the Master of English and Applied Linguistics (revised curriculum) that should be done if courses on the Master of English and Applied Linguistics (Old curriculum) are failed. Service courses from other Departments are excluded, but the rules of relevant Departments apply to this programme as well. The following courses in the old curriculum that do not have corresponding courses in the revised curriculum will be taught until the old curriculum is phased out in 2025.

- \* Text and Critical Discourse Analysis
- \* Biographical and Non-Fiction Writing in Africa
- \* Popular Literature

**CURRICULUM**
**YEAR 1**
**Semester 1**
**Course Title**

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Digital Literacies	DGL911S	None	9	20
World Literature	WRL910S	None	9	20
Forensic Linguistics	FOL910S	None	9	20

**Semester 2**
**Sociolinguistic**

Sociolinguistic	SLL921S	None	9	20
Research Methodology	RML921S	None	9	20
Advanced Literary and Critical Theory	ALC921S	None	9	20

**YEAR 2**
**Semester 3**
**English for Specific Purposes**

English for Specific Purposes	ESP911S	None	9	20
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**Semester 3 and 4 (Year Course)**
**Thesis**

Thesis	TME901Y	Research Methodology	9	100
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**DOCTOR OF PHILOSOPHY IN APPLIED LINGUISTICS  
(New Programme - Phased in 2025)****NQF Level: 10****NQF Credits: 360****NQF Qualification ID: Q2588****Description**

The Doctor of Philosophy (PhD) in Applied Linguistics is designed to contribute to the existing bodies of knowledge and extend research output to influence theory, policy, and educational practices. The programme is designed to enable students to conceptualise, develop and conduct applied research in the field of Applied Linguistics, as well as to investigate and develop innovative ideas and products to solve problems in the field of Applied Linguistics.

The programme is therefore designed to produce highly competent applied linguistic experts who are digitally competent to contribute to the Namibian education system, public and private sectors. Graduates will attain critical language and communication competencies that can be applied across a variety of professional situations, from the corporate world to the public and private sectors and non-profit institutions in various positions.

In addition, this programme is designed to equip students with advanced knowledge in order to investigate, design, and conduct independent research of applied nature, in any area of Applied Linguistics. They will be able to develop and apply advanced research methods and techniques and deal with a sophisticated problem connected with the topic of interest. In context, students will be exposed to specific advanced language research methodologies, procedures, theories, and principles. With this grounding, they will be able to design and implement research projects in different specializations in the field of Applied Linguistics. The PhD thesis will encourage students to identify real-life language problems in the Namibian and African contexts and beyond, that will receive workable solutions through research findings and propose evidence-based solutions. Thus, the research output, in the form of a thesis, will contribute meaningfully and substantially to the existing body of knowledge in Applied Linguistics through the comprehension, application, analysis, synthesis and evaluation of the existing knowledge in Applied Linguistics.

The programme aims at developing and enhancing the quality and relevance of transdisciplinary and multidisciplinary research. The programme will endeavour for an efficacious mixture of theory and practice to tackle real-life challenges in Applied Linguistics and devise acceptable and feasible solutions. Hence, the programme will create a critical mass of skilled workforce in the field of Applied Linguistics.

Overall, the programme aims to:

- develop competent individuals with the ability to conduct independent research in the areas of Applied Linguistics,
- develop students' abilities related in critical thinking, analysis and argumentation in order to enrich their intellectual potential in the fields of communication and languages,
- enable students to apply interdisciplinary approaches and research methods to solve complex problems in applied linguistics,
- advance the development of novel research and products in the discipline.

**Criteria for Admission**

Applicants who hold qualifications from recognised institutions at NQF level 9 in Applied Linguistics or Linguistics or related cognate areas, can be considered for admission to this programme.

Priority will be given to those candidates who studied phonetics and phonology, morphology, syntax, semantics, pragmatics, sociolinguistics, stylistics, discourse analysis, psycholinguistics, bilingualism, second language acquisition, computer assisted language learning, Linguistic Artificial Intelligence, Theoretical Linguistics, Language Policy and Planning and Contrastive Linguistics either at the undergraduate or postgraduate level.

Applicants need to supply evidence of having conducted supervised research in the areas of Linguistics or related fields.

In addition, applicants will be required to submit a research synopsis and attend a pre-selection interview at the discretion of the Department of Communication and Languages at NUST. Write a letter requesting the Faculty Office for the PhD Synopsis Writing Template.

The final selection and admission of candidates will be approved by the Higher Degrees Committee (HDC) of NUST. Hence, registration prior to the approval of a research proposal is provisional and will be made official only when the proposal is approved by the Higher Degrees Committee. These procedures will be fully explained to each prospective student during personal interview sessions.

## **Mode of Delivery**

The programme will be offered on full-time and part-time delivery modes of study through flexible/hybrid delivery systems. The duration of studies for full-time and part-time modes of study shall be fulfilled as contained in the NUST Rules.

## **Requirements for Qualification Award**

The PhD in Applied Linguistics will be awarded to candidates credited with a minimum of 360 credits at NQF Level 10. The thesis will represent the entire body of work to be assessed and must meet the University's requirements as detailed in the rules for postgraduate studies. In addition, students should meet the administrative and financial requirements as spelt out in Part 1 of the University Yearbook.

## **Teaching and Learning Strategies**

The Institutional Higher Degrees Committee (IHDC), on the recommendation of the Head of Department and FHDC, will appoint supervisor(s)/co-supervisor(s) for each student. Students will be required to work independently in accordance with a pre-agreed research plan. They will be supervised, guided, and supported through regular contact sessions using all available means during which study planning, progress, and other relevant topics are discussed. Students are required to review a sufficient number of research articles and submit a research proposal within six months for approval by the Institutional HDC Committee. Candidates will submit the Summary of Proposal (SoP) to the SHDC/FHDC/IHDC if they successfully pass the proposal presentation at the Department level. Academic support will be provided in accordance with the NUST rules and procedures for postgraduate studies leading to the award of research degrees.

Candidates are encouraged to pursue part of their research within institutions in Namibia, or at other recognised tertiary institutions abroad. Gaining international experience by participating in international conferences and workshops will be promoted.

The strategic learning processes include an in-depth, thorough, and relevant literature review in the area of research. This process will ensure alignment with the required knowledge of advanced information retrieval, processing, analysis, and synthesis. Student's research ideas and proposals will be geared towards problem-solving and societally relevant research. Efforts will be made to develop the ideas in collaboration with partners in the industry and stakeholders. This is essential in order to ensure the alignment of research activities to the strategic plan of the institution and that of the country.

In addition, students will be required to attend seminars, workshops, and conferences within and outside the institution during the course of their studies in order to gain wider exposure in the art of research and research communication.

The supervision will be carried out following a research plan agreed upon and signed by both the student and supervisor. The research plan will outline specific milestones to be attained as required by the Department. A review of the signed milestone could occur based on valid circumstances from either party.

There will be a signed Memorandum of Understanding (MoU) between students, supervisors, and the Department to keep a record of the student's performance for the duration of the study period. Hence, supervisory guidance and learning activities will include research proposal development using a departmental format, research ethics, research methodology, data acquisition, presentation and interpretation processes, report writing and others.

Submission of yearly progress reports is a requirement for the successful completion of the programme. Any other special arrangements will be made in accordance with the NUST's rules and procedures for postgraduates. In summary, students will be required to conduct independent research work under the guidance of a supervisor.

## **Assessment Strategies**

It is necessary that students attend regular research methodology seminars until successful defense and approval of the research proposal. Students are required to present work in progress every semester during research seminars for monitoring and assessment purposes. Students who fail the initial assessment of the research proposal will receive an extension of one more semester for re-approval.

In compliance with the general requirements of the Senate, students are required to submit a thesis, which should comply with international academic standards. The thesis requires students to work independently and to investigate their own research topic. Students are required to cultivate a professional work ethic to deliver the combination of research, analysis, communication, and presentation demanded by their thesis.

The thesis will be assessed in accordance with NUST rules for studies at the postgraduate level.

Students will present and defend their thesis before an appropriately constituted panel in accordance with the rules for postgraduate studies at NUST. The thesis will be returned to students for correction before final binding, uploading and archiving. The final result will



only be released after the correction of the thesis. Graduation attendance is possible only after the submission of the thesis to the library through the supervisors and the Head of the Department.

Any other special arrangements for assessments will be made in accordance with NUST's rules and procedures for postgraduate studies.

### Quality Assurance Arrangements

The final assessment of the thesis will be done by qualified academics and practitioners with Doctoral Degrees. The examiners will be appointed by the Senate upon recommendation of the Higher Degrees Committee and must be knowledgeable and respected individuals in the field of Applied Linguistics with experience in the assessment of postgraduate scientific reports or theses.

## CURRICULUM

Full Time			Part Time		
Course Code	Course Title	Pre-Requisite	Course Code	Course Title	Pre-Requisite
<b>YEAR 1</b>					
<b>Semester 1</b>			<b>Semester 1</b>		
TAL101S	Thesis	None	TAL101P	Thesis	None
<b>Semester 2</b>			<b>Semester 2</b>		
TAL102S	Thesis	None	TAL102P	Thesis	None
<b>YEAR 2</b>					
<b>Semester 3</b>			<b>Semester 3</b>		
TAL103S	Thesis	None	TAL103P	Thesis	None
<b>Semester 4</b>			<b>Semester 4</b>		
TAL104S	Thesis	None	TAL104P	Thesis	None
<b>YEAR 3</b>					
<b>Semester 5</b>			<b>Semester 5</b>		
TAL105S	Thesis	None	TAL105P	Thesis	None
<b>Semester 6</b>			<b>Semester 6</b>		
TAL106S	Thesis	None	TAL106P	Thesis	None
<b>YEAR 4</b>					
<b>Semester 7</b>			<b>Semester 7</b>		
TAL107X	Thesis Extension	None	TAL107P	Thesis	None
			<b>Semester 8</b>		
			TAL108P	Thesis	None
<b>YEAR 5</b>					
			<b>Semester 9</b>		
			TAL109P	Thesis	None
			<b>Semester 10</b>		
			TAL110P	Thesis	None
<b>YEAR 6</b>					
			<b>Semester 11</b>		
			TAL111P	Thesis	None
			<b>Semester 12</b>		
			TAL112P	Thesis	None
<b>YEAR 7</b>					
			<b>Semester 13</b>		
			TAL113P	Thesis	None
			<b>Semester 14</b>		
			TAL114X	Thesis Extension	None

**DEPARTMENT OF SOCIAL SCIENCES****CODE: 63****QUALIFICATIONS OFFERED**

Bachelor of Criminal Justice Honours (Phased in 2021)

08HCRJ

**BACHELOR OF CRIMINAL JUSTICE HONOURS****08HCRJ****(Revised Programme)****NQF Level: 8****NQF Credits: 120****NQF Qualification ID: Q2255****Description**

The Bachelor of Criminal Justice Honours is a specialisation degree, designed to consolidate and deepen the knowledge and skills of students in the main cognate area of learning, with an emphasis on relevance in the Criminal Justice System in the local and regional context. Honing already existing analytical skills shall enable students to contribute to the optimization of effectiveness and efficiency of criminal justice agencies with high-order skills in research management or organisation change, reasoning and analysis and communication.

The research component shall develop students' capacity to conduct supervised research of an applied nature. The Bachelor of Criminal Justice Honours will enable students to reflect on emerging questions about the root causes of crime in various context, the lack of evidence-based information regarding the prevalence of crime in developing countries, e.g. Namibia so addressing the current dearth in research capacity in the criminal justice sector.

**Criteria for Admission**

Applicants will be considered for admission to the Bachelor of Criminal Justice Honours if they have a Bachelor of Criminal Justice in Policing or Correctional Management from NUST or equivalent qualification at NQF Level 7 from a recognised institution worth at least 360 credits all qualifying candidates will participate in such specific selection processes as may be determined by the Department.

Applicants with a related Bachelor's degree of at least a duration of three years in Criminology, Sociology, Social Work, Law and Psychology may be admitted at the discretion of the Department.

**Articulation Arrangements**

Transfer of credits will be dealt with in accordance with the University's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

Graduates of the Bachelor of Criminal Justice Honours will ordinarily be able to pursue further studies in Criminal Justice, or a similar/related cognate area of learning, at NQF Level 9.

**Mode of Delivery**

The programme will be offered on part-time and full-time mode through block release in accordance with NUST's rules and regulations.

**Requirements for Qualification Award**

The Bachelor of Criminal Justice Honours will be awarded to candidates credited with a minimum of 120 NQF credits and who have met the detailed programme requirements as set out below. In addition, students should meet the administrative and financial requirements spelt out in the NUST general rules and regulations.

**Transition Arrangements**

The Bachelor of Criminal Justice Honours (Old curriculum) offered on part-time mode will be phased out systematically until end of the academic year 2022 with minimal disruption to existing student's learning progression. This is to give students an opportunity to complete courses from the old curriculum that do not have corresponding courses in the revised curriculum. The last intake of students for the out-phasing programme (old curriculum) was in January 2020.

Students registered in 2020 or before the out-phasing programme (old curriculum) who did not register or who failed more than 50% of the courses at the end of the academic year 2020, will be required to change their registration to the revised programme but will be granted credits on a course-by-course basis in accordance with the Table below.

The Bachelor of Criminal Justice Honours (revised curriculum) will take effect from January 2021 and will be completely phased-in the same year. All courses with the exception of courses without corresponding courses in the revised curriculum, such as Sociology of Crime and Criminology 1 (SCC811S) and Sociology of Crime and Criminology 2 (SCC812S) will be offered based on the revised syllabi of corresponding courses in 2021 as detailed in the Table below.

#### Courses to be credited

Course Code	Bachelor of Criminal Justice Honours (Old Courses)	Course Code	Bachelor of Criminal Justice Honours (New/Revised Courses)
SCJ811S	Seminar (Criminal Justice in Action)	SCJ811S	Seminar (Criminal Justice)
SCC811S	Sociology of Crime and Criminology 1	ACT821S	Advanced Criminological Theories
SCC812S	Sociology of Crime and Criminology 2		
CIC811S	Current Issues in Criminal Justice 1	ICJ811S	Contemporary Issues in Criminal Justice
CIC812S	Current Issues in Criminal Justice 1		
SPC812S	Strategic Planning in Criminal Justice	SPC812S	Strategic Planning in Criminal Justice
MNT812S	Mini-Thesis	MNT812S	Mini-Thesis

#### Corresponding Courses (to be done if courses on the old curriculum are failed) (Please note this is not a credit table)

Course Code	Bachelor of Criminal Justice Honours (Old Courses)	Course Code	Bachelor of Criminal Justice Honours (New/Revised Courses)
SCJ811S	Seminar (Criminal Justice in Action)	SCJ811S	Seminar (Criminal Justice)
RSM811S	Research Methodology	RSM811S	Research Methodology
MNT812S	Mini-Thesis	MNT812S	Mini-Thesis
CIC811S	Current Issues in Criminal Justice 1	ACT821S	Advanced Criminological Theories
CIC812S	Current Issues in Criminal Justice 1		
SPC812S	Strategic Planning in Criminal Justice	SPC812S	Strategic Planning in Criminal Justice

#### Please Note

The following old courses in the Bachelor of Criminal Justice Honours (old curriculum) do not have corresponding courses in the Bachelor of Criminal Justice Honours (Revised Curriculum), therefore, the Department will continue offering such courses to students who did not register for, or failed any of those courses listed hereafter until the programme completely phased-out in 2023.

- \* Sociology of Crime and Criminology 1 (SCC811S); and
- \* Sociology of Crime and Criminology 2 (SCC812S)

## CURRICULUM

### YEAR 1

#### Semester 1

Course Title	Course Code	Pre-Requisite	NQF Level	NQF Credit
Seminar (Criminal Justice in Action)	SCJ811S	None	8	15
Contemporary Issues in Criminal Justice	ICJ811S	None	8	15
Advanced Academic Writing and Techniques	AWT811S	None	8	15
Research Methodology	RSM811S	None	8	15

#### Semester 2

Advanced Criminological Theories	ACT821S	None	8	15
Strategic Planning in Criminal Justice	SPC812S	None	8	15
Mini-Thesis	MNT821S	None	8	30

**DEPARTMENT OF TECHNICAL VOCATIONAL, EDUCATION AND TRAINING (TVET)****CODE: 66****QUALIFICATIONS OFFERED**

Postgraduate Diploma in Higher Education (Revised Curriculum – Phased in 2024)

08PDHE

Postgraduate Diploma in Technical and Vocational Education and Training: Management (Phase in 2026)

08PGTT

Bachelor of Education in Educational Planning and Administration Honours (Phased in 2024)

08BEPH

**POSTGRADUATE DIPLOMA IN HIGHER EDUCATION****08PDHE****(Revised Curriculum – Phased in 2024)****NQF Credits: 120****Description**

The Postgraduate Diploma in Higher Education (PGDHE) aims to provide the pedagogical skills for professionals in Higher Education (HE) to reflect upon the key underlying educational philosophies, pedagogy and experiences to enhance their academic practice. It will provide students/lecturers in the programme with opportunities to enhance their teaching skills and understanding of the issues affecting student learning in HE.

The programme provides a practical and theoretical foundation in learning and teaching in HE and helps to create a scholarly, reflective, evidence-based approach to improve professional practice. Graduates will be reflective practitioners and educational change agents with strong analytic, pedagogical skills, technological, critical, problem-solving and creative thinking skills to assist their students in becoming global citizens of the 21<sup>st</sup> Century prepared for the fourth industrial Revolution (4IR) and the job market.

The programme aims to enhance students/lecturers' teaching, assessment, curriculum development skills, as well as technology integration in HE. The graduates will be able to deliver inclusive, equitable, transformative quality education and promote opportunities for lifelong learning for their students through the application of emerging digital technologies and student-centred learning approaches that encourage deep learning.

**Criteria for Admission**

Applicants to this programme must hold at least a bachelor's degree or its equivalent at NQF Level 7 from a recognised institution worth at least 360 NQF credits.

Applicants holding the Postgraduate Certificate in Higher Education from NUST may be admitted to the programme and will be given credits for the courses they have passed. In accordance with credit recognition and transfer requirements, these students will be required to enrol in the following three courses to earn the necessary credits for the Diploma: Action Research A: Theory (20 credits), Assessment and Evaluation (20 credits), and Action Research B: Project (20 credits).

Candidates applying to the programme are encouraged to be currently teaching in Higher Education (face-to-face or online) for the duration of the programme. Actual teaching is important because participants need access to students and teaching colleagues to complete the programme's activities and assessments. These include, but are not limited to, multiple teaching observations; weekly written reflections on teaching and learning; students' written experiences with innovative approaches introduced by the participants; evidence of providing high-quality feedback on student assignments; and the entire classroom-based action research project spanning two courses.

Candidates who are not currently teaching in Higher Education may apply to the programme provided they have secured their own Mentor (an experienced lecturer in Higher Education) who will provide direct support and mentorship to them throughout the duration of the programme (1-3 years). Mentors must guide and allow Mentees to teach their classes (face-to-face or online), set and mark assessments, research challenges in their classroom and implement solutions. As part of the programme's formative assessment, Mentees must also submit weekly reflections on their teaching.

**Articulation Arrangements**

The transfer of credits will be dealt with according to the NUST's regulations on Recognition of Prior Learning. These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions.

The maximum credit that can be granted is 50% of the credits for a qualification. The Postgraduate Diploma in Higher Education can articulate to further studies in the same, or a related cognate area, at NQF Level 9.

**Mode of Delivery**

The programme will be offered on a full-time mode and part-time mode of study through online delivery options and methodologies in accordance with NUST rules and regulations. Students have one year up to three years to complete the programme.

### Transition Arrangements

This programme replaces the Postgraduate Certificate in Higher Education currently registered on the NQF level 8. The last intake for the out-phasing programme was in January 2022. The revised curriculum will be phased-in starting January 2024 with minimal disruption to existing students' learning progression. Courses will only be offered based on the revised curriculum as of 2024.

The Postgraduate Certificate in Higher Education (old curriculum) will be completely phased out the end of June 2025, after which students must automatically switch to the revised curriculum, and fulfil all requirements based on the new curriculum.

Students who are registered in the old curriculum in or prior to 2023, may be required to complete their studies based on the requirements of the old curriculum (PGCHE). However, students in this category, should they wish to transition to the revised curriculum, and will be required to meet the requirements of the revised curriculum by registering for three additional courses, namely Action Research A: Theory, Action Research B: Project and Assessment and Evaluation.

#### Corresponding Courses (if Failed).

Course Code	Postgraduate Certificate in Higher Education (Approved Courses)	Course Code	Postgraduate Certificate in Higher Education (Corresponding New/Revised Courses)
TLA811S	Teaching, Learning and Assessment	TAL811S	Teaching and Learning
CCD811S	Curriculum Design and Development	CCD811S	Curriculum Design and Development
TIT811S	Technology Integration in Teaching and Learning	TIT811S	Technology Integration in Teaching and Learning
	None	ARA811S	Action Research A: Theory
	None	AAE812S	Assessment and Evaluation
	None	ARB812S	Action Research B: Project

#### Requirements for Qualification Award

The Postgraduate Diploma in Higher Education will be awarded to candidates credited with a minimum of 120 NQF credits at NQF Level 8.

## CURRICULUM

### YEAR 1

#### Semester 1

##### Course Title

##### Course Code

##### Pre-Requisite

##### NQF Level

##### NQF Credit

Teaching and Learning	TAL811S	None	8	20
Curriculum Design and Development	CDD811S	None	8	20
Action Research A: Theory	ARA811S	None	8	20

#### Semester 2

Assessment and Evaluation	AAE812S	None	8	20
Technology Integration in Teaching and Learning	TIT811S	None	8	20
Action Research B: Project	ARB812S	None	8	20

**POSTGRADUATE DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING: MANAGEMENT  
(Phase in 2026)****08PGTT****NQF Level: 8****NQF Credits: 120****Description**

The Postgraduate Diploma in Technical and Vocational Education and Training Management (PGDTVETM) aims to provide students with the knowledge and skills necessary to manage and lead in the TVET sector effectively.

The aims of the programme are to:

- Critically analyze TVET policies, identify gaps, and develop informed recommendations for policy formulation and implementation.
- To develop leadership and management skills necessary for effective administration, resource allocation, stakeholder engagement, and strategic planning in TVET institutions.
- Enhance students' research capabilities, enabling them to conduct independent research, evaluate existing TVET practices, and contribute to the advancement of the field through evidence-based decision-making.
- Develop effective communication skills, both written and verbal, to facilitate collaboration, advocacy, and dissemination of information within the TVET sector and beyond.
- Develop a highly skilled workforce capable of effectively managing technical and vocational education institutions. This contributes to increased productivity and competitiveness in industries that rely on skilled workers.
- Enhance the efficiency, effectiveness, and relevance of vocational education and training systems, ultimately leading to positive outcomes for individuals, institutions, industries, and economies.

These aims will collectively prepare individuals for leadership roles in the dynamic and evolving field of TVET management, ensuring they are equipped to address the challenges and opportunities within the TVET sector.

**Criteria for Admission**

A candidate aspiring for admission into PGD-TVETM Programme should hold minimum of a bachelor's degree at NQF level 7 (360 Credits) from a recognised institution.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

The PGD-TVETM will articulate to further studies in the same, or a related cognate area, at NQF Level 9.

**Mode of Delivery**

The programme will be offered to full-time and part-time modes of study through blended delivery options and methodologies in accordance with NUST rules and regulations and at the discretion of the department.

**Requirements for Qualification Award**

The PGD-TVETM will be awarded to candidates credited with a minimum of 120 NQF credits, all at NQF Level 8 and who have met the detailed requirements as set out in the NUST prospectus.

**Teaching and learning strategies**

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject specific knowledge items and professional/technical competencies. Thus, the qualification focuses on the engagement of students in an interactive learning process in order to provide for the development of generic cognitive and intellectual skills, key transferable skills, and, as the case may be, subject specific and/or professional/technical practical skills. This learning process will be facilitated both in and outside the classroom, requiring specific tasks to be carried out by the student.

This facilitation will make use of a variety of appropriate methods, including lectures, practical classes, workshops, and seminars, incorporating the use of technology-enriched learning using MyNUST (Virtual learning environment used by NUST) and MS Teams. The progress of learning embedded in such tasks will be monitored, recorded, and assessed.

### Transition Arrangements

This is a new programme, which does not replace an existing programme, transition arrangements are therefore not applicable.

### CURRICULUM

#### YEAR 1

##### Semester 1

###### Course Title

###### Course Code

###### Pre-Requisite

###### NQF Level

###### NQF Credit

Leadership and Management in TVET	LMT801S	None	8	15
Policy and Legal Framework in TVET	PLF801S	None	8	15
Project Management in TVET	PMT801S	None	8	15
Research Methodology	RME811S	None	8	15

#### Semester 2

##### Quality Assurance in TVET

##### Course Code

##### Pre-Requisite

##### NQF Level

##### NQF Credit

Fundamentals of Professional Development	FPD802S	None	8	15
Research Project	RPT802S	None	8	30

**BACHELOR OF EDUCATION IN EDUCATIONAL PLANNING AND ADMINISTRATION HONOURS  
(Phased in 2024)****08BEPH****NQF Level: 8****NQF Credits: 120****Description**

This programme aims at equipping students with knowledge, skills and values required to formulate, analyse, interpret, manage, coordinate and appraise educational policies, projects and programmes at all levels of the education system within the national development agenda. The students will be equipped with relevant knowledge and skills to plan and administer national education strategies, projects and programmes with reference to national socio-economic development frameworks such as the National Vision 2030, Harambee Prosperity Plan II, and the National Development Plans. On completion, graduates should be able to actively participate in planning and management of educational policies at national and regional levels and, thereby, contributing to the development of the national economy.

The programme therefore, aims to produce educational leaders and managers who can address educational demands and challenges through critical analysis of political, economic, socio-cultural, and technological factors. Moreover, the programme aims to produce visionary, innovative, change-oriented and professionally committed educational planners and managers that can hold leadership responsibilities under decentralised educational contexts. The objectives of the programme are to equip students with knowledge and skills to:

- examine educational systems;
- manage financial resources and budgets in the education sector;
- support the formulation of educational strategies, educational plans, and budgetary programming within the framework of programme-based budgeting;
- measure the quality of education, in particular those used in the international and sub-regional initiatives;
- review and evaluate physical facilities, implementation of academic programmes, staffing conditions and funding of educational institutions;
- apply basic principles, concepts and theories of economics and statistical sciences to explain the process of how economic agents allocate limited resources under various market structures and policy settings;
- design, implement, manage, monitor, and evaluate development aid programmes and projects and national development policies and plans for the education sector.

**Criteria for Admission**

Applicants will be considered for admission to this programme provided that they have a minimum Bachelor of Education at NQF level 7 (with at least 360 credits) or a related qualification from a recognised institution.

Potential candidates must have been practising education in the fields of education and management and leadership. Pre-requisites for admission to this programme must first be obtained before registration for the programme can take place.

**Articulation Arrangements**

Transfer of credits will be dealt with according to the NUST regulations on Recognition of Prior Learning (RPL). These provide for course-by-course credits as well as credit transfer by volume under certain academic conditions. Maximum credit that can be granted is 50% of the credits for a qualification.

The Bachelor of Education in Educational Planning and Administration Honours will articulate to further studies in the same, or a related cognate area, at NQF Level 9.

**Mode of Delivery**

The programme will be offered both the full time and part-time mode of study through blended delivery options and methodologies in accordance with NUST rules and regulations and at the discretion of the department.

## Requirements for Qualification Award

The Bachelor of Education in Educational Planning and Administration Honours will be awarded to candidates credited with a minimum of 120 NQF credits, all at NQF Level 8 and who have met the detailed requirements as set out in the NUST prospectus.

## Teaching and learning strategies

The requirements of the NQF underline the acquisition of cognitive skills and competencies exceeding the knowledge and understanding of subject specific knowledge items and professional/technical competencies. Thus, the qualification focuses on the engagement of students in an interactive learning process in order to provide for the development of generic cognitive and intellectual skills, key transferable skills, and, as the case may be, subject specific and/or professional/technical practical skills. This learning process will be facilitated both in and outside the classroom, requiring specific tasks to be carried out by the student.

This facilitation will make use of a variety of appropriate methods, including lectures, practical classes, workshops and seminars, incorporating the use of technology-enriched learning using MyNUST (NUST's virtual learning environment) and MS Teams. The progress of learning embedded in such tasks will be monitored, recorded and assessed. The progress of learning embedded in such tasks will be monitored, recorded and assessed.

## Transition Arrangements

This is a new programme, which does not replace an existing programme, transition arrangements are therefore not applicable.

## CURRICULUM

### YEAR 1

Semester 1	Course	Pre-Requisite	NQF	NQF
Course Title	Code		Level	Credit
Public Law and Policy in Education	PLP810S	None	8	14
Strategic Planning in Education	SPE810S	None	8	13
Research Methodology	REM811S	None	8	15
Theories and Principles of Education	TPE810S	None	8	12
Leadership and Management				

### Semester 2

Educational Systems Planning and Analysis	ESP820S	None	8	12
Mini Thesis	MTS802S	Research Methodology	8	30
Budgeting and Financial Management	EBF802S	None	8	12
Programmes and Projects in Education	PPE810S	None	8	12



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