



Application for Admission 2023

Undergraduate Studies

Deadline for Application: 30 September 2022

Application Fees: N\$240

Read and follow the instructions on the last page of this form.

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Receipt Number

Date Received

Student Number

Before making your programme choice, kindly consult the Guide to Prospective Students for more information on programmes on offer at the various campuses or regional centres.

PART 1: Programme of study for which you wish to enroll

First Choice	
Second Choice	

Choose the appropriate campus/regional centre below:

Main Campus - Windhoek:	Full-time		Part-time		Distance	
Satellite Campus - Eenhana:	Full-time		Part-time		Distance	
Regional Centre (Distance only):						
Regional Centres: Gobabis, Katima Mulilo, Keetmanshoop, Ongwediva, Otjiwarongo, Rundu, Tsumeb, Walvis Bay, Outapi						

PART 2: Personal Details

Title		Surname				
First Name(s)			Previous Surname (if changed)			
Namibian Identity Number			Date of Birth			
Gender	Male		Female		Home Language	
				Home Town		

Choose the appropriate region of origin below: (Namibian nationals only)

Erongo		Hardap		Karas		Kavango East		Kavango West		Khomas		Kunene	
Ohangwena		Omaheke		Omusati		Oshana		Oshikoto		Otjozondjupa		Zambezi	

If not a Namibian citizen, please provide the following details:

Country of Origin		Passport Number		Expiry Date	
Type of Permit		Permit Number		Expiry Date	

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Overall points achieved		English		Mathematics		Physical Science / Physics		Biology		Chemistry		Other (specify)
Accept 1 st Choice		Accept 2 nd Choice		Year Admitted To		Waiting list		Rejected				

Conditions Applicable (if any)

Selection Committee:

HOD:

PART 3: Contact Details				
Postal Address				
Country				
Email Address	Very Important Note: All correspondence will be via email. Kindly provide us with a valid email address.			
Telephone (home)		Telephone (work)		Mobile

Parent / Guardian Contact Details *(This information is required in the case of an emergency)*

Full name and Surname				
Postal Address		Town		Country
Home (Street) Address				
Telephone (home)		Telephone (work)		Mobile

PART 4: Payment Details

Name of Person / Institution responsible for Payment				
Postal Address				
Email Address				
Telephone				

PART 5: Physical Challenges

NUST strives to create opportunities for people with disabilities. In many instances we have not yet eliminated all the barriers, it would therefore be helpful for us to know in advance whether or not you have any special needs so that we can work together to achieve equal access to the programme. Please supply us with the following information.

Indicate whether you are physically challenged If your answer is "yes" tick (✓) the appropriate challenge you are experiencing.	Yes	No		
Visually impaired (blind)			Wheelchair bound	
Visually impaired (partially blind – find it difficult to read printed text. Cannot study through reading. Need help in the form of audio cassettes, enlarged print)			Muscular / skeletal / joint / limb deficiencies / diseases such as polio or muscular dystrophy	
Hearing impaired			Diabetes	

State any other challenge you might experience and assistance that you might need:

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PART 6: Specially Designated for Ethnic Minorities

Are you a member of the following ethnic minorities? Please tick (✓) If your answer is "yes" attach hereto your full birth certificate and a sworn declaration by your Regional Councilor or Headman confirming your ethnic group of origin.	Ovazemba/Ovahimba		San	
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PART 7: Educational Particulars

Secondary Education Details: Please enclose certified copy of your final Grade 12 results. Current Grade 12 learners should attach their latest school results. It is of utmost importance that you provide us with your Grade 12 examination details.

Name of Last School Attended / Current School				
Examination Authority		Grade 12 Examination Number		Year of Examination

Tertiary Education Details: (Please enclose original transcripts and certified copies of certificates, diplomas etc.)

Name of Institution	Year		Qualification Obtained or Enrolled for
	from	to	

PART 8: General Information

Name of Employer		Telephone Number	
Postal Address			
Do you have access to the following: (State "Yes" or "No")	Computer		Internet
			Cellphone

PART 9: Declaration and Undertaking by Applicant

I/we, the undersigned hereby declare:

To the best of my knowledge and belief the information furnished in this application is true and correct and that if it be found to be false and misleading in any respect, this application may be invalidated and the applicant's registration terminated;

That I/we will accept liability for any damage to NUST property caused by me and indemnify NUST against any loss or damage howsoever caused in respect of property left at NUST by the applicant. I/we also indemnify NUST against any claim whatsoever for damages howsoever caused or arising which the applicant may sustain whilst registered as a students at NUST, acknowledging the Applicant's participation in any sporting or other activity at NUST or conveyance of the applicant in any NUST vehicle, shall be at the Applicant's sole and absolute risk. This indemnity shall be binding on the Applicant's Executors and Heirs;

That I/we acknowledge that a Specified Minimum Deposit is required before or on the date of registration each semester. The balance on the account is then payable monthly as per dates specified in the Yearbook Fees section;

That a statement signed by the Bursar or his/her delegate shall represent the amount owing to NUST by me/us, and further that in the event of such amount being handed over for collection, I/we shall pay all legal charges incurred on the attorney and client scale;

That I/we shall pay all interest on all overdue fees, and disbursements at a rate of 15% per annum compounded monthly and calculated from the first day of each month following the date by which final payment of all fees and disbursements must have been made;

That I/we shall abide by all regulations of NUST – and further that the applicants shall, if accepted, be under the disciplinary control of NUST as from the date on which he/she takes up residence at NUST or the day on which he/she commences studies or attends an orientation week or registers as a student, whichever is earliest, until NUST accepts a notice of withdrawal from me/us or the applicant fails to renew his/her registration on the due date;

That I/we accept that NUST keeps documents, including this Declaration and Agreement, electronically and distributes them as such. NUST shall at all times be entitled to utilize such documentation in electronic format for whatever purpose required and I/We agree that the electronically generated documents shall replace the originals signed by me;

That although NUST does not take any responsibility for informing parents or guardian or major fee contributor of disciplinary action against a student (whether pending or finalized), academic performance or any other matters relating to the student, NUST may in its discretion report to the parents or guardian or major fee contributor such breaches of the rules by the applicant as NUST deems necessary and further to report on any matter concerning progress, conduct, well-being or health of the applicant, and further that NUST may take all such steps as it considers reasonable in the event of the applicant becoming ill or requiring medical attention without NUST undertaking any legal obligation to do so.

Signature of Applicant:

Date:

D	D	M	M	Y	Y	Y	Y
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I agree and consent to the above declaration, undertakings, waiver and indemnity by the applicant. I consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to NUST until I notify NUST in writing to the contrary in which event such notification shall take effect only from the beginning of the following academic year. Irrevocably undertake that I shall not, in any capacity, hold NUST liable for any damage or loss which the applicant or any person may suffer under any of the circumstances set out in the applicants' declaration.

Signature of Legal Guardian:

Date:

D	D	M	M	Y	Y	Y	Y
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Instructions for the Completion of the Form

1. This application is not binding on the applicant or NUST. Complete the form in BLOCK LETTERS in black ink. Refer to the Prospectus 2022 when completing this form. Where a choice is given, mark only the appropriate answer with a tick (✓).
2. The closing date for applications is **31 August 2022. No late applications will be considered.**
3. An application fee of N\$240 must accompany this application. Please do not send cash when posted. Payments can be made by bank deposits. Please enclose your **ORIGINAL deposit slip** with this application. Our banking details: First National Bank, Account Number: 55500126319, Corporate Branch Windhoek, Branch code 281872. POSTAL ORDERS are not accepted as payment.
4. **Apply online at www.nust.na for free!**
5. This application must be accompanied by certified copies of **identity document, relevant academic certificates and reference letter(s) from employer(s).**
6. NUST will not be held responsible for the loss of any original document(s). All certified documents will be used for filing purposes. No copies will be returned to the applicant.
7. Candidates with Non-Namibian Qualifications must have these qualifications evaluated by the Namibia Qualifications Authority. A copy of the evaluation, together with the relevant documents, must be attached to the application form.
8. For admission purposes you will be expected to write a Mathematics (Basic Numeracy) and English Proficiency entrance test. Applicants are expected to write the tests on any day from 22 September 2022 (13h00), 23 September 2021 (13h00) or 24 September 2021 (09h00) **without a written invitation / notice from the institution.** Venue: Main Campus (Windhoek) - Engineering Basement, Eenhana Satellite Campus or Regional Centres.
9. Forms must be submitted to: BY MAIL: The Office of the Registrar, The Admissions Department, Private Bag 13388, Windhoek, Namibia, PERSONAL: The Student Administrative Service Centre, Frontdesk, 13 Jackson Kaujeua Street, Windhoek or all NUST Regional Centres.
10. All information will be treated as confidential.

CHECK LIST: Items that must be submitted before your application will be processed. Please tick (✓)

Application form: All parts of the application has been completed	A original official translation of the foreign qualification - if in foreign language other than English	
Application Fee: Proof of payment is attached e.g. bank deposit slip	A certified copy of the Namibian Qualification Authority (NQA) evaluation of foreign qualifications (if qualification is obtained in another country other than SADC)	
A certified copy of latest school results e.g. August results, Namibia Senior Secondary Certificate		
A certified copy of all tertiary qualification(s) and academic record	A certified copy of ID document (Namibian Citizens) or Passport (foreign students)	
An original letter from Employer(s)	A certified copy of marriage certificate (where applicable) or divorce order (where applicable)	

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3. It is important to provide us with an E-mail address. An email address can be obtained from any one of the following free email providers e.g. www.yahoo.com, www.gmail.com etc.
4. The closing date for applications is **30 September 2022**.
5. A non-refundable application fee of N\$240 must accompany this application. Please do not send cash through the post or when posting. Payments can be made by bank deposit. Enclose your original deposit slip with this application. It is important that you keep a copy of the deposit slip for your records. **Our banking details: First National Bank, Account Number 55500126319, Corporate Branch Windhoek, Branch Code 281872. Postal orders are NOT accepted as payment.**
6. Late applications will be accepted until 28 October 2022. A late application fee of N\$690 is payable.
7. **Apply online at www.nust.na for free!**
8. This application must be accompanied by certified copies of birth certificate/identity document and relevant academic certificates / latest school results.
9. Applicants with **Non-Namibian Qualifications** obtained outside the SADC region, must have these qualifications evaluated by the Namibia Qualifications Authority.
10. Applicants with credits or completed qualifications from other accredited institutions of higher learning, who wish to apply for higher levels of study within a programme, must submit an Application form for Admission with Advanced Standing.
11. Application forms for hostel accommodation can be requested at the NUST Main Campus, NUST Regional Centres or can be downloaded from our website at www.nust.na
12. Forms must be submitted to: BY MAIL: The Office of the Registrar, The Admissions Department, Private Bag 13388, Windhoek, Namibia, or PERSONAL: The Student Administration Service Desk, NUST Main Campus, 13 Jackson Kaujeua Street or all NUST Regional Centres.
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