

Request for Proposals

Procurement Reference No: SC/RP/NUST- 002/2020

The Namibia University of Science and Technology (NUST), hereby invites 100% Namibian owned registered and reputable **Recruitment Agencies** to submit proposals for the provision of **Human Resources Consulting Services** to conduct the selection process of a suitable candidate for the **Vice-Chancellor** position. Kindly note all submissions must include both technical and financial proposals.

1. Interested eligible bidders may download a complete set of Terms of Reference (ToR)/bidding documents in English from the NUST website at www.nust.na under the Procurement tab.
2. Clarifications may be requested through email at bidbox@nust.na
3. Bids must be placed in two (2) separate envelopes, marked **technical** and **financial** proposals, as per instructions in the ToR documents and delivered to:

Namibia University of Science and Technology
13 Jackson Kaujeua Street
Elizabeth Haus, Ground Floor (Bid Box)
Windhoek West

4. Bidders are requested to register their bids submission in the registry book available at the Security Foyer.
5. **Electronic bidding will not be accepted. Late bids will be rejected and returned unopened.**

Closing Date: Friday, 28 February 2020

Time: 12:00

Cost: Free

Enquiries:

Procurement Management Unit
E: bidbox@nust.na

NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

www.nust.na