



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

Department: Examinations,
Certification and Timetabling

Important Notice: Special Examination

What is a Special Examination?

A Special Examination is an examination that may be granted to a student who was unable to write the Supplementary/ Second Opportunity Examination as a result of illness, compassionate reasons as referred to in Section 25 of the Namibian Labour Act 2007, or national duty, subject to the approval of the Registrar or his/her designate upon the recommendation from the Department of Student Services.

Other Requirements:

- Subject/s must be examination-based.
- The application should be accompanied by all valid documentary proof and proof of the payment of the prescribed fee for the Special Examination.
- In case of illness, an original medical certificate by a medical practitioner must be submitted.
- The student must have been registered for the subject during the semester which he/she is applying for.
- The student must have a minimum full-period mark of 40% during that semester.
- Applications must be submitted to the Examinations Department before the closing date as published in the Institutional Calendar.

When will it be written?

- In March and August each year.

What will the outcome be?

- The maximum final mark allocated to students who wrote and passed the Special Examination shall be 50%.

What is the fee for the Special Examination?

- Yes, N\$600.00.

Other important information:

Students who applied and were granted access to the Special Examination, and

- who wrote and failed the Special Examination, must repeat the course/s when it is offered again.
- who are absent from the Special Examination, must repeat the course/s when it is offered again.
- There will be no remarking for a Special Examination.

Deadline for Applications:

Application forms can be downloaded from our website at www.nust.na. It must be handed in at the NUST Main Campus Examinations Department, or any Regional Centre or emailed to ramundaba@nust.na not later than **07 August - 13 August 2026**.