



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

**Department: Academic
Administration**

Announcement



2025/2026 STUDY PERMIT APPLICATION NOW OPEN

The Ministry of Home Affairs, Immigration, Safety, and Security (MHAISS) has announced that the application period for Study Permits for the 2025 academic year is now open. Applications can be submitted from **1 November 2024 to 31 March 2025**. Please note, there will be **NO EXTENSIONS** beyond this deadline.

IMPORTANT NOTES

1. First-year students **over 18** must provide a **Police Clearance Certificate** from their home country while returning students need a local clearance certificate.
2. The **annual fee** for a Study Permit for tertiary education is N\$2,200.00, payable only upon approval of the application.
3. Students pursuing **courses shorter than a year** may apply at any time, provided they have an offer letter from their institution. Applicants must have legal status in Namibia while awaiting the outcome.
4. Approval letters or acknowledgement receipts from the Ministry cannot be used as proof of a Study Permit at **entry points**.
5. Employment Permits (EP) and Temporary Resident Permits (TRP) cannot be used as study permits until the applicant has applied for a change of conditions or permission through the **Immigration Selection Board (ISB)**.
6. Students aged 18 and above are **not allowed to study under an accompanying permit**; this rule also applies to spouses accompanying their partners. Each student is required to **obtain their own study permit or permission to study**, with exceptions only for those on a diplomatic accompanying permit.
7. Students are advised to **use only reputable agents or, preferably, to apply without agents**. For assistance with any issues, **please contact the university**. Neither the institution nor the Ministry will be held accountable for fraudulent activity if an agent has been used.

REQUIREMENTS FOR A NEW STUDY PERMIT

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| <ul style="list-style-type: none"> ✓ Proof of Registration ✓ Copy of travel document or passport-only pages reflecting the personal and passport details as well as the current status (visa or permit in the passport) ✓ Two (2) Passport Photos ✓ Medical Certificate (Original) ✓ Radiological Report (Original) ✓ Deed of Surety | <ul style="list-style-type: none"> ✓ Police Clearance Certificate from country of origin ✓ Written Undertaking with Valid Contact Details of the Sponsor ✓ Motivation Letter stating your reasons for studying in Namibia ✓ Medical Aid ✓ Lease Agreement and Proof of Residency ✓ Progress Report from Previous School/ Institution. |
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REQUIREMENTS FOR RENEWAL OF A STUDY PERMIT

- ✓ Proof of Registration
- ✓ Previous Academic Transcript
- ✓ Written Undertaking with Valid Contact Details of the Sponsor
- ✓ Copy of the Permit Endorsed in the Passport
- ✓ Namibian Police Clearance Certificate
- ✓ Proof of Residency Address.

IMPORTANT NOTES

- **All documents** must be in **English** or translated in English.
- All documents must be **certified**.
- Bring along **original documents**.
- Valid Passport.
- **Sign** relevant **application** forms where necessary.



Study Permit
Application Period



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