



# Residence Application Form

Academic Year Applied for:

1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>

Faculty:

Course:

STUDENT NUMBER:

Mode of Study  Fulltime  Part-time  Distance

**Deadline for Submission: 15 November 2021**

Form must be returned immediately via e-mail [dss-hostelapplications@nust.na](mailto:dss-hostelapplications@nust.na) or hand delivered at main campus Department of Student Services (DSS).

This application is not binding on either the applicant or the Namibia University of Science and Technology (NUST). All Information will be treated as confidential.

**Instructions:** Use block letters to complete this form where space is provided or place an 'X' in the correct square. Incomplete applications will not be accepted.

## SECTION 1: Personal Details

Surname  Initials

Full Name  Identity No / Passport No

Marital Status  Single  Married  Divorced  Gender  Male  Female

Date of Birth           Cell No.  Tel No.

Nationality  Namibian  Other  Please Specify

E-mail Address  Postal Address

Residential Address  Town

Region  Country

## SECTION 2: Contact Details of Person Responsible for Account

Surname  Initials

Full Name  Identity No.

Residential Address  Postal Address

Country  Cell No.

E-mail Address  Tel No.

### SECTION 3: Next of Kin Contact Details [for emergencies]

#### Family relationship with the person whose particulars are supplied

Father  Mother  Spouse / Partner  Guardian

Name and Surname

Residential Address

Tel No. Home  Country

Tel No. Work  Cell No.

### SECTION 4: Physical Status [for planning purposes, please note that you may be contacted]

Do you have a disability? Yes  No

If 'YES', please specify

Based on your disability, do you have special needs? Yes  No

If 'YES', please specify

Do you have a chronic illness? Yes  No

### SECTION 5: Medical Aid Details

Name of Medical Aid  Medical Aid No.

Main Member  Identity No.

Cell No.  Tel No.  E-mail Address

Relation to Student? Father  Mother  Other  Specify

### SECTION 6: Conditions

#### Senior Students

**Check List: Items that must be submitted together with your application. Please mark ✓**

Application form: All parts of the application must be completed.

Original June results (**NO PRINT OUT FROM STUDENT KIOSK**). Students doing year courses such as Engineering and Architecture should submit a progress report or a confirmation letter from a lecturer.

Certified copies of parents/guardian ID documents.

Police declaration obtained in the town where parents/guardians live, stating that they do **not live in Windhoek**.

Certified copy of latest electricity/water bill **OR** Police declaration stating parents/guardians do not have a water or electricity bill. No application will be considered **WITHOUT** an electricity/water bill. **No pre-paid print outs will be accepted.**

#### First Year Students

**Check List: Items that must be submitted together with your application. Please mark ✓**

Application form: All parts of the application must be completed.

A certified copy of latest school results e.g. August results.

Certified copies of parents/guardian ID documents.

Police declaration obtained in the town where parents/guardians live, stating that they do **not live in Windhoek**.

Certified copy of latest electricity/water bill **OR** Police declaration stating parents/guardians do not have a water or electricity bill. No application will be considered **WITHOUT** an electricity/water bill. **No pre-paid print outs will be accepted.**

**The following conditions are applicable to both senior and first year students:**

1. NUST has limited residence space. Admission to NUST does not guarantee space in the hostel.
2. No hostel accommodation applications will be accepted for students residing in Windhoek.
3. Only full-time registered NUST students will be accommodated.
4. A confirmation letter will be sent to all successful applicants. Unsuccessful applicants will also be notified.
5. **NO LATE APPLICATIONS WILL BE CONSIDERED.**

## SECTION 7: Declaration

I declare that the information provided above is true and correct.

|                        |  |      |  |
|------------------------|--|------|--|
| Signature of Applicant |  | Date |  |
|------------------------|--|------|--|

If applicant is under 21 years of age

|                       |  |      |  |
|-----------------------|--|------|--|
| Signature of Guardian |  | Date |  |
|-----------------------|--|------|--|

**NOTE:**

On signing the Registration Form and/or Residence Application Form, a student binds himself/herself to obey all the legal provisions and rules of NUST, and it is the student's duty to become acquainted with such legal provisions and rules. Ignorance of such legal provisions shall not establish a defense. In this regard, NUST Act of 2015, all the Calendars and Prospectuses, the rules and prescriptions of Council, Senate, Board of Studies, Departments, the Vice-Chancellor pronouncements or those of any other authorised official or body are important.

## FOR OFFICIAL USE

To be completed by the Superintendent:

|           |  |
|-----------|--|
| Residence |  |
|-----------|--|

|                        |  |
|------------------------|--|
| Name of Superintendent |  |
|------------------------|--|

|      |  |                |  |
|------|--|----------------|--|
| Year |  | Student Number |  |
|------|--|----------------|--|

|         |  |        |  |
|---------|--|--------|--|
| Faculty |  | Course |  |
|---------|--|--------|--|

|           |  |      |  |       |  |             |  |
|-----------|--|------|--|-------|--|-------------|--|
| Signature |  | Date |  | Floor |  | Room Number |  |
|-----------|--|------|--|-------|--|-------------|--|