NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY
Office of the Vice-Chancellor

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PART A

NOTICE OF SHORTLISTED BIDDERS FOR THE PRE-QUALIFICATION PROCESS

(Section 55 (4) of the Act)

(Regulation 38 (1))

BID NAME: Expression of Interest for the prequalification process for the provision of interior design services for the NUST Hotel School

Procurement Reference No: CS/EOI/NUST-010/2026

Pursuant to Section 55 of the Public Procurement Act No.15 of 2015 and following a competitive Procurement exercise undertaken in accordance with the Act, the Namibia University of Science and Technology (NUST) has resolved to shortlist the following bidders for pre-qualification:

Bidder Name	Physical Address
SPL Creative Living Trading CC	Erf 392 Spinoza Street, Academia
Chigama Architects Inc	No. 9 Currie Street, Windhoek West

PART B

NOTICE TO THE FOLLOWING BIDDERS NOT SELECTED FOR AWARD:

Bid No.	Supplier Name
1	Fine Dine Restaurant CC
2	NKV Interiors CC
3	Jack Mutua Architects Inc

a) Kindly note that the bidder whose particulars are specified in **PART A** has been selected for the award.

The criteria used to select the bidder for the award in paragraph (a) are in the bidding document reference number CS/EOI/NUST-010/2026.

b) Kindly note that if you are not satisfied with the selection for the award made by the Namibia University of Science and Technology (NUST), you may make an application for the review of the selection made within seven (7) days of this notice. In the absence of an application for review, the Accounting Officer will award the contract to the bidders selected for the award.

c) The period of seven (7) days referred to in paragraph (d) starts on **21 October 2026** and ends on **27 October 2026 at 16h30 (Namibian Time).**

EXECUTIVE SUMMARY OF THE BID EVALUATION REPORT (SECTION 55 (8))

BID NAME: Expression of Interest for the prequalification process for the provision of interior design services for the NUST Hotel School

Date: 20 October 2026

Procurement Reference No: CS/EOI/NUST-010/2026

Scope of Contract:

Expression of Interest for the prequalification process for the provision of interior design services for the NUST Hotel School

1. **Procurement Method**: Pre-qualification method as per Section 42 (1) of the Public Procurement Act, 2015.
1. **Date of Invitation for Bids**: 10 July 2026
2. **Closing date of submission of bids**: 14 August 2026
3. **Date and Place of Opening of bids**: 14 August 2026, Office of the Registrar Boardroom
4. **Number of bids received by closing date**: Five (5)
5. **RESPONSIVENESS OF BIDS:**

The summary of the responsiveness of the bids:

Responsiveness as per the evaluation stage				
Bid No.	**Bidder Name**	**Mandatory Documents**	**Technical Evaluation**	**Reasons why the bid is/not responsive**
1	Fine Dine Restaurant CC	**Not responsive and disqualified**	**Not considered**	- The bidder submitted a copy of the Company Registration Certificate that was not duly certified. - The bidder did not provide the following documentation: - a valid original or certified copy of the company's good standing Tax Certificate from the NAMRA; -a valid original or certified copy of the company's good standing certificate from Social Security Commission; - a valid original or certified copy of the Affirmative Action Compliance Certificate, or proof from the Employment equity Commissioner that a bidder is not a relevant employer or exemption issued in terms of section 42 of Affirmative Action Act, 1998.

				-The bidder did not pass the administrative compliance evaluation. **The bidder was Disqualified**
2	NKV Interiors CC	**Qualified**	**Not responsive and disqualified**	- The company profile attached was not narrated clearly and was missing key elements such as: • Demographics (number of employees) • Geography (operation coverage) • Physical facilities (Office space, industrial equipment etc) - The bidder submitted only one (1) valid reference letter for similar projects successfully completed, contrary to the three (3) reference letters required in the bidding document. - No evidence of the company infrastructure, resources and design capabilities, in 3D rendering and visualisation capabilities was submitted. **The bidder was Disqualified.**
3	Jack Mutua Architects Inc	**Qualified**	**Not responsive and disqualified**	- The bidder did not submit valid reference letters for similar projects successfully completed, contrary to the three (3) reference letters required in the bidding document. - The letters attached were from 2016-2021 instead of 2022-2024. **The bidder was Disqualified.**
4	SPL Creative Living Trading CC	**Qualified**	**Qualified**	**The bidder qualified for the next stage of the bidding process**
5	Chigama Architects Inc	**Qualified**	**Qualified**	**The bidder qualified for the next stage of the bidding process**

6. **Price comparison of responsive bids:**
   N/A at this stage

7. **Price for lowest responsive bid:**

N/A at this stage

8. Recommendation for Award:

The **Namibia University of Science and Technology (NUST)** resolved to pre-qualify SPL Creative Living Trading CC and Chigama Architects Inc for the provision of interior design services for the NUST Hotel School, as their submissions were responsive and met all the requirements of the prequalification process.

The pre-qualified bidders will be invited to submit mock-up designs together with their pricing proposals. Following the evaluation of these submissions, the lowest responsive bidder will be appointed for the procurement.

Sincerely

Prof Frednard Gideon
Vice-Chancellor/Accounting Officer

NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY
20 OCT 2026
OFFICE OF THE VICE-CHANCELLOR