



PART A

NOTICE FOR SELECTION OF PROCUREMENT AWARD

BID NAME: Request for Proposal for the Provision of Internal Audit Services to the Namibia University of Science and Technology (NUST) for one (1) year.

Procurement Reference No: SC/RP/NUST-010/2025

Pursuant to Section 55 of the Public Procurement Act No.15 of 2015 and following a competitive Procurement exercise undertaken in accordance with the Act, the Namibia University of Science and Technology (NUST) has resolved to appoint the following bidder:

Bidder Name	Physical Address	Cost, N\$ (VAT Inclusive)
BDO Namibia	61, Simeon Shixungileni Street, Windhoek	1 107 410.00

PART B

NOTICE TO THE FOLLOWING BIDDERS NOT SELECTED FOR AWARD:

Supplier Name
Don Consultants Services CC
Deloitte & Touche Namibia

- Kindly note that the bidder whose particulars are specified in **PART A** has been selected for the award.
- The criteria used to select the bidder for the award in paragraph (a) are in the bidding document reference number **SC/RP/NUST-010/2025**.
- Kindly note that if you are not satisfied with the selection for the award made by the Namibia University of Science and Technology (NUST), you may make an application for the review of the selection made within seven (7) days of this notice. In the absence of an application for review, the Accounting Officer will award the contract to the bidders selected for the award.
- The period of seven (7) days referred to in paragraph (d) starts on **17 October 2025** and ends on **27 October 2025 at 16h30 (Namibian Time)**.

EXECUTIVE SUMMARY OF THE BID EVALUATION REPORT (SECTION 55 (8))

BID NAME: Request for Proposals for the Provision of Internal Audit Services to the Namibia University of Science and Technology (NUST) for one (1) year

Date: 03 October 2025

Procurement Reference No: SC/RP/NUST-010/2025

Scope of Contract:

The Provision of Internal Audit Services to the Namibia University of Science and Technology (NUST) for one (1) year.

1. **Procurement Method:** Request for Proposals Section 35 (4) of the Public Procurement Act, 2015.
2. **Date of Invitation for Bids:** 11 July 2025
3. **Closing date of submission of bids:** 01 August 2025
4. **Date and Place of Opening of bids:** 21 August 2025, Office of the Registrar Boardroom
5. **Number of bids received by closing date:** Three (3)
6. **RESPONSIVENESS OF BIDS:**

The summary of the responsiveness of the bids:

Bid No.	Bidder Name	Responsiveness as per the evaluation stage			
		Mandatory Documents	Technical Evaluation	Financial Evaluation	Reasons why the bid is/not responsive
1	BDO Namibia	Qualified	Qualified	Qualified	- The bidder met the requirements as specified in the bid document. - The bidder scored 90% in the technical evaluation. The bidder qualified.
2	Don Consultants Services	Qualified	Not responsive and disqualified	Not considered	- The bidder provided an inadequate methodology and workplan as required in the bid document. - The bidder did not attach proof of qualifications for both the lead consultant and team members. - The bidder has no reference letters provided; therefore, no track record has been demonstrated in the provision of internal audit services as required in the bid document - No proof of experience in conducting Internal Audit Services at State-owned Enterprises and or equivalent organisation. - The bidder scored 15% in the technical evaluation instead of the 70% required to pass the technical evaluation and

					therefore they were not considered for further evaluation. The bidder was disqualified.
3	Deloitte & Touche Namibia	Qualified	Qualified	Not responsive and disqualified	-The The bidder met the requirements as specified in the bid document. The bidder scored 70% in the technical evaluation. The bidder was not the lowest responsive bid and therefore was not considered for an award.

7. Price comparison of responsive bids:

8. Bidder 1 BDO Namibia		Bidder 3 Deloitte & Touche Namibia	
Description	Tendered Amount	Description	Tendered Amount
Tuition fees	151 700.00	Tuition fees Review	168 355.00
Governance Review	121 360.00	Governance Review	134 685.00
Healthy, Safety & Security	151 700.00	Healthy, Safety & Security	168 355.00
Trust Accounts Review	136 530.00	Trust Accounts Review	151 519.00
Academic Quality and Integrity	273 060.00	Academic Quality and Integrity	303 039.00
Accommodation & Catering	273 060.00	Accommodation & Catering	303 039.00
Cost (N\$)	1 107 410.00		1 228 922.00

9. Price for lowest responsive bid:

Bid No.	Name of Bidder	Cost, (N\$) VAT Incl
1	BDO Namibia Audit Area: Tuition Fees Governance Healthy, Safety & Security Trust Accounts Academic Quality and Integrity Accommodation and Catering Total Cost (N\$) Incl	 151 700.00 121 360.00 151 700.00 136 530.00 273 060.00 273 060.00 1 107 410.00

10. Recommendation for Award:

The Namibia University of Science and Technology recommends the award of the provision of Internal Audit Services to the Namibia University of Science and Technology (NUST) for one (1) year to **BDO Namibia** at a cost of **N\$1,107,410.000 (VAT inclusive)** having met requirements and are the lowest responsive bid.

Note: The costs related to the audit area accommodation and catering fees of (N\$273 060.00) shall be negotiated by NUST following the award of the contract. As per the approved Annual Internal Audit Plan, this audit area is to be conducted in-house and should not form part of the outsourced audits.

Sincerely



Prof Andrew Njikondo
Acting Vice-Chancellor/Accounting Officer

