

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026 For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
OFFICE OF THE VICE-CHANCELLOR								
	Supply and delivery of office refreshment for the Office of the Vice-Chancellor	100	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Purchasing small office equipment like tape recorder, ribbons	1	Goods (G)	YES	Request for Quotation (RFQ)	15,000.00	January - November	Section 27 (1) (a)
	Purchasing cooperate gifts for visiting universities and stakeholders	20	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Official functions organised by the Office of the VC (end of the year function, events, official meetings) and Entertainment	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	800,000.00	January - November	Section 27 (1) (a)
	Procurement of forensics auditing services	1	Consultancy Service (CS)	NO	Request for Proposal (RFP)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of various publication and subscription for research	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	400,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of corporate promotional gifts for OVC stakeholders	100	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of stationery for the OVC	100	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of various short course for the OVC	20	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
	Provision of transport services for the OVC staff for official business	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of laudry services for the OVC	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of kitchen utensils for OVC boardrooms	30	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of replacement iMacs for the OVC secretariat	2	Goods (G)	NO	Request for Quotation (RFQ)	110,000.00	January - November	Section 27 (1) (a)
	Procurement of a replacement laptop for the new Executive Director	1	Goods (G)	YES	Request for Quotation (RFQ)	35,000.00	January - November	Section 27 (1) (a)
	Procurement of a replacement laptop for the new Special Advisor	1	Goods (G)	YES	Request for Quotation (RFQ)	35,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of additional furniture for OVC	1	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of new office furniture for the new Special Advisor	1	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of various institutional professional membership fees	1	Non-Consultancy Service (NCS)	NO	Request for Quotation (RFQ)	600,000.00	January - November	Section 27 (1) (a)
	Procurement of consulting services for the OVC office	1	Consultancy Service (CS)	NO	Request for Proposal (RFP)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of Technical equipment for investigation office	1	Goods (G)	NO	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of various research service for the investigation conducted by Investigation Office	1	Non-Consultancy Service (NCS)	NO	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
AUDIT AND RISK MANAGEMENT OFFICE								
	Procurement of consultancy services for Risk Management Training and development of institutional risk register	1	Consultancy Service (CS)	YES	Request for Proposal (RFP)	1,200,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of 4 laptops for new staff members for Risk and Audit Department	4	Goods (G)	YES	Request for Quotation (RFQ)	120,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of office furnitures for staff members Risk and Audit Department	5	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Attendance of IA and Risk Management Conferences	5	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	80,000.00	January - November	Section 27 (1) (a)
	Payment of professional membership fees for staff members to IISA and IRMSA	5	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	12,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venues for internal trainings and workshops for the department	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	85,000.00	January - November	Section 27 (1) (a)
	Procurement of accommodation and travel-related services for department business travel	4	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of two small office printers for the department	2	Goods (G)	YES	Open Advertised Bidding (OAB)	35,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of stationery for the office	5	Goods (G)	YES	Request for Quotation (RFQ)	46,000.00	January - November	Section 27 (1) (a)
	Supply and deliver of office refreshments for meetings	5	Goods (G)	YES	Request for Quotation (RFQ)	15,000.00	January - November	Section 27 (1) (a)
OFFICE OF THE CHIEF LEGAL ADVISOR								
	Procurement of legal services for the university from various law firms	1	Consultancy Service (CS)	YES	Direct Procurement (DP)	3,000,000.00	January - November	Section 27 (1) (a)
	Procurement of various training and workshops for the department staff	3	Consultancy Service (CS)	YES	Direct Procurement (DP)	130,000.00	January - November	Section 27 (1) (a)
	Procurement of accommodation and travel-related services for department business travel	3	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of law books and manuals for the department	1	Goods (G)	NO	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of stationery for the department like cartrdges, staples, pens etc.	3	Goods (G)	YES	Request for Quotation (RFQ)	25,000.00	January - November	Section 27 (1) (a)
	Provision for courier services for the department	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,000.00	January - November	Section 27 (1) (a)
	Procurement of desk filling trays/waste paper bins for office staff	3	Goods (G)	YES	Request for Quotation (RFQ)	2,000.00	January - November	Section 27 (1) (a)
	Procurement of a replacement laptop including accessories such a mouse, bag for the Chief Legal Advisor	1	Goods (G)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of screens for the department staff	3	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of office consumables such as dishwashing liquid etc	1	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement office furniture for the department staff such as desk, chairs etc	3	Goods (G)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
	Payment of subscription fees for department professional journals	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	15,000.00	January - November	Section 27 (1) (a)
	Procurement of catering services for the department meetings and official functions	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Payment of Law Society fidelity certificate for the chief legal advisor and legal advisor	2	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	25,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for the department	3	Goods (G)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
EXECUTIVE DIRECTOR IN THE OFFICE OF THE VICE-CHANCELLOR								
	Procurment of office stationery for the division	20	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of accommodation and travel-related services for division for business travel	6	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Development and attendance of short course	4	Consultancy Service (CS)	YES	Request for Proposal (RFP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of various training and workshops for the department staff	4	Consultancy Service (CS)	YES	Direct Procurement (DP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of office refreshments	10	Goods (G)	YES	Request for Quotation (RFQ)	25,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy service for the publications, and developing manuscripts	5	Consultancy Service (CS)	NO	Request for Proposal (RFP)	25,000.00	January - November	Section 27 (1) (a)
	Procurement of small items for the department	5	Goods (G)	YES	Request for Quotation (RFQ)	3,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate clothing item for various activities	22	Goods (G)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of local accommodation and travel related services such as car rental	6	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of computer software and related services	6	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	16,000.00	January - November	Section 27 (1) (a)
	Procurement of speakers for various events	6	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy services for the implementation of the university strategy	10	Consultancy Service (CS)	YES	Request for Proposal (RFP)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of advertising services for promotion of department activities	10	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of notes and articles for the department	10	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	80,000.00	January - November	Section 27 (1) (a)
	Membership fees with Law Society and International organisations	3	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of office furniture for the department	5	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)

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	Procurement of conference venue and related services for workshops and training	6	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
DEPARTMENT OF QUALITY ASSURANCE								
	Procurement of stationery and related items for the department	100	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of computer screens, mics and speakers	20	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of various promotional items for the department	20	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for Institutional Quality Promotion	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Membership to quality assurance association (To be identified)	2	Non-Consultancy Service (NCS)	NO	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of printing services for communication plan, Developing short videos, printing of posters, banners, pamphlets, posters, banners. Reprint SP and IOP	100	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	120,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy services for strategic planning facilitation process	1	Consultancy Service (CS)	YES	Request for Proposal (RFP)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement computers and laptops for staff	20	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate branded gifts for the guests at official functions	20	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of an Electronic Quality Management System	1	Consultancy Service (CS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy service for Quality Assurance Research	1	Consultancy Service (CS)	NO	Request for Proposal (RFP)	120,000.00	January - November	Section 27 (1) (a)
	Procurement of office refreshments for the department	100	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of flight booking and related service for the department	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of cutlery and related kitchen supplies	30	Goods (G)	YES	Informal Quotation (IQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement office furniture & Chairs, boardroom tables, filing cabinets	30	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of small office supplies such as adapter, pointers, electronics etc	20	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of marketing related events	100	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of cleaning office supplies	30	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of various training for QA staff, including short courses	20	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	500,000.00	January - November	Section 27 (1) (a)
DEPARTMENT OF INSTITUTIONAL STRATEGIC PLANNING								
	Procurement of conference venue and related services for the launch of NUST ISBP 2026-2030 & Retreats	70	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of external consultancy experts (Professors/Industry experts/Change & Strategy Consultants)	75	Consultancy Service (CS)	NO	Request for Proposal (RFP)	180,000.00	January - November	Section 27 (1) (a)
	Procurement of professional printing service for ISBP, Brouchers, Pamphlets, Review reports	30	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Supply and delviery of office furniture for new staff members M&E, CS Officers Office Furniture	8	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of office stationery such as Letterheads, folders, Pens, pencils, highlighters, staplers, flip charts	40	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of office refreshment such as Cofee, Tea, sugar	50	Goods (G)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
	Procurement of Strategy and Power BI Software & Training	10	Consultancy Service (CS)	YES	Request for Proposal (RFP)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of Local and International travel, visiting campuses and benchmarking	15	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of attending strategy, statistics, Governance related workshops or conferences for best practices	6	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of BSC, SAAIR, Strategy related	3	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of cutlery and related kitchen supplies for offices, spoons, cups, glasses	15	Goods (G)	YES	Informal Quotation (IQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of membership renewal to the Namibia Institute of Corporate Governance	1	Consultancy Service (CS)	YES	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy services for strategic planning facilitation process	1	Consultancy Service (CS)	YES	Request for Proposal (RFP)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of strategy execution software licenses	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of portable audio-visual equipment, items of furniture, presentation equipment	1	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
CORPORATE ENGAGEMENT AND INTERNATIONLISATION								
	Procurement of office staff refreshments	50	Goods (G)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
	Procurement of small office furniture and equipment (plugs, multiplugs, extension cord, battery charger etc)	50	Goods (G)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
	Procurement of cleaning material (Dishwashing Liquid, Handy Andy, Jik, wash clothes, air freshener Etc)	50	Goods (G)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
	Procurement of rental of equipment for various functions (Tent, Gazebo's, chairs, Official Opening, Graduation, Exhibition Stand for Career Fairs, Sound & Lighting equipment)	50	Goods (G)	YES	Request for Quotation (RFQ)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for the official opening, academic welcome, all functions on the NUST institutional calendar for the year, including Professorial Inaugurations, all events on the VC's calendar.	10	Non-Consultancy Service (NCS)	YES	Open Advertised Bidding (OAB)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of various service for computer maintenance	1	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of laundry services for washing of table cloths, graduation gowns and all other washing that needs to be done in the department	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of courier services for the department	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	8,000.00	January - November	Section 27 (1) (a)
	Procurement of annual newspapers and magazines subscription agreement with the Namibian Newspaper agency	1	Goods (G)	YES	Direct Procurement (DP)	15,000.00	January - November	Section 27 (1) (a)
	Procurement of printing service for campus branding materials, Brochures, Invites, programs, Annual Report, career publications, marketing material, Campus Signage etc	1	Non-Consultancy Service (NCS)	YES	Open Advertised Bidding (OAB)	4,000,000.00	January - November	Section 27 (1) (a)
	Procurement of general advertising service for the rollout of Campus digitalisation, digital billboards, etc Newspapers, publications, lightbox notices, online advertising, radio	1	Non-Consultancy Service (NCS)	YES	Open Advertised Bidding (OAB)	7,000,000.00	January - November	Section 27 (1) (a)
	Procurement of marketing materials such as NUST Exhibition Stand, Podium, Banners, corporate material, marketing material, led screens,items for the corporate store, t-shirts, pins, water bottles, etc	1	Non-Consultancy Service (NCS)	YES	Open Advertised Bidding (OAB)	7,250,000.00	January - November	Section 27 (1) (a)
	Procurement of office stationery such as Letterheads, folders, Pens, pencils, highlighters, staplers, flip charts	1	Goods (G)	YES	Request for Quotation (RFQ)	75,000.00	January - November	Section 27 (1) (a)
	Procurement of travel related services for all outgoing trips, accommodation for staff when travelling, student recruitment trips	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	450,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy services on campus digilisation, Consultancy fees, Conference meetings or workshops, or training for staff members when required	1	Consultancy Service (CS)	YES	Open National Bidding (ONB)	10,000,000.00	January - November	Section 27 (1) (a)
	Procurement of transport services for staff external transport	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venue hire for graduation and staff trips	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,500,000.00	January - November	Section 27 (1) (a)
	Procurement of License fees for graphic and video editing and web development services	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of computers for additional staff members to be appointed in the department	5	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of Digital, illumination, static boards for Campus Digitalisation for EOI (Campus Digitalisation) TV Storage Moving Unit (aluminium), TV Stands/Brackets, Printers,Camera,	1	Goods (G)	YES	Open Advertised Bidding (OAB)	6,900,000.00	January - November	Section 27 (1) (a)
	Procurement of rental of exhibitions stands, Career Fairs, and shows	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)

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	Procurement of office furniture for the department for new staff members	5	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of staff short courses training such as Adobe, Excel, Indesign, English	10	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,800,000.00	January - November	Section 27 (1) (a)
	Procurement of publications in Who's Who Magazine, PMR, other publications	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	200,000.00	January - November	Section 27 (1) (a)
ALUMNI AND NUST FOUNDATION								
	Procurement of various service for Windhoek and Swakopmund Golf day	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of various service for NUST music festival	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for NUST Annual International Food and Crafts Bazaar	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for NUST Alumni Quarterly International Stakeholder Engagements	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for Alumni AGM	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for Alumni Mentorship, Conferences / Workshops	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of various service for Alumni Regional Sundowners	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for Public Lectures (Green Hydrogen / Oil and Gas	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of NUST Uranium Symposium	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for NUST Philanthropy Day	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for NUST Alumni Recruitment and Membership Drive	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for Alumni SADC Benchmarking	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
DIGITAL TRANSFORMATION BUSINESS SERVICES								
	Renewal of firewall and ISE licenses	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	4,000,000.00	January - November	Section 27 (1) (a)
	Renewal of Wireless Lan Controller licenses	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,000,000.00	January - November	Section 27 (1) (a)
	Renew Ounongo Handle Prefix	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	1,200.00	January - November	Section 36 (2)(a)
	VisualCard Plus software license renewal	4	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	20,000.00	January - November	Section 36 (2)(a)
	SSL certificates	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	20,000.00	January - November	Section 36 (2)(a)
	Renewal of Cisco Call Manager (Unified Communication), Imagicle, IVR	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	2,500,000.00	January - November	Section 27 (1) (a)
	CodeTwo license and support renewal	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	40,000.00	January - November	Section 36 (2)(a)
	Veeam support renewal	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	900,000.00	January - November	Section 27 (1) (a)
	Cloud Infrastructure/ Migration	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Infoblox support renewal	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Smartnet for critical network equipment	1	Goods (G)	YES	Request for Quotation (RFQ)	4,000,000.00	January - November	Section 27 (1) (a)
	Revamp and Cleanup of Server rooms	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	2,000,000.00	January - November	Section 27 (1) (a)
	Cabinet Jumper Power Cord, 250 VAC 13A, C14-C15 Connectors	60	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Single and Multimode 1G,10G SFP's	40	Goods (G)	YES	Request for Quotation (RFQ)	1,000,000.00	January - November	Section 27 (1) (a)
	Single and Multimode LC-LC fiber cables 1m, 3m, 5m, and 10m	60	Goods (G)	YES	Direct Procurement (DP)	500,000.00	January - November	Section 36 (2)(a)
	Renewal of DCN subscription	1	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
	Cisco QSFP-100G to QSFP-100G AOC cables 2m, 3m, 5m, 10m	34	Goods (G)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	ERP contract annual maintenance, no longer a full Annual contract, bought in advanced banked hours	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	7,500,000.00	January - November	Section 36 (2)(a)
	Renewal of campus software (such as Microsoft, Matlab, Grammarly, Inuvika, Imagicle, CELCAT, SPSS, Turnitin, Kaspersky, ManageEngine)	various	Non-Consultancy Service (NCS)	NO	Request for Quotation (RFQ)	13,000,000.00	January - November	Section 27 (1) (a)
OFFICE OF THE REGISTRAR								
	Procurement of cleaning services for examination venues	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	4,000.00	January - November	Section 27 (1) (a)
	Procurement of various consumables for the Office of Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of protective clothing for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	25,500.00	January - November	Section 27 (1) (a)
	Procurement of books and manuals for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of small tools for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	3,300.00	January - November	Section 27 (1) (a)
	Procurement of computer hardwares for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of small furniture and equipment for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of cleaning material for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate wear for the office of the Registrar	Various	Goods (G)	YES	Request for Quotation (RFQ)	290,000.00	January - November	Section 27 (1) (a)
	Procurement of various rentals equipment for the office of Registrar	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for the university annual graduation ceremonies in April and October	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of car rental services for the office of the Registrar	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of various equipment maintenance service for the year	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	32,000.00	January - November	Section 27 (1) (a)
	Procurement of software and networking devices	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of various computer maintenance service for the year	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venue and related services for official functions	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of courier services for the year	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	700,000.00	January - November	Section 27 (1) (a)
	Procurement of consulting services for the department	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	360,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for shows and exhibitions	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of subscription services for various newspapers and magazines	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of printing services for the department	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of office stationery and supplies for the department	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of conference attendance and related services	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of staff refreshment for various functions	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
DEPUTY VICE-CHANCELLOR FINANCE AND OPERATIONS								
	Procurment of Office Stationeries and supplies	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Catering and related services for Administrative Staff Welcoming Launch of NUST Commercial Entity	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of Conferences and workshops to enhance Institutional Sustainability and efficiency	2	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items and corporate gifts for the office activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026			
					For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of replacement furnitures for old desk and chairs	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	ICAN membership fees for DVC Finance and Operations annual renewal	1	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of staff refreshment for guest and staff at official meetings, workshops and/or conferences, Procurement Committee	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of accommodation and travel related service for Official travel to partner institutions, NUST satellite campuses and/or regional centres	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of various soft skills training for the office staff	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	250,000.00	January - November	Section 27 (1) (a)
	Consultancy Services (Guest speaker for Administrative Staff Official function and other consultancy services)	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of printing and other related services	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	75,000.00	January - November	Section 27 (1) (a)
	Procurement of external auditing service for the university	1	Consultancy Service (CS)	YES	Direct Procurement (DP)	1,200,000.00	January - November	Section 27 (1) (a)
	Procurement of daily newspaper subscription service	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of cleaning service for the office curtains	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	5,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate wear for the office staff	3	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of Computer hardware for 2 staff members	2	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
OFFICE OF THE BURSAR								
	Supply and delivery of 6 working stations for temporary officer (Activity Select 2 Way Cluster with 1 x 2-Way Facing Bench Desk & 2 x 3 Draw Mobile Pedestal & 2 x Open Top Storage 1 Tier)	6	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27(1) (a)
	Any consulting fees, i.e. Teambuilding/Leadership training, report writing skills and other soft skills etc. needed by PMU	Various	Consultancy Service (CS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27(1) (a)
	Supply and delivery of office chairs for temporary procurement officers	6	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27(1) (a)
	Supply and delivery of refreshment for procurement committee meetings for 2025 and internal PMU training session	Various	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27(1) (a)
	Attendance of a Senior Management Development Programme (Procurement Manager)	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27(1) (a)
	Attendance of ITS Conference attendance for Procurement Officers	4	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	90,000.00	January - November	Section 27(1) (a)
	Annual PURCO Conference attendance Procurement Officers	4	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27(1) (a)
	Renewal of CIPS Membership for Senior and Manager Procurement	2	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	5,000.00	January - November	Section 27(1) (a)
	Supply and delivery of office stationery for the office of Bursar all divisions	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27(1) (a)
	Procurement of various workshops and conference for office of the debtors	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	200,000.00	January - November	Section 27(1) (a)
	Procurement of replacement computers for the office of the debtors	Various	Goods (G)	NO	Request for Quotation (RFQ)	150,000.00	January - November	Section 27(1) (a)
	Procurement of chairs, cupboards and tables for the office of the debtors	Various	Goods (G)	NO	Request for Quotation (RFQ)	30,000.00	January - November	Section 27(1) (a)
	Procurement of promotional items and apparels for the office of the Bursar all divisions	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27(1) (a)
	Procurement of conference attendance for office of the Creditors	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27(1) (a)
	Procurement of various workshops and conference for office of the Creditors	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27(1) (a)
	Procurement of various workshops and conference attendance for Payroll division	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27(1) (a)
	Procurement of Asset software	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	1,500,000.00	January - November	Section 27(1) (a)
	Procurement of Budgeting software	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	1,500,000.00	January - November	Section 27(1) (a)
CHIEF OPERATING OFFICER (COO)								
	Procurement of consultancy services for the provision of office space for the NUST commercial entity	1	Consultancy Service (CS)	YES	Request for Proposal (RFP)	150,000.00	January-November	Section 27 (1) (a)
	Procurement of computers for three staff members for the office of the COO	3	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January-November	Section 27 (1) (a)
DEPARTMENT OF STUDENT SERVICES								
	Procurement of various promotional items to support department student activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January- November	Section 27 (1) (a)
	Procurement of various medical/clinical supplies for the upkeep of the clinic	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January- November	Section 27 (1) (a)
	Procurement of various small tools such as Blood pressure metre, weighing scale, glucose metre, HP metre, cholestoral metre, thermometres; Urn; office kettle; Coffee machine to support the department activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January- November	Section 27 (1) (a)
	Procurement of small furniture and equipment for the department	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January- November	Section 27 (1) (a)
	Procurement of sportswears for the various students sports code	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January- November	Section 27 (1) (a)
	Procurement of SRC official attires for university representation	Various	Goods (G)	YES	Request for Quotation (RFQ)	40,000.00	January- November	Section 27 (1) (a)
	Procurement of rental equipmment for various student activities such as cultural festival, activation campaign etc	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January- November	Section 27 (1) (a)
	Procurement of vehicle rental services for official business for student activities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	40,000.00	January- November	Section 27 (1) (a)
	Procurement of replacement computers and laptops for the department staff 7 x new computers for staff members/ 4xLaptops for staff (Kisting; Miller; Petersen) + 3 Computers (Green, Dietlik + SRC Boardroom	Various	Goods (G)	YES	Request for Quotation (RFQ)	270,000.00	January- November	Section 27 (1) (a)
	Procurement of various events management services for student activities such as New Student Orientation; Career Fair; Student Prayer Day; Miss & Mr First Year; Welcome Bash, Cultural Festival; Miss & Mr NUST; HIV/AIDS Awareness Campaign; Trophy Award; Valentines Dinner; Christmas in October; End of Year Bash	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January- November	Section 27 (1) (a)
	Procurement of various consultants to facilitate student workshops	Various	Consultancy Service (CS)	YES	Request for Quotation (RFQ)	50,000.00	January- November	Section 27 (1) (a)
	Procurement of stalls for various shows and exhibitions such as national trade fairs such as Erongo TF; Ongwediva TF; Karas TF; Hardap TF; Khomas TF; Otjozondjupa TF; Omaheke TF	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January- November	Section 27 (1) (a)
	Procurement of stationery and related goods for the department	Various	Goods (G)	YES	Request for Quotation (RFQ)	25,000.00	January- November	Section 27 (1) (a)
	Procurement of staff refreshments for the various department activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January- November	Section 27 (1) (a)
	Procurement of rental buildings for events such as Mr and Miss NUST and other student activities for the year	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January- November	Section 27 (1) (a)
	Procurement of staff accommodation and travel related services for official trips	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January- November	Section 27 (1) (a)
	Procurement of staff training services for short course	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January- November	Section 27 (1) (a)
	Procurement of printing and related services for student activities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January- November	Section 27 (1) (a)
	Procurement of various staff development for department staff	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January- November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026			
					For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
DEPARTMENT OF HUMAN CAPITAL								
	Request for staff recruitment services though various platforms and services	Various	Non-Consultancy Service (NCS)	NA	Request for Quotation (RFQ)	3,520,000.00	January - November	Section 27(1) (a)
	Procurement of various staff training and development	Various	Non-Consultancy Service (NCS)	NA	Request for Quotation (RFQ)	3,300,000.00	January - November	Section 27(1) (a)
	Supply and delivery of office staff refreshments	Various	Goods (G)	YES	Request for Quotation (RFQ)	22,000.00	January - November	Section 27(1) (a)
	Procurement of cleaning services for the department flats at PolyHeights	10	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	16,500.00	January - November	Section 27(1) (a)
	Procurement of HR related software for E-Recruitment, Psychometric Assesments, Managed Integrity Evaluation (MIE)_Background Checks; Qualification Verifications and Screening. (Purchasing and Implementation)	8	Non-Consultancy Service (NCS)	NA	Request for Quotation (RFQ)	440,000.00	January - November	Section 27(1) (a)
	Procurement of legal services for HR related matters	8	Consultancy Service (CS)	YES	Direct Procurement (DP)	165,000.00	January - November	Section 27(1) (a)
	Procurement of HR Subscriptions service for ReMeasure (Job Grading); RemChannel (Salary Survey), Adverts (Academic Keys); E-Recruitment; Psychometrics; Managed Integrity Evaluation (MIE) (Background Checks; Qualification Verifications and Screening); Candidate experience survey; Namibian Newspaper.	12	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	385,000.00	January - November	Section 27(1) (a)
	Procurement of flight and travel related service for staff business trips	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	330,000.00	January - November	Section 27(1) (a)
	Procurement of laundry service for cleaning of bedding and curtains for HR PolyHeights flats	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27(1) (a)
	Procurement of kitchen utensils and other related home appliances for HR PolyHeights flats	5	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27(1) (a)
	Procurement of small furniture and related goods for HR PolyHeights flats	5	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27(1) (a)
	Supply and delivery of office stationery for the department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27(1) (a)
	Procurement of various office small furniture such as Dust bin, date stamps, small furniture	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27(1) (a)
	Supply and delivery of staff laptops, computers, desk printers for new and existing staff as replacement	Various	Goods (G)	YES	Request for Quotation (RFQ)	220,000.00	January - November	Section 27(1) (a)
	Procurement of HR Consultancy Services for reviewing various HR documents such as policy and procedure	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	275,000.00	January - November	Section 27(1) (a)
	Procurement of printing service for various HR related documents	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	220,000.00	January - November	Section 27(1) (a)
	Procurement of conference and workshop for HR Staff	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	550,000.00	January - November	Section 27(1) (a)
	Procurement of advertising space for HR job placement	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	330,000.00	January - November	Section 27(1) (a)
	Procurement of service for attendance for HR seminar	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	275,000.00	January - November	Section 27(1) (a)
	Procurement of recruitment consultancy for various executive positions on SLA	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	500,000.00	January - November	Section 27(1) (a)
DEPARTMENT OF FACILITIES								
	Procurement of works for the renovations of the NUST clinic	Various	Works (W)	YES	Request for Quotation (RFQ)	600,000.00	January - November	Section 27 (1) (a)
	Mobilising NUST FM (New FM Studio) at HTTPS	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,000,000.00	January - November	Section 27 (1) (a)
	NUST Corporate Store Set up at HTTPS	Various	Works (W)	YES	Request for Quotation (RFQ)	1,300,000.00	January - November	Section 27 (1) (a)
	Procurement of service for the pilot project for the establishment of a carwash for the NUST fleets	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation works for the establishment of NUST Facilities workshop	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Appointment of artist for the painting art work on main entrance wall and ah hoc walls around main campus	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of works for the renovations and consolidation of Facilities office space	Various	Works (W)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of water tanks for the satellite campuses	Various	Goods (G)	YES	Request for Quotation (RFQ)	140,000.00	January - November	Section 27 (1) (a)
	Procurement of works for the installation of interlocks at various areas on main campus	Various	Works (W)	YES	Request for Quotation (RFQ)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation works for the Quality Assurance office space	Various	Works (W)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation works for the TVET building	Various	Works (W)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Procurement of service of Go Green scheme initiative to increase carbon footprint	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurrment of works for the painting of pallisades across the main campus	Various	Works (W)	YES	Request for Quotation (RFQ)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of works for the establishment of a playground for Polyheights residents children	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation works for Foundation House for open plan sitting space	Various	Works (W)	YES	Request for Quotation (RFQ)	800,000.00	January - November	Section 27 (1) (a)
	Procurement of service for the establishment of Campus control is to receive a complete control room with an integrated CCTV system to monitor the entire campus from a centralised location.	Various	Works (W)	YES	Request for Quotation (RFQ)	600,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation works for the FCI roof renovations for the creation of additional office space	Various	Works (W)	YES	Open National Bidding (ONB)	3,500,000.00	January - November	Section 27 (1) (a)
	Procurement of service for water proofing roof structures of various buildings on Main campus	Various	Works (W)	YES	Request for Quotation (RFQ)	380,000.00	January - November	Section 27 (1) (a)
	Turnstiles at the small gate, and ladies' hostel, and the Biometric access to identified buildings – Work in conjunction with DICT & CRESS	Various	Works (W)	YES	Request for Quotation (RFQ)	750,000.00	January - November	Section 27 (1) (a)
	Procurement of works for Palisades fencing for male hostels renovations	Various	Works (W)	YES	Request for Quotation (RFQ)	280,000.00	January - November	Section 27 (1) (a)
	Procurement of minor renovations works for general maintenance and upkeep of various NUST properties	Various	Works (W)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of major renovations works for preventative maintenance for the NUST main campus	Various	Works (W)	YES	Open National Bidding (ONB)	2,500,000.00	January - November	Section 27 (1) (a)
	Procurement of renovation service for Polyheights electrical works upgrade	Various	Works (W)	YES	Open National Bidding (ONB)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of electrical consulting engineers to conduct an assessment of NUST electrical infrastructure	Various	Works (W)	YES	Open National Bidding (ONB)	1,500,000.00	January - November	Section 27 (1) (a)
	Procurement of security guard service for 36 months (contract expiry new procurement)	1	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	44,204,375.00	January - November	Section 27 (1) (a)
	Procurement of cleaning services for 36 months (contract expiry new procurement)	1	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	24,713,029.72	January - November	Section 27 (1) (a)
	Procurement of consulting service for the urban design competition to integrate Kaujeua street with the NUST entrance	1	Consultancy Service (CS)	YES	Request for Quotation (RFQ)	700,000.00	January - November	Section 27 (1) (a)
	Procurement of additional and replacement projectors for various teaching venues	60	Goods (G)	YES	Request for Quotation (RFQ)	700,000.00	January - November	Section 27 (1) (a)
	Large venue (auditoriums and Lab12) Sound mixers, amplifiers, speakers, microphones service and maintenance	10	Goods (G)	YES	Request for Quotation (RFQ)	550,000.00	January - November	Section 27 (1) (a)
	Service level agreements for Audio visual equipment, CCTV, Building Management Systems and Acces control in upper and lower campus buildings. One year SLA for 3 x Installers. One in each field	3	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	900,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of 85 - 100 Inch 4K screens for small to medium teaching venues	10	Goods (G)	YES	Request for Quotation (RFQ)	400,000.00	January - November	Section 27 (1) (a)
	Supply and delivery of 75 - 85 Inch Interactive Collaborative Smart screens	6	Goods (G)	YES	Request for Quotation (RFQ)	450,000.00	January - November	Section 27 (1) (a)
	Procurement of 4mp indoor dome CCTV cameras	10	Goods (G)	YES	Request for Quotation (RFQ)	140,000.00	January - November	Section 27 (1) (a)
	Procurement of wireless Mic receivers with cordless microphones	5	Goods (G)	YES	Request for Quotation (RFQ)	75,000.00	January - November	Section 27 (1) (a)
	Procurement of wall / ceiling mount brackets for screens and projectors. Brackets for CCTV cameras and access control readers	Various	Goods (G)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
	Procurement of motorised drop down screens for small medium and large venues. New installations and faulty replacements	10	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of service for the upgrade of Council, Registrar, HAS, Civil and Architecture boardrooms. The digitalisation of Boardrooms with fixed Screens, Audio-visual and Video conferencing equipment.	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	450,000.00	January - November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026 For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of additional Network point installations for CCTV, Access control card readers	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of additional Gallagher licenses for upgrading and centralisation of all old building access control systems	4	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	450,000.00	January - November	Section 27 (1) (a)
	Procurement of additional Milestone Device licenses needed to add new cameras to camera management system (Milestone)	40	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of service for the renewal of Tridium access control support licenses for Health and Applied, Civil/Mining and Architecture building	3	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of access cards for the lower campus buildings	100	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of HDMI cables, Audio cables, USB, Connectors and adaptors	50	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of a fridge, microwave for CRESS	2	Goods (G)	YES	Request for Quotation (RFQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of PPE's - Head, eye, ear, hands and feet protection for CRESS staff	3	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of extendable ladders, Trolleys to move heavy equipment	Various	Goods (G)	YES	Request for Quotation (RFQ)	15,000.00	January - November	Section 27 (1) (a)
	Proucurement of small tools, Cordless and specialised small tools for CCTV, Access control and Audio visual installations and repairs	Various	Goods (G)	YES	Request for Quotation (RFQ)	6,000.00	January - November	Section 27 (1) (a)
	Procurment of CCTV, Access control servers' maintenance and upgrade parts	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Provision for new computers for new employees, and replacement for the older ones.	5	Goods (G)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Provision for new or additional equipments(Safety tools, jacks, fire extinguishers etc)	5	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Provision for new furniture for the office (Chairs, tables and other replacements)	5	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Provision to procuring additional vehicles (Golf Car)	2	Goods (G)	YES	Request for Quotation (RFQ)	700,000.00	January - November	Section 27 (1) (a)
	Provision to procuring vehicles cleaning services	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Provision for procuring services of fleet management consulting services to improve the overall logistics of their company as well as create better mobility and communication between fleet managers and drivers. This will also include fleet tracking provision.	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Provision for procuring for GPS's, and other small items	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Provision for procuring Driver's formal corporate wear	10	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Fuel and oil for vehicles	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Provision for servicing various equipment (i.e. Portable washing machines,etc)	3	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Provision for annual PPE clothing for drivers (Gloves, overalls, boots and coveralls, Reflector vests, safety boots etc.)	15	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Provision for annual vehicle registration and licencing fees	70	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	250,000.00	January - November	Section 27 (1) (a)
	Provision for rental of vehicles incase of emergency breakdowns, or unavailability of vehicles	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	350,000.00	January - November	Section 27 (1) (a)
	Provision for rental of equipments, trailers and other equipment for transport/fleet services	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Provision for purchasing fridges, microwave, kettles and other kitchen utensils	3	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Provision for maintenance and servicing services for a period of 3 years	3	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	2,000,000.00	January - November	Section 27 (1) (a)
	Provision for specialised training for drivers (i.e. Defensive driving, First Aid, off-road driving, etc)	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Provision for continual improvement for senior officers, to keep abreast with the new trends on security provision	4	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Provision for consultation services for Security, Threat and Vulnerability Assessments	1	Consultancy Service (CS)	YES	Direct Procurement (DP)	300,000.00	January - November	Section 27 (1) (a)
	Provision for procuring of official disposable items or supplies used by the Campus control office (batteries, PPE, alcohol testing devices, wandng machines etc)	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Provision for procuring formal wear for the campus control officers	12	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Provision for procuring training services for campus control officers, to enable them to succesfully undertake their job	12	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Provision for Auditing services for the Health and Safety management system for NUST	2	Consultancy Service (CS)	YES	Request for Proposal (RFP)	200,000.00	January - November	Section 27 (1) (a)
	Provision for Attendance of related workshops, benchmarking and training programs offered by experts in the various industries.	3	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Implementation of identified gaps from the OSHEMS consulting on Intergrated Emergency preparedness and Response.	1	Consultancy Service (CS)	YES	Request for Proposal (RFP)	1,000,000.00	January - November	Section 27 (1) (a)
	Disposable items or supplies used by the HSE office in fulfilment of official duties. Example; batteries, etc	Various	Goods (G)	YES	Informal Quotation (IQ)	10,000.00	January - November	Section 27 (1) (a)
	Provision for Orchard Trees and associated costs of maintenance. More trees to be planted on all NUST-owned campuses and facilities	Various	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Printing of branded stationery and other materials for Health and Safety representatives	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Provision for procuring of rental equipment for work that have high risk potential (i.e. fall protection, gas monitoring, confined spaces etc)	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Provision for procuring services of staff developmental courses, to keep abreast with new OHS/HSE requirements as required for the job, and regulations	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
DEPUTY VICE-CHANCELLOR: RESEARCH, INNOVATION AND PARTNERSHIP								
	Procurement of basic refreshment for office usage and guests	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of dashboards and mind maps software	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of Demola and Emerald impact assessment subscription	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	400,000.00	January - November	Section 27 (1) (a)
	Procurement of external printing services for research annual reports, policies etc	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of NUST promotion items for staff	Various	Goods (G)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of training and workshops for the departmental staff and attendance externally	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of membership fees for THENSA, AAU and RUFORUM	3	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for the operationalisation of IRPC mandate, institutional research week, Technovation Bazaar	3	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	5,500,000.00	January - November	Section 27 (1) (a)
	Procurement of NUST branded items for various activities and guests	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of publishing space for reasearch journals	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	20,000.00	January - November	Section 27 (1) (a)
DEPARTMENT OF RESEARCH INNOVATION AND PARTNERSHIP (DRIP)								
	Procurement of international legal services for Trademark & Patent Attorneys	1	Consultancy Service (CS)	NO	Open International Bidding (OIB)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of services for DRIP Teambuilding and Year-End function	3	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	45,000.00	January - November	Section 27 (1) (a)
	Procurement of training facilitators for IP Training and Fab Lab Training	8	Consultancy Service (CS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of Office consumables for NUST-I & FABLAB	2	Goods (G)	YES	Informal Quotation (IQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of Fablab reference books	5	Goods (G)	YES	Informal Quotation (IQ)	15,000.00	January - November	Section 27 (1) (a)
	Procurement of Fablab tools	1	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of redesign service for the makerspace bench areas	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate gifts for various departmental events	6	Goods (G)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
	Procurement of services and goods for Stakeholder Engagement; FabLab and HTTPS Open Days	10	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of service for ICE-PIP (Demola, Cchub, ImpactTank)	3	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	5,000,000.00	January - November	Section 27 (1) (a)
	Procurement of Bloomberg Academy Subscription renewal	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	1,600,000.00	January - November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026 For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of Trademarks, Patents, etc registration & renewals	3	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of Fablab Computers & screens, Bloomberg Terminals	15	Goods (G)	YES	Request for Quotation (RFQ)	180,000.00	January - November	Section 27 (1) (a)
	Procurement of various workshops for TIE	8	Goods (G)	YES	Direct Procurement (DP)	80,000.00	January - November	Section 27 (1) (a)
	Procurement of Makerspace fabrication equipment and tools	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of goods for NUST-I Training rooms	2	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of service for the installation of CCTV and access control at NUST- Training rooms	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of professional service for the NUST-I Incubation & Product Development	20	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of training facilitator for Entrepreneurship support programmes	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of Audio-visual equipment for the department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of services from Professional Bodies, eg. SARIMA	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	60,000.00	January - November	Section 27 (1) (a)
	Stakeholder Engagement; Visibility road shows; Music Shows; Product shows (Tech Bazaar) and Hackathons; Exhibition stands	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	180,000.00	January - November	Section 27 (1) (a)
	Procurement of Office refreshments especially for international project partners visits	Various	Goods (G)	YES	Informal Quotation (IQ)	15,000.00	January - November	Section 27 (1) (a)
	Procurement of service for D-App maintenance and Robotic prototypes	Various	Consultancy Service (CS)	YES	Direct Procurement (DP)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of goods for the First Aid kit for the Office and functions; Health related; SHE Bins; Hand sanitisers and Dryers	Various	Goods (G)	YES	Request for Quotation (RFQ)	45,000.00	January - November	Section 27 (1) (a)
	Procurement of small equipment for office use such as Coffee machine and Kitchenette	Various	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of various professional membership SARIMA Membership; ITT (ATTP) membership	3	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of furniture for the growing directorate/ HTTPS (phone cubicles)	Various	Goods (G)	YES	Request for Quotation (RFQ)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of computers for the growing directorate/ HTTPS	Various	Goods (G)	YES	Request for Quotation (RFQ)	180,000.00	January - November	Section 27 (1) (a)
	Procurement of mentoring services from THENSA alignment with best practices, keynote addresses, and honoraria	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	450,000.00	January - November	Section 27 (1) (a)
	Procurement of subscriptions for the growing directorate (THE); Automated RIMS	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	3,080,000.00	January - November	Section 27 (1) (a)
	Procurement of additional screens for staff (Statistics purposes)	Various	Goods (G)	YES	Request for Quotation (RFQ)	75,000.00	January - November	Section 27 (1) (a)
	Procurement of additional laptops for the department	Various	Goods (G)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
DEPUTY VICE-CHANCELLOR: TEACHING, LEARNING AND TECHNOLOGY								
	Procurement of office refreshments for the Office of the to host guests for official meetings	Various	Goods (G)	YES	Request for Quotation (RFQ)	80,000.00	January - November	Section 27 (1) (a)
	Procurement of various small tools such as locks, keys, plugs, electric cables	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for academic research activities in the Office of the DVC: TLT includes Publications	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of subscription renewal of software such as the Statistical Package for the Social Sciences (SPSS) and other software	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of various souvenirs for invited speakers and presenters	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of services for hosting workshops, trainings, public lectures, seminars and venues for guests	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of various office stationaries necessities, i.e cartridges, files, pens, notebooks etc	Various	Goods (G)	YES	Request for Quotation (RFQ)	75,000.00	January - November	Section 27 (1) (a)
	Procurement of courier services to both local and international destinations	Various	Non-Consultancy Service (NCS)	YES	Informal Quotation (IQ)	10,000.00	January - November	Section 27 (1) (a)
	Procurement of consultancy services for research in HE trends and related subject matters	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	300,000.00	January - November	Section 27 (1) (a)
	Procurement of publishing space in various research publication journals	5	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of subscription services to local newspapers: The Namibian, New Era, Namibian Sun and Journal Subscriptions	Various	Goods (G)	YES	Direct Procurement (DP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of printing services for letterheads, business cards, compliments cards and internal routing, certificates	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of service for conference and workshops , payment of registration fee and leadership training for the Executive Deans, Directors and HOD.	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)		January - November	Section 27 (1) (a)
	Procurement of Board Room table set for the Office of the DVC: TLT	1	Goods (G)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of a wew Computer, Laptop as needed by the Office of the DVC: TLT and the Secretary (Still outstanding since 2020)	2	Goods (G)	YES	Request for Quotation (RFQ)	650,000.00	January - November	Section 27 (1) (a)
ACADEMIC DEVELOPMENT AND SUPPORT								
	Procurement of Curriculum, Quality Assurance and Teaching Learning Research	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of a laptop and printer for the Director Office	1	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of a quality assurance and programme development software	1	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for workshops at NUST organised by ADSTLT in collaboration with internal/external stakeholders within the university	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	450,000.00	January - November	Section 27 (1) (a)
	Membership subscription fees (various associations, such as African Curriculum Association, etc.)	Various	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of Laptops for ADS-TLT trainers	Various	Goods (G)	YES	Request for Quotation (RFQ)	120,000.00	January - November	Section 27 (1) (a)
	Procurement of International Accreditation expertise service for the accreditt of three Programmes	Various	Consultancy Service (CS)	NA	Direct Procurement (DP)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of additional computers will be required for new staff members as well as additional screens for the student support department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of eLearning analytics, innovative teaching and assessment, online content development, professional development	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of video cameras et microphones for a flexible Hybrid Learning model, video editing and system upgrade tools	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of professional training for staff and team-building activities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for the department various activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement and implementation of a WIL Integrated Coop System	1	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	80,000.00	January - November	Section 27 (1) (a)
LIBRARY INFORMATION SERVICES								
	Procurement of maintenance for library audio visual equipment	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of printing services for documents, banners and corporate items	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of membership to industry associations e.g. IFLA,ALA,NIWAN. Important for development and training; SANLIC	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of furniture such as high back chairs for staff; 3x Active Desks; Redesign of identified areas in the library to align with student needs	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement projectors and procurement of interactive LED panels, LED panel mobile stands, and Video conferencing webcams	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement computers for staff members and laboratory	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of office kettle, microwave and head sets for online meetings	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of printed books and single-ebooks for the main library,Stellite campuses, regional centres and Oranjemund Public Library	Various	Goods (G)	YES	Request for Quotation (RFQ)	5,000,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement of broken chairs and new back supportive chairs for staff	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of maintenance of sensitising, desensitising machines and 3M Security System, digital display screens and whiteboards	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026			
					For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of various promotional items for the department outreach activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	90,000.00	January - November	Section 27 (1) (a)
	Procurement of trolleys for transporting books and keeping on hold books	Various	Goods (G)	YES	Request for Quotation (RFQ)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of Bibliography, Crossref, EZProxy, EndNote Referencing Tool, ORCID, SabiCat Advanced and Worldshare ILL, FOLIO, Full Text Finder, and EDS, AI Assist for the Library Chatbot, Booked Scheduler, AI Video Generation Powerhouse for Corporate Learning	Various	Goods (G)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
SATELLITE CAMPUSES AND LIFELONG LEARNING SUPPORT								
	Procurement of promotional items for the Satellite campuses and Directorate support for various activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate gifts for various activities speakers and stakeholders	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of storage space for archiving documents	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	350,000.00	January - November	Section 27 (1) (a)
	Procurement of venues for hosting various workshops and other stakeholders engagement	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of SaCaLLS WHK SMS's reminders on important Academic changes and Telecom bandwidth links by DTBS	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of stalls, signboards and banners for SaCaLLS	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of conference and workshops registration fees for DEASA, NADEOSA, ICDE	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of furnitures for the SaCaLLS including satellite campuses	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of laptops and computers for new and replacing aged equipment for staff	Various	Goods (G)	YES	Request for Quotation (RFQ)	140,000.00	January - November	Section 27 (1) (a)
	Procurement of cleaning services for satellite campuses	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of rental of buildings for various satellite campuses and regional centres	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	3,400,000.00	January - November	Section 27 (1) (a)
EXECUTIVE DEAN OFFICE: FACULTY OF COMMENCE, HUMAN SCIENCES AND EDUCATION								
	Procurement of computers for new staff members and replacements	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of equipments for new staff and replacement	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of small lab equipment for BIA and Business simulation labs	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of software updates and installations for the faculty laboratories	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venue and related services for internal and external workshops	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of Courier services for the Faculty international academic transcripts	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of printing services for the Faculty documentations	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of refreshments for Faculty meetings	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
EXECUTIVE DEAN OFFICE: FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT								
	Procurement of various software renewal used by the Faculty departments such as Matlab	Various	Non-Consultancy Service (NCS)	NO	Direct Procurement (DP)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for the Faculty's industry activities including the Faculty research day	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of furniture for new staff members and replacement of old furniture in the Faculty	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of computers and related accessories for Faculty new staff and replacement of aging computers and laptops	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of international courier services for Faculty's academic research works transportation to partner universities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of team building facilitation service for the Faculty teambuilding initiatives	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	170,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for the Faculty stakeholders initiatives and internal activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of additional equipment to upgrade the laboratories for INSTEM department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of teaching consumables such as chalks, noticeboards, etc	Various	Goods (G)	YES	Request for Quotation (RFQ)	60,000.00	January - November	Section 27 (1) (a)
	Procurement of transportation service for laboratory equipment for satellite campuses	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venues and related service for Faculty hosting activities such as workshop and other industry engagements	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	180,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate gifts for students and industry partners during official events	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of stalls for shows and exhibitions for the Faculty awareness initiatives	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of protective clothing for the Faculty laboratories, technicians, and other staff and visitors	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of additional laboratories consumables for the Faculty laboratories for the various departments	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratories consumables for the Mechanical, Industrial and Electrical Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratoryconsumables for the Electrical and Computer Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratories consumables for the Architecture, Planning & Construction department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratories consumables for the Land & Spatial Sciences department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratories consumables for the Civil, Mining & Process Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement computers for the Faculty laboratories due to aging	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of Lathe Machine (MAC AFRIC 750 MM Professional Geared Head Bench Lathe) or Equivalent x 4	Various	Goods (G)	YES	Request for Quotation (RFQ)	1,700,000.00	January - November	Section 27 (1) (a)
	Procurement of small and medium equipment for the various departments	Various	Goods (G)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of Force convection Apparatus	2	Goods (G)	YES	Open National Bidding (ONB)	1,200,000.00	January - November	Section 27 (1) (a)
	Procurement of Quanser Aero apparatus	2	Goods (G)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of large equipment for laboratories for the Mechanical, Industrial and Electrical Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of large equipment for laboratories for the Electrical and Computer Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of large equipment for laboratories for the Architecture, Planning & Construction department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of large equipment for laboratories for the Land & Spatial Sciences department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of large equipment for laboratories for the Civil, Mining & Process Engineering department	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
EXECUTIVE DEAN OFFICE: FACULTY OF HEALTH, NATURAL RESOURCES AND APPLIED SCIENCES								
	Procurement of conference venue for workshops and research seminar for the Faculty	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of professional membership renewal for various lecturers (HPCNA and CPD accreditation, BLS for HCP license)	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of new and additional laboratory equipment for the Faculty laboratories	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of various services for the Faculty's industry activities including the Faculty research day	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of furniture for new staff members and replacement of old furniture in the Faculty	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of computers and related accessories for Faculty new staff and replacement of aging computers and laptops	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of international courier services for Faculty's academic research works transportation to partner universities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026 For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of team building facilitation service for the Faculty teambuilding initiatives	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for the Faculty stakeholders' initiatives and internal activities including trade fairs and shows	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of teaching consumables such as chalks, noticeboards, etc	Various	Goods (G)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of transportation service for laboratory equipment for satellite campuses	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venues and related service for Faculty hosting activities such as workshop and other industry engagements	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate gifts for students, guests and industry partners during official events	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of stalls for shows and exhibitions for the Faculty awareness initiatives	Various	Works (W)	YES	Request for Quotation (RFQ)	40,000.00	January - November	Section 27 (1) (a)
	Procurement of protective clothing for the Faculty laboratories, technicians, and other staff and visitors	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of additional laboratories consumables for the Faculty laboratories for the various departments	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory consumables for the Clinical Health Sciences department	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory consumables for the Preventative Health Sciences	Various	Goods (G)	YES	Request for Quotation (RFQ)	160,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratory consumables for the Agricultural Sciences & Agribusiness department	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratory consumables for the Natural Resource Sciences department	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratories consumables for the Maths, Stats& Actuarial Sciences department	Various	Goods (G)	YES	Request for Quotation (RFQ)	20,000.00	January - November	Section 27 (1) (a)
	Procurement of laboratory consumables for the Biology, Chemistry & Physics department	Various	Goods (G)	YES	Request for Quotation (RFQ)	600,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement computers for the Faculty laboratories due to aging	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of small and medium equipment for the various departments	Various	Goods (G)	YES	Open National Bidding (ONB)	2,000,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Clinical Health Sciences department	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Preventative Health Sciences	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Agricultural Sciences & Agribusiness department	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Natural Resource Sciences department	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Maths, Stats& Actuarial Sciences department	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of specific laboratory equipment maintenance for the Biology, Chemistry & Physics department	Various	Works (W)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
EXECUTIVE DEAN OFFICE: FACULTY OF COMPUTING AND INFORMATICS								
	Procurement of Computers , keyboards and mice, laptops for the Digital Arts and Animation Departments	100	Goods (G)	YES	Open National Bidding (ONB)	8,000,000.00	January - November	Section 27 (1) (a)
	Procurement of equipment for both the Digital Arts, Animation and Filmmaking programmes - Motion Capture cameras, motion suits, headgear, professional TV cameras, Studio lighting , Audio-Sound engeneering and ssystem, tripods and TV Studio etc for Digital Arts, Animation Department	Various	Goods (G)	YES	Open International Bidding (OIB)	8,000,000.00	January - November	Section 27 (1) (a)
	Procurement of projectors, Graphic tablets, 3D printers, color calibration tools, official printers, security cameras etd for the Digital Arts and Animation Department	70	Works (W)	YES	Open National Bidding (ONB)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of furniture such as tables and chairs for the Digital, Arts and Animation Department	70	Goods (G)	YES	Open Advertised Bidding (OAB)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of animation softwares and Editng suites (Adobe Creative Suite, Blender, Unreal Engine, Unity, Toom Boom) licences subscriptions for the Digital, Arts and Animation Department	70	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	1,000,000.00	January - November	Section 27 (1) (a)
	Procurement of maintenance of Digital Arts, Animation and Filmmaking computers	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of animation and Editing software, including networking connections for the Digital, Arts and Animation Department	5	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of Master and digital bagging workshops for the Digital, Arts and Animation Department	4	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of consultation on research, course and programme development with industry professionals and organisations for the Digital, Arts and Animation Department	Various	Consultancy Service (CS)	YES	Request for Proposal (RFP)	70,000.00	January - November	Section 27 (1) (a)
	Procurement of filmmaking and Digital arts accessories or related equipment such as lighting bulbs, SD cards and readers, motion markers, file compressors, props designs etcfor the Digital, Arts and Animation Department	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of Data Science Specialised Software Licences for the department of Informatics	60	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	250,000.00	January - November	Section 27 (1) (a)
	Procurement of cameras and related equipment for the department of informatics	64	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of new and additional computers for the Faculty staff as well as additional for student laboratories	Various	Goods (G)	YES	Open National Bidding (ONB)	750,000.00	January - November	Section 27 (1) (a)
	Procurement of specialised software for the Faculty	Various	Non-Consultancy Service (NCS)	NA	Direct Procurement (DP)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of promotional items for all Faculty departments initiatives and activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of new computers for undergraduate computer laboratory for the department of Journalism and Media Technology	Various	Goods (G)	YES	Request for Quotation (RFQ)	500,000.00	January - November	Section 27 (1) (a)
	Procurement of Adobe creative suite subscriptions for the department of Journalism and Media Technology	Various	Goods (G)	NA	Direct Procurement (DP)	600,000.00	January - November	Section 27 (1) (a)
	Procurement of cameras and related equipment for the department of Journalism and Media Technology	Various	Goods (G)	YES	Request for Quotation (RFQ)	150,000.00	January - November	Section 27 (1) (a)
	Procurement of conference venue and related services for the Faculty annual activities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of corporate gifts for the Faculty departments' initiatives and activities	Various	Goods (G)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of refreshments for the Faculty activities	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of Membership fees for professional bodies for the Faculty Departments	Various	Non-Consultancy Service (NCS)	YES	Direct Procurement (DP)	30,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement furnintures for the Faculty staff	Various	Goods (G)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
	Procurement of replacement furniture for the Faculty student laboratories	Various	Goods (G)	YES	Request for Quotation (RFQ)	200,000.00	January - November	Section 27 (1) (a)
	Procurement of subscription services to various professional journals, magazines and local newspapers	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	50,000.00	January - November	Section 27 (1) (a)
	Procurement of staff engagement, teambuilding activities, including the year-end function for the Faculty	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	100,000.00	January - November	Section 27 (1) (a)
CAPITAL PROJECTS								
	Procurement of services for the NUST Campus digital branding and related services	1	Non-Consultancy Service (NCS)	YES	Open Advertised Bidding (OAB)	3,500,000.00	January-November	Section 27 (1) (a)
	Renovate Kleines Heim Guesthouse to industry standard and a commecial entity	1	Works (W)	YES	Open National Bidding (ONB)	5,000,000.00	January-November	Section 27 (1) (a)
	NBII Inovation Center refurbishments (Design stage, Consultants appointment)	Various	Works (W)	YES	Open National Bidding (ONB)	10,000,000.00	January-November	Section 27 (1) (a)
	Campus Consolidation Project: Polyheights facade and lower campus upgrade to include additional modern learning spaces (Appoint a professional team of Architects and engineers to undertake documentation, design, and supervision of construction)	Various	Works (W)	YES	Open National Bidding (ONB)	20,000,000.00	January-November	Section 27 (1) (a)
	Acquisition and development of NUST Agricultural Farm for School of Agriculture	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	9,000,000.00	January-November	Section 27 (1) (a)
	Refurbishment of NBII and Architecture buildings to create space for restaurants	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	1,500,000.00	January-November	Section 27 (1) (a)
	Procurement of directional signage for main campus and satellite campuses including regional centres	Various	Non-Consultancy Service (NCS)	YES	Request for Quotation (RFQ)	500,000.00	January-November	Section 27 (1) (a)

Annual Procurement Plan 2025-2026								
Name of Public Entity: Namibia University of Science and Technology (NUST)					Financial Period: 2025/2026			
					For period (01 April 2025- 31 March 2026)			
Procurement Ref No	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the directive on local sourcing?	Procurement Method	Estimated value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
	Procurement of novations the renovation of UST main campus entrance gate tto upgrade security features to reduce physical guards presence	Various	Works (W)	YES	Request for Quotation (RFQ)	650,000.00	January-November	Section 27 (1) (a)
	Procurement of fixed canvas and illuminated logos for visibility on selected buildings and entrances	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,000,000.00	January-November	Section 27 (1) (a)
	Procurement of digital branding using large billboards or screens on HTTPS and lower campus	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,000,000.00	January-November	Section 27 (1) (a)
	Procurement of services for the upgrading of Senate, Council, HR and Registrar boardrooms audio-visual equipment	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	1,000,000.00	January-November	Section 27 (1) (a)
	Procurement of various goods and services for the establishment of a Motion Capture (MoCap) studio within the Department of Digital Arts and Animation (DAA)	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	1,000,000.00	January-November	Section 27 (1) (a)
	Procurement of various goods for the digital immersive, 3d-Printing, XR, AR, VR Studio at HTTPS retail area	Various	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,000,000.00	January-November	Section 27 (1) (a)
	Procurement of professional consulting services for the propose new building for NEI house	Various	Consultancy Service (CS)	YES	Open National Bidding (ONB)	2,000,000.00	January-November	Section 27 (1) (a)
	Procurement of laboratory equipment for Luderitz campus Green Hydrogen station	Various	Goods (G)	YES	Open International Bidding (OIB)	8,000,000.00	January-November	Section 27 (1) (a)
	Procurement of laboratory equipment for the Namibia Institute of Space Science and Technology, space science ground station in Windhoek and Technology Station at Gobabeb Research Station	Various	Goods (G)	YES	Open National Bidding (ONB)	5,000,000.00	January-November	Section 27 (1) (a)
	Procurement of laboratory equipment for the Next generation sequencing instrument of Health and Applied sciences	Various	Goods (G)	YES	Open International Bidding (OIB)	10,000,000.00	January-November	Section 27 (1) (a)
	Procurement of additional laboratory equipment for the Faculty of Engineering and the Built Environment	Various	Goods (G)	YES	Open International Bidding (OIB)	10,000,000.00	January-November	Section 27 (1) (a)
	Procurement of laboratory equipment for the Transform Material Testing institute to cover mining and materials sciences in collaboration with Serbia and Russian	Various	Goods (G)	YES	Open National Bidding (ONB)	1,000,000.00	January-November	Section 27 (1) (a)
	Establishment of Student lifestyle centre and creation of a 24-hour study centre	Various	Works (W)	YES	Open National Bidding (ONB)	4,500,000.00	January-November	Section 27 (1) (a)
	Procurement of major renovation works for the Polyheights façade upgrading to define the Assets of NUST	Various	Works (W)	YES	Open National Bidding (ONB)	2,300,000.00	January-November	Section 27 (1) (a)
	Procurement of surveillance security service to upgrade the Old building's Access control systems to Gallagher. Access control in Admin, E-House, Upper and Lower campus Entrances, guard houses, Library and Scitech. Unsupported systems are outdated by 15+ years. Centralisation of all access control to one platform. Gallagher	3	Non-Consultancy Service (NCS)	YES	Open National Bidding (ONB)	2,500,000.00	January-November	Section 27 (1) (a)
Prepared - Head Procurement Management Unit (Name): Rosemary Tjombonde-Kakuuai				Signature:	Rosemary Tjombonde-Kakuuai		Date:	30-Apr-25
Reviewed - Procurement Committee Financial Advisor (Name): Maria Ugulu				Signature:	Maria Ugulu		Date:	22/05/2025
Recommended - Chairperson Procurement Committee (Name): Miriam Dikuua				Signature:	Miriam Dikuua		Date:	22/05/2025
Approved - Accounting Officer (Name): Prof Eroid Naomab				Signature:	Prof Eroid Naomab		Date:	22/05/2025