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EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

G/RFQ/NUST-005/2023

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EXECUTIVE SUMMARY OF BID EVALUATION REPORT

PROJECT TITLE: THE APPOINTMENT OF A PANEL OF SUPPLIERS FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE STATIONERY AND TONERS TO THE NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST) FOR THREE (3) YEARS ON A NEED-BASIS AGREEMENT

PROCUREMENT NUMBER: G/RFQ/NUST-005/2023

1. Scope of Contract: **The appointment of a panel of suppliers for the supply and delivery of various office stationery and toners to the Namibia University of Science and Technology (NUST) for three (3) years on a need-basis agreement**
2. Procurement method used: **Request for sealed quotations**
3. Date of Invitation of Bids: **16 February 2023**
4. Closing date for submission of bids: **30 March 2023**
5. Date and place of opening of bids: **30 March 2023, Senate Chamber**
6. Number of bids received by the closing date: **Forty-Five (45)**
7. Responsiveness bids: **Twelve (12)**
8. Summary of Administrative Evaluation

Bid envelope number	Name of Bidder	Recommendation (Disqualified/Qualified)	Reason for Recommendation / Disqualification
1	Duo Squared Technology CC	Disqualified	No Identity Card copy attached.
2	Performance Development Centre CC	Qualified	Met all the administrative requirements.
3	Nashua Namibia	Qualified	Met all the administrative requirements.
4	Waltons Namibia (Pty) Ltd	Qualified	Met all the administrative requirements.
5	Denu Stationers CC	Disqualified	No Identity Card copy attached.
6	Star Comets Trading CC	Qualified	Met all the administrative requirements.
7	Blue Sky Technologies CC	Qualified	Met all the administrative requirements.
8	Kangama's Investment CC	Qualified	Met all the administrative requirements.
9	Optagon Investment CC	Qualified	Met all the administrative requirements.
10	Ebbrie Genesis Stationer	Qualified	Met all the administrative requirements.
11	Tekmak Investments CC	Qualified	Met all the administrative requirements.
12	Finway Investments CC	Qualified	Met all the administrative requirements.
13	Ekondjitho Technology CC	Qualified	Met all the administrative requirements.
14	Vega Investment CC	Qualified	Met all the administrative requirements.

Bid envelope number	Name of Bidder	Recommendation (Disqualified/Qualified)	Reason for Recommendation / Disqualification
15	Medline Industries CC	Disqualified	No valid original or certified copy of the Affirmative Action Compliance Certificate or proof from the Employment Equity Commissioner that the bidder is not a relevant employer or exemption issued in Section 42 of the Affirmative Action Act, 1998.= was attached.
16	Nelundu Trading CC	Disqualified	No Identity Card copy attached.
17	Gee and Sons Trading CC	Qualified	Met all the administrative requirements.
18	Moonstone Supplies CC	Qualified	Met all the administrative requirements.
19	Dera Investment CC	Disqualified	No Written Undertaking attached.
20	Somaritha Investment Group CC	Disqualified	No Identity Card copy attached and expired certified copy of the company's good standing Tax Certificate (NAMRA) attached.
21	Last Kings Investments CC	Disqualified	No Written Undertaking attached.
22	Nam Link Trading CC	Qualified	Met all the administrative requirements.
23	KDV Investments CC	Qualified	Met all the administrative requirements.
24	Penit Stationers CC	Qualified	Met all the administrative requirements.
25	Kayakez Investment (Pty) Ltd	Disqualified	No Identity Card copy attached and no signed Bid Submission.
26	Ekwakuti Trading CC	Qualified	Met all the administrative requirements.

Bid envelope number	Name of Bidder	Recommendation (Disqualified/Qualified)	Reason for Recommendation / Disqualification
27	Longbeam Investment Holdings (Pty) Ltd	Qualified	Met all the administrative requirements.
28	Kawiikoshwa Trading CC	Disqualified	No valid original or certified copy of the company's good standing Social Security Certificate attached.
29	Crown Distributors CC	Qualified	Met all the administrative requirements.
30	Wiseman Anyala Trading CC	Qualified	Met all the administrative requirements.
31	Windhoek Rubber Stamps CC	Disqualified	No Identity Card copy attached.
32	Parmenas Investment CC	Qualified	Met all the administrative requirements.
33	Esh Trading CC	Qualified	Met all the administrative requirements.
34	New Silver Trading CC	Disqualified	No Identity Card copy attached, expired good standing Social Security Certificate attached
35	Kuunambili Trading CC	Disqualified	No Identity Card copy attached.
36	Ina's Waterloo Investment CC	Disqualified	No Identity Card copy attached.
37	Atai Investment CC	Disqualified	No Written Undertaking attached.
38	Rendez-vous Investment CC	Qualified	Met all the administrative requirements.
39	African Brands Trading & Consulting CC	Qualified	Met all the administrative requirements.
40	Depamasia Investments CC	Qualified	Met all the administrative requirements.
41	Dynamo Investment CC	Qualified	Met all the administrative requirements.

Bid envelope number	Name of Bidder	Recommendation (Disqualified/Qualified)	Reason for Disqualification / Recommendation
42	DMC Investment CC	Disqualified	No Identity Card copy attached.
43	Wandeuya Investment CC	Qualified	Met all the administrative requirements.
44	Deotek Investments CC	Qualified	Met all the administrative requirements.
45	Welton Investments CC	Disqualified	No Written Undertaking attached.

9. Summary Technical Evaluation

Bid Envelope Number	Name of Bidder	Technical Evaluation	Recommendation (Disqualified/Qualified)
2	Performance Development Centre CC	-Scored 80 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list. -No proof of infrastructure is provided -Complied	Qualified
3	Nashua Namibia	-Scored 75 % technical -The bidder supplies toners only -Three (3) reference letters were provided -The bidder has more than 5 years of experience	Qualified

		-The ETA of each item is between 2 and 14 business days - Supplier has bid on 90% or more of the items -Proof of infrastructure is provided -Complied	
4	Waltons Namibia (Pty) Ltd	-Scored 35 % technical -The bidder did not provide reference letters -The bidder has more than 5 years of experience -Supplier has bid on 90% or more of the items -The ETA of each item is more than 30 business days -No proof of infrastructure is provided -Did not comply	Disqualified
6	Star Comets Trading CC	-Scored 95 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is next business day delivery -Supplier has bid on all the items on the list. -Proof of infrastructure is provided -Complied	Qualified
7	Blue Sky Technologies CC	-Scored 60 % technical -Two (2) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on 90% or more of the items -No proof of infrastructure is provided	Disqualified

		-Did not comply	
8	Kangama's Investment CC	-Scored 65 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is more than 30 business days -Supplier has bid on 90% or more of the items -No proof of infrastructure is provided -Did not comply	Disqualified
9	Optagon Investment CC	-Scored 65 % technical -Two (2) reference letters provided -The bidder's experience is between 2 and 3 years -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list. -Proof of infrastructure is provided -Did not comply	Disqualified
10	Ebbrie Genesis Stationer	-Scored 68 % technical -Two (2) reference letters provided -The bidder has more than 5 years of experience -The ETA of each item is between 15 and 30 business days -Supplier has bid on all the items on the list. -No proof of infrastructure is provided -Did not comply	Disqualified
11	Tekmak Investments CC	-Scored 35 % technical -The bidder did not provide reference letters -The bidder's experience is between 2 and 3 years	Disqualified

		-The ETA of each item is more than 30 business days -Supplier has bid on all the items on the list. -No proof of infrastructure is provided -Did not comply	
12	Finway Investments CC	-Scored 40 % technical -The bidder did not provide reference letters -The bidder's experience is between 2 and 3 years -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list. -No proof of infrastructure is provided -Did not comply	Disqualified
13	Ekondjitho Technology CC	-Scored 45 % technical -The bidder did not provide reference letters -The bidder's experience is between 2 and 3 years -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list -Proof of infrastructure is provided -Did not comply	Disqualified
14	Vega Investment CC	-Scored 50 % technical -Two (2) reference letters provided -The bidder has less than 2 years' experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Did not comply	Disqualified
17	Gee and Sons Trading CC	-Scored 60 % technical -One (1) Reference letter is provided	Disqualified

		-The bidder's experience is between 2 and 3 years -The ETA of each item is next business day delivery -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Did not comply	
18	Moonstone Supplies CC	-Scored 40 % technical -One (1) Reference letter is provided -The bidder has less than 2 years' experience -The ETA of each item is more than 30 business days -Supplier has bid on all the items on the list- -The bidder provided the proof of infrastructure -Did not comply	Disqualified
22	Nam Link Trading CC	-Scored 65 % technical -Three (3) reference letters were provided -The bidder's experience is between 2 and 3 years -The ETA of each item is between 2 and 14 business days -Supplier has bid on 90% or more of the items -The bidder provided the proof of infrastructure -Did not comply	Disqualified
23	KDV Investments CC	-Scored 80 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is next business day delivery	Qualified

		-Supplier has bid on 90% or more of the items -No proof of infrastructure is provided -Complied	
24	Penit Stationers CC	-Scored 90 % technical -Three (3) reference letters were provided -The bidder's experience is between 2 and 3 years -The ETA of each item is next business day delivery -Supplier has bid on all the items on the list -The bidder provided the proof of infrastructure -Complied	Qualified
26	Ekwakuti Trading CC	-Scored 85 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list -The bidder provided the proof of infrastructure -Complied	Qualified
27	Longbeam Investment Holdings (Pty) Ltd	-Scored 100 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is next business day delivery -Supplier has bid on all the items on the list -The bidder provided the proof of infrastructure -Complied	Qualified

29	Crown Distributors CC	-Scored 45 % technical -The bidder did not provide the three (3) letters of reference -The bidder has more than 5 years of experience -The ETA of each item is more than 30 business days -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Did not comply	Disqualified
30	Wiseman Anyala Trading CC	-Scored 80 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Complied	Qualified
32	Parmenas Investment CC	-Scored 70 % technical -Three (3) reference letters were provided -The bidder's experience is between 2 and 3 years -The ETA of each item is between 15 and 30 business days -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Complied	Qualified
33	Esh Trading CC	-Scored 18 % technical -The bidder did not provide reference letters -No information provided on experience -The ETA of each item is more than 30 business days	Disqualified

		-Supplier has bid on 90% or more of the items -Proof of infrastructure is provided -Did not comply		
38	Rendez-vous Investment CC	-Scored 65 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is more than 30 business days -Supplier has bid on 90% or more of the items -No proof of infrastructure is provided -Did not comply	Disqualified	
39	African Brands Trading & Consulting CC	-Scored 90 % technical -Three (3) reference letters were provided -The bidder has more than 5 years of experience -The ETA of each item is next business day delivery -Supplier has bid on 90% or more of the items -Proof of infrastructure is provided -Complied	Qualified	
40	Depamasia Investments CC	-Scored 35 % technical -The bidder did not provide reference letters -The bidder has less than 2 years' experience -The ETA of each item is between 2 and 14 business days -Supplier has bid on all the items on the list -Proof of infrastructure is provided -Did not comply	Disqualified	
41	Dynamo Investment CC	-Scored 85 % technical -Three (3) reference letters were provided	Qualified	

		-Experience between 4 and 5 years -The ETA of each item is next business day delivery -Supplier has bid on 90% or more of the items -Proof of infrastructure is provided -Complied	
43	Wandeuya Investment CC	-Scored 70 % technical -The bidder did not provide reference letters -The bidder has more than 5 years of experience -The ETA of each item is next business day delivery -Supplier has bid on all the items on the list -Proof of infrastructure is provided -Complied	Qualified
44	Deotek Investments CC	-Scored 48 % technical -The bidder did not provide reference letters -The bidder has more than 5 years of experience -The ETA of each item is more than 30 business days -Supplier has bid on all the items on the list -No proof of infrastructure is provided -Did not comply	Disqualified

10. Price Comparison of responsive bids

Bid Envelope No.	Name of Bidder	Stationery (Part A) N\$	Toner (Part B) N\$	Total Cost VAT Incl
2	Performance Development Centre CC	18,382.23	149,016.38	167,398.61
3	Nashua Namibia	Did not quote	128,937.88	128,937.88
6	Star Comets Trading CC	27, 398.10	134,869.40	162,267.50
23	KDV Investments CC	18,327.76	109,297.15	127,624.91
24	Penit Stationers CC	12,458.76	95,293.37	107,752.13
26	Ekwakuti Trading CC	31,622.89	130,242.86	161,865.75
27	Longbeam Investment Holdings (Pty) Ltd	26,087.32	133,473.95	159,561.27
30	Wiseman Anyala Trading CC	25,740.28	135,583.34	161,323.62
32	Parmenas Investment CC	34,115.22	154,512.57	188,627.79
39	African Brands Trading & Consulting CC	16,168.27	141,814.02	157,982.29
41	Dynamo Investment CC	10,289.25	132,830.14	143,119.39
43	Wandeuya Investment CC	32,962.35	155,602.82	188,565.17

11. Best Evaluated Bids

The Bid Evaluation Committee recommended that the supply and delivery of various office stationery and toners to the Namibia University of Science and Technology (NUST) for three (3) years on a need-basis agreement be awarded to the bidders in the table below. The BEC included all the bidders that passed the technical and qualified to the financial evaluation, for the final award. The pricing is based on the total basket of stationery and toner items the University procures at a given time and when needed.

Ranking	Name of Bidder	Stationery (N\$)
1	Dynamo Investment CC	10,289.25
2	Penit Stationers CC	12,458.76
3	Longbeam Investment Holdings (Pty) Ltd	26,087.32
3	African Brands Trading & Consulting CC	16,168.27
4	Star Comets Trading CC	27,398.10
5	Performance Development Centre CC	18,382.23
5	KDV Investments CC	18,327.76
6	Ekwakuti Trading CC	31,622.89
7	Wiseman Anyala Trading CC	25,740.28

8	Parmenas Investment CC		34,115.22
8	Wandeuya Investment CC		32,962.35
Ranking	Name of Bidder		Toner (N\$)
1	Penit Stationers CC		95,293.37
2	Longbeam Investment Holdings (Pty) Ltd		133,473.95
3	Star Comets Trading CC		134,869.40
4	African Brands Trading & Consulting CC		141,814.02
5	KDV Investments CC		109,297.15
6	Ekwakuti Trading CC		130,242.86
6	Dynamo Investment CC		132,830.14
7	Wiseman Anyala Trading CC		135,583.34
8	Performance Development Centre CC		149,016.38
8	Nashua Namibia		128,937.88
9	Parmenas Investment CC		154,512.57
10	Wandeuya Investment CC		155,602.82