<b>DAMIBIA UNIVERSITY</b> OF SCIENCE AND TECHNOLOGY
Department: Digital Transformation

**Business Services** 

13 Jackson Kaujeua Street T: +264 61 207 2256 Private Bag 13388 E: dtbs@nust.na Windhoek W: www.nust.na Windhoek NAMIBIA

Setup VPN connection – Windows 10

1. Right click on the network icon taskbar).

in the system tray (bottom right corner of your

2. Click on 'Open Network & Internet settings'.

Settings		- 🗆 X
û Home	Status	
Find a setting	Network status	Have a question?
		Finding my IP address
Network & Internet	□	Troubleshooting network connection issues
Status	Ethernet nust.na	Updating network adapter or driver
문 Ethernet	You're connected to the Internet	Get help
🛱 Dial-up	If you have a limited data plan, you can make this network a metered connection or change other properties.	Give feedback
% VPN	Change connection properties	
🕒 Data usage	Show available networks	
Proxy	Change your network settings	
	Change adapter options View network adapters and change connection settings.	
	Sharing options For the networks you connect to, decide what you want to share.	

3. Click on 'VPN' (located on the left side panel) and continue to the next page.

යි Home	VPN	
Find a setting	+ Add a VPN connection	Related settings Change adapter options
Status Ethernet	Advanced Options Allow VPN over metered networks On	Network and Sharing Center Windows Firewall
응 Dial-up 양 VPN	Allow VPN while roaming On	Have a question? Setting up a VPN
<ul><li>Data usage</li><li>Proxy</li></ul>		Get help

4. Followed by clicking on the + symbol before 'Add a VPN connection'.

## VPN

+ Add a VPN connection	Related settings Change adapter options
Advanced Options	Change advanced sharing options Network and Sharing Center
Allow VPN over metered networks On	Windows Firewall
Allow VPN while roaming On	Have a question? Setting up a VPN
	Get help Give feedback

## 5. A blue screen wizard will appear.

Settings	×
යි Home	VPN
	Related cettings
А	dd a VPN connection
VP	N provider
L	×
Co	nnection name
Se	ver name or address
_	
lyı	ise of sign-in into
Us	er name (optional)
Ра	sword (optional)
<b>•</b>	Remember my sign-in info
	Save

6. Complete as shown below (The Pre-shared key is 'vpn').

← Settings	-	×
Edit VPN connection		
These changes will take effect the next time you connect.		
Connection name		
VPN for NUST		
Server name or address		
196.216.167.13 ×		
VPN type		
L2TP/IPsec with pre-shared key V		
Pre-shared key		
Type of sign-in info		
User name and password V		
User name (optional)		
Password (optional)		
V Remember my sign-in info		
Save		

7. Once filled in as shown above, click on 'Save' and continue to the next page.

8. The VPN wizard will close, and you will be returned to the Settings window. You will notice the added 'VPN for NUST' connection.



9. Close the settings window with the 'X' in the top right corner.

Settings		- 🗆 X
命 Home	VPN	
Find a setting $\rho$	+ Add a VPN connection	Related settings Change adapter options
Network & Internet	VPN for NUST	Change advanced sharing options
		Network and Sharing Center
		Windows Firewall
10. You are done! 😂		

To access the VPN left-click the 'network icon' and see the 'VPN for NUST' connection.

Click 'VPN for NUST' followed by 'Connect' (highlighted in blue). An authentication window will appear.

Enter your staff username and password and then click 'OK'.

Once successfully authenticated, you can access the Staff Intranet or ITS (production back-office) as normal.

For assistance, please contact the ICT Helpdesk:

Telephone:	+264 61 207 2484
	+264 61 207 2608 (after-hours)
Cell +WhatsApp:	+264 81 249 7885
Email:	icthelpdesk@nust.na

\*\*\*\*\*