



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

Office of the Registrar

Institutional Calendar



2017

VISION

To be a premier university of science and technology preparing leaders for the knowledge economy.

MISSION

To be a responsive university creatively meeting the needs of students, society and the economy through multiple pathways for excellent education, applied research, innovation and service in collaboration with stakeholders.

VALUES

- Excellence
- Innovation
- Collaboration
- Accountability



2017 SEMESTER DATES

SEMESTER 1	Weeks: 15 Lecturing Days: 73	01 February - 19 May
	Mid-Semester Break	10 - 13 April
	Mid-Year Recess	19 June - 07 July
SEMESTER 2	Weeks: 14 Lecturing Days: 64	10 July - 24 October
	Mid-Semester Break	21 - 25 August
	End of all Academic Activities	08 December

PUBLIC HOLIDAYS

Date	Month	Day	Holiday
01	January	Sunday	New Year's Day
02	January	Monday	Public Holiday
21	March	Tuesday	Independence Day
14	April	Friday	Good Friday
17	April	Monday	Easter Monday
01	May	Monday	Workers' Day
04	May	Thursday	Cassinga Day
25	May	Thursday	Ascension Day
25	May	Thursday	Africa Day
26	August	Saturday	Heroes' Day
22	September	Friday	Institutional Holiday
10	December	Sunday	International Human Rights Day
11	December	Monday	Public Holiday
25	December	Monday	Christmas Day
26	December	Tuesday	Family Day

MEETINGS BOARDS OF STUDIES

Faculty	Day	Feb/March	Day	May	Day	Aug/Sept
Computing and Informatics	Tue	21 Feb	Tue	09 May	Tue	28 Aug
Engineering	Wed	22 Feb	Wed	10 May	Wed	29 Aug
Health and Applied Sciences	Thu	23 Feb	Thu	11 May	Thu	30 Aug
Human Sciences	Mon	27 Feb	Mon	15 May	Mon	31 Aug
Management Sciences	Tue	28 Feb	Tue	16 May	Tue	04 Sep
Natural Resources and Spatial Sciences	Wed	01 Mar	Wed	17 May	Wed	05 Sep

SENATE

March	June	August	October
17 (Friday)	02 (Friday)	04 (Friday)	06 (Friday)

COUNCIL

March	June	September	November
24 (Friday)	23 (Friday)	01 (Friday)	10 (Friday)

NUST MANAGEMENT MEETINGS

Feb	Mar	May	Jun	Jul	Aug	Sep	Oct	Nov
10 (Fri)	10 (Fri)	12 (Fri)	09 (Fri)	21 (Fri)	25 (Fri)	15 (Fri)	27 (Fri)	24 (Fri)

EXECUTIVE MANAGEMENT COMMITTEE MEETINGS

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Thu	Thu	Thu	Thu	Thu	Thu	Thu	Thu	Thu	Thu	Thu	Thu
19	02 16	02 23 06 20	11 08 22	06 20	03 17	14 28	05 26	9 23	07		



BOSEC

EXAMINATIONS			
All Faculties		All Faculties	
November 2016	June 2017	June 2017	November 2017
Supplementary Examinations	Examinations	Supplementary Examinations	Examinations
Friday, 03 February 2017 [Supplementary Exams]	Thursday, 29 June 2017	Friday, 28 July 2017 [Supplementary Exams]	Friday, 01 December 2017

SENEX (PROMOTION AND GRADUATION)

February	August	December
17 (Friday)	18 (Friday)	8 (Friday)

INSTITUTIONAL RESEARCH AND PUBLICATION COMMITTEE

February	August
09 (Thursday)	10 (Friday)

INSTITUTIONAL TIMETABLING COMMITTEE

April	September
20 (Thursday)	27 (Wednesday)

POSTGRADUATE STUDIES COMMITTEE

March	May	July	September
15 (Wednesday)	19 (Friday)	26 (Wednesday)	20 (Wednesday)

INSTITUTIONAL FACULTY EVALUATION COMMITTEE

February	May	August	November
22 (Wednesday)	31 (Wednesday)	30 (Wednesday)	1 (Wednesday)

JANUARY 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	Public Holiday – New Year's Day
1		Mon	2	Public Holiday
		Tue	3	Administrative Staff Resume Office Duties Library Opens: Library hours 08:00-17:00
		Wed	4	
		Thu	5	
		Fri	6	
		Sat	7	
		Sun	8	
2		Mon	9	Online Registration Begins – Off Campus
		Tue	10	
		Wed	11	First School Day for All Namibian Government Schools-First Term
		Thu	12	Online Registration Begins: Senior Students and COLL (On Campus)
		Fri	13	Last Day for Remark and Recheck Applications: November 2016 Examinations
		Sat	14	
		Sun	15	HOSTEL AND KITCHEN OFFICIALLY OPENS
3		Mon	16	Academic Staff Resume Office Duties Supplementary / 2 nd Opportunity Examinations Begin
		Tue	17	Last Day for Submission Draft Programme (Curriculum) Documentation to Relevant Departments/Centres (PDU,QA,TLU) for Review (March Senate) Mentor Teacher Training Programme Begins (TLU)
		Wed	18	Academic Welcome Mentor Teacher Training Programme (TLU) Registration Ends: Senior Students Agenda Closes: Institutional Research and Publication Committee
		Thu	19	Mentor Teacher Training Programme Ends (TLU) Executive Management Committee Meeting Registration Begins: First Year Students
		Fri	20	
		Sat	21	
		Sun	22	
4		Mon	23	
		Tue	24	Leadership and Mentoring Programme Begins (TLU) Smartboard Training Programme Begins (TLU)
		Wed	25	Leadership and Mentoring Programme (TLU) Smartboard Training Programme (TLU) Agenda Closes: Institutional Research and Publication Committee
		Thu	26	Leadership and Mentoring Programme Ends (TLU) Smartboard Training Programme Ends (TLU) Last Day for Departmental/ Centres (PDU, QA, TLU) to Comment on Draft Programme (Curriculum) Documentation
		Fri	27	Registration Ends: First Year Students
		Sat	28	DAY 1: NEW STUDENTS ORIENTATION BEGINS: ALL FIRST YEAR STUDENTS Supplementary / 2 nd Opportunity Examinations End
		Sun	29	
5	1	Mon	30	New Academic Staff Induction (TLU) DAY 2: NEW STUDENTS ORIENTATION: ALL FIRST YEAR STUDENTS Late Registration Begins COLL Vacation School Begins in Windhoek (NUST Main Campus): Information Administration 1A,2A and 3A
		Tue	31	New Academic Staff Induction (TLU) DAY 3: NEW STUDENTS ORIENTATION ENDS: ALL FIRST YEAR STUDENTS



FEBRUARY 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
5	1	Wed	1	Official Opening of Academic Year Lectures Begin (First Semester) COLL Vacation School Begins in Windhoek (NUST Main Campus): Computerised Accounting 301 Agenda Closes: All Boards of Studies Library Hours Change (08:00-22:00)
		Thu	2	Executive Management Committee Meeting
		Fri	3	Late Registration Ends: All Programmes and COLL COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerised Accounting 301 COLL Vacation School Ends in Windhoek (NUST Main Campus): Information Administration 1A, 2A and 3A BOSEC January Supplementary / 2nd Opportunity Examinations Results (am) Release of Results (pm)
		Sat	4	
		Sun	5	
6	2	Mon	6	Academic Promotion of Students Begin: April Graduation Agenda Closes: Institutional Faculty Evaluation Committee
		Tue	7	
		Wed	8	TLU Session
		Thu	9	Meeting: Institutional Research and Publication Committee
		Fri	10	NUST Management Meeting CEU: Industry Breakfast
		Sat	11	
		Sun	12	
7	3	Mon	13	e-Learning Mini-Workshop Starts for 5 Weeks (TLU)
		Tue	14	
		Wed	15	TLU Session CEU: Student Awareness Campaign
		Thu	16	Executive Management Committee Meeting Webex Training for Faculty (TLU)
		Fri	17	Senex: April Promotion and Graduation Webex Training for Faculty (TLU)
		Sat	18	
		Sun	19	
8	4	Mon	20	
		Tue	21	Meeting: BOS – Faculty of Computing and Informatics
		Wed	22	Meeting: BOS – Faculty of Engineering TLU Session: BAM Awards Ceremony Meeting: Institutional Faculty Evaluation Committee
		Thu	23	Meeting: BOS – Faculty of Health and Applied Sciences Turn-it-in Training for Faculty (TLU)
		Fri	24	Submission to COLL of final Drafts for New/Revised Study Guides for 2017: 2nd Semester Courses Submission to COLL of All Courses to be Revised/ Developed for 2018 NUST STUDENT PRAYER DAY Turn-it-in Training for Faculty (TLU) Agenda Closes: Postgraduate Studies Committee
		Sat	25	
		Sun	26	
9	5	Mon	27	Meeting: BOS – Faculty of Human Sciences MOOC – Student Study Skills (TLU)
		Tue	28	Meeting: BOS – Faculty of Management Sciences 33% of Total Payable: Semester Courses, 12 % of Total Fees Payable: Year Courses

MARCH 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
9	5	Wed	1	Meeting: BOS – Faculty of Natural Resources and Spatial Sciences TLU Session Agenda Closes: Senate
		Thu	2	Executive Management Committee Meeting
		Fri	3	Last Day for Course/Programme Amendments/Cancelations with 100%Credit: All Courses and Programmes Quality Assessment Workshop (TLU)
		Sat	4	
		Sun	5	
10	6	Mon	6	Research Day: Faculty of Natural Resources and Spatial Sciences Assessment Workshop: Faculty (TLU) Agenda Closes: Council
		Tue	7	Assessment Workshop: Faculty (TLU)
		Wed	8	TLU Session
		Thu	9	CEU: Student Awareness Campaign
		Fri	10	NUST Management Meeting
		Sat	11	
		Sun	12	
11	7	Mon	13	Assessment Workshop: Faculty (TLU) CEU: Road Show Begins (Keetmanshoop and Lüderitz)
		Tue	14	Assessment Workshop: Faculty (TLU)
		Wed	15	DAY 1: CAREER FAIR 2017 TLU Session Meeting: Postgraduate Studies Committee
		Thu	16	DAY 2: CAREER FAIR 2017 CEU: Work Readiness Programme (WRP) Workshop
		Fri	17	Meeting: Senate CEU: Work Readiness Programme (WRP) Workshop CEU: Road Show Ends (Keetmanshoop and Lüderitz)
		Sat	18	
		Sun	19	
12	8	Mon	20	Midterm Break Begins for All Namibian Government Schools
		Tue	21	Public Holiday – Independence Day (Library Closed)
		Wed	22	TLU Session Meeting: Institutional Faculty Evaluation Committee
		Thu	23	Executive Management Committee Meeting
		Fri	24	Midterm Break Ends for All Namibian Government Schools Meeting: Council
		Sat	25	
		Sun	26	
13	9	Mon	27	Assessment Workshop: Faculty (TLU) MOOC – Students Soft Skills (TLU)
		Tue	28	Assessment Workshop: Faculty (TLU) CEU: Work Readiness Programme (WRP) Workshop
		Wed	29	TLU Session: BAM Awards Ceremony
		Thu	30	
		Fri	31	66% of Total fees payable: Semester Courses, 26% of Total fees payable: Year Courses Last day for Submission of Draft Programme (Curriculum) Documentation to Relevant Departments/Centres (PDU,QA,TLU) for Review (June Senate) CEU: Workshop with Work Integrated Learning (WIL) Coordinators



APRIL 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sat	1	
		Sun	2	
14	10	Mon	3	Submission of Draft Question Papers and Memoranda to Examinations Department: June Examination Session
		Tue	4	
		Wed	5	TLU Session
		Thu	6	Executive Management Committee Meeting Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approved by Senate in March)
		Fri	7	Last Day for Courses/Programme Amendments/Cancellation with 50% credit: All courses and Programmes Lectures End
		Sat	8	
		Sun	9	
15	11	Mon	10	Mid-Semester Break begins Last Day for Submission of Names for Inclusion in the Graduation Booklet: April 2017 Ceremony - Faculty Officers Only - Closing of ITS Cycles for Entry of Marks Instructional Skills Workshop for Faculty (TLU) COLL Vacation School Begins in Windhoek (NUST Main Campus)
		Tue	11	Instructional Skills Workshop for Faculty (TLU) Last Day for Departments/Centres (PDU,QA,TLU) to Comment on Draft Programme (Curriculum)Documentation
		Wed	12	
		Thu	13	COLL Vacation School Ends in Windhoek (NUST Main Campus) Mid-Semester Break Ends Library Closes at 17:00 Agenda Closes: All Boards of Studies
		Fri	14	Public Holiday – Good Friday (Library Closed)
		Sat	15	Library Closed
		Sun	16	Library Closed
16	12	Mon	17	Public Holiday – Easter Monday (Library Closed)
		Tue	18	Lectures Begin MOOC for Students (Critical, Creative Thinking) (TLU)
		Wed	19	NUST Innovation Day (NBII) TLU Session
		Thu	20	Executive Management Committee Meeting Meeting: Institutional Timetabling Committee
		Fri	21	Research Day: Faculty of Human Sciences
		Sat	22	
		Sun	23	
17	13	Mon	24	
		Tue	25	Submission of Final Moderated Question Papers: June Examination Session
		Wed	26	AWARDS CEREMONY TLU Session: BAM Awards Ceremony Last Day for School for All Namibian Government Schools-First Term
		Thu	27	GRADUATION CEREMONY
		Fri	28	GRADUATION CEREMONY 100% of Total fees payable: Semester courses, 38% of Total fees payable: Year Courses CEU: Work Integrated Learning (WIL) Coordinators Meeting
		Sat	29	
		Sun	30	

MAY 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
18	14	Mon	1	Public Holiday – Workers Day (Library Closed)
		Tue	2	
		Wed	3	TLU Session
		Thu	4	Public Holiday – Cassinga Day (Library Closed)
		Fri	5	
		Sat	6	
		Sun	7	
19	15	Mon	8	Agenda Closes: Postgraduate Studies Committee
		Tue	9	Meeting: BOS – Faculty of Computing and Informatics
		Wed	10	Meeting: BOS – Faculty of Engineering TLU Session CEU: Work Readiness Programme (WRP) Workshop
		Thu	11	Executive Management Committee Meeting Meeting: BOS – Faculty of Health and Applied Sciences
		Fri	12	NUST Management Meeting
		Sat	13	
		Sun	14	
20	16	Mon	15	Meeting: BOS – Faculty of Human Sciences Last Day for Submission of Prescribed Textbooks Lists (for 2 nd Semester 2017) to the Library and the Official Bookseller Agenda Closes: Institutional Faculty Evaluation Committee
		Tue	16	Meeting: BOS – Faculty of Management Sciences
		Wed	17	Meeting: BOS – Faculty of Natural Resources and Spatial Sciences TLU Session
		Thu	18	CEU: Work Readiness Programme (WRP) Workshop
		Fri	19	Research Day: Faculty of Health and Applied Sciences Meeting: Postgraduate Studies Committee Submission to Examinations of COLL Semester Marks Lectures End: First Semester: All Faculties (Exam Based Programme)
		Sat	20	
		Sun	21	
21		Mon	22	Institutional Writing Retreat Agenda Closes: Senate Information Administration Practical Examinations Begin
		Tue	23	Institutional Writing Retreat Last Day for Submission of Semester Marks: Semester Courses Technology Day (COLL and TLU)
		Wed	24	Institutional Writing Retreat TLU Session
		Thu	25	Public Holiday - Ascension Day/African Day (Library Closed)
		Fri	26	CEU: Work Readiness Programme (WRP) Workshop Information Administration Practical Examinations End
		Sat	27	
		Sun	28	
22		Mon	29	Examinations Begin: June 2017 session - Semester Courses
		Tue	30	Second Term: First School Day for All Namibian Government Schools
		Wed	31	Meeting: Institutional Faculty Evaluation Committee 50% of Total fees payable: Year Courses TLU Session: BAM Awards Ceremony



JUNE 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
22		Thu	1	Open of Cycles for Capturing New Applications for 2018 Agenda Closes: Council
		Fri	2	Meeting: Senate
		Sat	3	
		Sun	4	
23		Mon	5	
		Tue	6	
		Wed	7	
		Thu	8	Executive Management Committee Meeting Last Day for Submission of Final Marks and Result Codes: CASS Courses CEU: Work Readiness Programme (WRP) Workshop
		Fri	9	NUST Management Meeting
		Sat	10	
		Sun	11	
24		Mon	12	CEU: Service Learning Begins
		Tue	13	
		Wed	14	
		Thu	15	
		Fri	16	Last Day for Submission of NQF Applications to PDU [all new/revised qualifications approved by Senate in June]
		Sat	17	Examinations End: June Session – Semester Courses
		Sun	18	HOSTEL AND KITCHEN OFFICIALLY CLOSES
25		Mon	19	Library Hours Changes to 08:00-17:00 Mid-Year Recess Begins
		Tue	20	
		Wed	21	
		Thu	22	Executive Management Committee Meeting
		Fri	23	Last Day for Submission of All Examination Marks: June Session Meeting: Council Last Day for Submission of Final Marks and Result Codes: CASS Courses (COLL)
		Sat	24	Library Closed
		Sun	25	Library Closed
26		Mon	26	Last Day for Submissions of Draft Programme [Curriculum] Documentation to Relevant Departments/Centres (PDU,QA,TLU) for Review [August Senate]
		Tue	27	Great Teachers' Workshop Begins (TLU)
		Wed	28	TLU Session: BAM Awards Ceremony
		Thu	29	BOSEC: June Examination Results Release (am) Release of June Examination Results (pm) Great Teachers' Workshop Ends (TLU)
		Fri	30	62% of Total Fees Payable: Year Courses Last Day for Courses Cancellations with 50% credit: Year Courses

JULY 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sat	1	Library Closed
		Sun	2	Library Closed
27		Mon	3	Registration Begins: 2nd Semester
		Tue	4	
		Wed	5	New Academic Staff Induction (TLU) CEU: Student Awareness Campaign
		Thu	6	Executive Management Committee Meeting Last Day for Remark and Recheck Applications: June Examinations
		Fri	7	Agenda Closes: Postgraduate Studies Committee Last Day for Departments/Centres (PDU,QA,TLU) to Comment on Draft Programme [Curriculum] Documentation Registration Ends: 2nd Semester Mid-Year Recess Ends
		Sat	8	
		Sun	9	
28	1	Mon	10	Supplementary / 2nd Opportunity Examinations Begin Lectures Begin: Second Semester-All Faculties COLL Vacation School Begins in Windhoek (NUST Main Campus): Information Administration 1B,2B and 3B Library Hours Change to 08:00- 22:00
		Tue	11	Submission of Action Plans for 2018 Academic Year
		Wed	12	COLL Vacation School Begins in Windhoek (NUST Main Campus): Computerised Accounting 301 TLU Session CEU: Service Learning Ends
		Thu	13	
		Fri	14	Research Day: Faculty of Computing and Informatics COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerised Accounting 301 COLL Vacation School Ends in Windhoek (NUST Main Campus): Information Administration 1B,2B and 3B
		Sat	15	
		Sun	16	
29	2	Mon	17	
		Tue	18	CEU: Work Readiness Programme (WRP) Workshop
		Wed	19	TLU Session (Teaching and Learning needs Assessment Survey Launch) Agenda Closes: Senate
		Thu	20	Executive Management Committee Meeting
		Fri	21	NUST Management Meeting Supplementary / 2nd Opportunity Examinations End Last Day for Submission to Finance of Budget Estimates and Motivations 33% of Total Fees Payable: Semester Courses, 47% of Total Fees Payable: Year Courses
		Sat	22	
		Sun	23	
30	3	Mon	24	1 st Call for Teaching Excellence Awards Nominations (TLU)
		Tue	25	CEU: Workshop With Work Integrated Learning (WIL) Coordinators
		Wed	26	TLU Session: BAM Awards Ceremony Agenda Closes: Institutional Research and Publication Committee Meeting: Postgraduate Studies Committee
		Thu	27	
		Fri	28	BOSEC July Supplementary / 2 nd Opportunity Examinations Results (am) Release of Results (pm) Research Day: Faculty of Engineering
		Sat	29	
		Sun	30	
31	4	Mon	31	Academic Promotion of Students Begins: October Graduation Deadline for Applications for 2018 Via the Mature Age Entry Scheme



AUGUST 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
31	4	Tue	1	CEU: Work Readiness Programme (WRP) Workshop
		Wed	2	TLU Session
		Thu	3	Executive Management Committee Meeting
		Fri	4	Meeting: Senate Last day for course/Programme Amendments/Cancellations with 100% credit: All courses and Programmes Faculty Engagement Session (TLU)
		Sat	5	
		Sun	6	
32	5	Mon	7	DAY 1: CULTURAL FESTIVAL BEGINS: PARADE AND FLEA MARKET
		Tue	8	DAY 2: CULTURAL FESTIVAL: OFFICIAL OPENING
		Wed	9	DAY 3: CULTURAL FESTIVAL: INTERNATIONAL CUISINE DAY
		Thu	10	DAY 4: CULTURAL FESTIVAL: MISS AND MR MUST DRESS REHEARSAL Meeting: Institutional Research and Publication Committee Webex Training for Faculty (TLU)
		Fri	11	DAY 5: CULTURAL FESTIVAL ENDS: MISS AND MR MUST BEAUTY PEAGANT Webex Training for Faculty (TLU) Approval of NUST Action Plan for 2018 Academic Year Agenda Close: All Board of Studies CEU: Industry Breakfast (In a designated region TBA)
		Sat	12	
33	6	Mon	14	2 nd Call for Teaching Excellence Awards Nominations (TLU) CEU: Road Show Begins (Swakopmund, Walvis Bay, Otjiwarongo, Ondangwa, Outapi, Ongwediva, Oshakati) Agenda Closes: Institutional Faculty Evaluation Committee
		Tue	15	
		Wed	16	TLU Session
		Thu	17	Executive Management Committee Meeting Agenda Close: Council Mature Age Entry Testing Begins
		Fri	18	Senex: October Promotion and Graduation Faculty Engagement Session (TLU) Lectures End
		Sat	19	Mature Age Entry Testing Ends
34	7	Mon	21	Mid-Semester Break Begins COLL Vacation School Begins in Windhoek (NUST Main Campus) Last day for Submission of NQF Applications to PDU (All Neew/Revised Qualifications Approved by Senate in August)
		Tue	22	Instructional Skills Workshop for Faculty (TLU)
		Wed	23	Instructional Skills Workshop for Faculty (TLU) CEU: Work Readiness Programme (WRP) Workshop Last Day of School for All Namibian Government Schools-Second Term
		Thu	24	COLL Vacation School Ends in Windhoek (NUST Main Campus) CEU: Road Show Ends (Swakopmund, Walvis Bay, Otjiwarongo, Ondangwa, Outapi, Ongwediva, Oshakati)
		Fri	25	NUST Management Meeting Submission to COLL of final drafts for New/Revised study Guides for 2018: 1 st Semester Courses Submission to COLL of 1 st Tutorial Letter with Assignments for 2018: 1 st Semester Courses Faculty Engagement Session (TLU) Mid-Semester Break Ends
		Sat	26	Public Holiday – Heroes Day (Library Closed)
35	8	Sun	27	
		Mon	28	Lectures Begin Meeting: BOS – Faculty of Computing and Informatics MOOC – Student Study Skills (TLU)
		Tue	29	Meeting: BOS – Faculty of Engineering eLearning Workshop for Faculty Begins (TLU)
		Wed	30	Meeting: BOS – Faculty of Health and Applied Sciences Meeting: Institutional Faculty Evaluation Committee TLU Session: BAM Awards Ceremony Institutional Quality Day (QA)
		Thu	31	Meeting: BOS – Faculty of Human Sciences Deadline for All other Applications for Admission for 2018

SEPTEMBER 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
35	8	Fri	1	Meeting: Council Agenda Closes: Postgraduate Studies Committee Faculty Engagement Session (TLU) CEU: Work Readiness Programme (WRP) Workshop
		Sat	2	
		Sun	3	
36	9	Mon	4	Meeting: BOS – Faculty of Management Sciences Library's Donate-a-Book Month Starts
		Tue	5	Meeting: BOS – Faculty of Natural Resources and Spatial Sciences MOOC – Students Soft Skills (TLU) Third Term: First Day of School for All Namibian Government Schools
		Wed	6	TLU Session DAY 1: HIV/AIDS AWARENESS CAMPAIGN BEGINS
		Thu	7	DAY 2: HIV/AIDS AWARENESS CAMPAIGN ENDS
		Fri	8	Last day for All Courses Cancellations With 50% Credit: Semester Courses Faculty Engagement Session (TLU)
		Sat	9	
		Sun	10	
37	10	Mon	11	
		Tue	12	
		Wed	13	International Relations: Official International Education Day TLU Session CEU: Work Readiness Programme (WRP) Workshop
		Thu	14	Executive Management Committee Meeting
		Fri	15	NUST Management Meeting Faculty Engagement Session (TLU) STAFF WELLNESS DAY
		Sat	16	
		Sun	17	
38	11	Mon	18	
		Tue	19	
		Wed	20	TLU Session Meeting: Postgraduate Studies Committee
		Thu	21	Agenda Closes: Senate Research Day: Faculty of Human Sciences
		Fri	22	Institutional Holiday
		Sat	23	
		Sun	24	
39	12	Mon	25	Submission of Draft Question Papers and Memoranda to Examinations Department: November Examination Session Turn-it-in Training for Faculty (TLU)
		Tue	26	Turn-it-in Training for Faculty (TLU) CEU: Work Readiness Programme (WRP) Workshop
		Wed	27	Meeting: Institutional Timetabling Committee TLU Session: BAM Awards Ceremony
		Thu	28	Executive Management Committee Meeting
		Fri	29	100% of Total fees payable: Semester and Year Courses Faculty Engagement Session (TLU) Last Day for Submission of Names for Inclusion in the Graduation Booklet: October 2017 Ceremony-Faculty Officers only-Closing of ITS Cycles for Entry of Marks NUST STUDENT PRAYER DAY
		Sat	30	



OCTOBER 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	
40	13	Mon	2	
		Tue	3	
		Wed	4	TLU Session
		Thu	5	Executive Management Committee Meeting
		Fri	6	Meeting: Senate Closing of Cycles for Capturing of New Applications for 2018
		Sat	7	
		Sun	8	
41	14	Mon	9	Selection of New Students for 2018 Begins
		Tue	10	
		Wed	11	Submission of Final Moderated Question Papers: November Examination Session TLU Session
		Thu	12	NUST TROPHY AWARD CEREMONY
		Fri	13	GRADUATION CEREMONY
		Sat	14	
		Sun	15	
42	15	Mon	16	Last Day for Submission of Prescribe Textbook Lists (for 1 st Semester 2018) to the Library and the Official Bookseller Agenda Closes: Institutional Faculty Evaluation Committee
		Tue	17	
		Wed	18	TLU Session
		Thu	19	Deadline for Submission of Notice of Expectation to Graduate April 2018 Ceremony
		Fri	20	Submission to Examination of COLL Semester Marks Student Research Symposium
		Sat	21	
		Sun	22	
43	15 1/2	Mon	23	Institutional Writing Retreat Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approved by Senate in October) Agenda Closes: Council Information Administration Practical Examinations Begin
		Tue	24	Institutional Writing Retreat CEU: Road Show Begins (Katima Mulilo and Rundu) Lectures End: Second Semester-All Faculties (Exam Based Programmes Only) Last Day for Submission of Semester Marks: Second Semester Courses
		Wed	25	Institutional Writing Retreat TLU Session: BAM Awards Ceremony
		Thu	26	Executive Management Committee Meeting
		Fri	27	Information Administration Practical Examinations End NUST Management Meeting Selection of New Students for 2018 Ends CEU: Road Show Ends (Katima Mulilo and Rundu)
		Sat	28	
		Sun	29	
44		Mon	30	Examinations Begin: November 2017 Session
		Tue	31	Dispatch of Letters of Admission/Rejection

NOVEMBER 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
44		Wed	1	Meeting: Institutional Faculty Evaluation Committee
		Thu	2	
		Fri	3	
		Sat	4	
		Sun	5	
45		Mon	6	
		Tue	7	
		Wed	8	
		Thu	9	Executive Management Committee Meeting
		Fri	10	Meeting: Council
		Sat	11	
		Sun	12	
46		Mon	13	
		Tue	14	
		Wed	15	
		Thu	16	
		Fri	17	Meeting: Postgraduate Studies Committee
		Sat	18	Examinations End: November Session – Semester Courses
		Sun	19	HOSTEL AND KITCHEN OFFICIALLY CLOSES
47		Mon	20	All Library Items Returned for Stocktaking Library Hours Changes to 08:00-17:00 Research Day 1: Student Symposium
		Tue	21	Submission of Contributions for Annual Report 2017 Research Day 2: Faculty Symposium
		Wed	22	Library Closed for Stocktaking Research Day 3: Presentation to Public
		Thu	23	Executive Management Committee Meeting Library Closed for Stocktaking
		Fri	24	NUST Management Meeting Research Day 4: Researchers of the Year Awards Last Day for Submission of Final Marks and Result Codes: CASS Courses Last Day for Submission of All Examination Marks: November Session
		Sat	25	
		Sun	26	
48		Mon	27	Last Day for Internal Purchases from Stores
		Tue	28	TEACHING EXCELLENCE AWARDS (TLU)
		Wed	29	
		Thu	30	



DECEMBER 2017				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
48		Fri	1	BOSEC: November Examination Results (am) Release of Results (pm) Academic Promotion of Students Begin: April Graduation NUST Year-End Function
		Sat	2	
		Sun	3	
49		Mon	4	
		Tue	5	Third Term: Last Day of School for All Namibian Government Schools
		Wed	6	
		Thu	7	Executive Management Committee Meeting
		Fri	8	Library Closes at 17:00 Senex: Promotion End of All Academic Activities
		Sat	9	
		Sun	10	Public Holiday – International Human Rights Day
50		Mon	11	Public Holiday
		Tue	12	
		Wed	13	
		Thu	14	
		Fri	15	
		Sat	16	
		Sun	17	
51		Mon	18	
		Tue	19	
		Wed	20	
		Thu	21	
		Fri	22	Institution Closes: 16:30
		Sat	23	
		Sun	24	
		Mon	25	Christmas Day (Public Holiday)
		Tue	26	Family Day (Public Holiday)
52		Wed	27	Institution Closed
		Thu	28	Institution Closed
		Fri	29	Institution Closed
		Sat	30	
		Sun	31	

CALENDAR OVERVIEW OF SEMESTER DATES

JANUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Teaching Days	Examination Days	Semester Break	Mid-Year Break	Public Holiday



JANUARY 2018				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
1		Mon	1	Public Holiday – New Year's Day
		Tue	2	Administrative Staff Resume Office Duties Library Opens (08:00-17:00)
		Wed	3	
		Thu	4	
		Fri	5	
		Sat	6	
		Sun	7	
2		Mon	8	Online Registration Begins – Off Campus
		Tue	9	
		Wed	10	
		Thu	11	Online Registration Begins: Senior Students and COLL (On Campus)
		Fri	12	Last Day for Remark and Recheck: November 2017 Examinations
		Sat	13	
		Sun	14	HOSTEL AND KITCHEN OFFICIALLY OPEN
3		Mon	15	
		Tue	16	Last Day for Submission Draft Programme (Curriculum) Documentation to Relevant Departments/Centres (PDU,QA,TLU) for Review (March Senate)
		Wed	17	Academic Welcome Academic Staff Resume Office Duties Supplementary / 2 nd Opportunity Examinations Begin Registration Ends: Senior Students
		Thu	18	Executive Management Committee Meeting Registration Begins: First Year Students
		Fri	19	
		Sat	20	
		Sun	21	
4		Mon	22	COLL Vacation School Begins: Windhoek (NUST Main Campus) Information Administration 1A, 2A and 3A
		Tue	23	
		Wed	24	
		Thu	25	Last Day for Departmental/ Centres (PDU,QA,TLU) to Comment on Draft Programme (Curriculum) Documentation
		Fri	26	Registration Ends: First Year Students COLL Vacation School Ends: Windhoek (NUST Main Campus) Information Administration 1A, 2A and 3A
		Sat	27	DAY 1: NEW STUDENTS ORIENTATION BEGINS: ALL FIRST YEAR STUDENTS
		Sun	28	
5		Mon	29	DAY 2: NEW STUDENTS ORIENTATION: ALL FIRST YEAR STUDENTS Supplementary / 2 nd Opportunity Examination ends
		Tue	30	DAY 3: NEW STUDENTS ORIENTATION ENDS: ALL FIRST YEAR STUDENTS
		Wed	31	

2018 SEMESTER DATES

SEMESTER 1	Semester Weeks: 14 Lecturing Days: 73	30 January - 18 May
	Mid-Semester Break	03 April - 06 April
	Mid-Year Recess	18 June - 06 July
SEMESTER 2	Semester Weeks: 14 Lecturing Days: 64	09 July - 19 October
	Mid-Semester Break	28 August - 31 August
	End of Academic Activities	07 December

2018 PUBLIC HOLIDAYS

Date	Month	Day	Holiday
01	January	Monday	New Year's Day
21	March	Wednesday	Independence Day
30	March	Friday	Good Friday
02	April	Monday	Easter Monday
01	May	Tuesday	Workers' Day
04	May	Friday	Cassinga Day
25	May	Friday	Ascension Day
25	May	Friday	Cassinga Day
26	August	Sunday	Heroes' Day
27	August	Monday	Public Holiday
10	December	Monday	International Human Rights Day
25	December	Tuesday	Christmas Day
26	December	Wednesday	Family Day



NOTES

Lined area for notes, consisting of approximately 25 horizontal lines.



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Institutional Calendar 2017

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