

STUDENT NUMBER: QUALIFICATION REGISTERED FOR:

SURNAME AND INITIAL(S):

Email address: TELEPHONE NUMBER:

NOTE: Kindly make sure that your details are correct on this form. Forms with incorrect details will not be processed. It will take at least one week for changes to reflect on your student kiosk. It is your responsibility to follow up.

CHANGING MODE OF STUDY / ADDING A COURSE

DEADLINE: 03 August 2018

- This form makes provision for changing of mode of study from **distance to full-time or part-time** or from **full-time to part-time and vice versa** depending on the availability of space in class.
- Changing a mode of studies from full-time or part-time **to distance** is done by the Centre of Open and Lifelong Learning (COLL) only. Success in changing the mode of study will depend on the availability of study material. Forms are available at COLL.
- Kindly note that you can add courses online until **03 August 2018**. This form should be used to add courses - **ONLY** if the course you want to register for is not listed online.

COURSE (SUBJECT) NAME	COURSE CODE	ADDING COURSE	CHANGE MODE OF STUDIES		LECTURER NAME	LECTURER SIGNATURE
		INDICATE MODE	FROM	TO		

STUDENT'S SIGNATURE: DATE:

For office use only:

Comments from FO (if any)	Type of Discontinuation	Faculty Officer Signature	Date