



**NAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY**

Office of the Registrar

**2018  
INSTITUTIONAL CALENDAR**

**VISION**

To be a premier University of Science and Technology preparing leaders for the knowledge economy.

**MISSION**

To be a responsive university creatively meeting the needs of students, society and the economy through multiple pathways for excellent education, applied research, innovation and service in collaboration with stakeholders.

**VALUES**

- Excellence
- Innovation
- Collaboration
- Accountability

## 2018 SEMESTER DATES

<b>SEMESTER 1</b>	Semester Weeks: 14 Lecturing Days: 67	31 January – 18 May
	Mid-Semester Break	09 – 13 April
	Mid-Year Recess	18 June – 06 July
<b>SEMESTER 2</b>	Semester Weeks: 14 Lecturing Days: 69	09 July – 19 October
	Mid-Semester Break	20 – 24 August
	End of Academic Activities	07 December

## 2018 PUBLIC HOLIDAYS

Date	Month	Day	Holiday
01	January	Monday	New Year's Day
21	March	Wednesday	Independence Day
30	March	Friday	Good Friday
01	April	Sunday	Easter Day
02	April	Monday	Easter Monday
01	May	Tuesday	Workers' Day
04	May	Friday	Cassinga Day
10	May	Thursday	Ascension Day
25	May	Friday	Africa Day
26	August	Sunday	Heroes' Day
27	August	Monday	Public Holiday
21	September	Friday	Institutional Holiday
10	December	Monday	International Human Rights Day
25	December	Tuesday	Christmas Day
26	December	Wednesday	Family Day

## 2018 MEETINGS

### BOARDS OF STUDIES

Faculties	Day	Feb	Day	May	Day	Sep
Computing and Informatics	Mon	12 Feb	Tue	07 May	Tue	11 Sep
Engineering	Tue	13 Feb	Wed	08 May	Wed	12 Sep
Health and Applied Science	Wed	14 Feb	Mon	09 May	Thu	13 Sep
Human Sciences	Thu	15 Feb	Tue	14 May	Mon	17 Sep
Management Sciences	Mon	19 Feb	Wed	15 May	Tue	18 Sep
Natural Sciences and Spatial Sciences	Tue	20 Feb	Thu	16 May	Wed	19 Sep

### SENATE

March	June	August	October
16 <sup>th</sup> (Friday)	01 <sup>st</sup> (Friday)	03 <sup>rd</sup> (Friday)	05 <sup>th</sup> (Friday)

### COUNCIL

March	June	September	November
23 <sup>rd</sup> (Friday)	22 <sup>th</sup> (Friday)	14 <sup>th</sup> (Friday)	16 <sup>th</sup> (Friday)

### NUST MANAGEMENT MEETINGS

Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
16 (Fri)	09 (Fri)	06 (Fri)	18 (Fri)	08 (Fri)	13 (Fri)	10 (Fri)	07 (Fri)	19 (Fri)	09 (Fri)

### EXECUTIVE MANAGEMENT COMMITTEE MEETINGS

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs	Thurs
18	08   22	15   29	05   19	17   31	07   21	12   26	09   30	06   20	04   18	01   15	06

**BOSEC**

<b>EXAMINATIONS RELEASE OF RESULTS</b>			
All Faculties		All Faculties	
November 2017 Supplementary Examinations	June 2018 Examinations	June 2018 Supplementary Examinations	November 2018 Examinations
Friday, 02 February 2018 (Supplementary Exams)	Friday, 29 <sup>th</sup> June 2018	Friday, 27 <sup>th</sup> July 2018 (Supplementary Exams)	Monday, 03 <sup>rd</sup> December 2018

**SENEX (PROMOTION AND GRADUATION)**

<b>February</b>	<b>August</b>	<b>December</b>
23 <sup>rd</sup> (Friday)	17 <sup>th</sup> (Friday)	07 <sup>th</sup> (Friday)

**INSTITUTIONAL RESEARCH AND PUBLICATION COMMITTEE**

<b>February</b>	<b>August</b>
15 <sup>th</sup> (Thursday)	16 <sup>th</sup> (Thursday)

**INSTITUTIONAL TIMETABLING COMMITTEE**

<b>April</b>	<b>September</b>
18 <sup>th</sup> (Wednesday)	26 <sup>th</sup> (Wednesday)

**ACADEMIC PLANNING COMMITTEE**

<b>March</b>	<b>May</b>	<b>July</b>	<b>September</b>
01 <sup>st</sup> (Thursday)	21 <sup>st</sup> (Monday)	13 <sup>th</sup> (Friday)	7 <sup>th</sup> (Friday)

**HIGHER DEGREES COMMITTEE**

<b>March</b>	<b>June</b>	<b>September</b>	<b>November</b>
19 <sup>th</sup> (Monday)	11 <sup>th</sup> (Monday)	24 <sup>th</sup> (Monday)	12 <sup>th</sup> (Monday)

**INSTITUTIONAL FACULTY EVALUATION COMMITTEE**

<b>February</b>	<b>May</b>	<b>August</b>	<b>November</b>
28 <sup>th</sup> (Wednesday)	16 <sup>th</sup> (Wednesday)	29 <sup>th</sup> (Wednesday)	26 <sup>th</sup> (Monday)

**JANUARY 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Mon	1	<b>Public Holiday – New Year’s Day</b>
1		Tue	2	<b>Administrative Staff Resume Office Duties</b> Library Opens: Library Hours 08:00-17:00
		Wed	3	
		Thu	4	
		Fri	5	
		Sat	6	
		Sun	7	
2		Mon	8	Online Registration Begins: Off Campus
		Tue	9	
		Wed	10	
		Thu	11	Online Registration Begins: Senior Students and COLL (On Campus)
		Fri	12	
		Sat	13	
		Sun	14	HOSTEL AND KITCHEN OFFICIALLY OPENS
3		Mon	15	<b>Academic Staff Resume Office Duties</b> Last day for Remark and Recheck Applications: November 2017 Examinations Supplementary /2 <sup>nd</sup> Opportunity Examinations Begin
		Tue	16	Last Day for Submission Draft Programme (Curriculum) Documentation to Relevant Departments/ Centres (PDU, QA, TLU)for Review (March Senate)
		Wed	17	<b>Academic Welcome</b> Online Registration Ends: Senior Students
		Thu	18	Executive Management Committee Meeting Registration Begins: First Year Students
		Fri	19	
		Sat	20	
		Sun	21	
4		Mon	22	
		Tue	23	Mentor Teaching Training Begins(TLU)
		Wed	24	Mentor Teaching Training(TLU) Smartboard Training Programme Begins (TLU)
		Thu	25	Mentor Teaching Training Ends(TLU) Smartboard Training Programme(TLU) Last Day for Departmental/ Centres (PDU, QA, TLU)to Comment on Draft Programme (Curriculum) Documentation
		Fri	26	Supplementary /2 <sup>nd</sup> Opportunity Examinations End Smartboard Training Programme Ends (TLU) Registration Ends: First Year Students
		Sat	27	DAY 1: NEW STUDENTS ORIENTATION BEGINS: ALL FIRST YEAR STUDENTS COLL Marker Tutor Training
		Sun	28	
5	1	Mon	29	DAY 2: NEW STUDENTS ORIENTATION: ALL FIRST YEAR STUDENTS COLL Vacation School Begins at 08:00 in Windhoek (NUST Main Campus): Business Applications 1A, 2A and Information Administration 3A (Compulsory Attendance) COLL Vacation School Begins at 07:30 in Windhoek (NUST Main Campus): Computerised Accounting (Compulsory Attendance) Late Registration Begins
		Tue	30	DAY 3: NEW STUDENTS ORIENTATION ENDS: ALL FIRST YEAR STUDENTS
		Wed	31	<b>Official Opening of Academic Year</b> <b>Lectures Begin (First Semester)</b> New Academic Staff Induction(TLU) Agenda Closes: Institutional Research and Publication Committee Agenda Closes: All Boards of Studies (Library Hours Change - (08:00-22:00)

**FEBRUARY 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
5	1	Thu	1	New Academic Staff Induction(TLU) COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerised Accounting (Compulsory Attendance)
		Fri	2	<b>Late Registration Ends: All Programmes and COLL</b> COLL Vacation School Ends in Windhoek (NUST Main Campus): Business Applications 1A, 2A and Information Administration 3A (Compulsory Attendance) COLL Course Design and Development Training Workshop BOSEC: January Supplementary/2 <sup>nd</sup> Opportunity Examinations Results Approval (am) Release of Results (pm)
		Sat	3	
		Sun	4	
6	2	Mon	5	Academic Promotion of Students Continues: April Graduation
		Tue	6	
		Wed	7	TLU Session
		Thu	8	Executive Management Committee Meeting
		Fri	9	Agenda Closes: Institutional Faculty Evaluation Committee Industry Breakfast (CEU)
		Sat	10	
		Sun	11	
7	3	Mon	12	<b>Meeting: BOS - Faculty of Computing and Informatics</b> e-Learning Mini-Workshop Starts for 5 Weeks (TLU)
		Tue	13	<b>Meeting: BOS - Faculty of Engineering</b>
		Wed	14	<b>Meeting: BOS - Faculty of Health and Applied Sciences</b> Post-Graduate Certificate in Higher Education Course #1 (TLU) Student Awareness Campaign-Main Campus(CEU)
		Thu	15	<b>Meeting: BOS - Faculty of Human Sciences</b> Meeting: Institutional Research and Publication Committee
		Fri	16	Webex Training for Faculty (TLU) NUST Management Meeting COLL Weekend Face-to-Face Tutorials Begin in Windhoek (NUST Main Campus)
		Sat	17	Webex Training for Faculty (TLU)
		Sun	18	
8	4	Mon	19	<b>Meeting: BOS - Faculty of Management Sciences</b>
		Tue	20	<b>Meeting: BOS - Faculty of Natural Resources and Spatial Sciences</b>
		Wed	21	TLU Session Student Awareness Campaign-Lower Campus(CEU)
		Thu	22	Executive Management Committee Meeting
		Fri	23	SENEX: April Promotion and Graduation Turnitin Training for Faculty (TLU) NUST STUDENT PRAYER DAY Agenda Closes: Senate Submission to COLL of Final Drafts for New/Revised Study Guides for 2018: 2 <sup>nd</sup> Semester Courses Submission to COLL of All Courses to be Revised/Developed for 2019
		Sat	24	Turnitin Training for Faculty (TLU)
		Sun	25	
9	5	Mon	26	Agenda Closes: Higher Degrees Committee
		Tue	27	Workshop with Work Integrated Learning (WIL)Coordinators(CEU)

		<b>Wed</b>	<b>28</b>	TLU Session - BAM Awards Ceremony 33% of Total Fees Payable: Semester Courses 12% of Total Fees Payable: Year Courses Meeting: Institutional Faculty Evaluation Committee Submission of COLL 2 <sup>nd</sup> Semester 2018: First Tutorial Letter
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**MARCH 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
9	5	Thu	1	Applications and Enquiries Open: Semester 2 Exchange Students(INR) Meeting: Academic Planning Committee
		Fri	2	Agenda Closes: Council Last Day for Course Cancellations With 100% Credit: All Courses and Programmes Last Day for Course/Programmes Amendments
		Sat	3	
		Sun	4	
10	6	Mon	5	
		Tue	6	
		Wed	7	TLU Session
		Thu	8	
		Fri	9	NUST Management Meeting Research Day: Faculty of Natural Resources and Spatial Sciences
		Sat	10	
		Sun	11	
11	7	Mon	12	Road Show Begins(Keetmanshoop and Lüderitz)(CEU)
		Tue	13	
		Wed	14	DAY 1: CAREER FAIR 2018 TLU Session
		Thu	15	DAY 2: CAREER FAIR 2018 Executive Management Committee Meeting Work Readiness Programme (WRP)Workshop(CEU)
		Fri	16	Meeting: Senate e-Learning Mini-Workshop Ends (TLU) Work Readiness Programme (WRP)Workshop(CEU) Road Show Ends(Keetmanshoop and Lüderitz)(CEU)
		Sat	17	
		Sun	18	
12	8	Mon	19	Meeting: Higher Degree Committee
		Tue	20	
		Wed	21	Public Holiday – Independence Day (Library Closed)
		Thu	22	
		Fri	23	Meeting: Council Training Session(PDU)
		Sat	24	
		Sun	25	
13	9	Mon	26	
		Tue	27	MOOC – Students Soft Skills (TLU) Work Readiness Programme (WRP)Workshop(CEU)
		Wed	28	TLU Session – BAM Awards Ceremony
		Thu	29	Executive Management Committee Meeting 66% of Total Fees Payable: Semester Courses 26% of Total Fees Payable: Year Courses Last Day for Submission Draft Programme (Curriculum) Documentation to Relevant Departments/ Centres (PDU, QA, TLU)for Review (June Senate) Library Closes (17:00)
		Fri	30	Public Holiday – Good Friday (Library Closed)
		Sat	31	Library Closed



APRIL 2018				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	Public Holiday – Easter Day (Library Closed)
14	10	Mon	2	Public Holiday – Easter Monday (Library Closed)
		Tue	3	
		Wed	4	TLU Session
		Thu	5	Executive Management Committee Meeting Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approved by Senate in March)
		Fri	6	Lectures End Last Day For Course/Programmes Cancellations With 50% Credit: All Courses and Programmes NUST Management Meeting
		Sat	7	
		Sun	8	
15	11	Mon	9	Mid-Semester Break Begins COLL Vacation School Begins in Windhoek (NUST Main Campus) Last Day for Submission of Names for Inclusion in the Graduation Booklet: April 2018 Ceremony-Faculty Officers Only-Closing of ITS Cycles for Entry of Marks
		Tue	10	Last Day for Departments /Centres (PDU, QA, TLU) to Comment on Draft Programme(Curriculum)Documentation
		Wed	11	
		Thu	12	COLL Vacation School Ends in Windhoek (NUST Main Campus)
		Fri	13	Mid-Semester Break Ends
		Sat	14	
		Sun	15	
16	12	Mon	16	Lectures Resume Submission to Examinations Department of Draft Question Papers and Memoranda: June 2018 Examination Session
		Tue	17	
		Wed	18	Meeting: Institutional Timetabling Committee Agenda Closes: All Board of Studies MOOC for Students (Critical, Creative Thinking) (TLU)
		Thu	19	Executive Management Committee Meeting
		Fri	20	Last Day for Course Cancellations of any Nature Research Day: Faculty of Human Sciences
		Sat	21	
		Sun	22	
17	13	Mon	23	AWARDS CEREMONY
		Tue	24	Submission to Examinations Department of Final, Moderated Question Papers and Memoranda: June Examination Session Agenda Closes: Institutional Faculty Evaluation Committee
		Wed	25	TLU Session – BAM Awards Ceremony
		Thu	26	GRADUATION CEREMONY
		Fri	27	GRADUATION CEREMONY Agenda Closes: Academic Planning Committee
		Sat	28	
		Sun	29	
18	14	Mon	30	Visa Applications Closes: Semester 2 Exchange Students(INR) 100% of Total Fees Payable: Semester Courses 38% of Total Fees Payable: Year Courses

MAY 2018				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
18	14	Tue	1	<b>Public Holiday – Workers’ Day</b> (Library Closed)
		Wed	2	TLU Session
		Thu	3	
		Fri	4	<b>Public Holiday – Cassinga Day</b> (Library Closed)
		Sat	5	
		Sun	6	
19	15	Mon	7	<b>Meeting: BOS – Faculty of Computing and Informatics</b>
		Tue	8	<b>Meeting: BOS - Faculty of Engineering</b>
		Wed	9	TLU Session <b>Meeting: BOS - Faculty of Health and Applied Sciences</b> Work Readiness Programme (WRP)Workshop(CEU)
		Thu	10	<b>Public Holiday - Ascension Day</b> (Library Closed)
		Fri	11	
		Sat	12	
		Sun	13	
20	16	Mon	14	<b>Meeting: BOS - Faculty of Human Sciences</b>
		Tue	15	Last Day for Submission of Prescribed Textbooks Lists (for 2 <sup>nd</sup> Semester 2018) to the Library and the Official Bookseller <b>Meeting: BOS - Faculty of Management Sciences</b> NUST Applications Close: Semester 2 Exchange Students(INR)
		Wed	16	TLU Session <b>Meeting: BOS - Faculty of Natural Resources and Spatial Sciences</b> Meeting: Institutional Faculty Evaluation Committee
		Thu	17	Agenda Closes: Senate Executive Management Committee Meeting Work Readiness Programme (WRP)Workshop(CEU)
		Fri	18	<b>Lectures End: First Semester: All Faculties (Exam Based Programmes)</b> Research Day: Faculty of Health and Applied Sciences NUST Management Meeting Last Day for Submission of Semester marks (COLL) COLL Face-to-Face Tutorials Ends : Windhoek (NUST Main Campus)
		Sat	19	
		Sun	20	
21		Mon	21	Institutional Writing Retreat Begins Business Applications and Information Administration Practical Examinations Begin(COLL) Meeting: Academic Planning Committee
		Tue	22	Institutional Writing Retreat Last Day for Submission of Semester Marks: Semester Courses
		Wed	23	Institutional Writing Retreat Ends
		Thu	24	Business Applications and Information Administration Practical Examinations End(COLL) Technology Day (TLU and COLL)
		Fri	25	<b>Public Holiday - Africa Day</b> (Library closed)
		Sat	26	
		Sun	27	
22		Mon	28	Examination Begins: June 2018 Session Semester Courses Agenda Closes: Higher Degree Committee
		Tue	29	
		Wed	30	TLU Session – BAM Awards Ceremony
		Thu	31	Executive Management Committee Meeting Agenda Closes: Council 50% of Total Fees Payable: Year Courses

JUNE 2018				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
22		Fri	1	Meeting: Senate
		Sat	2	
		Sun	3	
23		Mon	4	Open Cycles for Capturing New Applications for 2019
		Tue	5	
		Wed	6	
		Thu	7	Work Readiness Programme (WRP)Workshop(CEU) Executive Management Committee Meeting
		Fri	8	NUST Management Meeting
		Sat	9	
		Sun	10	
24		Mon	11	Service Learning Begins(CEU) Meeting: Higher Degrees Committee
		Tue	12	
		Wed	13	
		Thu	14	
		Fri	15	Last Day for Submission of NQF Applications to PDU(All New/Revised Qualifications Approved by Senate in June)
		Sat	16	Examinations End: June 2018 Session- Semester Courses
		Sun	17	HOSTEL AND KITCHEN OFFICIALLY CLOSE
25		Mon	18	Mid-Year Recess Begins Library Hours Changed (08:00-17:00)
		Tue	19	
		Wed	20	
		Thu	21	Executive Management Committee Meeting
		Fri	22	Meeting: Council Last Day for Submission of Final Marks and Result Codes: CASS Courses(COLL) Last Day for Submission of Final Marks and Result Codes: CASS Courses
		Sat	23	Library Closed
		Sun	24	Library Closed
26		Mon	25	Last Day for Submission of All Examination Marks: June Session
		Tue	26	Great Teachers' Workshop Begins (TLU)
		Wed	27	Great Teachers Workshop (TLU) TLU Session – BAM Awards Ceremony
		Thu	28	Great Teachers' Workshop Ends (TLU)
		Fri	29	BOSEC: June Examination Results Approval (am) Release of Results (pm) 62% of Total Fees Payable: Year Courses Last Day for Course Cancellations with 50% Credit: Year Courses Agenda Closes: Academic Planning Committee
		Sat	30	Library Closed

**JULY 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	HOSTEL AND KITCHEN OFFICIALLY OPEN (Library Closed)
27		Mon	2	Registration Begins: 2 <sup>nd</sup> Semester
		Tue	3	New Academic Staff Induction (TLU)
		Wed	4	New Academic Staff Induction (TLU)
		Thu	5	
		Fri	6	<b>Mid-Year Recess Ends</b> Last Day for Remark and Recheck Applications: June Examinations Last Day for Departments/Centres (PDU, QA, TLU) to Comment on Draft Programme (Curriculum) Documentation Registration Ends: 2 <sup>nd</sup> Semester
		Sat	7	
		Sun	8	
28	1	Mon	9	<b>Lectures Resume: Second Semester-All Faculties</b> Supplementary/2 <sup>nd</sup> Opportunity Examinations Begin Library Hours Change (08:00-22:00) COLL Vacation School Begins at 07:30 in Windhoek (NUST Main Campus): Computerized Accounting (Compulsory Attendance)
		Tue	10	
		Wed	11	TLU Session Service Learning Begins(CEU)
		Thu	12	Executive Management Committee Meeting
		Fri	13	NUST Management Meeting Agenda Closes: Senate Meeting: Academic Planning Committee COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerised Accounting (Compulsory Attendance) COLL Course Design and Development Training Workshop COLL Weekend Face-to-Face Tutorials Begin in Windhoek (NUST Main Campus)
		Sat	14	
		Sun	15	
29	2	Mon	16	Post-Graduate Certificate in Higher Education Course #2 (TLU) COLL Vacation School Begins at 08:00 in Windhoek (NUST Main Campus): Business Applications 1B, 2B and Information Administration 3B (Compulsory Attendance)
		Tue	17	Research Day: Faculty of Computing and Informatics
		Wed	18	Teaching and Learning needs Assessment Survey Launch (TLU) Industrial Career Starter Day-Engineering Basement(CEU)
		Thu	19	
		Fri	20	Last Day for Submission to Finance of Budget Estimates and Motivations Supplementary /2 <sup>nd</sup> Opportunity Examinations End COLL Vacation School Ends in Windhoek (NUST Main Campus): Business Applications 1B, 2B and Information Administration 3B (Compulsory Attendance)
		Sat	21	
		Sun	22	
30	3	Mon	23	
		Tue	24	
		Wed	25	TLU Session – BAM Awards Ceremony
		Thu	26	Executive Management Committee Meeting
		Fri	27	Research Day: Faculty of Engineering BOSEC: July Examination Results Approval (am) Release of Results (pm) Agenda Closes: Institutional Research and Publication Committee
		Sat	28	

		<b>Sun</b>	<b>29</b>	
31	4	<b>Mon</b>	<b>30</b>	
		<b>Tue</b>	<b>31</b>	<p>Deadline for Applications for 2019 Via the Mature Age Entry Scheme</p> <p>Workshop with the Work Integrated Learning(WIL)Coordinators(CEU)</p> <p>33% of Total Fees Payable: Semester Courses</p> <p>74% of Total Fees Payable: Year Courses</p>

AUGUST 2018				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
31	4	Wed	1	TLU Session Applications and Enquiries Open: Semester 1,2019 Exchange Students(INR)
		Thu	2	
		Fri	3	Meeting: Senate Last Day For Course Cancellations with 100% Credit: All Courses and Programmes Last Day for Course /Programme Amendments
		Sat	4	
		Sun	5	
32	5	Mon	6	DAY 1: CULTURAL FESTIVAL BEGINS: PARADE AND FLEA MARKET
		Tue	7	DAY 2: CULTURAL FESTIVAL: OFFICIAL OPENING
		Wed	8	DAY 3: CULTURAL FESTIVAL: INTERNATIONAL CUISINE DAY TLU Session
		Thu	9	Executive Management Committee Meeting DAY 4: CULTURAL FESTIVAL: MISS AND MR MUST REHEARSAL
		Fri	10	Research Day: Faculty of Management Sciences NUST Management Meeting DAY 5: CULTURAL FESTIVAL ENDS: MISS AND MR MUST PEAGANT Agenda Closes: Institutional Faculty Evaluation Committee Industry Breakfast (CEU)
		Sat	11	
		Sun	12	
33	6	Mon	13	e-Learning Mini-Workshop Starts for 5 Weeks (TLU) 2 <sup>nd</sup> Call for Teaching Excellence Awards Nominations(TLU) Road Show Begins (Swakopmund, Walvis Bay, Otjiwarongo, Ondangwa, Outapi, Ongewdiva, Oshikati)(CEU)
		Tue	14	
		Wed	15	TLU Session
		Thu	16	Meeting: Institutional Research and Publication Committee
		Fri	17	SENX: October Promotion and Graduation Lectures End
		Sat	18	
		Sun	19	
34	7	Mon	20	Mid-Semester Break Begins Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approved by Senate in August) COLL Vacation School Begins in Windhoek (NUST Main Campus)
		Tue	21	Instructional Skills Workshop for Faculty Begins (TLU) Agenda Closes: Academic Planning Committee
		Wed	22	Instructional Skills Workshop for Faculty (TLU) Work Readiness Programme(WRP)Workshop(CEU)
		Thu	23	Instructional Skills Workshop for Faculty Ends (TLU) Road Show Ends (Swakopmund, Walvis Bay, Otjiwarongo, Ondangwa, Outapi, Ongewdiva, Oshikati)(CEU) Mature Age Entry Test Begins
		Fri	24	Mid-Semester Break Ends Faculty Engagement Session (TLU) COLL Vacation School Ends in Windhoek (NUST Main Campus) Agenda Closes: Council Agenda Close: All Board Of Studies 66% of Total Fees Payable: Semester Courses 86% of Fees Payable: Year Courses Submission of COLL 1 <sup>st</sup> Semester 2019 First Tutorial Letters

				Submission to COLL of final drafts for New/Revised study Guides for 2019: 1 <sup>st</sup> Semester Courses Mature Age Entry Test Continue
		<b>Sat</b>	<b>25</b>	<b>Mature Age Entry Test Ends</b>
		<b>Sun</b>	<b>26</b>	<b>Public Holiday – Heroes’ Day</b> (Library Closed)
35	8	<b>Mon</b>	<b>27</b>	<b>Public Holiday</b> (Library Closed)
		<b>Tue</b>	<b>28</b>	<b>Lectures Resume</b> MOOC – Students Study Skills (TLU) Work Readiness Programme(WRP)Workshop(CEU)
		<b>Wed</b>	<b>29</b>	TLU Session – BAM Awards Ceremony Meeting: Institutional Faculty Evaluation Committee
		<b>Thu</b>	<b>30</b>	Executive Management Committee Meeting Institutional Quality Day(QA)
		<b>Fri</b>	<b>31</b>	<b>Deadline for All other Applications for Admission for 2019</b>

**SEPTEMBER 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
35	8	Sat	1	
		Sun	2	
36	9	Mon	3	
		Tue	4	Library's Donate -a -Book Month Starts
		Wed	5	MOOC – Students Soft Skills (TLU)
		Thu	6	Executive Management Committee Meeting DAY 1: HIV/AIDS AWARENESS CAMPAIN BEGINS
		Fri	7	NUST Management Meeting Agenda Closes: Higher Degrees Committee Faculty Engagement Session (TLU) DAY 2: HIV/AIDS AWARENESS CAMPAIN ENDS Meeting: Academic Planning Committee Last Day for All Course Cancelations With 50% Credit: Semester Courses
		Sat	8	
		Sun	9	
37	10	Mon	10	
		Tue	11	Meeting: BOS – Faculty of Computing and Informatics
		Wed	12	Meeting: BOS - Faculty of Engineering TLU Session International Education Day(INR) Work Intergrated Learning (WIL) Conference Begins(CEU)
		Thu	13	Meeting: BOS - Faculty of Health and Applied Sciences Work Intergrated Learning (WIL) Conference (CEU)
		Fri	14	Meeting: Council e-Learning Mini-Workshop Ends (TLU) Work Intergrated Learning (WIL) Conference Ends(CEU)
		Sat	15	
		Sun	16	
38	11	Mon	17	Meeting: BOS - Faculty of Human Sciences
		Tue	18	Meeting: BOS - Faculty of Management Sciences
		Wed	19	Meeting: BOS - Faculty of Natural Sciences and Spatial Sciences TLU Session
		Thu	20	Executive Management Committee Meeting Agenda Closes: Senate
		Fri	21	<b>Institutional Holiday</b>
		Sat	22	
		Sun	23	
39	12	Mon	24	Submission to Examinations of Draft Question Papers and Memoranda: November Examination Session Meeting: Higher Degrees Committee
		Tue	25	Turnitin Training for Faculty (TLU) Work Readiness Programme(WRP)Workshop(CEU)
		Wed	26	Meeting: Institutional Timetabling Committee TLU Session – BAM Awards Ceremony
		Thu	27	
		Fri	28	Faculty Engagement Session (TLU) Training Session(PDU) Last Day for Course Cancellations of any Nature 100% of Total Fees Payable: Semester and Year Courses Research Day: Faculty of Human Sciences NUST STUDENT PRAYER DAY Last Day for Submission of Names for Inclusion in the Graduation Booklet:



				October 2018 Ceremony-Faculty Officers only-Closing of ITS Cycles for Entry of Marks
		<b>Sat</b>	<b>29</b>	
		<b>Sun</b>	<b>30</b>	NUST Applications Close: Semester 1, 2019 Exchange Students(INR)

**OCTOBER 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
40	13	Mon	1	
		Tue	2	
		Wed	3	TLU Session
		Thu	4	Executive Management Committee Meeting
		Fri	5	Meeting: Senate Closing of Cycles for Capturing of New Applications for 2019
		Sat	6	
		Sun	7	
41	14	Mon	8	Selection of New Students for 2019 Begins
		Tue	9	
		Wed	10	TLU Session Submission to Examinations of Final Moderated Question Papers: November Examination Sessions
		Thu	11	
		Fri	12	<b>GRADUATION CEREMONY</b>
		Sat	13	
		Sun	14	
42	15	Mon	15	Last Day for Submission of Prescribed Textbook List (for 1 <sup>st</sup> Semester 2019) to the Library and the Official Bookseller NUST Applications Close: Semester 1, 2019 Exchange Students(INR)
		Tue	16	<b>NUST TROPHY AWARD CEREMONY</b>
		Wed	17	TLU Session
		Thu	18	Executive Management Committee Meeting
		Fri	19	NUST Management Meeting Submission to Examination of COLL Semester Marks Student Research Symposium COLL Weekend Face-to-Face Tutorials End in Windhoek (NUST Main Campus) <b>Lectures End: Second Semester-All Faculties (Exam Based Programmes Only)</b>
		Sat	20	
		Sun	21	
43	16½	Mon	22	Last Day for Submission of NQF Applications to PDU (All New/Revised Qualifications Approved by Senate in October) Business Applications and Information Administration Practical Examinations Begin(COLL)
		Tue	23	Business Applications and Information Administration Practical Examinations(COLL) Road Show Begins (Katima Mulilo and Rundu)(CEU) Last Day for Submission of Semester Marks: Semester Courses
		Wed	24	Institutional Writing Retreat Begins Business Applications and Information Administration Practical Examinations(COLL)
		Thu	25	TLU Session – BAM Awards Ceremony Institutional Writing Retreat Business Applications and Information Administration Practical Examinations(COLL)
		Fri	26	Agenda Closes: Council Institutional Writing Retreat Ends Business Applications and Information Administration Practical Examinations End(COLL) Road Show Ends (Katima Mulilo and Rundu)(CEU)
		Sat	27	
		Sun	28	

44		<b>Mon</b>	<b>29</b>	Examinations Begin: November 2018 Session Agenda Closes: Higher Degrees Committee
		<b>Tue</b>	<b>30</b>	
		<b>Wed</b>	<b>31</b>	Dispatch of Letters of Admission/Rejection for 2019 Academic Year

**NOVEMBER 2018**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
44		Thu	1	Executive Management Committee Meeting
		Fri	2	
		Sat	3	
		Sun	4	
45		Mon	5	Agenda Closes: Institutional Faculty Evaluation Committee
		Tue	6	
		Wed	7	
		Thu	8	
		Fri	9	NUST Management Meeting
		Sat	10	
		Sun	11	
46		Mon	12	Last Day for Submitting Requisitions for Procurement Meeting: Higher Degrees Committee
		Tue	13	
		Wed	14	
		Thu	15	Executive Management Committee Meeting
		Fri	16	Meeting: Council
		Sat	17	Examinations End: November 2018 Session
		Sun	18	HOSTEL AND KITCHEN OFFICIALLY CLOSE
47		Mon	19	All library items returned for stocktaking Library Hours Change to 08:00-17:00
		Tue	20	
		Wed	21	Research Day 1: Faculty Symposium Library Closed for Stocktaking
		Thu	22	Research Day 2: Presentation to Public Library Closed for Stocktaking
		Fri	23	Research Day 3: Researchers of the Year Awards Industry Recognition Dinner(CEU)
		Sat	24	
		Sun	25	
48		Mon	26	Last Day for Submission of All Examination Marks: November 2018 Session Last Day for Internal Purchases From Stores Last Day for Submission of Final Marks and Result Codes: CASS Courses Meeting: Institutional Faculty Evaluation Committee
		Tue	27	
		Wed	28	TEACHING EXCELLENCE AWARDS(TLU)
		Thu	29	
		Fri	30	NUST Year-End Function

**DECEMBER 2018**

<b>CAL WEEK</b>	<b>SEM WEEK</b>	<b>DAY</b>	<b>DATE</b>	<b>ACTIVITY</b>
48		Sat	1	
		Sun	2	
49		Mon	3	BOSEC: November Examination Results Approval (am) Release of Results (pm)
		Tue	4	
		Wed	5	
		Thu	6	Executive Management Committee Meeting
		Fri	7	SENEC: Academic Promotion of Students Begin: April Graduation <b>End of All Academic Activities</b> Library Closes at 17:00
		Sat	8	
		Sun	9	
50		Mon	10	<b>Public Holiday - International Human Rights Day</b>
		Tue	11	
		Wed	12	
		Thu	13	
		Fri	14	
		Sat	15	
		Sun	16	
51		Mon	17	
		Tue	18	
		Wed	19	
		Thu	20	
		Fri	21	Institution Closes: 16:30
		Sat	22	
		Sun	23	
52		Mon	24	Institution Closed
		Tue	25	<b>Public Holiday -Christmas Day</b>
		Wed	26	<b>Public Holiday -Family Day</b>
		Thu	27	Institution Closed
		Fri	28	Institution Closed
		Sat	29	
		Sun	30	
		Mon	31	

**JANUARY 2019**

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
1		Tue	1	Public Holiday – New Year’s Day
		Wed	2	Library Opens (08:00-17:00)
		Thu	3	
		Fri	4	
		Sat	5	
		Sun	6	
2		Mon	7	
		Tue	8	
		Wed	9	
		Thu	10	
		Fri	11	
		Sat	12	
		Sun	13	
3		Mon	14	Academic Welcome Academic Staff Resume Office Duties Supplementary /2 <sup>nd</sup> Opportunity Examination Begins Last day for Remark and Recheck Applications: November 2018 Examinations
		Tue	15	
		Wed	16	
		Thu	17	
		Fri	18	
		Sat	19	
		Sun	20	
4		Mon	21	
		Tue	22	
		Wed	23	
		Thu	24	
		Fri	25	Supplementary /2 <sup>nd</sup> Opportunity Examination Ends
		Sat	26	COLL Marker Tutor Training
		Sun	27	
5		Mon	28	COLL Vacation School Begins at 08:00 in Windhoek (NUST Main Campus): Business Applications 1A, 2A and Information Administration 3A and Ends 01 Feb 2019(Compulsory Attendance) COLL Vacation School Begins at 07:30 in Windhoek (NUST Main Campus): Computerised Accounting (Compulsory Attendance) COLL Course Design and Development Training Workshop
		Tue	29	
		Wed	30	
		Thu	31	COLL Vacation School Ends in Windhoek (NUST Main Campus): Computerised Accounting (Compulsory Attendance)

## 2019 SEMESTER DATES

<b>SEMESTER 1</b>	Semester Weeks: 14 Lecturing Days: 67	31 January – 18 May
	Mid-Semester Break	09 – 13 April
	Mid-Year Recess	18 June – 06 July
<b>SEMESTER 2</b>	Semester Weeks: 14 Lecturing Days: 69	09 July – 23 October
	Mid-Semester Break	20 – 24 August
	End of Academic Activities	07 December

## 2019 PUBLIC HOLIDAYS

Date	Month	Day	Holiday
01	January	Tuesday	New Year's Day
21	March	Thursday	Independence Day
19	April	Friday	Good Friday
21	April	Sunday	Easter Day
22	April	Monday	Easter Monday
01	May	Wednesday	Workers Day
04	May	Saturday	Cassinga Day
25	May	Saturday	Africa Day
30	May	Thursday	Ascension Day
26	August	Monday	Heroes Day
10	December	Tuesday	International Human Rights Day
25	December	Wednesday	Christmas Day
26	December	Thursday	Family Day

