



## OPEN NATIONAL BID (ONB)

Pursuant with Section 29(a) of the Public Procurement Act, 15 (Act No. 15 of 2015), Namibia University of Science and Technology (NUST) hereby invites registered and reputable 100% Namibian-owned companies to submit their best bids for the **Provision of Various Facility Maintenance and Replacement Services for three (3) years.**

<b>SERVICES DESCRIPTION:</b>	<ol style="list-style-type: none"> <li>General Building Maintenance and Minor Works including carpentry</li> <li>Electrical Services - Service, Maintenance, Repair, and Replacement</li> <li>Plumbing – Service, Maintenance, Repair, and Replacement</li> <li>General Air-Conditioning Services – Service, Maintenance, Repair and Replacement</li> </ol>
<b>PROCUREMENT REFERENCE NO:</b>	NCS/ONB/NUST - 010/2023
<b>BIDDING DOCUMENTS AVAILABILITY:</b> (Sealed envelope marked as per instructions in the bid document)	A complete set of Bidding Documents in English may be purchased upon payment of a non-refundable fee of <b>N\$ 300.00</b> per document. The method of payment will be Cash on Delivery (COD) at NUST Cashier, Ground Floor, Administration Building, 13 Jackson Kaujeua Street, Windhoek West, between 08:00-16:00 (Mon-Fri).
<b>NO SITE VISITS/PRE-BIDDING MEETING</b>	At the Bidder's own responsibility and risk, the Bidder is encouraged to visit and examine the Site of required Services and its surroundings and obtain all information necessary for preparing the Bid and entering into a contract for the Services. The costs of visiting the Site shall be at the Bidder's own expense.
<b>DATE OF ISSUE:</b>	Friday, 26 May 2023
<b>CLOSING DATE AND TIME:</b>	Thursday, 06 July 2023 at 12:00
<b>LEVY:</b>	N\$ 300.00
<b>CLARIFICATIONS (Strictly by email):</b>	All requests for clarifications should be addressed to <a href="mailto:bidbox@nust.na">bidbox@nust.na</a> and reach NUST before Friday, 16 June 2023. <i>Late requests will NOT be responded to.</i>
<b>SUBMISSION OF BIDS:</b>	<p>Bids must be enclosed in an envelope (clearly marked as indicated in Instruction to Bidder) and delivered at the following address:</p> <p><b>Namibia University of Science and Technology</b>  <b>13 Jackson Kaujeua Street</b>  <b>Bid Box</b>  <b>Administration Building, First Floor, Windhoek West</b></p> <p>Companies must register their bid submission in the registry book available at the Foyer upon bid delivery.</p>
<b>NATIONAL PREFERENCE</b>	<p>Service providers within the following categories are encouraged to submit bids:</p> <ul style="list-style-type: none"> <li>· Small and Medium Enterprises (SME)</li> <li>· Previously Disadvantaged Women</li> <li>· Youth</li> <li>· People with Disabilities</li> </ul>
<b>BID OPENING:</b>	Bids will be opened in the presence of the bidders who choose to attend at the Namibia University of Science and Technology, 13 Jackson Kaujeua Street, Windhoek West, Elizabeth Haus on <b>Thursday, 06 July 2023, immediately after closing.</b>

**ELECTRONIC BIDDING WILL NOT BE PERMITTED. LATE BIDS WILL BE REJECTED AND RETURNED UNOPENED**

**Enquiries**

Procurement Management Unit

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