

## CLAIMS PROCEDURES

NO CLAIMING OF FUNDS PAID BY A THIRD PARTY E.G  
**BURSARIES OR NSFAF**, UNLESS YOU PROVIDE A PERMISSION  
LETTER FROM YOUR DONOR/SPONSOR TO CLAIM THE FUNDS

ONLY FUNDS PAID BY YOU IN THE SAME YEAR YOU WERE  
FUNDED BY A BURSARY ARE CLAIMABLE

PLEASE COMPLETE THE CLAIM FORM AND SUBMIT IT WITH A  
ONE PAGE COPY OF YOUR BANK STATEMENT/BANK  
CONFIRMATION LETTER

YOU CAN RETURN IT TO THE CONSULTATION DESK OR EMAIL  
TO [studentdebtors@nust.na](mailto:studentdebtors@nust.na)

**Note: Refunds take about 2-3 weeks before funds will appear  
in your bank**

REGARDS

FINANCE