



Self-help Registration 2nd Semester 2023

Self-help/Online registration is only available for current NUST students who are continuing their studies in the same programme that they registered for at the beginning of 2023. Students need not to visit the campus unless they need assistance with their registration. If needed, students are encourage to contact the numbers and e-mail addresses listed below. Classes will commence on **Monday, 17 July 2023**.

Dates

Registration will take place as from 03 to 14 July 2023. There will be no late-registration.

Fees

- **Deposit on Tuition Fees:** N\$4,500 (for undergraduate and honours degrees) and N\$9 000 (for Master and PhD degrees). In addition to the deposit, outstanding fees must be settled. Full Deposit must be paid regardless of the number of subjects to be registered.
- **Deposit on Residence Fees:** N\$4,500 including refundable breakage fee of N\$1230.
- **NUST Banking Details:** First National Bank, Account Number: 55500126319, Branch Code: 281872 International Swift Code: FIRNNANX, Reference: Your Student Number (very important)
- E-mail payment confirmation to studentdebtors@nust.na
- Bank payments do not immediately reflect on your student account, therefore, allow at least two working days for processing.
- NSFAF loan holders will be given access to their examination results and registration according to their eligibility and internal processes. Students need not to forward NSFAF award letters.

Process

After payment of the deposit on your Tuition Fees,, log onto www.students.nust.na and click on "Student Kiosk"

1. Login with your Student Number and PIN then click on "Registration".
2. Read and accept the "Rules and Regulations" as well as the "Declaration" then click on "Add Subjects to a Registration". This will enable you to add your second semester subjects/courses.
3. Register and print a Proof of Registration. Students who were not registered in the first semester 2023, must complete a Resumption of Studies form, which can be found on www.nust.na. Email the completed form to the Faculty Officer.

SCAN TO REGISTER



Faculty	Faculty Officer	Contact Details
Computing and Informatics		
School of Computing	Ms Julia Semi	T: +264 61 207 2923, E: jsemi@nust.na
School of Informatics		
Engineering and the Built Environment		
School of Engineering	Ms Sonja Samuels	T: +264 61 207 2016 , E: ssamuels@nust.na
School of the Built Environment InSTEM Programme	Mr Phen Ilukena	T: +264 61 207 2661, E: pilukena@nust.na
Health, Natural Resources and Applied Sciences		
School of Agriculture and Natural Resources	Ms Seanie Van Wyk	T: +264 61 207 2661, E: pilukena@nust.na
School of the Health Sciences		

Faculty	Faculty Officer	Contact Details
Faculty of Commerce, Human Sciences and Education		
Department of Governance and Management	Mr Gilbert ///Hoabeb	T: +264 61 207 2320, E: ghoabeb@nust.na
Department of Economics, Accounting and Finance Harold Pupkewitz Graduate School of Business	Ms Yvonne Shipanga	T: +264 61 207 2671, E: yshipanga@nust.na
Department of Communication and Languages	Ms Gillian Feris	T: +264 61 207 2160, E: gferis@nust.na
Department of Social Sciences		
Department of Technical and Vocational Education and Training Department of Marketing, Logistics and Sports Management Department of Hospitality and Tourism	Ms Indira Mbako	T: +264 61 207 2170, E: imbako@nust.na

Enquiries:

General
T: +264 61 207 2999,
E: admissions@nust.na

Student Debtors
T: +264 61 207 2888,
E: studentdebtors@nust.na

Bursaries/NSFAF
T: +264 61 207 2888,
bursaries@nust.na

Distance Education Support
T: +264 61 207 9777