



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Office of the Registrar

2024 Institutional Calendar



VISION

A premier technological university known for knowledge creation, innovation, and entrepreneurship

MISSION

An engaged and responsive university, meeting the needs of stakeholders through excellent education, applied research, innovation, and service

VALUES

Integrity, Diversity, Excellence, Accountability and Sustainability

2024 SEMESTER DATES

SEMESTER 1	15 Semester Weeks: 65 Lecturing Days 18 Semester Weeks: 79 Lecturing Days	05 February – 16 May [Exam Based Courses] 05 February – 07 June [CASS Courses]
	Mid-Semester Break	02 -05 April
MID-YEAR RECESS - STUDENTS		17 June – 12 July
SEMESTER 2	15 Semester Weeks: 70 Lecturing Days 18 Semester Weeks: 85 Lecturing Days:	15 July – 25 October [Exam Based Courses] 15 July– 15 November [CASS Courses]
	Mid-Semester Break	09 – 13 September
	End of Academic Activities	06 December

2024 PUBLIC HOLIDAYS AND OBSERVANCE

DATE	MONTH	DAY	HOLIDAY	DATE	MONTH	DAY	HOLIDAY
01	January	Monday	New Year's Day	09	May	Thursday	Ascension Day
21	March	Thursday	Independence Day	25	May	Saturday	Africa Day
29	March	Friday	Good Friday	23	August	Friday	Institutional Holiday
31	March	Sunday	Easter Sunday	26	August	Monday	Heroes' Day
01	April	Monday	Easter Monday	10	December	Tuesday	Day of the Namibian Women and International Human Rights Day
01	May	Wednesday	Workers Day	25	December	Wednesday	Christmas Day
04	May	Saturday	Cassinga Day	26	December	Thursday	Family Day

2024 MEETINGS

COUNCIL

MEETING DATE	AGENDA CLOSING DATE
Thursday, 28 March	Friday, 08 March
Thursday, 27 June	Friday, 07 June
Thursday, 26 September	Friday, 06 September
Thursday, 21 November	Friday, 01 November

COMMITTEES OF THE COUNCIL

COMMITTEE	MEETING DATE	AGENDA CLOSING DATE
MANAGEMENT COMMITTEE OF COUNCIL (MCC)	CALLED ON OCCASIONS	
COUNCIL: SEARCH COMMITTEE OF COUNCIL (SCC)	CALLED WHEN NEEDED	
COUNCIL: FINANCE AND HUMAN CAPITAL COMMITTEE	Wednesday, 06 March	Friday, 23 February
	Tuesday, 14 May	Friday, 29 April
	Wednesday, 14 August	Thursday, 01 August
	Wednesday, 23 October	Wednesday, 09 October
COUNCIL: AUDIT AND RISK COMMITTEE	Wednesday, 06 March	Friday, 23 February
	Tuesday, 14 May	Monday, 29 April
	Wednesday, 14 August	Thursday, 01 August
	Wednesday, 23 October	Wednesday, 09 October
COUNCIL: REMUNERATION COMMITTEE (REMCO)	Wednesday, 13 March	Friday, 23 February
	Wednesday, 22 May	Friday, 03 May
	Friday, 16 August	Friday, 26 July
	Friday, 25 October	Friday, 04 October
COUNCIL APPEAL COMMITTEE (CAC)	CALLED WHEN NEEDED	
COUNCIL DISCIPLINARY COMMITTEE (EXECUTIVE STAFF)	CALLED WHEN NEEDED	

EXECUTIVE MANAGEMENT COMMITTEE (EXCO)

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Thurs 18	Thurs 01 15	Thurs 07 14	Thurs 04 18	Thurs 02 16	Thurs 06 20	Thurs 04 18	Thurs 01 15	Thurs 05 19	Thurs 03 17	Thurs 07	Thurs

SENATE

MEETING DATE	AGENDA CLOSING DATE
Friday, 08 March	Friday, 23 February
Friday, 07 June	Friday, 24 May
Friday, 09 August	Friday, 26 July
Friday, 18 October	Friday, 04 October

COMMITTEES OF SENATE

COMMITTEE	MEETING DATE	AGENDA CLOSING DATE
EXECUTIVE COMMITTEE OF SENATE (SENEX)	Thursday, 07 March	Thursday, 29 February
	Friday, 06 September	Tuesday, 27 August
INSTITUTIONAL RESEARCH AND PUBLICATIONS COMMITTEE (IRPC)	Wednesday, 21 February	Friday, 02 February
	Thursday, 16 May	Friday, 26 April
	Monday, 22 July	Monday, 08 July
	Monday, 23 September	Friday, 06 September
ACADEMIC PLANNING COMMITTEE (APC)	Friday, 23 February	Friday, 09 February
	Tuesday, 14 May	Monday, 29 April
	Tuesday, 16 July	Monday, 01 July
	Friday, 27 September	Friday, 13 September
LIBRARY SERVICES AND E-LEARNING COMMITTEE	Monday, 25 March	Monday, 04 March
	Thursday, 13 June	Friday, 31 May
	Thursday, 12 September	Monday, 02 September
	Thursday, 28 November	Friday, 08 November
HIGHER DEGREES COMMITTEE (HDC)	Tuesday, 19 March – Ordinary Meeting	Friday, 05 March
	Monday, 10 June – Ordinary Meeting	Monday, 27 May
	Wednesday, 11 September – Ordinary Meeting	Wednesday, 28 August
	Wednesday, 13 November – Ordinary Meeting	Wednesday, 30 October
RESEARCH ETHICS COMMITTEE	Monday, 11 March	Monday, 19 February
	Wednesday, 05 June	Monday, 20 May
	Thursday, 05 September	Tuesday, 27 August
	Monday, 11 November	Friday, 25 October

OTHER COMMITTEES

COMMITTEE	MEETING DATE	AGENDA CLOSING DATE
INSTITUTIONAL FACULTY EVALUATION COMMITTEE (IFEC)	Monday, 11 March	Friday, 23 February
	Monday, 03 June	Monday, 20 May
	Thursday, 22 August	Thursday, 08 August
	Tuesday, 12 November	Wednesday, 30 October
INSTITUTIONAL TIMETABLING COMMITTEE	Wednesday, 12 June	Tuesday, 04 June
	Tuesday, 17 September	Friday, 06 September
PROFESSORIAL SELECTION AND PROMOTION COMMITTEE (PSPC)	Wednesday, 13 March	Friday, 01 March
	Monday, 16 September	Monday, 02 September

BOARDS OF STUDIES (BOS)

FACULTY	MEETING DATE	AGENDA CLOSING DATE
FACULTY OF COMMERCE, HUMAN SCIENCES AND EDUCATION	Monday, 05 February	Wednesday, 31 January
	Monday, 15 April	Tuesday, 02 April
	Tuesday, 27 August	Wednesday, 14 August
FACULTY OF COMPUTING AND INFORMATICS	Tuesday, 06 February	Thursday, 01 February
	Tuesday, 16 April	Wednesday, 03 April
	Wednesday, 28 August	Thursday, 15 August
FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT	Wednesday, 07 February	Friday, 02 February
	Wednesday, 17 April	Thursday, 04 April
	Thursday, 29 August	Friday, 16 August
FACULTY OF HEALTH, NATURAL RESOURCES AND APPLIED SCIENCES	Thursday, 08 February	Friday, 02 February
	Thursday, 18 April	Friday, 05 April
	Friday, 30 August	Monday, 19 August

RESEARCH AND TECHNOLOGY DAYS

FACULTY	RESEARCH DATE
INSTITUTIONAL RESEARCH DAY	Tuesday and Wednesday, 07 – 08 November
INSTITUTIONAL TECHNOLOGY DAY – ORGANISED BY FCI	Friday, 18 October
FACULTY OF COMMERCE, HUMAN SCIENCES AND EDUCATION	Friday, 05 April
FACULTY OF HEALTH, NATURAL RESOURCES AND APPLIED SCIENCES	Wednesday, 08 May
FACULTY OF COMPUTING AND INFORMATICS	Friday, 16 August
FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT	Friday, 30 August

EXECUTIVE OF BOARDS OF STUDIES (BOSEC)

FEBRUARY	JUNE	JULY	DECEMBER
Wednesday 7 th	Friday 28 th	Monday 29 th	Friday 6 th

NICHE PROGRAMME ACCREDITATION CYCLES

ACTIVITY	MONTH
NICHE writes to the Institution	April
Application and preparation of self-evaluation report (including implementation plan)	May
Submission of the self-evaluation report to NCHE	July
NICHE appointment of review panel	August
Panel review of the SER + site visit (if necessary)	September/October
Inform the institution of the decision	November

EXAMINATION SESSIONS

SEMESTER 1		SEMESTER 2	
Supplementary/Second Opportunity	Ordinary Examinations	Supplementary/Second Opportunity	Ordinary Examinations
15 -30 January	27 May – 14 June	08– 19 July	04 - 22 November
Special/Exit Exams		Special/Exit Exams	
04-08 March		19 – 23 August	

JANUARY 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
1		Mon	1	NEW YEAR'S DAY
		Tue	2	
		Wed	3	
		Thu	4	
		Fri	5	LAST DAY FOR RECHECK AND REMARK APPLICATIONS: NOVEMBER 2023 EXAMINATIONS.
		Sat	6	
		Sun	7	
2		Mon	8	Opening Date for Administration Staff. REGISTRATION FOR SENIOR STUDENTS BEGINS – ALL PROGRAMMES Library Opens Mon-Fri 08:00 – 17:00, Closed on the Weekend
		Tue	9	
		Wed	10	
		Thu	11	
		Fri	12	
		Sat	13	Library Closed
		Sun	14	Library Closed
3		Mon	15	SUPPLEMENTARY/2 ND OPPORTUNITY EXAMINATIONS BEGIN ACADEMIC STAFF RESUME OFFICE DUTIES Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing) 2 ND CALL OF ONLINE LEARNING MATERIAL DEVELOPMENT – RAPID DEVELOPMENT & IAELS AND TPACK MODELS FOR 4IR 4.0 (ADSTLT)
		Tue	16	2 ND CALL OF SHORT COURSE FOR BLENDED/HYBRID LEARNING IN PRACTICE (ADSTLT)
		Wed	17	Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	18	MEETING: Executive Management Committee (EXCO)
		Fri	19	
		Sat	20	Library Closed
		Sun	21	Library Closed
4		Mon	22	SHORT COURSE (THREE WEEKS) – ONLINE LEARNING MATERIAL DEVELOPMENT – RAPID DEVELOPMENT & IAELS AND TPACK MODELS FOR 4IR 4.0 – STARTS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	23	
		Wed	24	FINAL SELECTION FOR NEW STUDENTS BEGINS – ALL PROGRAMMES
		Thu	25	REGISTRATION FOR NEW STUDENTS BEGINS – ALL PROGRAMMES Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	26	Last Day for Quality Validation Checks of Draft Revised and New Programmes
		Sat	27	Library Closed
		Sun	28	Library Closed
5		Mon	29	NEW ACADEMIC STAFF INDUCTION (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	30	SUPPLEMENTARY/2 ND OPPORTUNITY EXAMINATIONS END FINAL SELECTION FOR NEW STUDENTS ENDS – ALL PROGRAMMES NEW ACADEMIC STAFF INDUCTION (ADSTLT)
		Wed	31	Applications for Special Exams begin REGISTRATION FOR NEW STUDENTS ENDS – ALL PROGRAMMES AGENDA CLOSES BOS: Faculty of Commerce, Human Sciences and Education Pre-WIL Employability Improvement Programme (EIP) practical ACADEMIC WELCOME BY DVC: TLT OFFICE

FEBRUARY 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Thu	1	ORIENTATION FOR NEW STUDENTS BEGIN – ALL FIRST YEAR STUDENTS MEETING: Executive Management Committee (EXCO) AGENDA CLOSES BOS: Faculty of Computing and Informatics COURSE DEVELOPMENT TRAINING STARTS (ADSTLT)
		Fri	2	AGENDA CLOSES BOS: Faculty of Engineering and the Built Environment AGENDA CLOSES BOS: Faculty of Health, Natural Resources and Applied Sciences AGENDA CLOSES: Institutional Research and Publications Committee (IRPC) COURSE DEVELOPMENT TRAINING STARTS (ADSTLT) REGISTRATION FOR SENIOR STUDENTS ENDS – ALL PROGRAMMES
		Sat	3	ORIENTATION FOR NEW STUDENTS ENDS – ALL FIRST YEAR STUDENTS Library Closed
		Sun	4	Library Closed 2 ND CALL OF SHORT COURSE FOR BLENDED/HYBRID LEARNING IN PRACTICE (ADSTLT)
6	1	Mon	5	FIRST SEMESTER LECTURES BEGIN – ALL FACULTIES OFFICIAL OPENING OF ACADEMIC YEAR LATE REGISTRATION FOR ALL STUDENTS BEGINS MEETING BOS: Faculty of Commerce, Human Sciences and Education Programme Viability Audits as per PDQA Calendar. 1st Semester NCHE Programme Accreditation Begins Library Hours Change to Mon – Fri 08:00 – 22:00, Saturday 09:00 – 17:00 Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	6	MEETING BOS: Faculty of Computing and Informatics
		Wed	7	LAST DAY FOR SUBMISSION OF MARKS - SUPPLEMENTARY/2 ND OPPORTUNITY EXAMS MEETING BOS: Faculty of Engineering and the Built Environment ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	8	REGISTRATION FOR STUDENTS WHO WROTE SUPPLEMENTARY EXAMINATIONS BEGINS MEETING BOS: Faculty of Health, Natural Resources and Applied Sciences Short Course (three weeks): Online Learning Material Development – Rapid Development & IAELS and TPACK models for 4IR 4.0 - ends (ADSTLT)
		Fri	9	AGENDA CLOSES: Academic Planning Committee (APC) LATE REGISTRATION FOR ALL STUDENTS ENDS Short Courses (three weeks): Online Learning Material Development-Rapid Development & IAELS and TPACK models for 4IR 4.0 – ends (ADSTLT) REGISTRATION FOR STUDENTS WHO WROTE SUPPLEMENTARY EXAMINATIONS ENDS
		Sat	10	Marker-Tutor Training (ADSTLT)
		Sun	11	
7	2	Mon	12	Registration of ePre-WIL Work Readiness & Employability Improvement courses online begins SHORT COURSE (THE WEEKS) FOR BLENDED/HYBRID LEARNING IN PRACTICE STARTS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	13	COURSE DEVELOPMENT TRAINING STARTS (ADSTLT)
		Wed	14	MEETING BOSEC – Approval of Supplementary/2 nd Opportunity marks (AM)/ Release of Results (PM) COURSE DEVELOPMENT TRAINING ENDS (ADSTLT) ADSTLT SESSION
		Thu	15	Applications for Exit Exams begin MEETING: Executive Management Committee (EXCO) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	16	Registration of ePre-WIL Work Readiness & Employability Improvement courses online Ends
		Sat	17	
		Sun	18	
8	3	Mon	19	AGENDA CLOSES: Research Ethics Committee DIGITAL LEARNING WEBINARS FOR 3 WEEKS (ADSTLT) USING COMMUNITY OF PRACTICE APPROACH STARTS Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	20	Applications for Special and Exit Exams ends
		Wed	21	Meeting: Institutional Research and Publications Committee (IRPC) ADSTLT SESSION VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY
		Thu	22	
		Fri	23	MEETING: Academic Planning Committee (APC) AGENDA CLOSES: Senate AGENDA CLOSES: Audit and Risk Committee AGENDA CLOSES: Finance Committee of Council AGENDA CLOSES: Institutional Faculty Evaluation Committee (IFEC) AGENDA CLOSES: Remuneration Committee of Council (REMCO) STUDENT ORIENTATION (ELEARNING) STARTS – (ADSTLT)
		Sat	24	STUDENT ORIENTATION (ELEARNING) STARTS – (ADSTLT)
		Sun	25	
9	4	Mon	26	Due Date for Departments to Submit Final Draft Programme Documentation to PDU for Recommendation to BOS - for Programmes Intended for Approval at June Senate. Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	27	1 ST CALL OF SHORT COURSE FOR DIGITAL LEARNING FOR TEACHING STAFF (ADSTLT)

				<p>33% of Total Fees Payable: Semester Courses, 12% of Total Fees Payable: Year Courses LAST DAY FOR COURSE CANCELLATION WITH 100% CREDIT: ALL SEMESTER COURSES LAST DAY FOR COURSE/PROGRAMME AMMENDMENTS 10% Discount on Tuition Fees Granted if All Fees are Paid in Full for the Year and Semester Accounts</p>
		Wed	28	<p>Last day for submission of Special & Exit Exams Question Papers MEETING: Finance Committee of Council MEETING: Audit and Risk Committee ADSTLT SESSION</p>
		Thu	29	<p>AGENDA CLOSES: Executive Committee of Senate (SENEX) MEETING: Executive Management Committee (EXCO) Pre-WIL Employability Improvement Programme (EIP) practical</p>

MARCH 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Fri	1	AGENDA CLOSES: Professorial Selection and Promotion Committee (PSPC) LAST DAY FOR RELEASE OF THE 1 ST ASSESSMENT RESULTS ON THE STUDENTS KIOSK- SEMESTER EXAM BASED COURSES
		Sat	2	DISTANCE STUDENT ORIENTATION (ELEARNING) – (ADSTLT)
		Sun	3	
10	5	Mon	4	Special & Exit Exams begins. AGENDA CLOSES: Library Services and e-Learning Committee Programme Viability Audit for Specific Programmes as Appear in ADSTLT Calendar Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	5	AGENDA CLOSES: Higher Degrees Committee (HDC) Pre-WIL Employability Improvement Programme (EIP) practical
		Wed	6	MEETING: Finance Committee of Council MEETING: Audit and Risk Committee ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	7	MEETING: Executive Committee of Senate (SENEX) – PROMOTION FOR APRIL 2024 GRADUATION
		Fri	8	Special and Exit Exam Ends AGENDA CLOSES: Council MEETING: Senate E-LEARNING WEBINARS FOR 3 WEEKS (ADSTLT) USING COMMUNITY OF PRACTICE APPROACH ENDS
		Sat	9	
		Sun	10	
11	6	Mon	11	MEETING: Research Ethics Committee MEETING: Institutional Faculty Evaluation Committee (IFEC) SHORT COURSE (THE WEEKS): BLENDED/HYBRID LEARNING IN PRACTICE ENDS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	12	Training on Curriculum Development Process
		Wed	13	MEETING: Remuneration Committee of Council (REMCO) MEETING: Professorial Selection and Promotion Committee (PSPC) ADSTLT SESSION Training on Programme Accreditation Begins for Departments whose New Programmes were Approved by Senate
		Thu	14	MEETING: Executive Management Committee (EXCO) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	15	MEETING BOSEC – Approval of Special and Exit exam marks (AM)/ Release of Results (PM) 2 ND CALL OF SHORT COURSE FOR DIGITAL LEARNING FOR TEACHING STAFF (ADSTLT) First Reminder for Submission of Prescribed Textbooks Lists (for 2nd Semester 2024) to the Library and the Official Bookseller
		Sat	16	
		Sun	17	
12	7	Mon	18	ADSTLT SESSION Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	19	MEETING: Higher Degrees Committee (HDC) – Ordinary Meeting Library e-Resources Day
		Wed	20	Training on Programme Accreditation Ends for Departments whose New Programmes were Approved by Senate
		Thu	21	INDEPENDENCE DAY (PUBLIC HOLIDAY) Library Closed
		Fri	22	
		Sat	23	
		Sun	24	
13	8	Mon	25	MEETING: Library Services and e-Learning Committee Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	26	ADSTLT SESSION Last Day for Quality Validation Checks of Draft Revised and New Programmes
		Wed	27	
		Thu	28	LECTURES END FOR SEMESTER BREAK – ALL PROGRAMMES MEETING: Council Pre-WIL Employability Improvement Programme (EIP) practical Library Closes at 17:00
		Fri	29	GOOD FRIDAY (PUBLIC HOLIDAY) Library Closed
		Sat	30	Library Closed
		Sun	31	EASTER SUNDAY Library Closed

APRIL 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
14	9	Mon	1	EASTER MONDAY (PUBLIC HOLIDAY) Library Closed Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	2	MID SEMESTER BREAK BEGINS FIRST SEMESTER VACATION SCHOOL STARTS (ADSTLT) AGENDA CLOSES BOS: Faculty of Commerce, Human Sciences and Education SHORT COURSE (FOUR WEEKS): DIGITAL LEARNING FOR TEACHING STAFF STARTS (ADSTLT) LAST DAY FOR COURSE CANCELLATION WITH 50% CREDIT: ALL SEMESTER COURSES 26% of Total Fees Payable: Year Courses Normal Library Hours: Mon – Fri 08:00 – 22:00, Sat 09:00 – 17:00
		Wed	3	AGENDA CLOSES BOS: Faculty of Computing and Informatics Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	4	MEETING: Executive Management Committee (EXCO) AGENDA CLOSES BOS: Faculty of Engineering and the Built Environment ADSTLT SESSION
		Fri	5	SPECIAL MEETING: Executive Committee of Senate (SENEX) – PROMOTION OF LATE SUBMISSIONS FOR APRIL 2024 GRADUATION AGENDA CLOSES BOS: Faculty of Health, Natural Resources and Applied Sciences RESEARCH DAY – FACULTY OF COMMERCE, HUMAN SCIENCES AND EDUCATION MID SEMESTER BREAK ENDS FIRST SEMESTER VACATION SCHOOL ENDS (ADSTLT) Last Day for Submission of Draft SERs to PDQA
		Sat	6	
		Sun	7	
15	10	Mon	8	LECTURES RESUME FROM SEMESTER BREAK – ALL PROGRAMMES Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	9	Last Day for Submission of Names for Inclusion in the Graduation Booklet: April 2024 Graduation Ceremony – Faculty Officers Only: Closing of ITS Cycles for Entry of Marks Industry Mentorship Workshop (physical or virtual)
		Wed	10	Industry Mentorship Workshop (physical or virtual) STUDENT EVALUATION OF TEACHING AND COURSES – STARTS (ADSTLT)
		Thu	11	WIL Coordinators Meeting /Workshop (physical or virtual) LAST DAY FOR RELEASE OF THE 2 ND ASSESSMENT RESULTS ON THE STUDENTS KIOSK– SEMESTER EXAM BASED COURSES Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	12	Submission of Draft Question Papers and Memorandum to Examinations Department – May/June Examination Session
		Sat	13	
		Sun	14	
16	11	Mon	15	MEETING BOS: Faculty of Commerce, Human Sciences and Education Second Reminder for Submission of Prescribed Textbooks Lists (for 2nd Semester 2024) to the Library and the Official Bookseller Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	16	MEETING BOS: Faculty of Computing and Informatics
		Wed	17	MEETING BOS: Faculty of Engineering and the Built Environment VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical NUST CAREER FAIR
		Thu	18	MEETING: Executive Management Committee (EXCO) MEETING BOS: Faculty of Health, Natural Resources and Applied Sciences NUST CAREER FAIR
		Fri	19	
		Sat	20	
		Sun	21	
17	12	Mon	22	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	23	AWARDS CEREMONY
		Wed	24	CEU Awareness Campaign (day 1) Upper Campus (physical or Virtual) ADSTLT SESSION
		Thu	25	GRADUATION CEREMONY- DAY ONE Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	26	Submission of Final Moderated Question Papers and Memorandum to Examinations Department – May/June Examination Session AGENDA CLOSES: Institutional Research and Publications Committee (IRPC) GRADUATION CEREMONY- DAY TWO SHORT COURSE (FOUR WEEKS): DIGITAL LEARNING FOR TEACHING STAFF ENDS (ADSTLT)
		Sat	27	
		Sun	28	
18	13	Mon	29	AGENDA CLOSES: Academic Planning Committee (APC) AGENDA CLOSES: Audit and Risk Committee AGENDA CLOSES: Finance Committee of Council

				Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	30	

MAY 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Wed	1	WORKERS' DAY Library Closed
		Thu	2	MEETING: Executive Management Committee (EXCO) LAST DAY FOR SEMESTER COURSE CANCELLATION OF ANY NATURE WITH 0% CREDIT 100% of Total Fees Payable: Semester Courses, 38% of Total Fees Payable: Year Courses Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	3	AGENDA CLOSES: Remuneration Committee of Council (REMCO)
		Sat	4	CASSINGA DAY (PUBLIC HOLIDAY) Library Closed
		Sun	5	
19	14	Mon	6	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	7	ADSSC INTERNAL CAPACITY BUILDING – STARTS (ADSTLT)
		Wed	8	CEU Awareness Campaign (day 2) Lower Campus (physical or Virtual) ADSTLT SESSION RESEARCH DAY – FACULTY OF HEALTH, NATURAL RESOURCES AND APPLIED SCIENCES Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	9	ASCENSION DAY (PUBLIC HOLIDAY) Library Closed
		Fri	10	LAST DAY FOR RELEASE OF THE MAKE UP/3 RD ASSESSMENT RESULTS ON THE STUDENTS KIOSK– SEMESTER EXAM BASED COURSES
		Sat	11	
		Sun	12	
20	15	Mon	13	Last Day for Submission of Prescribed Textbooks Lists (for 2 nd Semester 2024) to the Library and the Official Bookseller Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	14	MEETING: Academic Planning Committee (APC) MEETING: Finance Committee of Council MEETING: Audit and Risk Committee Pre-WIL Employability Improvement Programme (EIP) practical in Eenhana and Walvis Bay (begins)
		Wed	15	ADSTLT SESSION
		Thu	16	Meeting: Institutional Research and Publications Committee (IRPC) MEETING: Executive Management Committee (EXCO) FIRST SEMESTER LECTURES END: ALL EXAM BASED COURSES ONLY - LECTURES FOR CASS COURSES CONTINUE
		Fri	17	Pre-WIL Employability Improvement Programme (EIP) practical in Eenhana and Walvis Bay (ends)
		Sat	18	
		Sun	19	
21	16	Mon	20	AGENDA CLOSES: Research Ethics Committee AGENDA CLOSES: Institutional Faculty Evaluation Committee (IFEC) LAST DAY FOR SUBMISSION OF SEMESTER MARKS – EXAM BASED COURSES Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	21	
		Wed	22	MEETING: Remuneration Committee of Council (REMCO) ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	23	
		Fri	24	AGENDA CLOSES: Senate PRACTICAL EXAMINATIONS BEGIN
		Sat	25	AFRICA DAY (PUBLIC HOLIDAY) Library Closed
		Sun	26	
22	17	Mon	27	AGENDA CLOSES: Higher Degrees Committee (HDC) MAY/JUNE EXAMINATION SESSION BEGINS – EXAM BASED COURSES Industry Visits //Karas and Hardap Regions (physical or virtual) begins Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	28	
		Wed	29	ADSTLT SESSION 50% of Total Fees Payable: Year Courses
		Thu	30	MEETING: Executive Management Committee (EXCO) APPLICATIONS FOR THE 2025 ACADEMIC YEAR OPENS Due Date for Departments to Submit Final Draft Programme Documentation to PDU for Recommendation to BOS – for Programmes intended for Approval at August Senate Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	31	AGENDA CLOSES: Library Services and e-Learning Committee Industry Visits //Karas and Hardap Regions (physical or virtual) ends ADSSC INTERNAL CAPACITY BUILDING – ENDS (ADSTLT)

JUNE 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sat	1	
		Sun	2	
23	18	Mon	3	Meeting: Institutional Faculty Evaluation Committee (IFEC) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	4	AGENDA CLOSES: Institutional Timetabling Committee
		Wed	5	MEETING: Research Ethics Committee Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	6	MEETING: Executive Management Committee (EXCO)
		Fri	7	AGENDA CLOSES: Council FIRST SEMESTER LECTURES END - ALL CASS COURSES MEETING: Senate
		Sat	8	
		Sun	9	
24		Mon	10	MEETING: Higher Degrees Committee (HDC) – Ordinary Meeting 1 ST CALL FOR SHORT COURSE (THREE WEEKS): LEARNING DIMENSIONS IMPLEMENTATION FOR STUDENTS SUCCESS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	11	Industry Partners Breakfast
		Wed	12	MEETING: Institutional Timetabling Committee Training on Programme Accreditation Begins for Departments whose New Programmes were Approved by Senate
		Thu	13	MEETING: Library Services and e-Learning Committee Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	14	MAY/JUNE EXAMINATION SESSION ENDS – EXAM BASED COURSES
		Sat	15	
		Sun	16	
25		Mon	17	MIDYEAR RECESS BEGINS – STUDENTS Library Opens Mon – Fri 08:00 – 17:00, Closed on Weekend Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	18	COURSE DEVELOPMENT TRAINING STARTS (ADSTLT)
		Wed	19	COURSE DEVELOPMENT TRAINING ENDS (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY
		Thu	20	MEETING: Executive Management Committee (EXCO)
		Fri	21	MEETING: Higher Degrees Committee (HDC) – Approval of Higher Degrees Coursework Marks LAST DAY FOR SUBMISSION OF ALL MARKS – EXAM BASED AND CASS COURSES Training on Programme Accreditation Ends for Departments whose New Programmes were Approved by Senate
		Sat	22	Library Closed
		Sun	23	Library Closed
26		Mon	24	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	25	VIRTUAL GREAT TEACHERS' WORKSHOP BEGINS STARTS - (ADSTLT)
		Wed	26	
		Thu	27	MEETING: Council VIRTUAL GREAT TEACHERS' WORKSHOP BEGINS ENDS - (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	28	MEETING BOSEC- Approval of Assessment Marks (AM)/Release of Results (PM) 62% of Total Fees Payable: Year Courses Last Day for Course Cancellation with 50% Credit: Year Courses
		Sat	29	Library Closed
		Sun	30	Library Closed

JULY 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
27		Mon	1	AGENDA CLOSES: Academic Planning Committee (APC) SECOND SEMESTER REGISTRATION BEGINS – ALL PROGRAMMES ACADEMIC INTERVENTION PERIOD BEGINS Programme Viability Audits: Bachelor of Emergency Medical Care Honours Recheck And Remark Applications Open: June 2024 Examinations Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	2	Due Date for Departments to Submit Final Draft Programme Documentation to PDU for Recommendation to BOS – for Programmes intended for Approval at October Senate
		Wed	3	Pre-WIL Employability Improvement Programme (EIP) practical Last Day for Recheck and Remark Applications: June 2024 Examinations
		Thu	4	MEETING: Executive Management Committee (EXCO)
		Fri	5	ACADEMIC INTERVENTION PERIOD ENDS
		Sat	6	Library Closed
		Sun	7	Library Closed
28		Mon	8	AGENDA CLOSES: Institutional Research and Publications Committee (IRPC) SUPPLEMENTARY/2 ND OPPORTUNITY EXAMINATIONS BEGIN 2 ND CALL FOR SHORT COURSE (THREE WEEKS): LEARNING DIMENSIONS IMPLEMENTATION FOR STUDENTS SUCCESS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	9	MIDTERM REVIEW: STRATEGIC PLAN BEGINS
		Wed	10	ADSTLT SESSION
		Thu	11	TEACHING AND LEARNING NEEDS ASSESSMENT SURVEY LAUNCH (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	12	SECOND SEMESTER REGISTRATION ENDS – ALL PROGRAMMES MIDYEAR RECESS ENDS - STUDENTS MIDTERM REVIEW: STRATEGIC PLAN ENDS Last Day for Submission of Draft SERs to PDQA
		Sat	13	Library Closed
		Sun	14	Library Closed
29	1	Mon	15	SECOND SEMESTER LECTURES BEGIN – ALL FACULTIES Industry Visits Zambezi Region (physical or virtual) begins SHORT COURSE (THREE WEEKS): LEARNING DIMENSIONS IMPLEMENTATION FOR STUDENTS SUCCESS – STARTS (ADSTLT) Library Hours Change to Mon – Fri 08:00 – 22:00, Sat 09:00 – 17:00 Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	16	MEETING: Academic Planning Committee (APC) Second Reminder for Submission of Prescribed Textbooks Lists (for 1st Semester 2025) to the Library and the Official Bookseller
		Wed	17	ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	18	MEETING: Executive Management Committee (EXCO)
		Fri	19	SUPPLEMENTARY/2 ND OPPORTUNITY EXAMINATIONS END Industry Visits Zambezi Region (physical or virtual) ends
		Sat	20	
		Sun	21	
30	2	Mon	22	Applications for Special exams begins. Meeting: Institutional Research and Publications Committee (IRPC) Industry Visits Kavango West & East Regions (physical or virtual) begins 1 ST CALL FOR SHORT COURSE (FOUR WEEKS): 21 ST -CENTURY ASSESSMENT FOR 4IR 4.0 (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	23	LAST DAY FOR SUBMISSION OF ALL SUPPLEMENTARY/2 ND OPPORTUNITY MARKS
		Wed	24	ADSTLT SESSION
		Thu	25	Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	26	AGENDA CLOSES: Senate AGENDA CLOSES: Remuneration Committee of Council (REMCO) Industry Visits Kavango West & East Regions (physical or virtual) ends
		Sat	27	
		Sun	28	
31	3	Mon	29	MEETING BOSEC- Approval of Supplementary/2 ND Opportunity Marks (AM)/Release of Results (PM) LAST DAY FOR COURSE CANCELLATION WITH 100% CREDIT: ALL SEMESTER COURSES Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing) 10% Discount on Tuition Fees Granted if All Fees are Paid in Full for Year and Semester Accounts
		Tue	30	Application for Exit Exam begins. REGISTRATION FOR STUDENTS WHO WROTE SUPPLEMENTARY/2 ND OPPORTUNITY EXAM BEGINS COURSE DEVELOPMENT TRAINING STARTS (ADSTLT)
		Wed	31	REGISTRATION FOR STUDENTS WHO WROTE SUPPLEMENTARY/2 ND OPPORTUNITY EXAM ENDS COURSE DEVELOPMENT TRAINING ENDS (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical ADSTLT SESSION

AUGUST 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Thu	1	AGENDA CLOSES: Audit and Risk Committee AGENDA CLOSES: Finance Committee of Council MEETING: Executive Management Committee (EXCO) Last Day for Quality Validation Checks of Draft Revised and New Programmes
		Fri	2	SHORT COURSE (THREE WEEKS): LEARNING DIMENSIONS IMPLEMENTATION FOR STUDENTS SUCCESS – ENDS (ADSTLT) STUDENT ORIENTATION (ELEARNING) STARTS (ADSTLT)
		Sat	3	
		Sun	4	
32	4	Mon	5	Application for Special and Exit Exams Ends STUDENT ORIENTATION (ELEARNING) CONTINUES (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	6	
		Wed	7	ADSTLT SESSION
		Thu	8	AGENDA CLOSES: Institutional Faculty Evaluation Committee (IFEC) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	9	MEETING: Senate
		Sat	10	
		Sun	11	
33	5	Mon	12	STUDENT ORIENTATION (ELEARNING) ENDS (ADSTLT) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	13	
		Wed	14	Last day for submission of Special and Exit Question papers. MEETING: Audit and Risk Committee MEETING: Finance Committee of Council AGENDA CLOSES BOS: Faculty of Commerce, Human Sciences and Education 2 ND CALL FOR SHORT COURSE (FOUR WEEKS): 21 ST -CENTURY ASSESSMENT FOR 4IR 4.0 (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical Training on Programme Accreditation Begins for Departments whose New Programmes were Approved by Senate
		Thu	15	MEETING: Executive Management Committee (EXCO) AGENDA CLOSES BOS: Faculty of Computing and Informatics First Reminder for Submission of Prescribed Textbooks Lists (for 1 ST Semester 2025) to the Library and the Official Bookseller
		Fri	16	MEETING: Remuneration Committee of Council (REMCO) AGENDA CLOSES BOS: Faculty of Engineering and the Built Environment RESEARCH DAY – FACULTY OF COMPUTING AND INFORMATICS (FCI) CEU Awareness Campaign (day 1) Upper Campus (physical or Virtual) ADSTLT SESSION 33% of Total Fees Payable: Semester Courses, 74% of Total Fees Payable: Year Courses
		Sat	17	
		Sun	18	
34	6	Mon	19	Special and Exit Exams Begins. AGENDA CLOSES BOS: Faculty of Health, Natural Resources and Applied Sciences Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	20	LAST DAY FOR RELEASE OF THE 1 ST ASSESSMENT RESULTS ON THE STUDENTS KIOSK– SEMESTER EXAM BASED COURSES
		Wed	21	WIL Coordinators Meeting /Workshop (physical or virtual)
		Thu	22	CEU Awareness Campaign (day 2) Lower Campus (physical or Virtual) ADSTLT SESSION VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY Meeting: Institutional Faculty Evaluation Committee (IFEC) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	23	Institutional Holiday Library Closed Training on Programme Accreditation Ends for Departments whose New Programmes were Approved by Senate Special and Exit Exam Ends
		Sat	24	Library Closed
		Sun	25	Library Closed
35	7	Mon	26	HEROES' DAY (PUBLIC HOLIDAY) Library Closed
		Tue	27	MEETING BOS: Faculty of Commerce, Human Sciences and Education AGENDA CLOSES: Executive Committee of Senate (SENEX) AGENDA CLOSES: Research Ethics Committee Normal Library Hours: Mon – Fri 08:00 – 22:00, Sat 09:00 – 17:00 Industry Visits Oshana, Oshikoto and Omusati Regions (physical or virtual) begins Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Wed	28	MEETING BOS: Faculty of Computing and Informatics AGENDA CLOSES: Higher Degrees Committee (HDC) Pre-WIL Employability Improvement Programme (EIP) practical CULTURAL FESTIVAL

		Thu	29	MEETING BOS: Faculty of Engineering and the Built Environment ADSTLT SESSION CULTURAL FESTIVAL
		Fri	30	MEETING BOS: Faculty of Health, Natural Resources and Applied Sciences MATURE AGE ENTRY APPLICATIONS CLOSE CULTURAL FESTIVAL RESEARCH DAY – FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT
		Sat	31	MR AND MS MUST 2024

SEPTEMBER 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	
36	8	Mon	2	AGENDA CLOSES: Library Services and e-Learning Committee AGENDA CLOSES: Professorial Selection and Promotion Committee (PSPC) SHORT COURSE (FOUR WEEKS): 21 ST -CENTURY ASSESSMENT FOR 4IR 4.0 – STARTS (ADSTLT) Library's Donate-a-Book Projects Starts Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing) 2nd Semester NCHE Programme Accreditation Begins
		Tue	3	MEETING BOSEC- Approval of special and Exit Exam marks (AM) / Release of results (PM) International Education Week Debate
		Wed	4	International Education Week Public Dialogue Pre-WIL Employability Improvement Programme (EIP) practical ADSTLT SESSION
		Thu	5	MEETING: Research Ethics Committee MEETING: Executive Management Committee (EXCO) International Education Week Street Food Festival
		Fri	6	MEETING: Executive Committee of Senate (SENEX) – PROMOTION FOR OCTOBER 2024 GRADUATION AGENDA CLOSES: Institutional Research and Publications Committee (IRPC) AGENDA CLOSES: Council AGENDA CLOSES: Institutional Timetabling Committee Industry Visits Oshana, Oshikoto and Omusati Regions (physical or virtual) ends LECTURES END FOR MID SEMESTER BREAK – ALL PROGRAMMES
		Sat	7	
		Sun	8	
37	9	Mon	9	MID SEMESTER BREAK BEGINS SECOND SEMESTER VACATION SCHOOL STARTS (ADSTLT) Validation of Professional Programmes – Chartered Accounting – Joint ICAN-NCHE Accreditation (the Duration of the Accreditation Exercise will Depend on an Agreement Between NUST and the Two Accrediting Bodies) Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	10	
		Wed	11	MEETING: Higher Degrees Committee (HDC) – Ordinary Meeting ADSTLT SESSION
		Thu	12	MEETING: Library Services and e-Learning Committee Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	13	JUST WELLNESS DAY AGENDA CLOSES: Academic Planning Committee (APC) SECOND SEMESTER VACATION SCHOOL ENDS (ADSTLT) MID SEMESTER BREAK ENDS
		Sat	14	
		Sun	15	
38	10	Mon	16	LECTURES RESUME FROM SEMESTER BREAK – ALL PROGRAMMES MEETING: Professorial Selection and Promotion Committee (PSPC) Second Reminder for Submission of Prescribed Textbooks Lists (for 1st Semester 2025) to the Library and the Official Bookseller Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	17	MEETING: Institutional Timetabling Committee LAST DAY FOR COURSE CANCELLATION WITH 50% CREDIT: ALL SEMESTER COURSES
		Wed	18	ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	19	MEETING: Executive Management Committee (EXCO) MATURE AGE ENTRY TEST BEGINS
		Fri	20	Industry Recognition Dinner LAST DAY FOR RELEASE OF THE 2 ND ASSESSMENT RESULTS ON THE STUDENTS KIOSK– SEMESTER EXAM BASED COURSES
		Sat	21	MATURE AGE ENTRY TEST ENDS
		Sun	22	
39	11	Mon	23	Meeting: Institutional Research and Publications Committee (IRPC) Industry Visits Erongo and Otjozondjupa Regions (physical or virtual) begins Accreditation of Professional Programmes as Indicated by Departments Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	24	
		Wed	25	HIV/AIDS AND WELLNESS CAMPAIGN
		Thu	26	MEETING: Council Pre-WIL Employability Improvement Programme (EIP) practical HIV/AIDS AND WELLNESS CAMPAIGN
		Fri	27	MEETING: Academic Planning Committee (APC) SPECIAL MEETING: Executive Committee of Senate (SENEX) – PROMOTION OF LATE SUBMISSIONS FOR OCTOBER 2024 GRADUATION LAST DAY FOR COURSE CANCELLATION OF ANY NATURE WITH 0% CREDIT Industry Visits Erongo and Otjozondjupa Regions (physical or virtual) ends SHORT COURSE (FOUR WEEKS): 21 ST -CENTURY ASSESSMENT FOR 4IR 4.0 – ENDS (ADSTLT)
		Sat	28	

		Sun	29	
40	12	Mon	30	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing) 100% of Total Fees Payable: Semester and Year Courses Library's Donate-a-Book Projects End

OCTOBER 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Tue	1	Submission of Draft Question Papers and Memorandum to Examinations Department – November 2024 Examination Session Training on Curriculum Development Process
		Wed	2	ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	3	MEETING: Executive Management Committee (EXCO)
		Fri	4	AGENDA CLOSES: Senate AGENDA CLOSES: Remuneration Committee of Council (REMCO) APPLICATIONS FOR THE 2025 ACADEMIC YEAR CLOSE
		Sat	5	
		Sun	6	
41	13	Mon	7	LATE APPLICATIONS FOR THE 2025 ACADEMIC YEAR OPEN MENTAL HEALTH WEEK STARTS Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	8	
		Wed	9	AGENDA CLOSES: Audit and Risk Committee AGENDA CLOSES: Finance Committee of Council ADSTLT SESSION
		Thu	10	STUDENT EVALUATION OF TEACHING AND COURSES – STARTS (ADSTLT) Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	11	GRADUATION CEREMONY MENTAL HEALTH WEEK ENDS
		Sat	12	
		Sun	13	
42	14	Mon	14	Submission of Final Moderated Question Papers and Memorandum to Examinations Department – November Examination Session Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	15	
		Wed	16	ADSTLT SESSION Pre-WIL Employability Improvement Programme (EIP) practical VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY
		Thu	17	MEETING: Executive Management Committee (EXCO)
		Fri	18	Institutional Technology Day – Organised by Faculty of Computing and Informatics (FCI) MEETING: Senate LATE APPLICATIONS FOR THE 2025 ACADEMIC YEAR CLOSES LAST DAY FOR RELEASE OF THE MAKE UP/3 RD ASSESSMENT RESULTS ON THE STUDENTS KIOSK– SEMESTER EXAM BASED COURSES Last Day for Submission of Prescribed Textbooks Lists (for 1st Semester 2025) to the Library and the Official Bookseller
		Sat	19	
		Sun	20	
43	15	Mon	21	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	22	Pre-WIL Employability Improvement Programme (EIP) practical in Eenhana and Walvis Bay (begins)
		Wed	23	MEETING: Audit and Risk Committee MEETING: Finance Committee of Council ADSTLT SESSION Training on Programme Accreditation Begins for Departments whose New Programmes were Approved by Senate
		Thu	24	Pre-WIL Employability Improvement Programme (EIP) practical
		Fri	25	MEETING: Remuneration Committee of Council (REMCO) SECOND SEMESTER LECTURES END: ALL EXAM BASED COURSES ONLY - LECTURES FOR CASS COURSES CONTINUE AGENDA CLOSES: Research Ethics Committee Pre-WIL Employability Improvement Programme (EIP) practical in Eenhana and Walvis Bay (ends)
		Sat	26	
		Sun	27	
44	16	Mon	28	Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	29	LAST DAY FOR SUBMISSION OF SEMESTER MARKS – EXAM BASED COURSES
		Wed	30	AGENDA CLOSES: Higher Degrees Committee (HDC) AGENDA CLOSES: Institutional Faculty Evaluation Committee (IFEC) Pre-WIL Employability Improvement Programme (EIP) practical
		Thu	31	MEETING: Executive Management Committee (EXCO)

NOVEMBER 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Fri	1	AGENDA CLOSES: Council PRACTICAL EXAMINATIONS BEGIN Training on Programme Accreditation Ends for Departments whose New Programmes were Approved by Senate
		Sat	2	
		Sun	3	
45	17	Mon	4	NOVEMBER EXAMINATION SESSION BEGINS – EXAM BASED COURSES Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	5	ADSSC INTERNAL CAPACITY BUILDING – STARTS (ADSTLT)
		Wed	6	
		Thu	7	INSTITUTIONAL RESEARCH DAY Pre-WIL Employability Improvement Programme (EIP) practical MEETING: Executive Management Committee (EXCO)
		Fri	8	INSTITUTIONAL RESEARCH DAY AGENDA CLOSES: Library Services and e-Learning Committee ANNOUNCEMENT OF SHORT COURSES FOR 2024 (ADSTLT)
		Sat	9	
		Sun	10	
46	18	Mon	11	MEETING: Research Ethics Committee Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	12	Meeting: Institutional Faculty Evaluation Committee (IFEC)
		Wed	13	MEETING: Higher Degrees Committee (HDC) – Ordinary Meeting
		Thu	14	
		Fri	15	FIRST SEMESTER LECTURES END - ALL CASS COURSES
		Sat	16	
		Sun	17	
47		Mon	18	SELECTION OF NEW STUDENTS BEGINS Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	19	
		Wed	20	
		Thu	21	MEETING: Council
		Fri	22	NOVEMBER EXAMINATION SESSION ENDS – EXAM BASED COURSES
		Sat	23	
		Sun	24	
48		Mon	25	Library Hours Change to Mon-Fri 08:00 – 17:00, Closed on the Weekend, All Library Items Returned for Stocktaking Enrolment of ePre-WIL Work Readiness & Employability Improvement courses online (ongoing)
		Tue	26	Library Closed for Stocktaking
		Wed	27	Library Closed for Stocktaking VICE CHANCELLOR'S FORUM – ACADEMIC ASSEMBLY
		Thu	28	ADSSC INTERNAL CAPACITY BUILDING – ENDS (ADSTLT) MEETING: Library Services and e-Learning Committee SENDING OUT ADMISSION/REJECTION LETTERS TO NEW STUDENTS
		Fri	29	LAST DAY FOR SUBMISSION OF ALL MARKS – EXAM BASED AND CASS COURSES Last Day for Submission of Draft SERs to PDQA
		Sat	30	Library Closed

DECEMBER 2024				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sun	1	Library Closed
49		Mon	2	
		Tue	3	
		Wed	4	MEETING: Higher Degrees Committee (HDC) – Approval of Higher Degrees Coursework Marks
		Thu	5	
		Fri	6	MEETING BOSEC- Approval of Assessment Marks (AM)/Release of Results (PM) END OF ALL ACADEMIC ACTIVITIES Library Closes for the Year at 17:00
		Sat	7	
		Sun	8	
50		Mon	9	
		Tue	10	DAY OF THE NAMIBIAN WOMEN AND INTERNATIONAL HUMAN RIGHTS DAY
		Wed	11	
		Thu	12	
		Fri	13	Closing Date for Administration Staff – Institution Closes at 16:30
		Sat	14	
		Sun	15	
51		Mon	16	
		Tue	17	
		Wed	18	
		Thu	19	
		Fri	20	
		Sat	21	
		Sun	22	
52		Mon	23	
		Tue	24	
		Wed	25	CHRISTMAS DAY
		Thu	26	FAMILY DAY – CHRISTMAS DAY OBSERVED
		Fri	27	Institution Closed
		Sat	28	
		Sun	29	
53		Mon	30	Institution Closed
		Tue	31	Institution Closed

JANUARY 2025				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Wed	1	NEW YEAR'S DAY
		Thu	2	
		Fri	3	
		Sat	4	
		Sun	5	
1		Mon	6	Library Opens Mon-Fri 08:00 – 17:00, Closed on the Weekend
		Tue	7	
		Wed	8	
		Thu	9	
		Fri	10	
		Sat	11	
		Sun	12	
2		Mon	13	MIDTERM REVIEW: STRATEGIC PLAN BEGINS ACADEMIC STAFF RESUME OFFICE DUTIES
		Tue	14	
		Wed	15	
		Thu	16	
		Fri	17	
		Sat	18	MIDTERM REVIEW: STRATEGIC PLAN ENDS
		Sun	19	
3		Mon	20	
		Tue	21	
		Wed	22	
		Thu	23	
		Fri	24	
		Sat	25	
		Sun	26	
4		Mon	27	
		Tue	28	ACADEMIC WELCOME BY DVC: TLT OFFICE
		Wed	29	
		Thu	30	
		Fri	31	



NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Institutional Calendar 2024

Office of the Registrar
Namibia University of Science and Technology
Private Bag 13388
Windhoek
NAMIBIA

T: +264 61 207 2008/2118

F: +264 61 207 9008/9118

E: registrar@nust.na

www.nust.na